

Marcus Vajdos, Mayor
Steve Bass
David Dominy



Allen Carpenter, Mayor Pro Tem
John Lisenby
Joy McCormack

Notice is Hereby Given of a Regular Meeting of the City Council City of Spring Valley Village, Texas, 1025 Campbell Road, Spring Valley Village, Texas, in the Council Chambers, April 22, 2025, beginning at 7:00 PM. For the Purpose of Considering and Acting upon the Following Items of Business:

A quorum of the Mayor and Council Members will be physically present. Some Council Members may participate by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code.

The meeting agenda and agenda packet are posted online at www.springvalleytx.com. In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmember may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

The video link to this meeting is: <https://us02web.zoom.us/j/87364017235>

The public toll-free dial-in numbers to participate in the telephonic meeting are 1-346-248-7799 (Houston), 1-253-215-8782 (US), and 1-301-715-8592 (US); enter the Meeting ID: 873 6401 7235 and #.

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

2. PLEDGE OF ALLEGIANCE

2.1 American Flag

2.2 Texas Flag - Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.

3. INTRODUCTIONS

4. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

4.1 Public Works Week

4.2 Municipal Clerks Week

4.3 Police Week

4.4 Memorial Day

5. PUBLIC COMMENTS

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.

6. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

6.1 Approval of Minutes for Regular Called Meeting of the City Council on March 25, 2025.

6.2 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Pay Estimate No. 12 Brighton Place Pavement & Utility Improvement Project

6.3 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 25-XX - A resolution of the City Council of the City of Spring Valley Village, Texas, approving the terms and conditions of change order No. 5 to the agreement by and between the City of Spring Valley Village, Texas and On Par Civil Services for the Cedarspur (W of Bingle) & Burkhart (E. of Bingle) Pavement and Utility Improvement Project; providing for the incorporation of preamble; authorizing the Mayor to execute any and all documents necessary to effectuate such agreement; and providing an effective date.

6.4 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 25-XX - A resolution of the City Council of the City of Spring Valley Village, Texas, approving the terms and conditions of change order No. 6 to the agreement by and between the City of Spring Valley Village, Texas and On Par Civil Services for the Cedarspur (W of Bingle) & Burkhart (E. of Bingle) Pavement and Utility Improvement Project; providing for the incorporation of preamble; authorizing the Mayor to execute any and all documents necessary to effectuate such agreement; and providing an effective date.

6.5 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Amendment of the design proposal for Croes E & W of Fries Pavement & Utility Improvement Project in an amount not to exceed \$21,000

6.6 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Amendment of

the design proposal for Merlin Ct. & Spring Oaks Circle Pavement & Utility Improvement Project in an amount not to exceed \$21,300

6.7 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Proposed Fiscal Year 2025-2026 Budget Calendar.

7. DEPARTMENT REPORTS

7.1 Public Works Staff Update

7.2 Police Department

7.3 Village Fire Department and Board of Commissioners

8. NEW BUSINESS

8.1 CONSIDERATION AND POSSIBLE ACTION CONCERNING: A request from the Village Fire Department to approve Budget Amendment 2025-02 allowing for the lease of a 2025 Village Fire Department Aerial Ladder Truck.

8.2 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of funds to repair or replace the Water Plants emergency power generator in an amount not to exceed \$300,000.

9. ADJOURNMENT

Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

The City Council reserves the right to convene in executive session from time to time as deemed necessary during this meeting to discuss any of the matters listed in the agenda, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices) or 551.087 (Deliberations Regarding Economic Development Negotiations).

I certify that a copy of the April 22, 2025, agenda of items to be considered by City Council was posted on or before the 17th day of April 2025, at 5:00 p.m. pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code.

Attest:



Jasmin Torres
City Secretary



In compliance with the Americans with Disabilities Act, this facility is wheelchair accessible and accessible parking spaces are available. To better serve attendees, requests for accommodations or interpretive services should be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-465-8308, Fax 713-461-7969, or [Email Jasmin Torres](#) for further information.



National Public Works Week Proclamation

May 18–24, 2025

“People, Purpose, Presence”

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of the City of Spring Valley Village, Texas; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in the **City of Spring Valley Village** to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association, be it now,

RESOLVED, I, **Marcus Vajdos, Mayor of the City of Spring Valley Village**, do hereby designate the week of May 18–24, 2025, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Spring Valley Village to be affixed this 22nd day of April 2025.

Marcus Vajdos, Mayor
City of Spring Valley Village, Texas

Attest:

Jasmin Torres, City Secretary

Proclamation

56th Annual Professional Municipal Clerks Week

May 4-10, 2025

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal services to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops, and the annual meetings of their state, provincial, county, and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

*Now, Therefore, I, Marcus Vajdos, Mayor of the City of Spring Valley Village, do recognize the week of May 4 through 10, 2025, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, **Jasmin Torres**, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

Dated this 22nd day of April 2025

Marcus Vajdos, Mayor

Attest:

Jasmin Torres, City Secretary

POLICE WEEK PROCLAMATION

WHEREAS, Police Officers of the Spring Valley Village Police Department stand, watch over our citizens, selflessly risking their lives to protect individuals, families, neighborhoods, and property against crime; and

WHEREAS, it is important that all citizens recognize the duties, responsibilities, hazards, and sacrifices of local law enforcement agencies; and

WHEREAS, Thursday, May 15, 2025, is observed nationally as Peace Officers Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and

WHEREAS, the Spring Valley Village Police Department, past and present, who, by their faithful and loyal devotion to their responsibilities rendered dedicated service to the community.

NOW, THEREFORE, I, MARCUS VAJDOS, as Mayor of the City of Spring Valley Village, do hereby declare May 11-17, 2025, as:

POLICE WEEK

In the City of Spring Valley Village, Texas, and hereby publicly salute the service of law enforcement officers in our community.

IN WITNESS WHEREOF, I have hereunto set my signature and the seal of the City of Spring Valley Village, this 22nd day of April, 2025.

Marcus Vajdos, Mayor

Attest:

Jasmin Torres, City Secretary



Proclamation

WHEREAS, *Memorial Day each year serves as a solemn reminder of the scourge of war and its bitter aftermath of sorrow; and*

WHEREAS, *this day has traditionally been devoted to paying homage to loved ones who lie in hallowed graves throughout the land, having sacrificed their lives that war might end; and*

WHEREAS, *in tribute to these silent dead, it is fitting that we lift up our voices together in supplication to Almighty God for wisdom in our search for enduring peace; and*

WHEREAS, *the Congress, in a joint resolution approved May 11, 1950, provided that Memorial Day should be set aside as a day of prayer for permanent peace; and*

WHEREAS, *Today, and every day, let us remember the servicemen and women we have lost and let us honor them by rededicating ourselves to strengthening our Nation's promise. With love, grace, and reflection, let us honor our fallen fellow Americans, known and unknown, who sacrificed their freedom to ensure our own.*

NOW, THEREFORE, *I, Marcus Vajdos, Mayor of the City of Spring Valley Village, do hereby proclaim Memorial Day, Monday, May 26, 2025, as a day of City-wide prayer for permanent peace.*

In commemoration of this event, I urge all citizens to join together in their homes, places of work, and places of worship to pray for permanent peace and to continue to pray for our city, our state, and our nation.

In Witness Whereof, *I have hereunto set my hand and caused the seal of the City of Spring Valley Village to be affixed this 22nd day of April 2025*

Attest:

Marcus Vajdos, Mayor
City of Spring Valley Village, Texas

Jasmin Torres, City Secretary

**MINUTES OF THE CITY COUNCIL REGULAR MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, MARCH 25, 2025 AT 6:00 PM
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:00 p.m.

Members Present:

Mayor Marcus Vajdos (left at 7:20 p.m.)

Mayor ProTem Allen Carpenter

Council Member Steve Bass (arrived at 6:02 p.m.)

Council Member John Lisenby

Council Member Joy McCormack

Members Absent:

Council Member David Dominy

2. PLEDGE OF ALLEGIANCE

During the Regular City Council Meeting, Mayor Vajdos led the City Council, City staff, and visitors in the Pledge of Allegiance.

2.1 American Flag

2.2 Texas Flag - Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.

3. INTRODUCTIONS

John McDonald, City Administrator

Loren Smith, City Attorney

Jasmin Torres, City Secretary

Brent Walker, City Treasurer

Susan Thornhill, Assistant City Treasurer

Kristina Watson, Public Works Director

Abbey Anderson, Assistant to the City Administrator

Jose Gomez, Development Services Manager

Mark Schulze, Chief of Police

Carlos Menchaca, Captain

David Dixon, Police Commissioner

4. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

4.1 National Public Safety Telecommunicators Week

Mayor Vajdos read the proclamation aloud and declared April 13-19, 2025, National Public Safety Telecommunicator Week in Spring Valley Village.

5. PUBLIC COMMENTS

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.

5.1.1 Frederica Fester, who lives at 8938 Croes Drive, spoke regarding the planned improvements to Croes Drive, specifically the area west of Fries Road, and her concern about the impact these improvements will have.

5.1.2 Harriet Spain, who lives at 1101 Pech Road, spoke regarding her questions and concerns for the widening of Winningham Drive.

At this time, Mayor Vajdos requested that Agenda Item 8.4 be taken out of order. Council Member McCormack made a motion to take Agenda Item 8.4 out of order, and Council Member Bass seconded the motion. Motion carried 4-0.

8.4 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution Number 25-XX - A RESOLUTION OF THE CITY OF HUNTERS CREEK VILLAGE, THE CITY OF PINEY POINT VILLAGE, THE CITY OF BUNKER HILL VILLAGE, THE CITY OF HEDWIG VILLAGE, THE CITY OF SPRING VALLEY VILLAGE, AND THE CITY OF HILSHIRE VILLAGE TO FORM A COMMITTEE TO MAKE RECOMMENDATIONS TO THE CITY COUNCILS OF EACH OF THE ABOVE-NAMED CITIES REGARDING THE RESPONSE TO PROPOSED LEGISLATION.

Stuart Marks, Council Member for the City of Hunter's Creek, addressed the Council regarding the current proposed legislation and how it can impact Spring Valley Village and the surrounding villages. Mayor Vajdos read the resolution by caption only. Council Member McCormack motioned to approve Resolution 2025-07, a resolution of the City of Hunters Creek Village, the City of Piney Point Village, the City of Bunker Hill Village, the City of Hedwig Village, the City of Spring Valley Village, and the City of Hilshire Village to form a committee to make recommendations to the City Councils of each above-named cities regarding the response to proposed legislation, and Council Member Bass seconded the motion. Motion carried 4-0.

6. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

6.1 Approval of Minutes for Special Called Meeting of the City Council on June 25, 2024.

6.2 Approval of Minutes for Special Called Meeting of the City Council on August 6, 2024.

6.3 Approval of Minutes for Regular Called Meeting of the City Council on February 25, 2025.

6.4 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 25-XX - A RESOLUTION BY THE CITY OF SPRING VALLEY

VILLAGE, TEXAS SUSPENDING THE APRIL 19, 2025 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON, TEXAS COAST, SOUTH TEXAS, AND BEAUMONT/EAST TEXAS GEOGRAPHIC RATE AREAS, TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2024 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

6.5 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Pay Estimate No. 11 Brighton Place Pavement & Utility Improvement Project

6.6 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Pay Estimate No. 11 Cedarspur (W of Bingle) & Burkhart (E of Bingle) Pavement & Utility Improvement Project

6.7 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Pay Estimate No. 3 Water Plant Electrical Improvement Project

Council Member McCormack made a motion to approve all items on the Consent Agenda, and Council Member Bass seconded the motion. Motion carried 4-0.

7. DEPARTMENT REPORTS

7.1 Public Works Staff Update

1. Brighton Place Pavement and Utility Improvement Project

Public Works Director Kristina Watson briefed the Council that the in-line detention boxes on Winningham have been completed. Conrad Construction also continues to complete pavement on that section of Winningham, and it should be completed in early April. They will begin installing the storm sewer on Pech Road and then begin the demolition of the pavement.

2. Cedarspur (West of Bingle) & Burkhart (East of Bingle) Project

Director Watson informed the Council that On Par has reached substantial completion as of March 13, 2024, and they are currently working through the clean-up/punch list created on the 13th.

3. Water Plant Electrical Improvement

Public Works Director Watson informed the Council that materials and equipment are still arriving, and temporary power stations have been built and tested. The contractor will be scheduling with CenterPoint to make the transfer in April.

7.2 Police Department

1. Number of calls for service – 3,948
2. Number of traffic violations – 1,081

7.3 Village Fire Department and Board of Commissioners

Chief Miller presented the Village Fire Department updates for February 2025, including updates on staffing, equipment, major calls, and ongoing projects.

At this time, Mayor Vajdos requested that Agenda Item 9 be taken out of order. Council Member Bass made a motion to take Agenda Item 9, Executive Session, out of order, and Council Member Carpenter seconded the motion. Motion carried 4-0.

9. EXECUTIVE SESSION

The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon's Texas Codes Annotated, In Accordance With The Authority Contained In:

- 9.1 Section 551.074 – Personnel Matters to deliberate the annual evaluation and duties of the City Administrator

Council adjourned into the Executive Session at 6:46 p.m.

10. RECONVENE

- 10.1 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** the annual evaluation of the City Administrator.

The City Council meeting reconvened at 7:20 p.m.

- 10.2 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters Discussed in Executive Session.

Council Member Bass made a motion to approve the amendment of the contract for City Administrator John McDonald, as discussed in Executive Session, and Council Member McCormack seconded the motion. Motion carried 4-0.

At this time, Mayor Vajdos exited the meeting, and Mayor Pro Tem Carpenter continued the meeting in Mayor's absence.

8. NEW BUSINESS

- 8.1 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 25-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN AGREEMENT FOR PROFESSIONAL SERVICES BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND SAFEUILT TEXAS, LLC; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

Mayor Pro Tem Carpenter read the resolution by caption only. Council Member McCormack motioned to approve Resolution 2025-05, approving the terms and conditions of an agreement for professional services by and between the City of Spring Valley Village, Texas, and Safebuilt Texas, and Council Member Bass seconded the motion. Motion carried 4-0.

- 8.2 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 25-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF

**SPRING VALLEY VILLAGE, TEXAS DESIGNATING A REPRESENTATIVE
AND AN ALTERNATE TO THE VILLAGE FIRE DEPARTMENT BOARD OF
COMMISSIONERS; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Pro Tem Carpenter read the resolution by caption only. Council Member McCormack motioned to approve Resolution 2025-06, designating a representative and an alternate to the Village Fire Department Board of Commissioners, and Council Member Bass seconded the motion. Motion carried 4-0.

**8.3 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Traffic Study of
Bingle Road**

Charles Eastland of CobbFendley explained to City Council their recommendation after their review of the captured data of the Bingle Road traffic study conducted between Westview and W Memorial Park Drive. They recommend that a “road diet” or option 1 (one) would be most favorable because it would not require any modifications to the pavement and only changes to the traffic signal timing. It would include a large re-tripping to this corridor, but it would also provide the City with the ability to revert to the original condition if ever necessary. Council Member Bass motioned to approve the recommendation by CobbFendley for the Bingle Road Diet, and Council Member Lisenby seconded the motion. Motion carried 4-0.

**8.4 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution
Number 25-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SPRING VALLEY VILLAGE, TEXAS, EXPRESSING THE COUNCIL'S
OPPOSITION TO SENATE BILL NUMBER 673, AN ACT RELATING TO
REGULATION OF ACCESSORY DWELLING UNITS BY POLITICAL
SUBDIVISIONS.**

Mayor Pro Tem Carpenter read the resolution by caption only. Council Member Bass motioned to approve Resolution 2025-08, expressing the Council's opposition to Senate Bill Number 673, an act relating to regulation of accessory dwelling units by political subdivisions, and Council Member McCormack seconded the motion. Motion carried 4-0.

11. ADJOURNMENT

Council Member McCormack motioned to adjourn the meeting at 7:39 p.m., and Council Member Bass seconded the motion. Motion carried 4-0.

Attest:

Signed:

Jasmin Torres
City Secretary

Marcus Vajdos
Mayor



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	April 22, 2025
SUBMITTING STAFF:	Kristina Watson, Public Works Director
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Pay Estimate No. 12 Brighton Place Pavement & Utility Improvement Project

BACKGROUND:	This is the 12th pay estimate to be submitted by Conrad Construction, Ltd., for the Brighton Place Pavement and Utility Improvement Project (2023-12-105) for work completed March 1 through March 31, 2025, in the amount of \$397,746.42. Pay Application No. 12 brings the Brighton Place project to 73% paid of the total contract amount of \$6,369,204.45.
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ATTACHMENTS:	Brighton Place Pay App No. 12
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	Both CobbFendley and City Staff have reviewed Pay Application No. 12 and recommend approval.
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April 2, 2025

City of Spring Valley Village
1025 Campbell Road
Houston, TX 77055

Re: Brighton Place Reconstruction
Payment Application #12
CFA Project No. 2212-056-01

Dear Kristina Watson:

Attached is Payment Application #12 from Conrad Construction Co., LTD for the above-referenced project. We have reviewed the enclosed payment application and find it to be correct with quantities verified to the extent practical in the field. Retainage in the amount of 10% is being held in accordance with the Contract Documents. We recommend approval of payment in the amount of \$397,746.42.

If you have any questions or require additional information, I can be contacted at (713) 462-3242.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.



Jennifer Steen, PE
Sr. Project Manager

Application and Certificate for Payment

PROJECT: Brighton Place Reconstruction
OWNER: City of Spring Valley Village
ADDRESS: 1025 Campbell Road
 Houston, TX 77055

Estimate: #12

CONTRACT TIME

Notice to Proceed	4/29/2024	Initial Contract Time	365 days
Substantial Completion Date	8/22/2025	Current Approved Extensions	52 days
Final Completion Date	8/22/2025	Previous Approved Extensions	63 days
		Total Contract Time	480 days
PAY PERIOD:	From: 3/1/2025	Spent Days	336 days
	To: 3/31/2025	Days Remaining	144 days
		Rain Days To Date	0 days
		Percent of Contract Time Completed	70%

CHANGE ORDERS

NO.	Date:	Amount:	Days:
0	4/2/2025	Rain Days to Date	52.0
1	10/9/2024	\$70,637.00	38
2	1/29/2025	47,892.95	25
Total Change Orders:		\$118,529.95	63

SUMMARY OF WORK COMPLETED

Original Contract Sum:	\$	6,250,674.50
Net Change by Change Orders:	\$	118,529.95
Contract Sum to Date:	\$	6,369,204.45
Total Completed and Stored to Date:	\$	4,699,229.89
Percent of Work Installed		74%
Retainage, (% of Completed Work:)		10%
Total Retainage:	\$	469,922.99
Total Earned Less Retainage:	\$	4,229,306.90
Less Previous Certificates of Payment:	\$	3,831,560.48
Current Payment Due:	\$	397,746.42

PAYMENT REVIEW AND APPROVAL

The undersigned Engineer certifies that to the best of his knowledge and belief, the scope of work for which payment is applied for has been satisfactorily completed.

Prepared By: <u>James R. Bolin</u> <u>Conrad Construction Co., LTP</u> Print Name <u>[Signature]</u> Signature	Date: <u>4.2.25</u>
Approved By: <u>Jennifer Steen</u> <u>Cobb, Fendley & Associates, Inc.</u> Print Name <u>[Signature]</u> Signature	Date: <u>4/2/2025</u>
Accepted By: <u>Kristina Watson</u> <u>City of Spring Valley Village</u> Print Name <u>[Signature]</u> Signature	Date: _____

PAY ESTIMATE:					#12						
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT QTY	UNIT PRICE	Pay Estimate #11 QUANTITY INSTALLED		Pay Estimate #12 QUANTITY INSTALLED		YEAR TO DATE		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent Comp.
A. SECTION 1 - GENERAL AND SITE WORK ITEMS - PRIMARY SITE											
1	Mobilization, Bonds, Insurance, Construction Staking, etc. (5% Max)	LS	1	\$ 300,000.00		0.00		0.00	1.00	\$ 300,000.00	100.00%
2	Installation of Project Sign	LS	1	\$ 1,650.00		0.00		0.00	1.00	\$ 1,650.00	100.00%
3	Contractor to Coordinate with Adjacent Property Owners and Public Entities on Advance Notification of Traffic Phasing Changes, Mail, Parking, Driveway Access, etc.	MO	12	\$ 3,750.00	1.00	3,750.00	1.00	3,750.00	11.00	\$ 41,250.00	91.67%
4	Construction photographs	LS	1	\$ 1,400.00		0.00		0.00	0.00	\$ -	0.00%
5	TPDES Submittal	LS	1	\$ 1,000.00		0.00		0.00	1.00	\$ 1,000.00	100.00%
6	Construction Material Testing, approved geotechnical companies include Alpha Testing, Terracon, Riner Engineering, and QC Laboratories, Inc.	LS	1	\$ 105,000.00	0.03	3,150.00	0.03	3,150.00	0.75	\$ 78,750.00	75.00%
7	Bypass Pumping for Sanitary Sewer	LS	1	\$ 4,500.00		0.00		0.00	1.00	\$ 4,500.00	100.00%
8	Control of Ground and Surface Water, Including Bypass Pumping	LS	1	\$ 1.00		0.00		0.00	1.00	\$ 1.00	100.00%
9	Removal of Existing Traffic Signs	EA	10	\$ 100.00		0.00		0.00	0.00	\$ -	0.00%
10	Provide and Install New Signs, Including Stop, Speed, Street Name, Speed Hump Sign and Children at Play	EA	26	\$ 700.00		0.00		0.00	0.00	\$ -	0.00%
11	Provide Traffic Control Throughout Project Duration. Include Mobile Changeable Traffic Signs, Flag Men, Low Profile Barriers, Barrels, Cones, Etc. as Needed for Each Phase of Construction	LS	1	\$ 110,000.00	0.03	3,300.00	0.03	3,300.00	0.90	\$ 99,000.00	90.00%
12	Tree and Plant Protection, Including Root Pruning, Crown Cleaning Prune	LS	1	\$ 50,000.00	0.03	1,500.00	0.03	1,500.00	0.77	\$ 38,500.00	77.00%
13	Removal of Tree 0 – 11.99" (or Palm Tree), species varies.	EA	1	\$ 1,050.00		0.00		0.00	3.00	\$ 3,150.00	300.00%
14	Removal of Tree 12 – 29.99", species varies	EA	8	\$ 1,550.00		0.00	1.00	1,550.00	5.00	\$ 7,750.00	62.50%
15	Removal of Tree 30 – 45", species varies	EA	2	\$ 2,100.00		0.00		0.00	1.00	\$ 2,100.00	50.00%
16	Storm Water Pollution Prevention Including Inlet Protection, Construction Access, Stabilized Entrance, Complete in Place. Replace SWPP as needed during construction. Remove SWPP at construction completion.	LS	1	\$ 8,500.00	0.03	255.00	0.03	255.00	0.78	\$ 6,630.00	78.00%

PAY ESTIMATE: #12											
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT QTY	UNIT PRICE	Pay Estimate #11 QUANTITY INSTALLED		Pay Estimate #12 QUANTITY INSTALLED		YEAR TO DATE		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent Comp.
17	Complete Removal of Sanitary Sewer as Needed for Construction. Sanitary sewer may be abandoned in place, where not in conflict with proposed utilities.	LF	333	\$ 16.50		0.00		0.00	0.00	\$ -	0.00%
18	Purchase and Installation of Temporary Mailboxes, Complete in Place	EA	119	\$ 100.00		0.00	14.00	1,400.00	84.00	\$ 8,400.00	70.59%
19	Purchase and Installation of St. Augustine Block Sodding, Including Sod, Fertilizer, Topsoil, Watering, Complete in Place	SY	9,440	\$ 6.75		0.00	250.00	1,687.50	3,800.00	\$ 25,650.00	40.25%
20	Purchase and Installation of 4-Foot Precast Concrete Manholes, Complete in Place	EA	2	\$ 7,000.00		0.00	1.00	7,000.00	2.00	\$ 14,000.00	100.00%
21	Rehabilitation of Existing Manhole, Complete in Place	EA	2	\$ 4,500.00	1.00	4,500.00		0.00	1.00	\$ 4,500.00	50.00%
22	Grade and Shape Between Road and ROW	SY	9,440	\$ 1.50		0.00	356.00	534.00	4,154.00	\$ 6,231.00	44.00%
23	Remove Existing Mailboxes, Place at Road ROW, Reinstall Existing Mailbox to Permanent Location Upon Completion of Phase, Complete in Place	EA	119	\$ 100.00		0.00	14.00	1,400.00	92.00	\$ 9,200.00	77.31%
24	Remove and Cap Irrigation Line at Road Right-of-Way. Paid per Each Property that has Irrigation Inside the Road Right-of-Way	Lot	35	\$ 550.00		0.00	8.00	4,400.00	69.00	\$ 37,950.00	197.14%
25	Removal and Proper Disposal of Storm Sewer, Back Fill Void with Select Fill, Complete in Place	LF	2,588	\$ 15.00		0.00	257.00	3,855.00	684.00	\$ 10,260.00	26.43%
26	Removal and Proper Disposal of Storm Sewer Inlets & Manholes, Back Fill Void with Select Fill, Complete in Place	EA	21	\$ 900.00		0.00	3.00	2,700.00	13.00	\$ 11,700.00	61.90%
27	Abandon And Grout Fill Existing Storm Sewer, All Sizes	LF	298	\$ 70.00		0.00		0.00	0.00	\$ -	0.00%
28	Abandon and Fill Existing 8-inch Diameter Sanitary Sewer Line	LF	253	\$ 15.00		0.00		0.00	0.00	\$ -	0.00%
29	Removal of Landscaping Hardscape, Including Blocks, Bricks, Pavers, etc. Located Inside Road ROW and Stockpile at Road ROW	LS	1	\$ 20,000.00	0.03	600.00	0.03	600.00	0.60	\$ 12,000.00	60.00%
30	Trench Safety System, Including Storm Sewer, Water Line, Bore Pits, Sanitary Sewer	LF	4,141	\$ 1.00	456.00	456.00	269.00	269.00	1,865.00	\$ 1,865.00	45.04%
31	Complete Removal and Proper Disposal of Pavement (Thickness Varies), Including Driveways, Walkways and Curb	SY	22,256	\$ 6.50	97.03	630.70	853.11	5,545.22	12,515.62	\$ 81,351.53	56.23%
32	Roadway Excavation and Haul-Off	CY	4,650	\$ 1.00		0.00	330.00	330.00	2,211.00	\$ 2,211.00	47.55%

PAY ESTIMATE: #12											
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT QTY	UNIT PRICE	Pay Estimate #11 QUANTITY INSTALLED		Pay Estimate #12 QUANTITY INSTALLED		YEAR TO DATE		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent Comp.
33	Provide and Install 8-Inch Lime Stabilized Subgrade (5%), Including Lime, Manipulation, and Compaction, Complete in Place, per the geotechnical report.	SY	21,335	\$ 12.50		0.00	2,021.31	25,266.38	12,300.59	\$ 153,757.38	57.65%
34	Purchase and Installation of 12-inch Sanitary Sewer, Complete in Place	LF	594	\$ 195.00		0.00		0.00	0.00	\$ -	0.00%
35	Purchase and Installation of 6-Inch Diameter Water Line, by Trenchless Construction, Complete in Place	LF	1,075	\$ 90.00		0.00		0.00	1,075.00	\$ 96,750.00	100.00%
36	Purchase and Installation of 8-Inch Diameter Water Line, by Trenchless Construction, Complete in Place	LF	5,457	\$ 130.00		0.00	125.00	16,250.00	5,471.00	\$ 711,230.00	100.26%
37	Purchase and Installation of 8-Inch Diameter Water Line, by open cut Complete in Place	LF	542	\$ 175.00		0.00		0.00	532.00	\$ 93,100.00	98.15%
38	Water Tap and Service Line -Short Connections, Connect to Existing Meter, Complete in Place	EA	60	\$ 1,500.00		0.00		0.00	51.00	\$ 76,500.00	85.00%
39	Water Tap and Service Line -Long Connections, Connect to Existing Meter, Complete in Place	EA	65	\$ 2,500.00		0.00	1.00	2,500.00	49.00	\$ 122,500.00	75.38%
40	Purchase and Installation of 8-Inch Wet Connection, Complete in Place	EA	1	\$ 5,000.00		0.00		0.00	0.00	\$ -	0.00%
41	Cut, Plug, and Abandon Existing Diameter Water Lines size varies 4-Inch to 8-Inch, Complete in Place	LF	5,627	\$ 1.00		0.00	1,500.00	1,500.00	5,100.00	\$ 5,100.00	90.63%
42	Purchase and Installation of 8-Inch Tapping Sleeve & Valve, Complete in Place	EA	1	\$ 6,500.00		0.00		0.00	1.00	\$ 6,500.00	100.00%
43	Removal of Existing Fire Hydrant Assembly	EA	12	\$ 850.00		0.00	1.00	850.00	12.00	\$ 10,200.00	100.00%
44	Purchase and Installation of New Fire Hydrant Assembly, Complete in Place	EA	12	\$ 7,500.00		0.00	1.00	7,500.00	12.00	\$ 90,000.00	100.00%
45	Purchase and Installation of Concrete Junction Box JB01, Complete in Place	LS	1	\$ 54,500.00		0.00	1.00	54,500.00	1.00	\$ 54,500.00	100.00%
46	Purchase and Installation of Concrete Junction Box JB02, Complete in Place	LS	1	\$ 50,000.00		0.00		0.00	1.00	\$ 50,000.00	100.00%
47	Purchase and Installation of Concrete Junction Box JB03, Complete in Place	LS	1	\$ 40,000.00		0.00		0.00	0.00	\$ -	0.00%
48	Purchase and Installation of 4-Inch Yard Drain with Steel Curb Box, Complete in Place	EA	122	\$ 650.00	3.00	1,950.00	6.00	3,900.00	90.00	\$ 58,500.00	73.77%
49	Purchase and Installation of 24-Inch Storm Sewer (RCP or HP) by Open Cut, Including Cement Stabilized Sand, Complete in Place	LF	1,770	\$ 130.00		0.00	49.00	6,370.00	813.00	\$ 105,690.00	45.93%

PAY ESTIMATE: #12											
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT QTY	UNIT PRICE	Pay Estimate #11 QUANTITY INSTALLED		Pay Estimate #12 QUANTITY INSTALLED		YEAR TO DATE		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent Comp.
50	Purchase and Installation of 36-Inch Storm Sewer (RCP or HP) by Open Cut, Including Cement Stabilized Sand, Complete in Place	LF	378	\$ 200.00		0.00	80.00	16,000.00	180.00	\$ 36,000.00	47.62%
51	Purchase and Installation of 42-Inch Storm Sewer (RCP or HP) by Open Cut, Including Cement Stabilized Sand, Complete in Place	LF	371	\$ 240.00		0.00	39.00	9,360.00	39.00	\$ 9,360.00	10.51%
52	Purchase and Installation of 10-Foot by 5-Foot Reinforced Concrete Box by Open Cut, Complete in Place	LF	828	\$ 1,350.00	456.00	615,600.00	101.00	136,350.00	833.00	\$ 1,124,550.00	100.60%
53	Purchase and Installation of Precast Type BB Inlet, Complete in Place	EA	19	\$ 5,000.00	1.00	5,000.00	1.00	5,000.00	15.00	\$ 75,000.00	78.95%
54	Purchase and Installation of Precast Type C Inlet, Complete in Place	EA	6	\$ 5,500.00		0.00	2.00	11,000.00	4.00	\$ 22,000.00	66.67%
55	Purchase and Installation of Precast Type C1 Inlet, Complete in Place	EA	2	\$ 7,300.00		0.00	1.00	7,300.00	1.00	\$ 7,300.00	50.00%
56	Temporary Pavement, As Needed for Construction Phasing	LS	1	\$ 5,000.00		0.00		0.00	1.00	\$ 5,000.00	100.00%
57	Purchase and Installation of 6-Inch Concrete Pavement and Driveways, Complete in Place	SY	21,365	\$ 68.50	527.04	36,102.24	1,273.44	87,230.64	11,535.40	\$ 790,174.90	53.99%
58	Blue Reflective Marker Placed at each Fire Hydrant, Complete in Place	EA	12	\$ 15.00		0.00		0.00	0.00	\$ -	0.00%
59	4-Inch Yellow Broken Reflectorized Pavement Markings, Complete in Place	LF	4,750	\$ 1.75		0.00		0.00	0.00	\$ -	0.00%
60	4-Inch Yellow Median Striping Reflectorized Pavement Markings, Complete in Place	LS	1	\$ 2,500.00		0.00		0.00	0.00	\$ -	0.00%
61	12-Inch White Reflectorized Pavement Marking, Complete in Place	LF	100	\$ 15.00		0.00		0.00	0.00	\$ -	0.00%
62	24-Inch White Reflectorized Pavement Marking, Complete in Place	LF	150	\$ 20.00		0.00		0.00	0.00	\$ -	0.00%
63	White Reflectorized Turn Arrows Pavement Marking, Complete in Place	EA	4	\$ 375.00		0.00		0.00	0.00	\$ -	0.00%
64	Purchase and Installation of 4-Inch x 12-Inch Mountable Concrete Curb, Complete in Place	LF	10,574	\$ 4.50		0.00	600.00	2,700.00	4,577.00	\$ 20,596.50	43.29%
65	Purchase and Installation of 6-Inch Concrete Curb, Complete in Place	LF	852	\$ 6.00	11.00	66.00		0.00	11.00	\$ 66.00	1.29%
66	Purchase and Installation of 4 1/2-Inch Concrete Walkway and Steps, Complete in Place	SF	3,951	\$ 9.50	490.00	4,655.00		0.00	1,939.54	\$ 18,425.63	49.09%
67	Adjust Traffic Signal Timing and Control Cabinet as Needed for Construction	LS	1	\$ 6,000.00		0.00		0.00	0.00	\$ -	0.00%

PAY ESTIMATE: #12											
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT QTY	UNIT PRICE	Pay Estimate #11 QUANTITY INSTALLED		Pay Estimate #12 QUANTITY INSTALLED		YEAR TO DATE		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent Comp.
68	Install New Traffic Loops to Ground Box. Match Existing Loop Size and Type. Revise signal timing to Preconstruction Conditions	LS	1	\$ 10,000.00		0.00		0.00	0.00	\$ -	0.00%
69	Purchase and Installation of Black Speed Cushion including White Pavement Markings, Complete in Place	EA	6	\$ 4,750.00		0.00		0.00	0.00	\$ -	0.00%
B. EXTRA WORK ITEMS											
1	Cure-in-Place Line Existing Storm Manhole, Complete in Place	EA	1	\$ 4,000.00		0.00		0.00	0.00	\$ -	0.00%
C. ALLOWANCE											
1	Construction Allowance for Unforeseen Circumstances Pre-Approved by the City (used for Change Order 1)	LS	1	\$ 25,000.00		0.00		0.00	0.00	\$ -	0.00%
CHANGE ORDER NO. 1											
CO1.1	Cured-in-Place Storm Sewer	LS	1	\$ 72,237.00		0.00		0.00	1.00	\$ 72,237.00	100.00%
CO1.2	Short Side Service Lead (\$1,675 EA) 6 approved on CH 1	EA	6	\$ 1,675.00		0.00		0.00	0.00	\$ -	0.00%
CO1.3	Long Side Service Lead (\$2,225 EA) 6 approved on CH 2	EA	6	\$ 2,225.00	6.00	13,350.00		0.00	12.00	\$ 26,700.00	200.00%
CO1.4	20 additional days for moving mailboxes	LS	1	\$ -		0.00		0.00	0.00	\$ -	0.00%
CO2-1	Replace 62 meter boxes, add valves	LS	1	\$ 16,554.00				0.00	1.00	\$ 16,554.00	100.00%
CO2-2	Additional survey	LS	1	\$ 5,650.25				0.00	1.00	\$ 5,650.25	100.00%
CO2-3	Lower storm sewer, extra excavation	LS	1	\$ 25,688.70	0.30	7,706.61	0.20	5,137.74	1.00	\$ 25,688.70	100.00%

Total 702,571.55
 70,257.15 Retainer 10% 44,194.05
Original Contract Amount: \$ 6,250,674.50
 Number of requested Rain Days: 6

Total 441,940.47
 Total 397,746.42

Percent Complete Color Code:
In progress, under 100%
Complete, 100%
Over 100%



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	April 22, 2025
SUBMITTING STAFF:	Kristina Watson, Public Works Director
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution Number 25-XX - A resolution of the City Council of the City of Spring Valley Village, Texas, approving the terms and conditions of change order No. 5 to the agreement by and between the City of Spring Valley Village, Texas and On Par Civil Services for the Cedarspur (W of Bingle) & Burkhart (E. of Bingle) Pavement and Utility Improvement Project; providing for the incorporation of preamble; authorizing the Mayor to execute any and all documents necessary to effectuate such agreement; and providing an effective date.
BACKGROUND:	The City of Spring Valley Village entered into a contract with On Par Civil Services, LLC. for Pavement and Utility Improvements on Cedarspur (West of Bingle) and Burkhart (East of Bingle) on January 16, 2024. On Par is requesting Change Order Number 5 due to: • Cost to reorder a manhole due to the existing 16" line that was originally identified as a 12" • Adding a 6" gate valve to the water line on Cedarspur • Additional materials and piping for unknown residential drainage connections The proposed change order has a net increase of \$16,585.20
ATTACHMENTS:	Resolution 25-XX - Approving (Change Order No. 5 On Par), 20241206 - Change Order #5 Letter - Revised

FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	Change Order No. 5 has been reviewed by City staff and Gessner Engineering and is recommended for approval.
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RESOLUTION NUMBER 25-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 5 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AND ON PAR CIVIL SERVICES, LLC. FOR THE CEDARSPUR (W OF BINGLE) AND BURKHART (E OF BINGLE) PAVING AND UTILITY IMPROVEMENTS PROJECT (CSB #2023-09-103); PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has been presented a proposed Change Order Number 5 to the Agreement by and between the City of Spring Valley Village, Texas, and On Par Civil Services, LLC. for the Cedarspur (W of Bingle) and Burkhart (E of Bingle) Paving and Utility Improvements Project (CSB #2023-09-103) ("Change Order Number 5"), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference; and

WHEREAS, upon full review and consideration of Change Order Number 5 and all matters attendant and related thereto, the City Council is of the opinion that the terms and conditions thereof should be approved, and that the Mayor should be authorized to execute Change Order Number 5 and any and all documents necessary to effectuate such Change Order Number 5 on behalf of the City of Spring Valley Village.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The terms and conditions of Change Order Number 5, having been reviewed by the City Council of the City of Spring Valley Village is found to be acceptable and in the best interests of the City of Spring Valley Village and its citizens, are hereby in all things approved.

Section 3. The Mayor is hereby authorized to execute Change Order Number 5 and empowered, for and on behalf of the City, to take all such actions and to execute, verify, acknowledge, certify to, file and deliver all such instruments and documents required in Change Order Number 5 as shall in the judgment of the Mayor be appropriate in order to effect the purposes of the foregoing resolution and Change Order Number 5.

Section 5. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED on this 22nd day of April, 2025.

Marcus Vajdos, Mayor
City of Spring Valley Village, Texas

ATTEST:

Jasmin Torres, City Secretary
City of Spring Valley Village, Texas

April 16, 2025

Kristina Watson
City of Spring Valley Village - Public Works Director
1025 Campell Road
Houston, Texas 77055-7495

Re: Change Order No.: 5
City of Spring Valley Village - Cedarspur, Burkhart Road, and Burkhart Street Project
City of Spring Valley Village, TX
Contract No.: 2023-09-103
Gessner Engineering Job No.: 21-0109

Dear Kristina,

Please find attached the proposed Change Order Number 5 for the above referenced project. Change Order Number 5 includes the cost to order a large manhole base at STA 0+00 due to the existing line being found at 16" instead of 12" as previously measured, adding a 6" gate valve on the west side of the cedarspur waterline, addition 70 LF of 6" PVC to connect two yards drains found during construction, and additional 4" curb outfall structures needed due to unforeseen conditions. The quote from the contractor and the sub is attached below. The proposal by On Par LLC has a net total increase of:

Net Total Increase with this Change Order: \$16,585.2

A quantity breakdown and Backup information for each item is attached to Change Order Number 5.

Gessner Engineering has reviewed this change order and recommends approval. If we may be of further assistance, or if you have any questions, please contact us at your convenience.

Sincerely,

GESSNER ENGINEERING, F-7451



Samantha Beevers, P.E.

On Par Civil Services, LLC

City of Spring Valley Village

Change Order No 9
RFI #23

Existing Sant Swr MH
Current Existing 16in Outfall/Infall

ADDITIONAL LABOR ITEMS:	CREW	HRS	LABOR UNIT	LABOR COST
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
SUBTOTAL LABOR:				\$ -
BURDEN @ 55%:				\$ -
15% OF LABOR				\$ -
TOTAL LABOR:				\$ -

ADDITIONAL MATERIAL ITEMS:	MATERIAL COST	MATERIAL UNIT	MATERIAL COST
			\$ -
Base Doghouse Manhole 16" Outfall	\$ 5,300.00	1.00	\$ 5,300.00
			\$ -
			\$ -
			\$ -
SUBTOTAL MATERIAL:			\$ 5,300.00
MATERIAL @ 15% MARK-UP:			\$ 795.00
TOTAL MATERIAL:			\$ 6,095.00

ADDITIONAL EQUIPMENT ITEMS:	EQUIPMENT COST	EQUIPMENT UNIT	EQUIPMENT COST
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
SUBTOTAL EQUIPMENT:			\$ -
EQUIPMENT @ 15% MARK-UP:			\$ -
TOTAL EQUIP:			\$ -

ADDITIONAL SUBCONTRACTOR ITEMS:	QUANTITIES	UNIT PRICE	BID TOTALS
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
SUBTOTAL SUBCONTRACTOR ITEMS:			0.00
15% OVERHEAD ON SUB ITEMS:			0.00
TOTAL SUBCONTRACTOR ITEMS:			\$ -

SUBTOTAL	\$ 6,095.00
2% BOND	\$ 121.90
LINE ITEM TOTAL:	\$ 6,216.90

LINE ITEM QTY:	1.00
LINE ITEM UNIT PRICE:	\$ 6,216.90
LINE ITEM MARKUP:	\$ 795.00
LINE ITEM COST:	\$ 5,421.90

On Par Civil Services, LLC

City of Spring Valley Village

Change Order No 10

Intersection Burkhardt and Bingle

Extra Gate Valve and Fittings - Cedarspur

ADDITIONAL LABOR ITEMS:	CREW	HRS	LABOR UNIT	LABOR COST
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
SUBTOTAL LABOR:				\$ -
BURDEN @ 55%:				\$ -
15% OF LABOR				\$ -
TOTAL LABOR:				\$ -

ADDITIONAL MATERIAL ITEMS:	MATERIAL COST	MATERIAL UNIT	MATERIAL COST
Line Item #608 6" Gate Valve	\$ 1,950.00	1.00	\$ 1,950.00
Line Item #607 6" x 6" Tee	\$ 100.00	1.00	\$ 100.00
Line Item #609 6" 45 Fitting	\$ 65.00	1.00	\$ 65.00
			\$ -
			\$ -
SUBTOTAL MATERIAL:			\$ 2,115.00
MATERIAL @ 15% MARK-UP:			\$ -
TOTAL MATERIAL:			\$ 2,115.00

ADDITIONAL EQUIPMENT ITEMS:	EQUIPMENT COST	EQUIPMENT UNIT	EQUIPMENT COST
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
SUBTOTAL EQUIPMENT:			\$ -
EQUIPMENT @ 15% MARK-UP:			\$ -
TOTAL EQUIP:			\$ -

ADDITIONAL SUBCONTRACTOR ITEMS:	QUANTITIES	UNIT PRICE	BID TOTALS
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
SUBTOTAL SUBCONTRACTOR ITEMS:			0.00
15% OVERHEAD ON SUB ITEMS:			0.00
TOTAL SUBCONTRACTOR ITEMS:			\$ -

SUBTOTAL \$ 2,115.00
 2% BOND \$ 42.30
LINE ITEM TOTAL: \$ 2,157.30

LINE ITEM QTY: 1.00
 LINE ITEM UNIT PRICE: \$ 2,157.30
 LINE ITEM MARKUP: \$ -
 LINE ITEM COST: \$ 2,157.30

On Par Civil Services, LLC

City of Spring Valley Village

Change Order No 11

8401 - 8403 Burkhart - 70 LF of 6" PVC Drain

RFI #30

ADDITIONAL LABOR ITEMS:	CREW	HRS	LABOR UNIT	LABOR COST
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
SUBTOTAL LABOR:				\$ -
BURDEN @ 55%:				\$ -
15% OF LABOR				\$ -
TOTAL LABOR:				\$ -

ADDITIONAL MATERIAL ITEMS:	MATERIAL COST	MATERIAL UNIT	MATERIAL COST
			\$ -
			\$ -
			\$ -
Item #512	\$ 85.00	70.00	\$ 5,950.00
			\$ -
			\$ -
SUBTOTAL MATERIAL:			\$ 5,950.00
MATERIAL @ 15% MARK-UP:			\$ -
TOTAL MATERIAL:			\$ 5,950.00

ADDITIONAL EQUIPMENT ITEMS:	EQUIPMENT COST	EQUIPMENT UNIT	EQUIPMENT COST
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
SUBTOTAL EQUIPMENT:			\$ -
EQUIPMENT @ 15% MARK-UP:			\$ -
TOTAL EQUIP:			\$ -

ADDITIONAL SUBCONTRACTOR ITEMS:	QUANTITIES	UNIT PRICE	BID TOTALS
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
SUBTOTAL SUBCONTRACTOR ITEMS:			0.00
15% OVERHEAD ON SUB ITEMS:			0.00
TOTAL SUBCONTRACTOR ITEMS:			\$ -

SUBTOTAL \$ 5,950.00
 2% BOND \$ 119.00
LINE ITEM TOTAL: \$ 6,069.00

LINE ITEM QTY: 1.00
 LINE ITEM UNIT PRICE: \$ 6,069.00
 LINE ITEM MARKUP: \$ -
 LINE ITEM COST: \$ 6,069.00

On Par Civil Services, LLC

City of Spring Valley Village

4" Curb Outfalls Added for Residence Drainage Through Storm Inlets

ADDITIONAL LABOR ITEMS:	CREW	HRS	LABOR UNIT	LABOR COST
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
SUBTOTAL LABOR:				\$ -
BURDEN @ 55%:				\$ -
15% OF LABOR				\$ -
TOTAL LABOR:				\$ -

ADDITIONAL MATERIAL ITEMS:	MATERIAL COST	MATERIAL UNIT	MATERIAL COST
Item No 408	\$ 350.00	6.00	\$ 2,100.00
			\$ -
			\$ -
			\$ -
			\$ -
SUBTOTAL MATERIAL:			\$ 2,100.00
MATERIAL @ 15% MARK-UP:			\$ -
TOTAL MATERIAL:			\$ 2,100.00

ADDITIONAL EQUIPMENT ITEMS:	EQUIPMENT COST	EQUIPMENT UNIT	EQUIPMENT COST
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
SUBTOTAL EQUIPMENT:			\$ -
EQUIPMENT @ 15% MARK-UP:			\$ -
TOTAL EQUIP:			\$ -

ADDITIONAL SUBCONTRACTOR ITEMS:	QUANTITIES	UNIT PRICE	BID TOTALS
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
SUBTOTAL SUBCONTRACTOR ITEMS:			0.00
15% OVERHEAD ON SUB ITEMS:			0.00
TOTAL SUBCONTRACTOR ITEMS:			\$ -

SUBTOTAL \$ 2,100.00
 2% BOND \$ 42.00
LINE ITEM TOTAL: \$ 2,142.00

LINE ITEM QTY: 1.00
 LINE ITEM UNIT PRICE: \$ 2,142.00
 LINE ITEM MARKUP: \$ -
 LINE ITEM COST: \$ 2,142.00



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	April 22, 2025
SUBMITTING STAFF:	Kristina Watson, Public Works Director
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution Number 25-XX - A resolution of the City Council of the City of Spring Valley Village, Texas, approving the terms and conditions of change order No. 6 to the agreement by and between the City of Spring Valley Village, Texas and On Par Civil Services for the Cedarspur (W of Bingle) & Burkhart (E. of Bingle) Pavement and Utility Improvement Project; providing for the incorporation of preamble; authorizing the Mayor to execute any and all documents necessary to effectuate such agreement; and providing an effective date.

BACKGROUND:	The City of Spring Valley Village entered into a contract with On Par Civil Services, LLC. for Pavement and Utility Improvements on Cedarspur (West of Bingle) and Burkhart (East of Bingle) on January 16, 2024. On Par is requesting Change Order Number 5 due to: • An additional month of traffic control due to weather delays The proposed change order has a net increase of: \$5,206.08
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ATTACHMENTS:	20241206 - Change Order #6 Letter, Resolution 25-XX - Approving (Change Order No. 6 On Par)
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	Change order No 6 has been reviewed by City staff and
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Gessner Engineering and is recommended for approval.

April 10, 2025

Kristina Watson
City of Spring Valley Village - Public Works Director
1025 Campell Road
Houston, Texas 77055-7495

Re: Change Order No.: 6
City of Spring Valley Village - Cedarspur, Burkhart Road, and Burkhart Street Project
City of Spring Valley Village, TX
Contract No.: 2023-09-103
Gessner Engineering Job No.: 21-0109

Dear Kristina,

Please find attached proposed Change Order Number 6 for the above referenced project. Change Order Number 6 includes the cost of additional one month of traffic control rental. The quote from the contractor. On Par was previously granted a change order to provide traffic control services for a duration of four (4) months. As the original traffic control period came to an end, several weather-related delays impacted scheduled pavement pours, necessitating an extension of traffic control measures for an additional month. Based on the weather conditions experienced and the resulting project delays, Gessner Engineering has reviewed the request and supports the extension. We have verified that the monthly rental rate for the additional month remains consistent with the rate provided in the original change order. The proposal by On Par LLC has a net total increase of:

Net Total Increase with this Change Order: \$5,206.08

A quantity breakdown and Backup information for each item is attached to Change Order Number 6.

Gessner Engineering has reviewed this change order and recommends approval. If we may be of further assistance, or if you have any questions, please contact us at your convenience.

Sincerely,

GESSNER ENGINEERING, F-7451



Samantha Beevers, P.E.

On Par Civil Services, LLC

City of Spring Valley Village

Change Order No 5 - Revised

Traffic Control Extra Month

ADDITIONAL LABOR ITEMS:	CREW	HRS	LABOR UNIT	LABOR COST
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
SUBTOTAL LABOR:				\$ -
BURDEN @ 55%:				\$ -
15% OF LABOR				\$ -
TOTAL LABOR:				\$ -

ADDITIONAL MATERIAL ITEMS:	MATERIAL COST	MATERIAL UNIT	MATERIAL COST
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
SUBTOTAL MATERIAL:			\$ -
MATERIAL @ 15% MARK-UP:			\$ -
TOTAL MATERIAL:			\$ -

ADDITIONAL EQUIPMENT ITEMS:	EQUIPMENT COST	EQUIPMENT UNIT	EQUIPMENT COST
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
SUBTOTAL EQUIPMENT:			\$ -
EQUIPMENT @ 15% MARK-UP:			\$ -
TOTAL EQUIP:			\$ -

ADDITIONAL SUBCONTRACTOR ITEMS:	QUANTITIES	UNIT PRICE	BID TOTALS
			\$ -
Traffic Control	1.00	\$ 4,640.00	\$ 4,640.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
SUBTOTAL SUBCONTRACTOR ITEMS:			4,640.00
15% OVERHEAD ON SUB ITEMS:			464.00
TOTAL SUBCONTRACTOR ITEMS:			\$ 5,104.00

SUBTOTAL	\$ 5,104.00
2% BOND	\$ 102.08
LINE ITEM TOTAL:	\$ 5,206.08

LINE ITEM QTY:	1.00
LINE ITEM UNIT PRICE:	\$ 5,206.08
LINE ITEM MARKUP:	\$ 464.00
LINE ITEM COST:	\$ 4,742.08



March 31, 2025

Extended Traffic Control – January 2025

Project: Paving and Utility Improvements to Serve Cedarspur Drive (West of Bingle) and Burkhart Road (East of Bingle)

In January the City Council denied On Par Civil extra traffic control for the month of January. On Par Civil was not complete with paving up to Bingle on Burkhart Rd. Due to unforeseen weather for the month of December. On Par encountered rain and freezing temperatures which did not allow On Par to pour the final stages of Burkhart from Sta. 0+00 to 2+00. This effected traffic on Burkhart along with exit onto Bingle. On Par had to leave the temporary paving in place as well on the north side of Burkhart.

During our monthly meeting On Par was asked to take all traffic control down for a study being conducted by the City. All traffic control was removed.

On Par finished pouring all paving for the main lane the end of December, with driveways in this area the first two weeks of January.

A blue ink signature of Eddie G Breedlove, written in a cursive style.

Eddie G Breedlove

Project Manager

onparestimating@gmail.com

281-389-3838

RESOLUTION NUMBER 26-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 6 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AND ON PAR CIVIL SERVICES, LLC. FOR THE CEDARSPUR (W OF BINGLE) AND BURKHART (E OF BINGLE) PAVING AND UTILITY IMPROVEMENTS PROJECT (CSB #2023-09-103); PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has been presented a proposed Change Order Number 6 to the Agreement by and between the City of Spring Valley Village, Texas, and On Par Civil Services, LLC. for the Cedarspur (W of Bingle) and Burkhart (E of Bingle) Paving and Utility Improvements Project (CSB #2023-09-103) ("Change Order Number 6"), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference; and

WHEREAS, upon full review and consideration of Change Order Number 6 and all matters attendant and related thereto, the City Council is of the opinion that the terms and conditions thereof should be approved, and that the Mayor should be authorized to execute Change Order Number 6 and any and all documents necessary to effectuate such Change Order Number 6 on behalf of the City of Spring Valley Village.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The terms and conditions of Change Order Number 6, having been reviewed by the City Council of the City of Spring Valley Village is found to be acceptable and in the best interests of the City of Spring Valley Village and its citizens, are hereby in all things approved.

Section 3. The Mayor is hereby authorized to execute Change Order Number 6 and empowered, for and on behalf of the City, to take all such actions and to execute, verify, acknowledge, certify to, file and deliver all such instruments and documents required in Change Order Number 6 as shall in the judgment of the Mayor be appropriate in order to effect the purposes of the foregoing resolution and Change Order Number 6.

Section 6. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED on this 22nd day of April, 2026.

Marcus Vajdos, Mayor
City of Spring Valley Village, Texas

ATTEST:

Jasmin Torres, City Secretary
City of Spring Valley Village, Texas



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	April 22, 2025
SUBMITTING STAFF:	Kristina Watson, Public Works Director
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Amendment of the design proposal for Croes E & W of Fries Pavement & Utility Improvement Project in an amount not to exceed \$21,000

BACKGROUND:	At the November City Council meeting, Council approved a design proposal from CobbFendley for \$276,530 for engineering and design services for the Croes E & W of Fries Pavement & Utility Improvement Project. CobbFendley is requesting an amendment to the original proposal due to: • Council request for review of existing roadway conditions to evaluate cul-de-sac and roadway alignment options • Council requested additional surveying to provide finished floor elevations and face of houses along the roadway in the project area. The proposed amendment to the proposal will be a net increase of \$21,000.
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ATTACHMENTS:	Project Area 1 Roadway Amendment No. 1 Croes Drive
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	City staff has reviewed the proposed amendment and
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recommends approval.

March 18, 2025

Mr. John McDonald
Spring Valley Village
1025 Campbell Road
Houston, Texas 77055

Re: Amendment No. 1 for Professional Engineering Services
Spring Valley Village - Croes Drive Reconstruction
CobbFendley Project No. 2412-063-01

Dear Mr. McDonald:

Cobb, Fendley & Associates, Inc. (CobbFendley) is pleased to submit this Amendment No. 1 for the Croes Drive Reconstruction in Spring Valley Village, Harris County, Texas. Amendment No. 1 was requested during the City Council meeting on February 24. CobbFendley proposes to provide the Scope of Services and Compensation as outlined in Attachments A and B, respectively.

Thank you for the opportunity to submit this proposal. Please advise if you have any questions or require additional information.

Sincerely yours,

COBB, FENDLEY & ASSOCIATES, INC.

Scope of Service accepted by:

Spring Valley Village

Amber Hurd, PE
Vice President, Department Manager

Signature

Date of Authorization

ATTACHMENT A
SCOPE OF SERVICES

Cobb, Fendley & Associates, Inc.
Amendment No. 1 for Professional Engineering Services
Croes Drive Reconstruction

PROJECT DESCRIPTION AND LIMITS

CobbFendley shall provide engineering services required for the preparation of plans,

- 1 PRELIMINARY ENGINEERING 30% (Lump Sum)
Amendment No. 1 increase of \$15,000
- 2 DRAINAGE ANALYSIS (Lump Sum)
- 3 FINAL DESIGN (Lump Sum)
- 4 BID PHASE SERVICES (Lump Sum)
- 5 CONSTRUCTION ADMINISTRATION (Lump Sum)
- 6 SURVEY (Lump Sum)
Amendment No. 1 increase of \$6,000
- 7 URBAN FORESTRY SERVICES (cost + 10%)
- 8 GEOTECHNICAL SERVICES (cost + 10%)

The design will consist of replacing approximately 1,500 feet of an existing residential asphalt roadway including 1,500-feet of water, and 400-feet of sanitary sewer. The existing roadway includes road side ditches. The ditches will be replaced with storm sewer. The asphalt road will be replaced with a concrete curb and gutter street. These services include preliminary engineering report (PER), surveying, preparing roadway design, hydrologic and hydraulic analysis, signing and pavement markings design, traffic control plans, tree protection plans, storm water pollution prevention plans, utility design, geotechnical study, utility coordination and engineering, bid phase services, and construction phase services necessary to support the design process.

SUB CONSULTANTS

CobbFendley shall subcontract the urban forestry and geotechnical services. Below is a list of the
Urban Forestry Services - C.N. Koehl Urban Forestry, Inc
Geotechnical Services – QC Labs

Proposals for each service are attached to this document.

GENERAL REQUIREMENTS

CobbFendley shall prepare all work in accordance with the latest version of applicable City's procedures, specifications, manuals, guidelines, standard drawings, and standard specifications or previously approved special provisions and special specifications. When design criteria are not identified in City manuals, CobbFendley shall notify the City and refer to State approved manuals, which include: Roadway Design Manual, Hydraulic Design Manual, the Texas Manual on Uniform Traffic Control Devices (TMUTCD), Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges (latest Edition), and other State approved manuals.

CobbFendley shall notify the City when entering private property to perform any surveying, engineering or geotechnical activities needed outside of current right-of-way. City will contact each property owner prior to any entry onto the owner's property and will notify CobbFendley when Right of Entry (ROE) is obtained.

The Engineer shall coordinate through the City's Project Manager or Designee for the PS&E development with any local entity having jurisdiction or interest in the project (e.g. HCFCD, TxDOT, City, etc.).

The Engineer shall coordinate issues and communications through the City's Project Manager or Designee.

The Engineer shall invoice according to Descriptions shown in Attachment "B" of the Contract for Professional Services. The Engineer shall submit each invoice in a format acceptable to the City.

The Engineer shall submit invoice packages:

City of Spring Valley Village
Attention: Kristina Watson
1025 Campbell Road
Houston, Texas 77055

PRELIMINARY ENGINEERING 30% (Lump Sum)Amendment No. 1 increase of \$15,000

I. DATA COLLECTION AND FIELD RECONNAISSANCE

CobbFendley will review existing conditions and provide exhibits for staff review and decision. CobbFendley will present the proposed options and recommendations to Council for approval. Exhibits will includes requested cul-de-sac sizing and roadway alignment options.

II. PRELIMINARY ROADWAY DESIGN

No amendment revisions to scope.

III. PRELIMINARY DRAINAGE DESIGN

No amendment revisions to scope.

IV. UTILITY COORDINATION

No amendment revisions to scope.

IV. PRELIMINARY WATER AND SANITARY SEWER LAYOUT

No amendment revisions to scope.

V. PROJECT MANAGEMENT

No amendment revisions to scope.

DRAINAGE ANALYSIS (Lump Sum)

No amendment revisions to scope.

FINAL DESIGN (Lump Sum)

I. ROADWAY DESIGN

No amendment revisions to scope.

II. FINAL DRAINAGE DESIGN

No amendment revisions to scope.

III. STORMWATER POLLUTION PREVENTION PLAN (SW3P)

No amendment revisions to scope.

IV. PERMANENT SIGNING AND PAVEMENT MARKING PLAN

No amendment revisions to scope.

V. TRAFFIC CONTROL PLAN

No amendment revisions to scope.

VI. WATERLINE AND SANITARY SEWER MAIN DESIGN

No amendment revisions to scope.

VII. PROJECT MANUAL, SPECIFICATIONS AND GENERAL NOTES

No amendment revisions to scope.

VIII. PROJECT MANAGEMENT

No amendment revisions to scope.

BID PHASE SERVICES (Lump Sum)

No amendment revisions to scope.

CONSTRUCTION ADMINISTRATION (Lump Sum)

No amendment revisions to scope.

SURVEY (Lump Sum) Amendment No. 1 increase of \$6,000

CobbFendley will collect finished floor elevations and face of house for specific residents along the roadway.

I. ESTABLISH PROJECT CONTROL

No amendment revisions to scope.

II. TOPOGRAPHIC SURVEY

No amendment revisions to scope.

III. RIGHT-OF-WAY RETRACEMENT

No amendment revisions to scope.

IV. SURVEY CONTROL SHEET

No amendment revisions to scope.

URBAN FORESTRY SERVICES (cost + 10%)

The Urban Forestry Services will be performed by C.N. Koehl Urban Forestry, Inc. in accordance with the attached proposal.

No amendment revisions to scope.

GEOTECHNICAL SERVICES (cost + 10%)

The geotechnical investigation will be performed by QC Labs, Inc. in accordance with the attached proposal.

No amendment revisions to scope.

EXCLUSIONS FROM THE SCOPE OF SERVICES

The services described above are the identified Basic and Additional Services for this assignment. Other items that may arise during the course of the project that the City may wish to add to the scope of services shall be deemed as ADDITIONAL SERVICES. CobbFendley shall undertake such additional services as assigned by the City upon written direction from the City. Examples of such items are as follows.

- a. Reconstruction of Outfalls into Spring Branch Creek
- b. Environmental Services, including but not limited to, Phase 1 ESA
- c. Bidding Project more than once
- d. Obtaining Construction Permits
- e. Construction Staking
- f. Quality Control (QC) inspections, full or part time, during the construction phase of the project.
- g. Any other services not specifically included within the description of the Basic or Additional Services described above.

ATTACHMENT B
BASIS OF COMPENSATION

Cobb, Fendley & Associates, Inc.
Amendment No. 1 for Professional Engineering Services
Croes Drive Reconstruction

A. BASIC SERVICES

The Compensation to be paid to CobbFendley for providing the BASIC SERVICES rendered under this agreement shall be based on Lump Sum fees for overall phases of the work as shown below. Reimbursable items and subconsultants will be subject to a 10% administration charge.

1	PRELIMINARY ENGINEERING 30% (Lump Sum)	\$ 60,000.00
	Amendment No. 1 increase of \$15,000	
2	DRAINAGE ANALYSIS (Lump Sum)	\$ 35,000.00
3	FINAL DESIGN (Lump Sum)	\$ 95,000.00
4	BID PHASE SERVICES (Lump Sum)	\$ 9,600.00
5	CONSTRUCTION ADMINISTRATION (Lump Sum)	\$ 38,400.00
6	SURVEY (Lump Sum)	\$ 23,578.00
	Amendment No. 1 increase of \$6,000	
7	URBAN FORESTRY SERVICES (cost + 10%)	\$ 6,072.00
8	GEOTECHNICAL SERVICES (cost + 10%)	\$ 6,380.00

Reimbursable Expenses

1	Reproduction, mileage, delivery charges, etc. (cost plus)	\$ 2,500.00
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TOTAL (basic and additional services including reimbursables) \$ 276,530.00

Amendment No. 1 Total = \$ 21,000.00

The Compensation for any other Additional Services which the County desires to be added to the scope of work shall be negotiated. Reimbursable items are included. Subconsultant invoices will be subject to a 10% administration charge. Services will be charged according to those personnel directly involved in providing the services, and will be rounded to the nearest half hour.

Spring Valley Village
Croes Drive Reconstruction
Preliminary Construction Cost Estimate
March 18, 2025

Croes (E and W of Fries) – PCI scores 45/47, the project will have AC Water lines in need of replacement as well. Sanitary sewer was replaced in 2009 with the exception of 8921 Croes down to the cul-de-sac. That Sanitary has an estimated installation of 1960. Replace existing asphalt road and open ditches with concrete road with curb and gutter.

Item	Description	Unit	Quantity	Unit Price	Total
1	Mobilization, Bonds, Insurance, Construction Staking, etc. (5% Max)	LS	1	\$ 83,100.00	\$ 83,100.00
2	Installation of Project Sign	LS	1	\$ 1,650.00	\$ 1,650.00
3	Contractor to Coordinate with Adjacent Property Owners and Public Entities on Advance Notification of Traffic Phasing Changes, Mail, Parking, Driveway Access, etc.	MO	4	\$ 3,750.00	\$ 15,000.00
4	Construction photographs	LS	1	\$ 1,500.00	\$ 1,500.00
5	TPDES Submittal	LS	1	\$ 1,000.00	\$ 1,000.00
6	Construction Material Testing	LS	1	\$ 32,000.00	\$ 32,000.00
7	Bypass Pumping for Sanitary Sewer	LS	1	\$ 500.00	\$ 500.00
8	Control of Ground and Surface Water	LS	1	\$ 1,500.00	\$ 1,500.00
9	Removal of Existing Traffic Signs	EA	2	\$ 100.00	\$ 200.00
10	Provide and Install New Signs	EA	2	\$ 700.00	\$ 1,400.00
11	Provide Traffic Control Throughout Project Duration	LS	1	\$ 35,000.00	\$ 35,000.00
12	Tree and Plant Protection	LS	1	\$ 15,000.00	\$ 15,000.00
13	Removal of Tree	EA	2	\$ 1,500.00	\$ 3,000.00
14	Storm Water Pollution Prevention	LS	1	\$ 2,500.00	\$ 2,500.00
15	Removal or abandonment of Sanitary Sewer	LF	400	\$ 20.00	\$ 8,000.00
16	Purchase and Installation of Temporary Mailboxes, Complete in Place	EA	26	\$ 100.00	\$ 2,600.00
17	Purchase and Installation of St. Augustine Block Sodding	SY	3,500	\$ 7.00	\$ 24,500.00
18	Purchase and Installation of 4-Foot Precast Concrete Manholes, Complete in Place	EA	1	\$ 7,000.00	\$ 7,000.00
19	Grade and Shape Between Road and ROW	SY	3,500	\$ 2.00	\$ 7,000.00
20	Remove Existing Mailboxes and Reinstall Existing Mailbox	EA	26	\$ 250.00	\$ 6,500.00
21	Remove and Cap Irrigation Line at Road Right-of-Way. Paid per Each Property that has Irrigation Inside the Road Right-of-Way	Lot	26	\$ 550.00	\$ 14,300.00
22	Removal and Disposal of Storm Sewer	LF	1,920	\$ 15.00	\$ 28,800.00
23	Removal and Disposal of Storm Sewer Inlets & Manholes	EA	28	\$ 900.00	\$ 25,200.00
24	Abandon And Grout Fill Existing Storm Sewer, All Sizes	LF	960	\$ 70.00	\$ 67,200.00
25	Abandon and Fill Existing 8-inch Diameter Sanitary Sewer Line	LF	400	\$ 15.00	\$ 6,000.00
26	Removal of Landscaping Hardscape	LS	1	\$ 6,000.00	\$ 6,000.00
27	Trench Safety System	LF	3,428	\$ 1.00	\$ 3,428.00
28	Complete Removal and Proper Disposal of Pavement (Thickness Varies), Including Driveways, Walkways and Curb	SY	5,000	\$ 7.00	\$ 35,000.00
29	Roadway Excavation and Haul-Off	CY	834	\$ 15.00	\$ 12,510.00
30	Provide and Install 8-Inch Lime Stabilized Subgrade including lime and manipulation	SY	5,000	\$ 13.00	\$ 65,000.00
31	Purchase and Installation of Sanitary Sewer	LF	400	\$ 195.00	\$ 78,000.00
32	Purchase and Installation of Water Line	LF	1,500	\$ 100.00	\$ 150,000.00
33	Water Tap and Service Line -Short Connections	EA	13	\$ 1,500.00	\$ 19,500.00
34	Water Tap and Service Line -Long Connections	EA	13	\$ 2,500.00	\$ 32,500.00
35	Purchase and Installation of Wet Connection	EA	2	\$ 5,000.00	\$ 10,000.00

Item	Description	Unit	Quantity	Unit Price	Total
36	Cut, Plug, and Abandon Existing Water Lines	LF	1,500	\$ 1.00	\$ 1,500.00
37	Purchase and Installation of Tapping Sleeve & Valve	EA	2	\$ 6,500.00	\$ 13,000.00
38	Removal of Existing Fire Hydrant Assembly	EA	3	\$ 850.00	\$ 2,550.00
39	New Fire Hydrant Assembly	EA	3	\$ 7,500.00	\$ 22,500.00
40	Concrete Junction Box	LS	1	\$ 50,000.00	\$ 50,000.00
41	Purchase and Installation of 4-Inch Yard Drain with Steel Curb Box	EA	26	\$ 650.00	\$ 16,900.00
42	Proposed Storm Sewer	LF	1,696	\$ 200.00	\$ 339,200.00
43	Storm Inlet	EA	6	\$ 7,300.00	\$ 43,800.00
44	Temporary Pavement, As Needed	LS	1	\$ 5,000.00	\$ 5,000.00
45	6-Inch Concrete Pavement and Driveways	SY	6,170	\$ 70.00	\$ 431,900.00
46	Blue Reflective Marker	EA	3	\$ 15.00	\$ 45.00
47	Striping (white or yellow)	LF	28	\$ 2.00	\$ 56.00
48	4-Inch x 12-Inch Mountable Concrete Curb	LF	3,000	\$ 5.00	\$ 15,000.00
49	Purchase and Installation of 4 1/2-Inch Concrete Walkway and Steps, Complete in Place	SY	25	\$ 10.00	\$ 250.00
50	Purchase and Installation of Black Speed Cushion including White Pavement Markings, Complete in Place	EA	0	\$ 5,000.00	\$ -

Subtotal \$ 1,744,090.00

Contingency (25%) \$ 436,030.00

Construction Total \$ 2,180,120.00

This Document is released for the purpose of general planning under the authority of Engineer: Jennifer Steen, PE, License No. 405477

Basic Services Breakdown per Phase:		<u>Basic Services</u>		<u>Amend. No. 1</u>	<u>Total</u>
Task 1	Preliminary Design (LS)	\$	60,000.00	\$ 15,000.00	\$ 75,000.00
Task 2	Drainage Analysis (LS)	\$	35,000.00		\$ 35,000.00
Task 3	Final Design (LS)	\$	95,000.00		\$ 95,000.00
Task 4	Bidding (LS)	\$	9,600.00		\$ 9,600.00
Task 5	Construction Admin. (LS)	\$	38,400.00		\$ 38,400.00
		<u>Additional Services</u>			
Task 6	Topographic Survey (hourly)	\$	23,578.00	\$ 6,000.00	\$ 29,578.00
Task 7	Urban Forestry (cost + 10%)	\$	6,072.00		\$ 6,072.00
Task 8	Geotechnical (cost + 10%)	\$	6,380.00		\$ 6,380.00
Task 95	Reimbursable Exp. (cost +)	\$	2,500.00		\$ 2,500.00
		Engineering and Surveying Total	\$ 276,530.00	\$ 21,000.00	\$ 297,530.00

NOTES:

- 1 Estimate is preliminary and provided without the benefit of a detailed survey or design.
- 2 This estimate represents my best judgement as a design professional familiar with the construction industry; however, we cannot guarantee that bids will not vary from this cost estimate.
- 3 The intent of this document is to provide approximate design fee for the project. Final proposal is available upon request.



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	April 22, 2025
SUBMITTING STAFF:	Kristina Watson, Public Works Director
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Amendment of the design proposal for Merlin Ct. & Spring Oaks Circle Pavement & Utility Improvement Project in an amount not to exceed \$21,300

BACKGROUND:	At the November council meeting, the Council approved a design proposal from CobbFendley for \$195,458 for engineering and design services for the Merlin Ct. & Spring Oaks Circle Pavement & Utility Improvement Project. CobbFendley is requesting an amendment to the original proposal due to: • Council request for review of existing roadway conditions to evaluate cul-de-sac and roadway alignment options • Collection of boundary and topographic surveys to prepare metes and bounds descriptions and exhibits for proposed easements on Spring Oaks Circle The proposed amendment to the proposal will be a net increase of \$21,300.
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ATTACHMENTS:	Project area 2 updated proposal
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	City Staff has reviewed the proposed amendment and recommends approval
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March 18, 2025

Mr. John McDonald
Spring Valley Village
1025 Campbell Road
Houston, Texas 77055

Re: Amendment No. 1 for Professional Engineering Services
Spring Valley Village - Merlin Court and Spring Oak Circle Reconstruction
CobbFendley Project No. 2412-064-01

Dear Mr. McDonald:

Cobb, Fendley & Associates, Inc. (CobbFendley) is pleased to submit this Amendment No. 1 to for the Merlin Court and Spring Oak Circle Reconstruction in Spring Valley Village, Harris County, Texas. Amendment No. 1 was requested during the City Council meeting on February 24. CobbFendley proposes to provide the Scope of Services and Compensation as outlined in Attachments A and B, respectively.

Thank you for the opportunity to submit this proposal. Please advise if you have any questions or require additional information.

Sincerely yours,

COBB, FENDLEY & ASSOCIATES, INC.

Scope of Service accepted by:

Spring Valley Village

Amber Hurd, PE
Vice President, Department Manager

Signature

Date of Authorization

ATTACHMENT A
SCOPE OF SERVICES

Cobb, Fendley & Associates, Inc.
Amendment No. 1 for Professional Engineering Services
Merlin Court and Spring Oak Circle Reconstruction

PROJECT DESCRIPTION AND LIMITS

CobbFendley shall provide engineering services required for the preparation of plans, specifications and estimates (PS&E) and related documents for Merlin Court and Spring Oak Circle.

- 1 PRELIMINARY ENGINEERING 30% (Lump Sum)
Amendment No. 1 increase of \$9,000.
- 2 DRAINAGE ANALYSIS (Lump Sum)
- 3 FINAL DESIGN (Lump Sum)
- 4 BID PHASE SERVICES (Lump Sum)
- 5 CONSTRUCTION ADMINISTRATION (Lump Sum)
- 6 SURVEY (Lump Sum)
- 7 URBAN FORESTRY SERVICES (cost + 10%)
- 8 GEOTECHNICAL SERVICES (cost + 10%)
- 9 EASEMENT (Hourly)
Amendment No. 1 new task

The design will consist of replacing approximately 520 feet of an existing residential asphalt roadway including water, and sanitary sewer. The existing roadway includes road side area drains with storm sewer. The existing asphalt road appears to be similar in elevation to the existing yards. The proposed roadway will be replaced with a concrete curb and gutter street. To achieve proper drainage, the roadway will need to be constructed lower than the existing road. These services include preliminary engineering report (PER), surveying, preparing roadway design, hydrologic and hydraulic analysis, signing and pavement markings design, traffic control plans, tree protection plans, storm water pollution prevention plans, utility design, geotechnical study, utility coordination and engineering, bid phase services, and construction phase services necessary to support the design process.

SUB CONSULTANTS

CobbFendley shall subcontract the urban forestry and geotechnical services. Below is a list of the
Urban Forestry Services - C.N. Koehl Urban Forestry, Inc
Geotechnical Services – QC Labs

Proposals for each service are attached to this document.

GENERAL REQUIREMENTS

CobbFendley shall prepare all work in accordance with the latest version of applicable City's procedures, specifications, manuals, guidelines, standard drawings, and standard specifications or previously approved special provisions and special specifications. When design criteria are not identified in City manuals, CobbFendley shall notify the City and refer to State approved manuals, which include: Roadway Design Manual, Hydraulic Design Manual, the Texas Manual on Uniform Traffic Control Devices (TMUTCD), Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges (latest Edition), and other State approved manuals.

CobbFendley shall notify the City when entering private property to perform any surveying, engineering or geotechnical activities needed outside of current right-of-way. City will contact each property owner prior to any entry onto the owner's property and will notify CobbFendley when Right of Entry (ROE) is obtained.

The Engineer shall coordinate through the City's Project Manager or Designee for the PS&E development with any local entity having jurisdiction or interest in the project (e.g. HCFCD, TxDOT, City, etc.).

The Engineer shall coordinate issues and communications through the City's Project Manager or Designee.

The Engineer shall invoice according to Descriptions shown in Attachment "B" of the Contract for Professional Services. The Engineer shall submit each invoice in a format acceptable to the City.

The Engineer shall submit invoice packages:

City of Spring Valley Village
Attention: Kristina Watson
1025 Campbell Road
Houston, Texas 77055

PRELIMINARY ENGINEERING 30% (Lump Sum) Amendment No. 1 increase of \$9,000.

I. DATA COLLECTION AND FIELD RECONNAISSANCE

CobbFendley will review existing conditions and provide exhibits for staff review and decision. CobbFendley will present the proposed options and recommendations to Council for approval. Exhibits will includes requested cul-de-sac sizing and roadway alignment options.

DRAINAGE ANALYSIS (Lump Sum)

No amendment revisions to scope.

FINAL DESIGN (Lump Sum)**I. ROADWAY DESIGN**

No amendment revisions to scope.

II. FINAL DRAINAGE DESIGN

No amendment revisions to scope.

III. STORMWATER POLLUTION PREVENTION PLAN (SW3P)

No amendment revisions to scope.

IV. PERMANENT SIGNING AND PAVEMENT MARKING PLAN

No amendment revisions to scope.

V. TRAFFIC CONTROL PLAN

No amendment revisions to scope.

VI. WATERLINE AND SANITARY SEWER MAIN DESIGN

No amendment revisions to scope.

VII. PROJECT MANUAL, SPECIFICATIONS AND GENERAL NOTES

No amendment revisions to scope.

VIII. PROJECT MANAGEMENT**BID PHASE SERVICES (Lump Sum)**

No amendment revisions to scope.

CONSTRUCTION ADMINISTRATION (Lump Sum)

No amendment revisions to scope.

SURVEY (Lump Sum)

CobbFendley will collect finished floor elevations and face of house for specific residents along the roadway.

I. ESTABLISH PROJECT CONTROL

No amendment revisions to scope.

II. TOPOGRAPHIC SURVEY

No amendment revisions to scope.

III. RIGHT-OF-WAY RETRACEMENT

No amendment revisions to scope.

IV. SURVEY CONTROL SHEET

No amendment revisions to scope.

URBAN FORESTRY SERVICES (cost + 10%)

The Urban Forestry Services will be performed by C.N. Koehl Urban Forestry, Inc. in accordance with the attached proposal.

No amendment revisions to scope.

GEOTECHNICAL SERVICES (cost + 10%)

The geotechnical investigation will be performed by QC Labs, Inc. in accordance with the attached proposal.

No amendment revisions to scope.

EASEMENT (Hourly) Amendment No. 1 new task

CobbFendley will collect boundary and topo survey to prepare metes and bounds descriptions and exhibits for proposed easements.

EXCLUSIONS FROM THE SCOPE OF SERVICES

The services described above are the identified Basic and Additional Services for this assignment. Other items that may arise during the course of the project that the City may wish to add to the scope of services shall be deemed as ADDITIONAL SERVICES. CobbFendley shall undertake such additional services as assigned by the City upon written direction from the City. Examples of such items are as follows.

- a. Reconstruction of Outfalls into Spring Branch Creek
- b. Environmental Services, including but not limited to, Phase 1 ESA
- c. Bidding Project more than once
- d. Obtaining Construction Permits
- e. Construction Staking
- f. Quality Control (QC) inspections, full or part time, during the construction phase of the project.
- g. Any other services not specifically included within the description of the Basic or Additional Services described above.

ATTACHMENT B
BASIS OF COMPENSATION

Cobb, Fendley & Associates, Inc.
Proposal for Professional Engineering Services
Merlin Court and Spring Oak Circle Reconstruction

A. BASIC SERVICES

The Compensation to be paid to CobbFendley for providing the BASIC SERVICES rendered under this agreement shall be based on Lump Sum fees for overall phases of the work as shown below. Reimbursable items and subconsultants will be subject to a 10% administration charge.

1	PRELIMINARY ENGINEERING 30% (Lump Sum)	\$ 54,000.00
	Amendment No. 1 increase of \$9,000.	
2	DRAINAGE ANALYSIS (Lump Sum)	\$ 12,000.00
3	FINAL DESIGN (Lump Sum)	\$ 65,000.00
4	BID PHASE SERVICES (Lump Sum)	\$ 5,000.00
5	CONSTRUCTION ADMINISTRATION (Lump Sum)	\$ 20,000.00
6	SURVEY (Lump Sum)	\$ 16,000.00
7	URBAN FORESTRY SERVICES (cost + 10%)	\$ 4,158.00
8	GEOTECHNICAL SERVICES (cost + 10%)	\$ 5,500.00
9	EASEMENT (Hourly)	\$ 12,300.00
	Amendment No. 1 new task	

Reimbursable Expenses

1	Reproduction, mileage, delivery charges, etc. (cost plus)	\$ 1,500.00
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TOTAL (basic and additional services including reimbursables) \$ 195,458.00

Amendment No. 1 Total = \$ 21,300.00

The Compensation for any other Additional Services which the County desires to be added to the scope of work shall be negotiated. Reimbursable items are included. Subconsultant invoices will be subject to a 10% administration charge. Services will be charged according to those personnel directly involved in providing the services, and will be rounded to the nearest half hour.

Spring Valley Village
Merlin Court and Spring Oak Circle Reconstruction
Preliminary Construction Cost Estimate
March 18, 2025

Merlin Ct (51) & Spring Oak Circle (54) – would involve both sanitary sewer and water line replacement.
Replace existing asphalt road and roadside ditch with concrete curb and gutter roadway.

Item	Description	Unit	Quantity	Unit Price	Total
1	Mobilization, Bonds, Insurance, Construction Staking, etc. (5% Max)	LS	1	\$ 45,700.00	\$ 45,700.00
2	Installation of Project Sign	LS	1	\$ 1,650.00	\$ 1,650.00
3	Contractor to Coordinate with Adjacent Property Owners and Public Entities on Advance Notification of Traffic Phasing Changes, Mail, Parking, Driveway Access, etc.	MO	4	\$ 3,750.00	\$ 15,000.00
4	Construction photographs	LS	1	\$ 1,500.00	\$ 1,500.00
5	TPDES Submittal	LS	1	\$ 1,000.00	\$ 1,000.00
6	Construction Material Testing	LS	1	\$ 12,000.00	\$ 12,000.00
7	Bypass Pumping for Sanitary Sewer	LS	1	\$ 500.00	\$ 500.00
8	Control of Ground and Surface Water	LS	1	\$ 1,500.00	\$ 1,500.00
9	Removal of Existing Traffic Signs	EA	4	\$ 100.00	\$ 400.00
10	Provide and Install New Signs	EA	4	\$ 700.00	\$ 2,800.00
11	Provide Traffic Control Throughout Project Duration	LS	1	\$ 12,000.00	\$ 12,000.00
12	Tree and Plant Protection	LS	1	\$ 5,200.00	\$ 5,200.00
13	Removal of Tree	EA	2	\$ 1,500.00	\$ 3,000.00
14	Storm Water Pollution Prevention	LS	1	\$ 1,500.00	\$ 1,500.00
15	Removal or abandonment of Sanitary Sewer	LF	520	\$ 20.00	\$ 10,400.00
16	Purchase and Installation of Temporary Mailboxes, Complete in Place	EA	16	\$ 100.00	\$ 1,600.00
17	Purchase and Installation of St. Augustine Block Sodding	SY	1,213	\$ 7.00	\$ 8,491.00
18	Purchase and Installation of 4-Foot Precast Concrete Manholes, Complete in Place	EA	3	\$ 7,000.00	\$ 21,000.00
19	Grade and Shape Between Road and ROW	SY	1,213	\$ 2.00	\$ 2,426.00
20	Remove Existing Mailboxes and Reinstall Existing Mailbox	EA	16	\$ 250.00	\$ 4,000.00
21	Remove and Cap Irrigation Line at Road Right-of-Way. Paid per Each Property that has Irrigation Inside the Road Right-of-Way	Lot	16	\$ 550.00	\$ 8,800.00
22	Removal and Disposal of Storm Sewer	LF	632	\$ 15.00	\$ 9,480.00
23	Removal and Disposal of Storm Sewer Inlets & Manholes	EA	8	\$ 900.00	\$ 7,200.00
24	Abandon And Grout Fill Existing Storm Sewer, All Sizes	LF	316	\$ 70.00	\$ 22,120.00
25	Abandon and Fill Existing 8-inch Diameter Sanitary Sewer Line	LF	520	\$ 15.00	\$ 7,800.00
26	Removal of Landscaping Hardscape	LS	1	\$ 2,500.00	\$ 2,500.00
27	Trench Safety System	LF	1,560	\$ 1.00	\$ 1,560.00
28	Complete Removal and Proper Disposal of Pavement (Thickness Varies), Including Driveways, Walkways and Curb	SY	1,733	\$ 7.00	\$ 12,131.00
29	Roadway Excavation and Haul-Off	CY	289	\$ 15.00	\$ 4,335.00
30	Provide and Install 8-Inch Lime Stabilized Subgrade including lime and manipulation	SY	1,733	\$ 13.00	\$ 22,529.00
31	Purchase and Installation of Sanitary Sewer	LF	520	\$ 195.00	\$ 101,400.00
32	Purchase and Installation of Water Line	LF	520	\$ 100.00	\$ 52,000.00
33	Water Tap and Service Line -Short Connections	EA	8	\$ 1,500.00	\$ 12,000.00
34	Water Tap and Service Line -Long Connections	EA	8	\$ 2,500.00	\$ 20,000.00
35	Purchase and Installation of Wet Connection	EA	2	\$ 5,000.00	\$ 10,000.00

Item	Description	Unit	Quantity	Unit Price	Total
36	Cut, Plug, and Abandon Existing Water Lines	LF	520	\$ 1.00	\$ 520.00
37	Purchase and Installation of Tapping Sleeve & Valve	EA	2	\$ 6,500.00	\$ 13,000.00
38	Removal of Existing Fire Hydrant Assembly	EA	3	\$ 850.00	\$ 2,550.00
39	New Fire Hydrant Assembly	EA	3	\$ 7,500.00	\$ 22,500.00
40	Concrete Junction Box	LS	1	\$ 50,000.00	\$ 50,000.00
41	Purchase and Installation of 4-Inch Yard Drain with Steel Curb Box	EA	16	\$ 650.00	\$ 10,400.00
42	Proposed Storm Sewer	LF	800	\$ 200.00	\$ 160,000.00
43	Storm Inlet	EA	10	\$ 7,300.00	\$ 73,000.00
44	Temporary Pavement, As Needed	LS	1	\$ 5,000.00	\$ 5,000.00
45	6-Inch Concrete Pavement and Driveways	SY	2,453	\$ 70.00	\$ 171,710.00
46	Blue Reflective Marker	EA	3	\$ 15.00	\$ 45.00
47	Striping (white or yellow)	LF	28	\$ 2.00	\$ 56.00
48	4-Inch x 12-Inch Mountable Concrete Curb	LF	1,040	\$ 5.00	\$ 5,200.00
49	Purchase and Installation of 4 1/2-Inch Concrete Walkway and Steps, Complete in Place	SY	10	\$ 10.00	\$ 100.00
50	Purchase and Installation of Black Speed Cushion including White Pavement Markings, Complete in Place	EA	0	\$ 5,000.00	\$ -

Subtotal \$ 959,610.00

Contingency (25%) \$ 239,910.00

Construction Total \$ 1,199,520.00

This Document is released for the purpose of general planning under the authority of Engineer: Jennifer Steen, PE, License No. 405477

Basic Services Breakdown per Phase:		<u>Basic Services</u>		<u>Amend. No. 1</u>		<u>Total</u>
Task 1	Preliminary Design (LS)	\$	45,000.00	\$ 9,000.00	\$	54,000.00
Task 2	Drainage Analysis (LS)	\$	12,000.00		\$	12,000.00
Task 3	Final Design (LS)	\$	65,000.00		\$	65,000.00
Task 4	Bidding (LS)	\$	5,000.00		\$	5,000.00
Task 5	Construction Admin. (LS)	\$	20,000.00		\$	20,000.00
		<u>Additional Services</u>				
Task 6	Topographic Survey (hourly)	\$	16,000.00		\$	16,000.00
Task 7	Urban Forestry (cost + 10%)	\$	4,158.00		\$	4,158.00
Task 8	Geotechnical (cost + 10%)	\$	5,500.00		\$	5,500.00
Task 9	Easement (hourly)			\$ 12,300.00	\$	12,300.00
Task 95	Reimbursable Exp. (cost +)	\$	1,500.00		\$	1,500.00

Engineering and Surveying Total \$ 174,158.00 \$ 21,300.00 \$ 195,458.00

NOTES:

- 1 Estimate is preliminary and provided without the benefit of a detailed survey or design.
- 2 This estimate represents my best judgement as a design professional familiar with the construction industry; however, we cannot guarantee that bids will not vary from this cost estimate.
- 3 The intent of this document is to provide approximate design fee for the project. Final proposal is available upon request.



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	April 22, 2025
SUBMITTING STAFF:	Jasmin Torres, City Secretary
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Proposed Fiscal Year 2025-2026 Budget Calendar.

BACKGROUND:	Attached is the proposed Budget Calendar for preparation of the FY 2026 annual budget. Two budget workshops are initially proposed: • May 27 to review and discuss the Capital Improvement Plan, and • June 24 to review draft budgets for all funds An additional budget workshop may be added on August 5 to coincide with the Special Meeting to propose the tax rate.
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ATTACHMENTS:	Proposed Budget Calendar FY 2025
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	Staff recommends adoption of the proposed budget calendar.
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PROPOSED BUDGET CALENDAR

FISCAL YEAR 2025-2026

April 22	Proposed Preliminary Budget Calendar Presented to City Council
May 27	Budget Workshop With City Council Prior To Regular Council Meeting (NOTE: The Budget Workshop will begin at 5:00 pm prior to the Regularly Scheduled Council Meeting)
June 1	Departments Notified Budget Preparation Documents are Available on Shared Drive.
June 9	Deadline for Departments to Load Base Budget and Budget Detail Sheets and Unfunded Supplemental Requests on Shared Drive.
June 12-16	Departmental Budget Review Sessions with City Administrator & City Treasurer (As Needed)
June 24	Budget Workshop With City Council Prior To Regular Council Meeting (NOTE: The Budget Workshop will begin at 5:00 pm prior to the Regularly Scheduled Council Meeting)
July 25	Chief Appraiser Delivers Certified Appraisal Roll Or Certified Estimate Of Taxable Value To Tax Assessor (Property Tax Code §26.01(a) and (a-1))
August 5	Special Council Meeting To Propose A Tax Rate For FY 2025. (NOTE: The Special Meeting will begin at 6:00 pm) Tax Assessor Submits No-New-Revenue And Voter-Approval Tax Rates To The City Council (Property Tax Code §26.04(e))
August 7	Deadline for The City to Post No-New-Revenue Tax Rate And Voter-Approval Tax Rate Along With Certain Debt Information On The Home Page Of The City's Website In The Form Prescribed By The Comptroller. (Property Tax Code § 26.04(d-3))
August 18	Proposed Budget Filed With City Secretary And Posted To City Website

(Local Govt. Code §102.005 (before 30th day before tax rate adopted))

- August 21** **City Secretary Sends Notice Of Public Hearings On Proposed FY 2025 Budget And Property Tax Rate To Newspaper**
- August 26** **Budget Workshop With City Council To Review Proposed FY 2025 Budget Prior To Regular Council Meeting**
(NOTE: The Budget Workshop will begin at 5:00 pm prior to the Regularly Scheduled Council Meeting)
- Sept 6** **Publish Notice Of Public Hearing On Proposed FY 2025 Budget**
(Local Govt. Code §102.0065, Section (c) not earlier than the 30th or later than the 10th day before the date of the hearing)
- Publish Notice Of Public Hearing On Proposed FY 2025 Tax Rate**
(Only applies if tax rate will exceed the no-new-revenue rate, Property Tax Code §26.065)
(Property Tax Code §26.06(a) and Local Govt. Code §140.010, no less than 5 days' notice before hearing on tax rate increase – Not be smaller than one-quarter page notice in newspaper and on City website)
- Continuous Internet Notice Of Tax Rate Hearing Begins**
(Applies if tax rate will exceeds the no-new-revenue rate, Property Tax Code §26.065)
- Sept 23** **Council Holds Public Hearing On Proposed Budget**
(Local Govt. Code §102.006(b))
Council Adopts FY 2025-2026 Budget
- Council Holds Public Hearing On FY 2025 Tax Rate**
(Tex. Tax Code §26.05)
Council Adopts FY 2025 Tax Rate

(Separate actions with budget being adopted prior to tax rate)
*****ATTENDANCE IS IMPERATIVE*****
(Local Govt. Code §102.009 (Adopt by Sept. 29 or within 60 days of receiving certified appraisal roll, whichever is later) & Tex. Tax Code 26.06(e))
- Adopted Budget Filed With City Secretary and Harris County Clerk**
(Local Govt. Code §102.008)
- Sept 29** **Filing And Distribution of Adopted Budget**
- Oct 1** **Begin New Fiscal Year**



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	April 22, 2025
SUBMITTING STAFF:	Jasmin Torres, City Secretary
SUBJECT:	Police Department

BACKGROUND:

ATTACHMENTS:	Calls by Type, Violations
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:

SPRING VALLEY POLICE DEPARTMENT

Calls - By Type

03\01\2025
thru 03\31\2025

Type	Description	# Of Calls
21	911 HANG UP	2
6	ACCIDENT	22
145	ACCIDENT - FSGI	1
22	ALARM	41
23	AMBULANCE CALL	26
24	ANIMAL CALL	8
43	ASSIST OUTSIDE AGENCY	14
135	BUSINESS CHECK	3,594
48	CITY CREW REPAIRS	3
53	DEBRIS IN ROADWAY	9
60	FIRE CALL	4
68	HOUSE CHECK	232
70	INFORMATION	75
71	INVESTIGATION	16
76	LOUD NOISE	2
159	MOTORIST ASSIST	6
81	OPEN DOOR	8
162	PARKING VIOLATION	14
86	PUBLIC RELATIONS	248
96	SOLICITOR	7
97	SPECIAL ASSIGNMENT	10
99	STALLED VEHICLE	20
100	STREET LIGHT REPAIR	1
103	SUSPICIOUS ACTIVITY	16
104	SUSPICIOUS PERSON	12
105	SUSPICIOUS VEHICLE	25
108	TRAFFIC CONTROL	3
109	TRAFFIC LIGHT REPAIR	1
11	TRAFFIC STOP	735
112	VEHICLE CHECK	7
42	WARRANT SERVICE	2
117	WELFARE CONCERN	6
Total		5,170

Spring Valley Village, TX PD Citation Violation Audit by Offense

Violation Count

March 1, 2025 - March 31, 2025

Official: All

Official Assignment:

Type of Stop: All

Stop Result: All

STEP: NONE

ATTEMPT TO PURCHASE ALCOHOL BY MINOR	1
CITY ORDINANCE - SOLICITING WITHOUT A PERMIT - PEDDLER	3
CRIMINAL TRESPASSING	3
DEFECTIVE EQUIPMENT - WHITE LIGHT TO THE REAR	2
DEFECTIVE EQUIPMENT / NO LICENSE PLATE LIGHT	38
DEFECTIVE HEAD LAMPS	50
DEFECTIVE HEAD LIGHTS	21
DEFECTIVE STOP LAMP(S)	22
DEFECTIVE STOP LIGHTS-TRAILER	2
DEFECTIVE TAIL LAMP(S)	14
DISORDERLY CONDUCT-INDECENT EXPOSURE	1
DISPLAY FICTITIOUS/WRONG/UNCLEAN LICENSE PLATES	10
DISPLAY SUSPENDED DRIVER LICENSE	2
DISPLAY/ EXPIRED REGISTRATION	318
DRIVERS LICENSE-PERMIT UNAUTHORIZED PERSON TO DRIVE	1
DRIVING WHILE LICENSE INVALID UNDER PROVISIONS OF DL LAWS	7
DROVE CENTER LANE (NOT PASSING/NOT TURNING LEFT)	1
DROVE WITHOUT LIGHTS (WHEN REQUIRED)	17
EXPIRED BUYER TAG	6
EXPIRED DEALER TAG	1
EXPIRED DRIVERS LICENSE	13
FAIL TO CONTROL SPEED	2
FAIL TO DISPLAY DRIVERS LICENSE	8
FAIL TO GET A TEXAS DRIVERS LICENSE AFTER 90 DAYS OF RESIDENCE IN THI..	2
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	125
FAIL TO REPORT CHANGE OF ADDRESS	5
FAILED TO DIM HEADLIGHTS - FOLLOWING	3
FAILED TO DIM HEADLIGHTS - MEETING	7
FAILED TO DRIVE IN A SINGLE LANE	3
FAILED TO PASS TO RIGHT SAFELY/IMPROPER PASSING	1
FAILED TO SIGNAL INTENT TO TURN	1
FAILED TO SIGNAL TURN	1
FAILED TO SIGNAL TURN / LANE CHANGE	3

Spring Valley Village, TX PD Citation Violation Audit by Offense

Violation Count

March 1, 2025 - March 31, 2025

Official: All

Official Assignment:

Type of Stop: All

Stop Result: All

STEP: NONE

FAILED TO STOP AT DESIGNATED POINT (STOP SIGN)	2
FAILED TO STOP FOR SCHOOL BUS (OR REMAIN STOPPED)	5
FAILED TO YIELD ROW TURNING LEFT	1
ILLEGAL BUYERS TAGS	3
ILLEGAL WINDOW TINT	7
IMPROPER TURN	2
NO DRIVERS LICENSE	88
NO FRONT LICENSE PLATE	37
NO LICENSE NUMBER PLATES-TRAILER	2
OPEN CONTAINER	2
OPERATE MOTOR VEHICLE WITHOUT LICENSE PLATES OR WITH ONE LICENSE ..	2
OPERATE UNREGISTERED MOTOR VEHICLE	4
PARKED IN PROHIBITED AREA	12
PARKED WITHIN AN INTERSECTION	1
RAN RED LIGHT	2
RAN STOP SIGN	38
SPEEDING >10% ABOVE POSTED LIMIT	125
SPEEDING IN SCHOOL ZONE	12
U-TURN PROHIBITED BY SIGN	2
UNAUTHORIZED USE OF DEALER TEMP TAG - (DEALER OR EMPLOYEE)	2
UNAUTHORIZED USE OF DEALER TEMP TAG (NOT DEALER OR EMPLOYEE)	6
UNRESTRAINED CHILD 5 YEARS OF AGE TO 17	1
UNSAFE U-TURN	1
VIOLATION OF WORKING DURING NON-WORKING HOURS	1
WRONG LICENSE PLATE OR INSIGNIA	2
WRONG/ALTERED/OBSCURED LICENSE PLATE	4
Grand Total	1,058



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	April 22, 2025
SUBMITTING STAFF:	Jasmin Torres, City Secretary
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: A request from the Village Fire Department to approve Budget Amendment 2025-02 allowing for the lease of a 2025 Village Fire Department Aerial Ladder Truck.

BACKGROUND:	The Village Fire Department is currently in the process of leasing an Aerial Ladder Truck while they await the construction and delivery of their new apparatus. Please see the attached memo from the department's Administrator/Finance Director, Amy Buckert, outlining their request. This will have no financial impact on our budget.
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ATTACHMENTS:	VFD Budget Amendment 2025-02 Final
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	Staff recommends approval of the Village Fire Department's Budget Amendment 2025-02 for the lease of an aerial ladder truck.
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VILLAGE FIRE DEPARTMENT



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:
BUNKER HILL VILLAGE HEDWIG
VILLAGE HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE SPRING
VALLEY VILLAGE

Budget Amendment 2025-02

To:	Gerardo Barrera	City of Bunker Hill Village
	Wendy Baimbridge	City of Hedwig Village
	Cassie Stephens	City of Hilshire Village
	Tom Fullen	City of Hunters Creek Village
	Bobby Pennington	City of Piney Point Village
	John McDonald	City of Spring Valley Village
Cc:	Board of Commissioners & Alternates	Village Fire Department
From:	Amy Buckert	Village Fire Department
Date:	April 1, 2025	
Re:	Budget Amendment 2025-02	

During the regular monthly Village Fire Department Board Meeting on March 26, 2025, the Village Fire Department Board of Commissioners unanimously approved a budget amendment to fund the lease of an Aerial Ladder Truck, while VFD awaits the construction and delivery of the SME006 Aerial Ladder Truck to replace Ladder 1. The Village Fire Department Board of Commissioners is requesting that the member Cities approve a 2025 budget amendment in an amount not to exceed \$110,000 to facilitate the lease. This budget amendment will not result in an additional assessment to the member Cities in 2025.

The total budget amendment of \$110,000.00 will be funded by:

- The interest earned on the insurance proceeds for Ladder 1 (in an amount anticipated to be approximately \$81,000.00); and
- The Capital Replacement Fund in an amount not to exceed \$29,000.00.

Please put this budget amendment on your earliest agenda for consideration and advise us of your council's action in writing.



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	April 22, 2025
SUBMITTING STAFF:	Kristina Watson, Public Works Director
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of funds to repair or replace the Water Plants emergency power generator in an amount not to exceed \$300,000.

BACKGROUND:	TCEQ requires all water systems to have back-up generators in case of power interruption to maintain full plant operation. During a routine preventive maintenance inspection of the water plant's 500 kW emergency power generator in April, it was determined that the radiator and coolant systems were failing. The current generator was purchased in 2001, and many of the components are obsolete. These generators typically last 15 years. Staff requested quotes for the repairs to the current generator and on a rental of a temporary generator to be in place during the repair period. During this process, it was found that the estimated repair cost of approximately \$80,000 would be close to half the cost to replace the generator (\$175,000). The additional funds requested are to cover any connection, wiring, or required improvements. Staff is concerned with the lead time on acquiring a generator. If the period is too long, we will be forced to move forward with the repairs. If this occurs, we would look to replace the generator in the next few years. Funds are currently available within our Capital Replacement Fund.
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ATTACHMENTS:	None
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FUNDING:						
Amount	Account No.	Additional	Project No.	Amount	Account	

Available	Appropriation Required	Budgeted	Description
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RECOMMENDATION:	Staff is recommending approval of replacing the Water Plants generator as a first option, with repairs authorized if neccessitated.		
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Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	April 22, 2025
SUBMITTING STAFF:	Kristina Watson, Public Works Director
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of funds to repair or replace the Water Plants emergency power generator in an amount not to exceed \$300,000.

BACKGROUND:	TCEQ requires all water systems to have back-up generators in case of power interruption to maintain full plant operation. During a routine preventive maintenance inspection of the water plant's 500 kW emergency power generator in April, it was determined that the radiator and coolant systems were failing. The current generator was purchased in 2001, and many of the components are obsolete. These generators typically last 15 years. Staff requested quotes for the repairs to the current generator and on a rental of a temporary generator to be in place during the repair period. During this process, it was found that the estimated repair cost of approximately \$80,000 would be close to half the cost to replace the generator (\$175,000). The additional funds requested are to cover any connection, wiring, or required improvements. Staff is concerned with the lead time on acquiring a generator. If the period is too long, we will be forced to move forward with the repairs. If this occurs, we would look to replace the generator in the next few years. Funds are currently available within our Capital Replacement Fund.
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ATTACHMENTS:	None
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FUNDING:						
Amount	Account No.	Additional	Project No.	Amount	Account	

Available	Appropriation Required	Budgeted	Description
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RECOMMENDATION:	Staff is recommending approval of replacing the Water Plants generator as a first option, with repairs authorized if neccessitated.		
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