

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, AUGUST 27, 2024, AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:06 p.m.

Members Present:

Mayor Marcus Vajdos
Mayor Pro Tem Allen Carpenter
Council Member David Dominy
Council Member John Lisenby
Council Member Joy McCormack

Members Absent:

Council Member Steve Bass

2. PLEDGE OF ALLEGIANCE

- 2.1 American Flag
- 2.2 Texas Flag

During the Regular City Council Meeting, a scout from Troop 637 led the City Council, City staff, and visitors in the Pledge of Allegiance.

3. INTRODUCTIONS

John McDonald, City Administrator
Paige Bailey, City Attorney
Jasmin Torres, City Secretary
Abbey Anderson, Assistant to City Administrator
Brent Walker, City Treasurer
Susan Thornhill, Assistant City Treasurer
Kristina Watson, Public Works Director
Mark Schulze, Chief of Police
Justin Lane, Assistant Chief of Police
David Dixon, Police Commissioner
Carlos Menchaca, Police Captain

4. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

- 4.1 Administer Oaths of Office
 - Council Member Allen Carpenter

Mayor Marcus Vajdos administered the oath of office to Council Member Carpenter.

5. PUBLIC COMMENTS

5.1 **PUBLIC COMMENTS (THREE MINUTE LIMIT)**

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

5.2 **PERSONAL APPEARANCES (Public Comments)**

Any person or group desiring to have their name on the agenda to appear before the City Council during the public comments portion of the meeting shall contact the City Secretary before 12:00 noon on the Tuesday immediately preceding the Council meeting and request recognition, in writing, during the public comments period. Such citizen or group shall specify to the City Secretary their name, address, and matter to be discussed. **A time limit of eight (8) minutes shall be imposed unless waived, dispensed with, shortened, or lengthened by consent of a majority of the members of the Council.** The City Council may take action during the personal appearances if the agenda item is sufficient to do so. This provision shall not apply to special public hearings called by the Council for specific purposes.

5.2(a) Ankur Mehta, decorative lamp posts, tree replacement and reforestation, and citywide referendum to bury power lines.

Mr. Mehta spoke to the City Council regarding his concerns about the risks of above-ground power lines, the dangers that extreme weather conditions have and can cause to above-ground power lines, the removal of trees on Burkhart Road due to road construction, and the replacement of those trees along Burkhart Road.

6. **CONSENT AGENDA**

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

6.1 Minutes for Regular Called City Council Meeting.

6.1 Minutes for Regular Called City Council Meeting on June 25, 2024.

6.2 **Consideration and Possible Action Concerning:** A Resolution of the City Council of the City of Spring Valley Village, Texas, Ratifying the Action of the City Administrator in Executing Pay Estimate Number 3 to Conrad Construction Co., Ltd. in the Amount of \$269,984.83 Pursuant to the Agreement by and Between the City of Spring Valley Village, Texas, and Conrad Construction Co., Ltd. for the Brighton Place Pavement & Utility Improvements Project (CSB#2023-12-105); Providing for Incorporation of Preamble; and Providing an Effective Date.

6.3 **Consideration and Possible Action Concerning:** A Resolution of the City Council of the City of Spring Valley Village, Texas, Ratifying the Action of the City Administrator in Executing Pay Estimate Number 3 to Conrad Construction Co., Ltd. in the Amount of \$269,984.83 Pursuant to the Agreement by and Between the City of Spring Valley Village, Texas, and Conrad Construction Co., Ltd. for the Brighton Place Pavement & Utility Improvements Project (CSB#2023-12-105); Providing for Incorporation of Preamble; and Providing an Effective Date.

6.4 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Pay Application No. 4 – Pay Estimate for Brighton Place Pavement and Utility

Improvement Project to Conrad Construction, Ltd in the amount of \$260,026.83.

- 6.5 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Pay Application No. 4 – Pay Estimate for Cedarspur (West of Bingle) & Burkhart (East of Bingle) Pavement and Utility Improvement project to On Par Civil Services, LLC in the amount of \$70,712.19.
- 6.6 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Change Order No 2 - Cedarspur (West of Bingle) & Burkhart (East of Bingle) Pavement and Utility Improvement Project - On Par Civil Services, LLC.

Council Member Dominy made a motion to approve all items on the Consent Agenda, and Council Member Lisenby seconded the motion. Motion carried 4-0.

7. PRESENTATIONS

8. DEPARTMENT REPORTS

8.1 Police Department – update on department activities over the previous month to include:

- Number of calls for service – 3,847
- Number of traffic violations – 604
- Spring Valley Village Police Department personnel met with Spring Branch ISD Police Department personnel and all Spring Valley Village officers did a walkthrough tour of the SBISD schools to re-familiarize old officers and familiarize new officers with the school layouts and parking areas if they are the first on scene for an emergency.
- The police department will be conducting a refresher course in active shooter training in October for all officers.
- Chat with the Chief at Grace Community Church in partnership with Residents for Responders.

8.2 Public Works – update on department activities over the last month

1. GFL Proposed Rate Increase

Public Works Director Kristina Watson informed the Council that as per their contract, GFL has notified the city that they are requesting a rate adjustment increase of 3% beginning January 1, 2025. The proposed rate increase will change residential trash collection fees from @22.27 to \$22.94 and commercial collection from \$73.65 to \$75.86. We will be bringing this item to the Council in November for consideration.

2. Street Assessment Update

Public Works Director Kristina Watson informed the Council the City has received the pavement assessment from Fugro and is evaluating it for CIP projects. The City's overall rating was a PCI score of 82.

3. Cedarspur (West of Bingle) & Burkhart (East of Bingle) project update

Ms. Watson informed the Council that stormwater work has been completed on the

north side of Burkhart. The waterline main has been installed from Bingle to the intersection of Burkhart/Burkhart Forest Ct. Pavement is in progress on the north side of Burkhart. On Par plans to begin installing the added traffic control in the next couple of weeks.

4. Brighton Place Project Update

Public Works Director Kristina Watson informed the Council that the waterline main has been installed on Cedarspur, it is 75% installed on Pech and Burkhart Ct, and Krist Drive. Krist drive roadway and driveways have been poured on the East side of Krist up to Burkhart Ct. From Burkhart Ct, half of the cul-de-sac on Burkhart Northside has roadway poured, and driveways in progress. Burkhart storm sewer on Northside is nearing completion.

9. **OLD BUSINESS**

9.1 **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meeting on May 8, 2024, and Any Special Meetings That May Have Occurred since May 8, 2024. (Mayor Pro-Tem Carpenter / Council Member Lisenby)

Deputy Chief DePaul Brian Croft presented the Village Fire Department updates for July and early August.

Staffing:

1. The Village Fire Department is currently in the process of hiring three (3) Fire Fighters Paramedics, two (2) have already started and one (1) will be starting on the 28th.
2. Shortly there are plans to hire two (2) more, one to fill a current vacancy and one (1) to fill the position of Chief Wyatt who is retiring.
3. The full-time dispatcher was hired and began on August 5, 2024.

Apparatus and Equipment:

1. Ladder One (1) is still in the shop after returning from being worked on and one of the pump pieces is cracked which is vital to it running properly.

10. **NEW BUSINESS**

10.1 **Consideration and Possible Action by City Council on:** Award of Competitive Sealed Bid Number CSB#2024-05-101 For Water Plant Electrical Project To McDonald Municipal and Industrial. A Division of C.F. McDonald Electric. In An Amount Not To Exceed \$1,323,469.00 (Total Bid Amount).

Council Member Dominy made a motion to approve the Award of Competitive Sealed Bid Number CSB#2024-05-101 For Water Plant Electrical Project to McDonald Municipal and Industrial, and Council Member Carpenter seconded the motion. Motion carried 4-0.

10.2 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Award of Request for Proposals #2024-06-102 for Landscape Services to KNB Industries, Inc..

and authorize the City Administrator to Enter into an Agreement with KNB Industries, Inc., for said Services.

Council Member McCormack made a motion to approve the Award of Requests for Proposals #2024-06-102 for Landscape Services to KNB Industries, Inc., and Council Member Carpenter seconded the motion. Motion carried 4-0.

10.3 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Implementation of a One-Time Holiday and Vacation Accrual Buyout Program.

Council Member Dominy made a motion to approve the Implementation of a One-Time Holiday and Vacation Accrual Buyout Program, and Council Member Carpenter seconded the motion. Motion carried 4-0.

10.4 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Appointments / Re-Appointments to Boards and Commissions.

Council Member Lisenby made a motion to approve the re-appointment of returning Planning and Zoning Members to the Commission, to hold off the members and applications received for the Board of Adjustments Appointments, and to appoint Jay Beasley and PJ Laxmidas to the Park Board, and Council Member Carpenter seconded the motion. Motion carried 4-0.

10.5 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election.

No Action.

10.6 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Nominating a candidate for the Harris County Appraisal District Board of Directors.

Council Member Dominy made a motion to nominate Mike Sullivan as a candidate for the Harris County Appraisal District Board of Directors, and Council Member Carpenter seconded the motion. Motion carried 4-0.

11. ADJOURNMENT

Council Member Carpenter motioned to adjourn the meeting at 7:31 p.m., and Council Member McCormack seconded the motion. Motion carried 4-0.

Signed: _____

Marcus Vajdos
Mayor



Attest:  _____
Jasmin Torres
City Secretary