

**MINUTES OF THE CITY COUNCIL REGULAR MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, SEPTEMBER 23, 2025 AT 6:00 PM
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:09 p.m.

Members Present:

Mayor Marcus Vajdos
Mayor ProTem Allen Carpenter
Council Member John Lisenby
Council Member Joy McCormack

Members Absent:

Council Member Steve Bass
Council Member David Dominy

2. PLEDGE OF ALLEGIANCE

2.1 American Flag

2.2 Texas Flag - Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.

During the Regular City Council Meeting, Mayor Vajdos led the City Council, City staff, and visitors in the Pledge of Allegiance.

3. INTRODUCTIONS

John McDonald, City Administrator
Loren Smith, City Attorney
Jasmin Torres, City Secretary
Harrison Nicholson, Finance Director
Susan Shoup, Assistant Finance Director
Kristina Watson, Public Works Director
Abbey Anderson, Assistant to the City Administrator
Mark Schulze, Chief of Police
Justin Lane, Assistant Chief of Police
David Dixon, Police Commissioner

4. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

None.

5. PUBLIC COMMENTS

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. Comments from

the public should be limited to a maximum of three (3) minutes per individual speaker.

6. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 6.1 Approval of Minutes for Special City Council Meeting of the City Council on August 18, 2025
- 6.2 Approval of Meeting Minutes for Regular Meeting of the City Council on August 26, 2025.
- 6.3 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Appointing Susan Shoup as the City of Spring Valley Village's Representative to the Villages Mutual Insurance Group Board
- 6.4 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Pay Estimate No. 17 Brighton Place Pavement & Utility Improvement Project in the amount of \$174,063.04.
- 6.5 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Pay Estimate No. 8, Water Plant Electrical Improvement Project in the amount of \$52,875.00.
- 6.6 **CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance No. 2025-XX** - an Ordinance of the City Council of the City of Spring Valley Village, Texas, Adopting an Incentive Pay Structure for Certificates and Licenses and Setting Pay for Municipal Court Judges and City Prosecutors: Repealing all Ordinances or Parts of Ordinances inconsistent or in conflict herewith; making certain findings related thereto; and Providing for the Incorporation of Preamble; and Providing a Repealer Clause, a Severability Clause, and an Effective Date.
- 6.7 **CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance No. 2025-XX** - an Ordinance of the City Council of the City of Spring Valley Village, Texas, Amending the City Personnel Manual, as adopted by Ordinance Number 95-05, duly passed and approved on March 29, 1995, being Amendment No. 22 to the Personnel Manual, to adopt a new Exhibit "A" to be entitled "Job Alignment and Salary Ranges for All City Positions"; Providing for the Incorporation of Preamble; and Providing a Repealer Clause, a Severability Clause, and an Effective Date.
- 6.8 **CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance No. 2025-XX** - an Ordinance of the City Council of the City of Spring Valley Village, Texas, Adopting a Referral Policy, Repealing all Ordinances or Parts of Ordinances

inconsistent or in conflict herewith; making certain findings related thereto; and Providing for the Incorporation of Preamble; and Providing a Repealer Clause, a Severability Clause, and an Effective Date.

6.9 CONSIDERATION AND POSSIBLE ACTION CONCERNING: The Approval of the Participation of the City of Spring Valley Village in a new National Opioids Settlement with Eight Opioid Manufacturers ("Secondary Manufacturers").

Council Member Lisenby made a motion to approve all items on the Consent Agenda, and Council Member McCormack seconded the motion. Motion carried 3-0.

7. DEPARTMENT REPORTS

7.1 Public Works Department

At this time, Public Works Director Kristina Watson briefed the Council on the following projects: Brighton Place, the Water Plant Electrical Improvement Project, and the Texas Department of Transportation Soundwall Landscaping Improvements. Director Watson's updates were as follows:

- **Brighton Place:** The roadway pavement on Winningham has been completed from Pech to 8436 Winningham; driveways in that section are about halfway completed. Conrad Construction will begin demolition late this week on the next section of Winningham, moving toward Bingle. A new drawing of the upcoming traffic control will also go out to residents in the Brighton Place email group, and the new signage will be posted. We continue to encourage through traffic to utilize the detour to come into Brighton Place while Winningham is being completed. Staff is currently reviewing a potential change order that would allow two small streets from another upcoming project to be incorporated into the current Brighton Place project. This proposal would allow us to complete more work under 2024 pricing with a contractor who has worked well with both staff and residents. Staff anticipates bringing this consideration to Council next month for review and possible action.
- **Water Plant Electrical Improvement Project:** Painting is complete in control building #1, and installation of a new duct bank and conduit has begun. McDonald Municipal will begin mounting new equipment inside the control building and begin disassembling booster pump #3 next month.
- **TxDot Soundwall Landscaping Improvement:** The demolition has been completed. The bed prep and irrigation are next on the list, with the planting to follow shortly thereafter. The plant material is being purchased next week and will be ready to install in the next few weeks.

7.2 Police Department

Chief Schulze provided the August Police Department Staff Report to the City Council

1. Number of calls for service — 4,126
2. Number of traffic violations — 1,162
3. Chief Schulze introduced the new dispatcher, Whitney Alderman.
4. National Night Out is on October 7th.

7.3 Village Fire Department and activities of the VFD Board of Commissioners

Fire Chief Howard Miller presented the Village Fire Department updates for August 2025, including updates on staffing, equipment, major calls, and ongoing projects. Chief Miller also introduced new Fire Chief / Fire Marshall Croft to the City Council.

8. NEW BUSINESS

- 8.1 **CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance No. 2025-XX** - an Ordinance of the City Council of the City of Spring Valley Village, Texas, Approving the 2025 Certified Appraisal Roll; Providing for the Incorporation of Preamble, and Providing a Repealer Clause, a Severability Clause, and an Effective Date.

Mayor Vajdos read the Ordinance by caption only. Council Member McCormack made a motion to approve Ordinance 2025-13 approving the 2025 Certified Appraisal Roll, and Council Member Carpenter seconded the motion. Motion carried 3-0.

- 8.2 **CONDUCT A PUBLIC HEARING CONCERNING: Proposed Fiscal Year 2025-2026 Budget.**
- A. Staff Presentation
 - B. Those in Favor
 - C. Those Opposed
 - D. Adjourn Public Hearing

The proposed budget for FY 2026 is attached under the next item.

Mayor Vajdos opened the Public Hearing at 6:38 p.m.

- A. Staff Presentation — Finance Director Harrison Nicholson presented the budget for the Fiscal Year 2025-2026 that incorporated all of the changes and direction from the City Council from all previous budget meetings.
- B. Those In Favor — None.
- C. Those Opposed — None.
- D. Adjourn Public Hearing — Mayor Vajdos adjourned the Public Hearing at 6:55 p.m.

- 8.3 **CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance No. 2025-XX** – An Ordinance of the City Council of the City of Spring Valley Village, Texas, Approving and Adopting a Budget for the City of Spring Valley Village Texas, for Fiscal Year 2025-2026, Making Appropriations for the City for such Fiscal Year as Reflected in said Budget; Providing for the Incorporation of the Preamble; Making Certain Findings, and Containing Certain Provisions Relating to the Subject, and Providing an Effective Date.

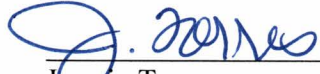
Mayor Vajdos read the Ordinance by caption only. Council Member McCormack made a motion to approve Ordinance No. 2025-14, and Council Member Carpenter seconded the motion approving and adopting a Budget for the City of Spring Valley Village for Fiscal Year 2025-2026. City Secretary Jasmin Torres recorded individual votes from each Council Member. Council Members Bass, Carpenter, Lisenby, Dominy, and McCormack voted ‘Aye’. No ‘Nay’

votes were given. Motion carried 3-0.

9. ADJOURNMENT

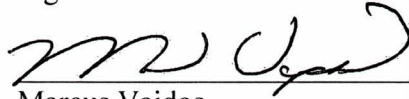
Council Member McCormack motioned to adjourn the meeting at 6:58 p.m., and Council Member Carpenter seconded the motion. Motion carried 3-0.

Attest:



Jasmin Torres
City Secretary

Signed:



Marcus Vajdos
Mayor

