

**MINUTES OF THE CITY COUNCIL REGULAR MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, JUNE 24, 2025 AT 6:00 PM
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:03 p.m.

Members Present:

Mayor Marcus Vajdos

Mayor ProTem Allen Carpenter

Council Member Steve Bass

Council Member David Dominy (left at 6:47 p.m.)

Council Member John Lisenby

Members Absent:

Council Member Joy McCormack

2. PLEDGE OF ALLEGIANCE

2.1 American Flag

2.2 Texas Flag - Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.

During the Regular City Council Meeting, Mayor Vajdos led the City Council, City staff, and visitors in the Pledge of Allegiance.

3. INTRODUCTIONS

John McDonald, City Administrator

Loren Smith, City Attorney

Rolando Rodriguez, Court Administrator / Deputy City Secretary

Susan Thornhill, Assistant City Treasurer

Kristina Watson, Public Works Director

Abbey Anderson, Assistant to the City Administrator

Mark Schulze, Chief of Police

Justin Lane, Assistant Chief of Police

5. PUBLIC COMMENTS

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.

5.1.1 Cathleen Chang, who lives at 8324 Winningham, addressed the City Council regarding reforestation and restoration of the City's tree canopy.

At this time, Mayor Vajdos requested that Agenda Item 11 be taken out of order. Council Member Dominy made a motion for Agenda Item 11 to be taken out of order, and Council

Member Lisenby seconded the motion. Motion Carried 4-0.

11. EXECUTIVE SESSION

The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon's Texas Codes Annotated, In Accordance With The Authority Contained In:

11.1 Section 551.074 - Personnel Matters to deliberate the duties of the City Administrator.

11.2 Section 551.074 - Personnel Matters to deliberate the Appointment of the City Treasurer.

Council adjourned into the Executive Session at 6:09 p.m.

12. RECONVENE

12.1 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Personnel matters to deliberate the duties of the City Administrator.

12.2 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Personnel matters to deliberate the Appointment of the City Treasurer.

The City Council meeting reconvened at 6:29 p.m.

6. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

6.1 Approval of Minutes for Special Called City Council Meeting on May 27, 2025.

6.2 Approval of Minutes for Regular Meeting of the City Council on May 27, 2025.

6.3 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Pay Estimate No. 13, Cedarspur & Burkhart Pavement & Utility Improvement Project.

6.4 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Change Order No. 3 for the Brighton Place Pavement & Utility Improvement Project

6.5 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Pay Estimate No. 14 Brighton Place Pavement & Utility Improvement Project

6.6 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Pay Estimate No. 5, Water Plant Electrical Improvement Project.

6.7 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** A Proposal by CobbFendley to provide Engineering Services for the Bingle Road Restripping Project

Council Member Dominy made a motion to approve all items on the Consent Agenda, and

Council Member Carpenter seconded the motion. Motion carried 4-0.

7. DEPARTMENT REPORTS

7.1 City Administration

Assistant to the City Administrator Abbey Anderson briefed the Council on the success of recently past City Park events, upcoming fall events, and brief details of plans for the holiday tree-lighting event. City Administrator John McDonald briefed the Council on feedback on park events. He also addressed the approach the City is planning to address the concerns raised by Ms. Chang from his meeting with her earlier in the week, and when addressing the City Council during public comments. The plans to address Mrs. Chang's concerns, as well as other residents' concerns regarding the City's tree canopy, included a tree grant program for the City and tree giveaway events.

7.2 Public Works Department

Public Works Director Kristina Watson briefed the Council on the following projects: Brighton Place, the Water Plant Electrical Improvement Project, and updates on the Water Plant Generator. Director Watson's updates were as follows:

- **Brighton Place:** The roadway on Pech has been completed with the exception to 3 driveways and a section of curb that will both be poured tomorrow. Pech Road will be fully open beginning tomorrow. Conrad is working on moving traffic control signage for the next phase. On Thursday, they will begin demoing the first 1000 (one thousand) feet on the Northside of Wunningham from Pech to Bingle. Traffic on Wunningham will be diverted to the southbound lane headed west in that section.
- **Water Plant Electrical Improvement Project:** The Project is still proceeding on schedule. The contractor continues to work on demoing and replacing equipment as it arrives on site.
- **Water Plant Generator:** The new generator for the water plant was delivered today and should be fully connected by Friday.

7.3 Police Department

Chief Schulze provided the Police Department Staff Report to the Ciity Council.

1. Number of calls for service - 3,749
2. Number of traffic violations - 1,238

7.4 Village Fire Department and activities of the VFD Board of Commissioners

Brian Croft presented the Village Fire Department updates for May 2025, including updates on staffing, equipment, major calls, and ongoing projects.

8. RECESS REGULAR CITY COUNCIL MEETING

8.1 Regular Meeting of the Board of Directors of the Spring Valley Legacy Fund, Inc.

The Regular meeting of the City Council recessed at 6:52 p.m.

9. RECONVENE MEETING OF CITY COUNCIL

The Regular meeting of the City Council reconvened at 7:02 p.m.

10. NEW BUSINESS

- 10.1 CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Authorizing the City Administrator to enter into an agreement with Project Luong for architectural services related to the development of a conceptual design for a new public works facility in an amount not to exceed \$44,000.

Council Member Lisenby made a motion authorizing City Administrator McDonald to enter into an agreement with Project Luong for the architectural services related to the development of a conceptual design for a public works facility, and Council Member Carpenter seconded the motion. Motion carried 3-0.

- 10.2 CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Appointments / Re-Appointments to Boards and Commissions

- A. Planning and Zoning Commission
- B. Board of Adjustments

Mayor Vajdos recommended re-appointing Jarrad Bourger, Trey Hoffman, Brad Jones, and Jerry Kent to the Planning and Zoning Commission. Included in this recommendation was recommending Nathan Carroll as an alternate member to a regular member and Lucian Buckowski as an alternate member to the Planning and Zoning Commission. For the Board of Adjustments, Mayor Vajdos's recommendations included re-appointing Salim Ahmed and Susan Diehl as alternate members and Lance Lee as a regular member. Blane Vincent was recommended as a regular member with Travis Wilson and Clarence Boeckman as alternate members to the Board of Adjustments. Council Member Bass made a motion to approve Mayor Vajdos' recommendation of appointments and re-appointments for the Planning and Zoning and Board of Adjustments. Council Member Lisenby seconded the motion. Motion carried 3-0.

- 10.3 CONSIDERATION AND POSSIBLE ACTION CONCERNING:** A recommendation from the Parks and Greenspace Board for the Approval of a Sponsorship Policy for City Events.

Council Member Bass made a motion to approve the recommendation from the Parks and Greenspace Board for the Approval of a Sponsorship Policy for City Events, and Council Member Lisenby seconded the motion. Motion carried 3-0.

4. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

4.1 Administer Oaths of Office

- Council Member Steve Bass

Mayor Vajdos administered the oath of office to Council Member Bass.

13. ADJOURNMENT

Council Member Lisenby motioned to adjourn the meeting at 7:23 p.m., and Council Member Carpenter seconded the motion. Motion carried 3-0.

Attest:



Jasmin Torres
City Secretary

Signed:



Marcus Vajdos
Mayor

