

Jay Beasley
Paul Bunch
PJ Laxmidas



Michael Pokorski
Barbara Sterbanz
Mark Uffhausen
Jocelyn Vincent

Notice is Hereby Given of a Regular Meeting of the Parks and Greenspace Board of Spring Valley Village, Texas, 1025 Campbell Road, Spring Valley Village, Texas, in the Council Chambers, August 18, 2026, beginning at 6:00 PM. For the Purpose of Considering and Acting upon the Following Items of Business:

The meeting agenda and agenda packet are posted online at www.springvalleytx.com.

The video link to this meeting is <https://us02web.zoom.us/j/89278825687>.

The public toll-free dial-in numbers to participate in the telephonic meeting are 1-346-248-7799 (Houston), 1-253-215-8782 (US), and 1-301-715-8592 (US); enter the Meeting ID: 892 7882 5687 and #.

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the telephonic meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

2. COMMUNITY COMMENTS

Limited to three (3) minutes per person; in accordance with state law, the time may be reduced if there is a high number of speakers or other considerations.

3. APPROVAL OF MEETING MINUTES

3.1 Approval of Meeting Minutes for Regular Meeting of the Parks and Greenspace Board on June 16, 2026.

4. NEW BUSINESS

4.1 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Election of a Parks and Greenspace Board Chairperson and Vice-Chairperson.

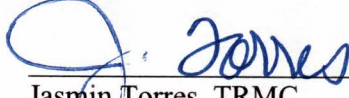
4.2 **DISCUSSION CONCERNING:** Planning and preparation for upcoming events, including the Fall Event Series and 2nd Annual Holiday Tree Lighting.

5. ADJOURNMENT

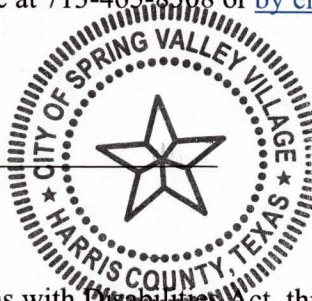
The Parks and Greenspace Board reserves the right to convene in executive session from time to time as deemed necessary during this meeting to discuss any of the matters listed in the agenda.

In compliance with the Americans with Disabilities Act, this facility is wheelchair-accessible, and accessible parking spaces are available. To better serve attendees, requests for accommodations or interpretive services should be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-465-8308 or [by email](#) for further information.

Attest:



Jasmin Torres, TRMC
City Secretary



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**MINUTES OF THE PARKS AND GREENSPACE BOARD REGULAR MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, JUNE 16, 2026 AT 6:00 PM
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Parks Board Members present, the Regular Meeting of the Spring Valley Village City Parks and Greenspace Board was called to order by Chairman Elijio Serrano at 6:02 p.m.

Members Present:

Elijio Serrano, Chairman
Jay Beasley
Paul Bunch
PJ Laxmidas
Jocelyn Vincent

Members Absent:

Michael Pokorski, Vice Chairman
Mark Uffhausen

2. COMMUNITY COMMENTS

None.

3. APPROVAL OF MEETING MINUTES

- 3.1 Approval of Meeting Minutes for Regular Meeting of the Parks and Greenspace Board on May 19, 2026.

Member Beasley made a motion to approve the minutes for the Regular Called Parks and Greenspace Board Meeting on May 19, 2026, and Member Vincent seconded the motion. Motion carried 5-0.

4. NEW BUSINESS

4.1 DISCUSSION CONCERNING: Planning of Future City Events and Activities

Chairman Serrano opened the discussion. The Board discussed plans for the Tree Lighting Ceremony, including food and beverage options, layout for the event, adding face painting and balloon artists, and finding affordable prizes for children. The Board agreed to charge a \$100 flat fee for sponsor tents and discussed potentially how many tents could fit.

Assistant to the City Administrator Abbey Anderson confirmed the upcoming fall event dates: Music in the Park on October 2, *Hotel Transylvania* on October 16, Music in the Park on November 6, and a second movie on November 20. Members discussed possible Thanksgiving-themed movies for the November event, as well as holding a Halloween Monster Ball or Bash before the October movie.

The Board continued discussing other simple community event ideas, including a possible

Thanksgiving Day Turkey Trot. Members also discussed the increase in park use and shared the need for additional picnic tables with City staff. Concerns were raised about picnic-area reservations and weekend staffing.

The Board reviewed several green spaces throughout the City, including areas that may need cleanup and maintenance. Staff will bring back an updated map showing the City's green spaces at the next meeting. Lastly, members were reminded about the upcoming Independence Day Festival celebrating America's 250th anniversary, which will include a parade from Memorial Church of Christ to Ecclesia Church.

5. ADJOURNMENT

Member Beasley made a motion to adjourn the meeting at 6:48 p.m., and Member Vincent seconded the motion. Motion carried 5-0.

Attest:

Signed:

Jasmin Torres, TRMC
City Secretary

Elijio Serrano
Chairman



Spring Valley Village Parks and Greenspace Board Agenda Item Data Sheet

MEETING DATE: August 18, 2026
SUBMITTING STAFF: Jasmin Torres, City Secretary

SUBJECT:

CONSIDERATION AND POSSIBLE ACTION CONCERNING: Election of a Parks and Greenspace Board Chairperson and Vice-Chairperson.

BACKGROUND:

According to Article 14.101 in the City's Code of Ordinances, a Chairperson must be elected. The elected Chairperson shall serve a two (2) year term or until his or her successor is elected and qualified. The Chairperson for the Parks and Greenspace Board will be the presiding officer over meetings and discussions. In Section 5.c of the City of Spring Valley Village Parks & Greenspace Board Rules and Procedures policy, adopted June 2025, it states, "*A Vice-Chair may also be elected to serve in the Chair's absence.*"

The Chair shall preside over meetings, act as the primary liaison with City staff, and oversee the general conduct of business. The Vice-Chair shall carry out those duties if the Chair is not available.

ATTACHMENTS:

None

FUNDING:

Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description
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RECOMMENDATION:

Staff recommends the election of a Chairperson and Vice-Chairperson for the Parks and Greenspace Board.



Spring Valley Village Parks and Greenspace Board Agenda Item Data Sheet

MEETING DATE: August 18, 2026
SUBMITTING STAFF: Abbey Anderson, Assistant to the City Administrator

SUBJECT:

DISCUSSION CONCERNING: Planning and preparation for upcoming events, including the Fall Event Series and 2nd Annual Holiday Tree Lighting.

BACKGROUND:

The Fall Event Series schedule will be reviewed, including the music and movie selections for September, October, and November. Updates and planning for the Holiday Tree Lighting will also be discussed, including the status of the holiday tree, the coloring contest and proposed new contest dates, and other event details.

ATTACHMENTS:

None

FUNDING:

Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description
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RECOMMENDATION:

N/A