

**MINUTES OF THE CITY COUNCIL SPECIAL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, MAY 27, 2025 AT 5:00 PM
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 5:06 p.m.

Members Present:

Mayor Marcus Vajdos
Council Member David Dominy
Council Member John Lisenby
Council Member Joy McCormack

Members Absent:

Mayor Pro Tem Allen Carpenter
Council Member Steve Bass

2. NEW BUSINESS

2.1 PRESENTATION AND DISCUSSION CONCERNING: The compensation and classification survey conducted by Public Sector Personnel Consultants (PSPC).

City Administrator John McDonald opened the discussion regarding the compensation and classification survey conducted by Public Sector Personnel Consultants (PSPC) and noted the differences between this compensation and classification survey versus the one conducted in 2022. The most notable differences between the two surveys are that this survey considers Time in Position (TIP) only for employee service with the City of Spring Valley Village, and this study is the introduction of step placements for uniformed police officers. Employees who are correctly placed within their designated market range (13 of the 42 employees) are recommended a 3% Cost of Living Adjustment (COLA). The information presented for discussion includes the Public Sector Personnel Consultants' Executive Summary and PowerPoint detailing their findings and recommendations. At this time, City Administrator McDonald handed the continued discussion and presentation over to Matt Weatherly with Public Sector Personnel Consultants (PSPC) to present the data from the Compensation Study and answer any questions.

Mr. Weatherly went over the executive summary for Public Sector Personnel Consultants (PSPC) and their recommendations. The recommendations that were given were that new salary ranges for civilians be modeled to the market average, a grade and step table be modeled for the Police Department, and the placement of staff on ranges and grades according to service years with the City. This would come to an estimated annual cost of \$208,000.00 (two hundred and either thousand) plus benefits if adopted for fiscal year 2025-2026.

City Council requested that City staff reach out to the other villages that had not responded for their participation to the compensation survey, a breakdown of the service time for each position within the City, and the inclusion of the value of the take-home vehicles for the Police Department.

2.2 DISCUSSION AND DIRECTION CONCERNING: Review of the current Capital Improvement Program, Priorization of Projects, and future projects.

City Council began discussing previous projects and the impact those had on the City that can still be seen today. City Administrator John McDonald began the Capital Improvement Program (CIP) discussion letting the Council know that City staff is not proposing any changes to the current CIP, but a continuation of what has previously been presented and budgeted for. Those projects and their completion status are as follows and were presented to the City Council.

Projects in Progress

- **Brighton Place Pavement & Utility Improvement Project**

This project is approximately 80% complete and is expected to be completed prior to the end of the current fiscal year.

- **Cedarspur & Burkhart Project**

Final work is being completed, and project closeout is anticipated in June 2025. Staff is coordinating final inspections and documentation.

- **ARPA Project – Water Plant Electrical Improvements**

The electrical improvements at the water plant, funded through the American Rescue Plan Act (ARPA), are underway. The project is proceeding as planned and is expected to be completed in early 2026.

Current Scheduled Projects

- **Tamy Lane Pedestrian Bridge**

A design proposal for the Tamy Lane Pedestrian Bridge Improvement Project is included on tonight's regular council meeting agenda. This proposal outlines upgrades to improve pedestrian access and safety, and esthetics.

- **Public Works Building Renovation**

City staff are in discussions with an architecture firm to begin evaluating design options and conducting a cost analysis for the replacement of the existing Public Works facility. We hope to bring forward an agreement for design services this summer.

- **Home Depot Lift Station**

IDS Engineering is currently designing the lift station improvements near Home Depot. The project is progressing through the design phase and is anticipated to go out to bid later this fiscal year.

During last year's CIP Meeting, the road study provided data to prioritize and map out the continued road and utility projects for FY 26-30. The decision on how to move forward will be based on the funding of these projects, specifically using current fund balances and issuing debt to complete the 5-year CIP projects. The total to complete all projects listed for streets in the General Fund is \$15,866,902, and to complete the project for the Utilities Fund is \$3,489,257. For a total of \$19,356,257. The current bond proceeds will be exhausted by the fiscal year-end, and the current fund balance in the General Fund is sufficient to cover 2026 projects, but the Utility Fund balance will not fully fund the FY 26 projects.

City Council requested that City staff reevaluate the ratings from the data provided by the road study, and conduct an additional evaluation and options for the Mockey Way Project area.

3. ADJOURNMENT

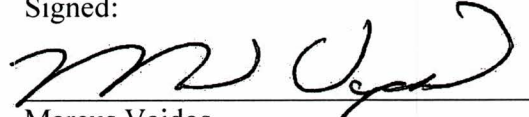
Council Member Carpenter motioned to adjourn the meeting at 6:35 p.m., and Council Member Lisenby seconded the motion. Motion carried 4-0.

Attest:



Jasmin Torres
City Secretary

Signed:



Marcus Vajdos
Mayor

