

**MINUTES OF THE CITY COUNCIL SPECIAL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, JUNE 24, 2025 AT 5:00 PM
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Special Called Meeting of the Spring Valley Village City Council was called to order by Mayor Pro-Tem Carpenter at 5:03 p.m.

Members Present:

Mayor Marcus Vajdos
Mayor Pro-Tem Allen Carpenter
Council Member Steve Bass
Council Member David Dominy
Council Member John Lisenby

Members Absent:

Council Member Joy McCormack

2. NEW BUSINESS

2.1 DISCUSSION AND DIRECTION CONCERNING: Budget Policy Assumptions to Use in the Development of Fiscal Year 2025-2026

City Administrator John McDonald opened the discussion regarding the development of the upcoming Fiscal Year 2025-2026 budget. The focus of this meeting is to focus on the funds that cover the day-to-day operations, such as the City's General Fund, Capital Improvement Fund, and the Utility Fund, while keeping in mind that the ultimate goal is to the commitment to high-quality services in public safety, infrastructure maintenance, and responsible financial management. The Budget Police Assumptions are:

Budget Policy Assumptions

Projecting Revenues

- Use a conservative approach to forecast revenues to include trend analysis and consider factors that may not be reflected in data yet due to what is happening in the current economy.
- Property Tax: 2025 projected property values show an estimated overall increase of 5.79%.
 - o This number will decrease as property tax challenges continue to be heard.
 - o The projected value increase of residential property is currently 6.43% and Commercial at 1.40%
- Maintain and budget the existing property tax rate of \$0.39500.
 - o Use a 99% collection rate to estimate property tax revenues.

General Fund Overview

The proposed General Fund budget for FY 2025–2026 totals \$10,675,550, a 1% increase over the FY 2024–2025 adopted budget of \$10,580,389.

Revenues

Total General Fund revenues are projected to support proposed expenditures, which include:

- Property Taxes
- Franchise Fees and Permits
- Intergovernmental Revenue
- Interest Income and Misc Revenue
- Municipal Court Revenues

Expenditures

The General Fund allocates resources to maintain essential services:

Personnel

- Implementation of Comp and Class Study - which is a 7% overall cost
 - 3% COLA for staff correctly placed at market
- Group Health Insurance
 - The current projected increase based on the higher claims rate this past year will necessitate going back out on the market.
- TMRS
 - Continued 2:1 match at 7%, with the previously discussed move to a 20-year plan.

Resources for Departments

- Mayor and Council
- Administration
- Municipal Court
- Police
- Streets

Fire Department Contribution

- This year's contribution is \$1,720,518, a 5.08% increase over last year.

Contracted Services

- Solid waste
- Permit review and inspections
- Computer Services (Software, Maintenance)
- Insurance (Liability, Property, Surety Bonds, Vehicle)
- Legal Notices
- Professional Services (Audit, Legal, Tax Assessor, Harris County Appraisal District)

Parks and Community Events

- Continue with the Music in the Park and Movies in the Park programs, including a new tree-lighting event.

Capital Replacement Fund

The Capital Expenditures are supported by departmental transfers totaling \$394,200 and the existing fund balance to aid in the purchase of IT equipment or large purchases for a department.

Planned Capital Investments

Fleet/Police

- 2 Administration Vehicles (\$131,050)

- 1 Patrol Vehicle (\$93,199)

Equipment/Public Works

- Bobcat Mini-Excavator (\$50,000)

Infrastructure

- Network Switches (\$23,625)
- Upgrade Wireless Access Points (\$7,500)
- Computer Replacement Program (\$11,000), including a four-year rotation system
- System Upgrades and Cloud Migration (\$84,300)

Capital Improvement Plan

Construction Projects

- Croes (East and West of Fries)
- Merlin Ct. and Spring Oaks Circle

In Design

- Mickey Way Area (Asphalt and Drainage)
- Wild Oak Circle, Echo Valley and Cavell St.
- Public Works Building

Utility Fund

The proposed Utility Fund budget for FY 2025-2026 totals \$3,652,927, a 5% increase over the FY 2024-2025 adopted budget of \$3,452,484. This fund is supported primarily through user fees.

Revenues

Expenditures

Funding will support:

Salaries, benefits, and operations

- Salary and benefits will mirror those of General Fund employees.

Utility infrastructure maintenance

Equipment replacement

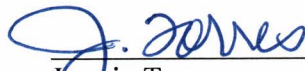
Conclusion

The FY 2025–2026 Proposed Budget reflects the City’s ongoing fiscal discipline and dedication to preserving a high quality of life for residents. The budget maintains core services, supports infrastructure, and provides strategic investments to ensure the City's long-term sustainability.

3. ADJOURNMENT


Council Member Carpenter motioned to adjourn the meeting at 5:53 p.m. and Council Member Bass seconded the motion. Motion carried 4-0.

Attest:



Jasmin Torres
City Secretary

Signed:



Marcus Vajdos
Mayor

