

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, JANUARY 23, 2024 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:02 p.m.

Members Present:

Mayor Marcus Vajdos
Mayor Pro Tem Allen Carpenter
Council Member Steve Bass
Council Member David Dominy
Council Member John Lisenby

Members Absent:

Council Member Joy McCormack

2. PLEDGE OF ALLEGIANCE

- 2.1 American Flag
- 2.2 Texas Flag

During the Regular City Council Meeting, Mayor Vajdos led the City Council, City staff, and visitors in the Pledge of Allegiance.

3. INTRODUCTIONS

John McDonald, City Administrator
Jasmin Torres, City Secretary
Brent Walker, City Treasurer
Susan Thornhill, Assistant City Treasurer
Loren Smith, City Attorney
Justin Lane, Police Captain
Carlos Menchaca, Lieutenant

4. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

None.

5. PUBLIC COMMENTS

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

None.

6. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

6.1 Minutes for Regular Called City Council Meeting on November 14, 2023

6.2 2023 Racial Profiling Report presented by the Spring Valley Village Police Department.

Council Member Dominy made a motion to approve all items on the Consent Agenda, and Council Member Bass seconded the motion. Motion carried 4-0.

OLD BUSINESS

7. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: December 2023 Police Department Staff Report (Chief Schulze):

Captain Lane provided the Police Department Staff Report to the Council.

1. Number of Calls for Service – 3,321
2. Number of Traffic Violations – 756
3. Axon system running and the Police Department will begin integrating into the flock system.

8. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Briefing by City Staff:

1. Update on current status of the Bingle Road Diet project

City Administrator John McDonald informed the Council that the Bingle Road Diet is no longer a project for the City of Houston. The Council asked for this to be placed as a future agenda item to discuss the restriping of Bingle Road and a possible diet.

9. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Activities of the Village Fire Department Commissioners Meeting on November 29, 2023, and Any Special Meetings That May Have Occurred since November 29, 2023. (Mayor Pro-Tem Carpenter / Council Member Lisenby)

At this time, Captain Croft presented to the Council Interim Chief Miller's report regarding the Village Fire Department. Regarding staffing, Captain Swiner has returned from being off duty due to an injury. Earlier in January three (3) new hires started and took their oath of office. The ladder one (1) apparatus was involved in a fender bender. The medic (4) reserve ambulance has been sold and picked up for a total of fifty-seven thousand dollars (\$57,000.00). The fire department has received the drone from Memorial Village Police Department and currently, two village fire department firefighters are looking into getting licensed to be able to use the drone as an assistive device when incidents occur. There was a house fire on January 12, 2024, at 1109 Loeser. In December of 2023, Spring Valley Village had a total of thirty-nine (39) incidents. Of which, twenty-one (21) were fire-related,

seventeen (17) were EMS and one (1) non-emergency. At this time there was additional discussion regarding the cause of the fire that happened at 1109 Loeser.

NEW BUSINESS

- 10. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Changing The Dates Of The City Council Meetings For May, July, November, And December.

Council Member Dominy made a motion to approve the calendar of dates proposed for City Council Meetings as presented, Council Member Carpenter seconded the motion. Motion carried 4-0.

- 11. BRIEFING AND DISCUSSION CONCERNING:** Quarterly Investment Report For Period Ending December 31, 2023.

City Brent Walker presented the Quarterly Investment Report for the period ending December 31, 2023.

- 12. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 24-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF A PROPOSAL FOR ENGINEERING SERVICES FOR PREPARING AND SUBMITTING THE MS4 GENERAL PERMIT APPLICATION TO TCEQ BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND COBB, FENDLEY & ASSOCIATES, INC.; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

Mayor Vajdos read the Resolution by caption only. Council Member Dominy made a motion to approve the contract with Cobb, Fendley & Associates, Inc. approving the terms and conditions for engineering services for preparing and submitting the MS4 General Permit application, and Council Member Bass seconded the motion. Motion carried 4-0.

- 13. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of the Purchase of Agenda Management Software

Council Member Dominy made a motion to approve the purchase of a new Agenda Management Software, and Council Member Lisenby seconded the motion. Motion carried 4-0.

- 14. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2024-XX: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, ORDERING A GENERAL MUNICIPAL ELECTION TO BE HELD ON MAY 4, 2024; AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A JOINT ELECTION AGREEMENT WITH SPRING BRANCH INDEPENDENT SCHOOL DISTRICT TO CONDUCT THE GENERAL MUNICIPAL ELECTION ON BEHALF OF THE CITY OF SPRING VALLEY VILLAGE; DESIGNATING THE PLACES AND MANNER OF HOLDING THE ELECTION; PROVIDING FOR THE POSTING AND

PUBLICATION OF NOTICE; PROVIDING FOR A RUNOFF ELECTION IF REQUIRED; PROVIDING A SAVINGS CLAUSE; PROVIDING AN OPEN MEETINGS CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

Mayor Vajdos read the Ordinance by caption only. Council Member Dominy made a motion to approve Ordinance No. 2024-01, and Council Member Carpenter seconded the motion. Motion carried 4-0.

15. **EXECUTIVE SESSION:** The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon's Texas Codes Annotated, In Accordance With The Authority Contained In:

15.1 Section 551.074 – Personnel Matters to deliberate the duties of the City Administrator.

15.2 Section 551.074 – Personnel Matters to deliberate the duties of the Chief of Police.

Council adjourned into the Executive Session at 7:04 p.m.

16. **RECONVENE**

The City Council meeting reconvened at 7:47 p.m.

17. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters Discussed in Executive Session.

None.

18. **ADJOURNMENT**

Council Member Carpenter motioned to adjourn the meeting at 7:49 p.m., and Council Member Lisenby seconded the motion. Motion carried 4-0.

Signed: _____

Marcus Vajdos
Mayor

Attest: _____

Jasmin Torres
City Secretary

