

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, APRIL 23, 2024 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:04 p.m.

Members Present:

Mayor Marcus Vajdos (left at 6:57 p.m.)

Mayor Pro Tem Allen Carpenter

Council Member Steve Bass

Council Member John Lisenby

Council Member Joy McCormack

Members Absent:

Council Member David Dominy

2. PLEDGE OF ALLEGIANCE

2.1 American Flag

2.2 Texas Flag

During the Regular City Council Meeting, Annalise Garza of Girl Scout Troop 124019 led City Council, City staff, and visitors in the Pledge of Allegiance.

3. INTRODUCTIONS

John McDonald, City Administrator

Loren Smith, City Attorney

Jasmin Torres, City Secretary

Brent Walker, City Treasurer

Kristina Watson, Public Works Director

Jose Gomez, Development Services Manager

Mark Schulze, Chief of Police

David Dixon, Police Commissioner

Justin Lane, Police Captain

Carlos Menchaca, Lieutenant

4. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

4.1 Municipal Clerks Week

Mayor Vajdos read the proclamation aloud and declared May 5 – May 11, 2024, Municipal Clerks Week in Spring Valley Village.

4.2 Police Week

Mayor Vajdos read the proclamation aloud and declared May 12 - 18, 2024, Police

Week in Spring Valley Village.

4.3 Public Works Week

Mayor Vajdos read the proclamation aloud and declared May 19 - 25, 2024, Public Works Week in Spring Valley Village.

5. **PUBLIC COMMENTS**

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

- 5.1.1 Dipti Bhakta, who lives at 9154 Cardwell Street, spoke regarding her concern of dog waste being left at her address as well as other neighbors on her street and she presented the Council with an ordinance approved by the City of Houston for possible adoption by Spring Valley Village of this same concern and topic.

At this time, Mayor Vajdos requested for Agenda Item 12, Agenda Item 16 - 18 to be taken out of order. Council Member Bass made a motion to take Agenda Item 12 and Agenda Items 16-18 out of order, and Council Member Lisenby seconded the motion. Motion carried 4-0.

12. **DISCUSSION AND POSSIBLE ACTION CONCERNING:** A Memorandum of Understanding between the City of Spring Valley Village, Texas and Girl Scout Troop 124019 for the installation of a Gaga Ball Pit at City Park.

City Administrator John McDonald briefed the Council with a history on the request and process of staff considering the Gaga Ball Pit at the City Park included where and when the Gaga Ball Pitt would be installed. Council Member McCormack made a motion to approve the installation of a Gaga Ball Pitt and the City Park, and Council Member Bass seconded the motion. Motion carried 4-0.

16. **EXECUTIVE SESSION:** The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon's Texas Codes Annotated, In Accordance With The Authority Contained In:

- 16.1 Section 551.071 – Consultation with Attorney regarding pending or contemplated litigation or a matter in which the duty of the City Attorney requires to be discussed in a closed meeting.
- 16.2 Section 551.087 – Deliberation Regarding Economic Development Negotiations: (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

Council adjourned into the Executive Session at 6:20 p.m.

18. **RECONVENE**

The City Council meeting reconvened at 6:56 p.m.

19. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Matters Discussed in Executive Session.

No action.

6. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

6.1 Minutes for Regular Called City Council Meeting on March 26, 2024

Council Member McCormack made a motion to approve all items on the Consent Agenda, and Council Member Lisenby seconded the motion. Motion carried 4-0.

OLD BUSINESS

7. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: March 2024 Police Department Staff Report (Chief Schulze):

Captain Lane provided the Police Department Staff Report to the Council.

1. Number of Calls for Service – 4,442
2. Number of Traffic Violations – 1,168
3. Auto Thefts – Because of an increase of auto thefts and a total of six (6) in the City, the Police Department has been working with the City of Houston and Sheriff's Department Auto Crimes teams to develop new ideas and strategies to put in place for these events and their prevention.
4. Fatality crash on the 8500 block of Katy Eastbound where the Police Department was able to use the total station to aide in resolving, clearing, and assessing the crash damage.

8. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Briefing by City Staff:

1. Status of Brighton Place Pavement & Utility Improvement

Public Works Director Kristina Watson informed the City Council that Conrad Construction has turned in the pending submittals and they have been reviewed by Cobb Fendley. There have been some things that were returned and currently are awaiting revision to be returned for review again. The notice to proceed will be issued April 29, 2024. Residents will begin to see surveyors, signs being delivered, and other construction preparations for traffic control as early as next week. Phase One (1) is still set to begin on Cedarspur. City staff is still waiting on the final proposal from CenterPoint regarding the City street lights for the removal, storage, and reinstallation during this project.

2. Status of Cedarspur (West of Bingle) and Burkhart (East of Bingle) Pavement & Utility Improvement

Public Works Director Kristina Watson informed the Council that On Par Civil Services is currently laying out their temporary asphalt so that they can get the lanes moved over and begin to work. They will begin saw cutting at the end of the week or beginning of the upcoming week and be able to begin tearing up the road. City staff is still working with On Par Civil Services for an updated traffic control plan for Bingle Road and the feedback received from the public meeting with residents. Currently, the changes are regarding the timeline as the information received was for the entirety of the project. There are certain phases in the project that the plan is much more complex than needed and not needed for the entire project.

3. American Rescue Plan Act (ARPA) Water Plant Upgrades

Public Works Director Kristina Watson informed the Council that the City has received the one hundred percent (100%) design plans for the American Rescue Plan Act (ARPA) Water Plant Upgrades. The bid schedule has been created and this project will go out for bid on May 22, 2024, and bringing it to Council in July for award.

4. Water System Connections, TCEQ waiver

Public Works Director Kristina Watson informed the Council that Chapter 290 of the Texas Administrative Code requires that systems with twenty-five hundred (2,500) connections or more are required to provide an elevated storage. After analyzing the number of connections the City has, City staff has asked IDS Engineering to prepare a proposal to apply for a TCEQ waiver for the Water System Connections. If the waiver is granted it would buy the City some time to plan an elevated storage facility of some sort to be added to the CIP (Capital Improvement Projects).

9. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meeting on March 20, 2024, and Any Special Meetings That May Have Occurred since March 20, 2024. (Mayor Pro-Tem Carpenter / Council Member Lisenby)

Brian Croft presented the Village Fire Department updates for the month of March.

Staffing:

1. There are currently two individuals that are off duty injured.
2. Earlier in the month there was a hiring process to hire two vacancies. One candidate is currently going through a background check and the other is still going through the process.
3. The Village Fire Department approved the hiring of a part-time dispatcher to help open some shifts.

Apparatus and Equipment:

1. Three (3) vehicles have been sent out for preventative maintenance. Engine One (1), Engine Two (2), and Medic Two (2) were sent and the ladder will be going out as well later in the month.

Incidents:

For the month of March there were eighteen (18) fire incidents, seventeen (17) EMS incidents, and one (1) non-service call for a total of thirty-six (36) incidents in March for Spring Valley Village with an average response time of four (4) minutes

and forty-one (41) seconds.

Projects and Activities:

1. The roof project is still being worked on. Bidding will begin April 30th.
2. The finance consultant is still helping the Village Fire Department with the current budget to be presented for 2025.

NEW BUSINESS

- 10. BRIEFING AND DISCUSSION CONCERNING:** Quarterly Investment Report For Period Ending March 31, 2024.

City Treasurer Brent Walker briefed the Council of the Quarterly Investment Report for the period ending on March 31, 2024.

- 11. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Presentation and Acceptance of Fiscal Year 2022-2023 Audited Comprehensive Annual Financial Report Prepared by Belt, Harris Pechacek, LLP, Certified Public Accountants.

Robert Belt of Belt, Harris Pechacek, LLP presented the 2022-2023 fiscal year audited comprehensive annual fiscal report.

- 13. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2024-XX – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, BY DELETING FROM APPENDIX "A" THEREOF SECTION 6.004; ESTABLISHING A SCHEDULE OF FEES FOR SANITARY SEWER SERVICES; AND REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH.

Mayor Pro Tem Carpenter read the Ordinance by caption only. Council Member Bass made a motion to approve the amendment of fees to change the current rate at the seven-point one percent (7.1%) increase for Ordinance Number 2024-08, Council Member Lisenby seconded the motion. Motion carried 4-0.

- 14. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 24-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING THE AGREEMENT FOR ENGINEERING REVIEW SERVICES FOR DRAINAGE PLAN REVIEWS BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND COBB, FENDLEY & ASSOCIATES, INC.; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

Mayor Pro Tem Carpenter read the Resolution by caption only. Council Member Lisenby made a motion to approve the amendment of fees for the review of engineering services for drainage plan review fees with Cobb, Fendley & Associates, Inc. for Resolution Number 24-06, Council Member Bass seconded the motion. Motion carried 4-0.

15. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2024-XX – AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING CHAPTER 8 OF ITS CODE OF ORDINANCES, PERSONNEL AND ADMINISTRATION, ARTICLE 8.400, POLICE DEPARTMENT, SECTION 8.404, EXECUTIVE OFFICE OF DEPARTMENT, TO REQUIRE THE POLICE CHIEF TO REPORT TO THE CITY ADMINISTRATOR RELATED TO ALL ADMINISTRATIVE MATTERS NOT RELATED TO LAW ENFORCEMENT OPERATIONS PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND A SAVINGS CLAUSE.

Mayor Pro Tem Carpenter read the Ordinance by caption only. Council Member Bass made a motion to approve the amendment of Chapter Eight (8), personnel and administration, Article 8.400, Police Department, requiring the Police Chief to report to the City Administrator for all administrative matters not related to law enforcement for Ordinance Number 2024-09, Council Member McCormack seconded the motion. Motion carried 4-0.

20. **ADJOURNMENT**

Council Member McCormack motioned to adjourn the meeting at 7:52 p.m., and Council Member Bass seconded the motion. Motion carried 4-0.

Signed: _____

Marcus Vajdos
Mayor

Attest: _____

Jasmin Torres
City Secretary

