

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, OCTOBER 22, 2024, AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:00 p.m.

Members Present:

Mayor Marcus Vajdos

Mayor Pro Tem Allen Carpenter

Council Member Steve Bass

Council Member David Dominy (by videoconference)

Council Member John Lisenby

Council Member Joy McCormack

Members Absent:

None.

2. PLEDGE OF ALLEGIANCE

2.1 American Flag

2.2 Texas Flag

During the Regular City Council Meeting, scouts from Troop 642 led the City Council, City staff, and visitors in the Pledge of Allegiance.

3. INTRODUCTIONS

John McDonald, City Administrator

Loren Smith, City Attorney

Jasmin Torres, City Secretary

Kristina Watson, Public Works Director

Abbey Anderson, Assistant to City Administrator

Brent Walker, City Treasurer

Susan Thornhill, Assistant City Treasurer

Mark Schulze, Chief of Police

Justin Lane, Assistant Chief of Police

Carlos Menchaca, Police Captain

4. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

4.1 Proclamation for Municipal Courts Week – November 4-8, 2024

Mayor Vajdos read the proclamation aloud and declared November 4-8, 2024, Municipal Courts Week in Spring Valley Village.

4.2 Honoring Citizen Contributions

- Commissioner Tom Ramsey

Mayor Vajdos asked for the proclamation for Commissioner Tom Ramsey to be

addressed later in the meeting to allow time for Commissioner Ramsey to arrive.

- Commission Member Louise Richman
Mayor Vajdos presented former Mayor and Commissioner Member Louise Richman with a plaque expressing gratitude and appreciation from the City for her years of service to Spring Valley Village.

5. PUBLIC COMMENTS

5.1 PUBLIC COMMENTS (THREE MINUTE LIMIT)

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate.

Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.

- 5.1.1 Danielle Kilpatrick, who lives at 8510 Burkhart Road, addressed the City Council regarding her concerns and communication issues she has experienced during the City's ongoing Capital Improvement Projects such as Cedarspur (W of Bingle) and Burkhart (E of Bingle) Pavement and Utility Improvement Project.

5.2 PERSONAL APPEARANCES (Public Comments)

Any person or group desiring to have their name on the agenda to appear before the City Council during the public comments portion of the meeting shall contact the City Secretary before 12:00 noon on the Tuesday immediately preceding the Council meeting and request recognition, in writing, during the public comments period. Such citizen or group shall specify to the City Secretary their name, address, and matter to be discussed. **A time limit of eight (8) minutes shall be imposed unless waived, dispensed with, shortened, or lengthened by consent of a majority of the members of the Council.** The City Council may take action during the personal appearances if the agenda item is sufficient to do so. This provision shall not apply to special public hearings called by the Council for specific purposes.

- 5.2(a) Mike Baker, Development in Spring Valley Village.

Mr. Baker had previously notified staff that he would not be in attendance.

6. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 6.1 Minutes for Regular Called City Council Meeting on September 24, 2024.
- 6.2 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Pay Application No. 6 for Brighton Place Pavement and Utility Improvement Project to Conrad Construction, Ltd in the amount of \$227,621.11.

- 6.3 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 24-XX – A resolution of the City Council of the City of Spring Valley Village, Texas, approving the terms and conditions of change order No. 1 to the agreement by and between the City of Spring Valley Village, Texas and Conrad Construction, Ltd. for the Brighton Place Pavement and Utility Improvement Project; providing for the incorporation of preamble; authorizing the Mayor to execute any and all documents necessary to effectuate such agreement; and providing an effective date.
- 6.4 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Pay Application No. 6 for Cedarspur (W of Bingle) and Burkhart (E of Bingle) Pavement and Utility Improvement Project in the amount of \$265,981.80.
- 6.5 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 2024-XX – AN ORDINANCE OF THE CITY OF SPRING VALLEY, TEXAS, PROVIDING FOR AN OFFICIAL NEWSPAPER FOR THE CITY; PROVIDING FOR THE REPEAL OF ORDINANCES, RESOLUTIONS, OR POLICIES INCONSISTENT HERewith; AND PROVIDING FOR SEVERABILITY.
- 6.6 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 24-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING AN INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY, TEXAS AND THE CITY OF SPRING VALLEY VILLAGE, TEXAS, TO HOUSE, SUPPORT, MAINTAIN, AND CONFINE MUNICIPAL PRISONERS IN HARRIS COUNTY JAILS; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.
- 6.7 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Pay Application No. 1 for the Water Plant Electrical Project (2024-05-101) to McDonald Municipal and Industrial A division of C.F. McDonald Electric Inc. in the amount of \$71,100.00.

Council Member McCormack made a motion to approve all items on the Consent Agenda, and Council Member Bass seconded the motion. Motion carried 4-0.

7. DEPARTMENT REPORTS

7.1 Public Works Update

1. Brighton Place Project Update

Public Works Director Kristina Watson informed the Council that the water main has been installed around the circle in Brighton Place and TCH has begun installation along Winningham. They will begin connection residents to the new water main this week. Roadway paving has been completed on Burkhart Court and they have begun pouring the roadway on the east side of Krist. waterline subcontractor, TCH, has almost completed the installation of the new water main around the circle and is making their last tie-in on Krist Drive.

2. Cedarspur (West of Bingle) & Burkhart (East of Bingle) project update

Public Works Director Kristina Watson informed the Council that pavement on the North side of Burkhart is nearing completion, and On Par is preparing to begin concrete work on the South side. The water main and storm sewer has been placed on Burkhart. The water main has been installed on Cedarspur and pavement work has begun.

3. TCEQ Lead and Copper Inventory Update

Ms. Watson refreshed the Council on the conversation from last year regarding the new rules implemented by the EPA and City staff beginning their inventory. The initial inventory was due to the state on October 16, 2024. Of our total of 1,559 (one thousand five-hundred fifty-nine) water line services supplying drinking water, 916 (nine hundred and sixteen) were classified as lead or unknown. As part of the new Lead and Copper requirements, the City mailed letters to any residents that met the conditions of “Lead” or “Unknown.” The letters were mailed Thursday and Friday of last week. These letters are required to be sent within 30 (thirty) days of the initial recovery deadline and on an annual basis as long as the material remains classified as “lead” or “unknown.” Additionally, as required, the entire inventory is available on the City’s website under the Public Works tab.

7.2 Police Department Update

1. Number of calls for service – 3,190
2. Number of traffic violations – 1,091
3. Chief Schulze covered highlights of National Night Out on October 1, 2024.
4. The School of the Woods had the Police Department conduct a safety and alert training with their school personnel.

At this time, Mayor Vajdos asked to return to Agenda Item 4 for Item 4.2. Mayor Vajdos read the proclamation aloud and declared October 22, 2024, as Tom Ramsey Day in Spring Valley Village. Commissioner Ramsey thanked City Council and the City and said a few words of appreciation.

8. OLD BUSINESS

8.1 UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:
Activities of the Village Fire Department Commissioners Meeting on September 25, 2024, and Any Special Meetings That May Have Occurred since September 25, 2024. (Mayor Pro-Tem Carpenter / Council Member Lisenby)

- Presentation of the Village Fire Department Report

Chief Miller presented the Village Fire Department updates for September 2024 to include updates on staffing, equipment, major calls, and ongoing projects. The Chief introduced Amy Buckert, the VFD’s new Administrator/Finance Director

9. NEW BUSINESS

9.1 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of a Request from the Village Fire Department to amend their 2024 Fiscal Year Budget through the proposed Budget Amendment 2024-01.

Council Member McCormack motioned to approve a request from the Village Fire Department to amend their 2024 Fiscal year Budget through the proposed Budget Amendment 2024-01, and Council Member Bass seconded the motion. Motion carried 4-0.

9.2 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution No. 24-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS DESIGNATING A REPRESENTATIVE AND AN ALTERNATE TO THE HOUSTON-GALVESTON AREA COUNCIL 2024 GENERAL ASSEMBLY; AND PROVIDING AN EFFECTIVE DATE.

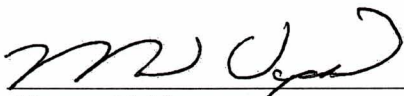
Mayor Vajdos read the Resolution by caption only. Council Member McCormack motioned to approve Resolution 24-16 designation Council Member Bass as a representative and Mayor Vajdos as an alternate to the Houston-Galveston Area Council 2024 General Assembly, and Council Member Carpenter seconded the motion. Motion carried 4-0.

9.3 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance No. 2024-XX – AN ORDINANCE AMENDING CHAPTER 8, PERSONNEL AND ADMINISTRATION, OF THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS BY AMENDING ARTICLE 8.1300, TO ADD REGULATIONS ESTABLISHING MONTHLY AND ANNUAL TIME LIMITS ON TIME SPENT BY CITY PERSONNEL RESPONDING TO VEXATIOUS REQUESTORS OF PUBLIC INFORMATION; REQUIRING THE MAINTENANCE OF RECORDS REGARDING TIME SPENT PRODUCING RECORDS FOR INDIVIDUAL REQUESTORS; PROVIDING FOR SAVINGS, AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

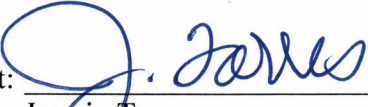
Mayor Vajdos read the Ordinance by caption only. Council Member McCormack motioned to approve Ordinance 2024-16, and Council Member Carpenter seconded the motion. Motion carried 4-0.

10. ADJOURNMENT

Council Member McCormack motioned to adjourn the meeting at 6:52 p.m., and Council Member Carpenter seconded the motion. Motion carried 4-0.

Signed: 
Marcus Vajdos
Mayor



Attest: 

Jasmin Torres
City Secretary