

**MINUTES OF THE SPECIAL CALLED CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, AUGUST 6, 2024 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Special Called Meeting of the Spring Valley Village City Council was called to order by Mayor Pro-Tem Carpenter at 6:09 p.m.

Members Present:

Mayor Marcus Vajdos

Mayor Pro-Tem Allen Carpenter

Council Member Joy McCormack

Council Member John Lisenby

Members Absent:

Council Member Steve Bass

Council Member David Dominy

2. PRESENTATION, DISCUSSION, AND DIRECTION CONCERNING: Draft Budget for Fiscal Year 2024-2025.

City Administrator John McDonald presented the Fiscal Year 2024-2025 Draft Budget. The tax rate used for producing the budget was the same as the current tax rate which is \$0.39500 per \$100 valuation. The FY 2024 Proposed Budget has been developed using the anticipated Proposed Tax Rate. Based on the Truth-in-Taxation Worksheets provided by the Tax Assessor/Collector, the Proposed FY 2024 Tax Rate is lower than the NNR (No-New-Revenue) Tax Rate. There have not been changes made since the presented budget at the June budget workshop meeting. The No Net Revenue Tax Rate came up higher than the existing tax rate meaning that based on the numbers, there could be an increase of 2 (two) cents and not raise taxes, but the proposal at this time is to stay at the same \$0.39500.

The hope is that any day soon, the report on the street study will be completed to give a better picture of what will be used from the general fund. Those projects and streets outlined in that street study will be set to be paid as they are completed. With the combination of continued road work and the tightening of the tax base, there will need to be a careful watch that the general fund is down to the minimum fund balance and the tax rate is lowered where the City is limited or then that it must be higher forcibly. There is a plan for a street study, a rate study on the utility side, and a hydraulic study to have a better idea of what our longer-term needs are to better structuralize those going forward.

The City has clarified with TCEQ how the numbers are calculated so at this time, there is no need for the additional water tower. Every single-family residence is counted as one connection, no matter what.

3. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Proposing a Tax Rate Of \$0.39500 Per \$100 Valuation for The Fiscal Year Beginning October 1, 2024, And Ending September 30, 2025.

Following discussion, Council Member McCormack made a motion to propose a tax rate of \$0.39500 per \$100 valuation for the fiscal year beginning October 1, 2024, and ending September 30, 2025 and Council Member Carpenter seconded that motion. City Secretary Jasmin Torres recorded individual votes from each council member. The voting was as follows:

Council Members Bass –
Council Member Carpenter – ‘Aye’
Council Member Dominy –
Council Member Lisenby – ‘Aye’
Council Member McCormack – ‘Aye’
No ‘Nay’ votes were given.
Motion carried 3-0.

4. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Proposed Public Works Reorganization to Include restructuring of department, removal of the Public Works Supervisor position and the creation of a New Full-Time Public Works Superintendent

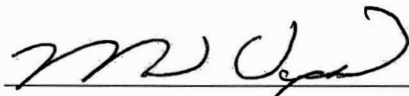
Council Member McCormack made a motion to approve the reorganization of the Public Works Department, removing the Public Works Supervisor position and creating a new full-time Public Works Superintendent, and Council Member Carpenter seconded the motion. Motion carried 4-0.

At this time, City Staff and City Council returned to agenda item 2 (two) to continue the discussion further regarding the FY 2024-2025 draft budget. City Administrator McDonald began the discussion with the 4% (four percent) COLA (Cost-of-Living Adjustment) that was included in this budget, the salary study as well as the 20 (twenty) year retirement limitation with TMRS. And, that change would make 12 (twelve) current employees eligible for retirement. There was an increase in the funds for the park and park maintenance, specifically for tree maintenance, community events, and Christmas lights. The Capital Replacement Fund includes items such as the input of a second generator and a moving trailer to allow for more flexibility during critical weather events, the dump truck for the Public Works Department, and a utility truck. There was also a discussion of IT, computer, and server upgrades. There will be a purchase of software for the finance department to provide more detailed reports and analysis to the Council regarding the budget. The discussion continued regarding finding ways to improve internet connectivity and messaging during emergencies.

Council Member McCormack asked for clarification on the Council Chamber construction and City Administrator McDonald went into detail regarding plans to upgrade the dais for better functionality and use for the City Council during meetings. Some of those upgrades would include better use for the monitors to be able to share items so all can see during a presentation, changing monitors, and making the table dais shorter to be able to be closer. Lastly, the discussion concluded with much conversation regarding the building out of the Public Works building. It was the consensus of all the Council that there needs to be a build-out of that area providing for better and true office space as well as a better area for when Public Works employees are here during an emergency.

5. ADJOURNMENT

Council Member Carpenter made a motion to adjourn the meeting at 7:19 p.m., and Council Member McCormack seconded the motion. Motion carried 3-0.

Signed: 
Marcus Vajdos
Mayor

Attest: 
Jasmin Torres
City Secretary

