

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, SEPTEMBER 24, 2024, AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:01 p.m.

Members Present:

Mayor Marcus Vajdos
Mayor Pro Tem Allen Carpenter
Council Member Steve Bass
Council Member David Dominy
Council Member John Lisenby
Council Member Joy McCormack

Members Absent:

None.

2. PLEDGE OF ALLEGIANCE

- 2.1 American Flag
- 2.2 Texas Flag

During the Regular City Council Meeting, Mayor Vajdos led the City Council, City staff, and visitors in the Pledge of Allegiance.

3. INTRODUCTIONS

John McDonald, City Administrator
Loren Smith, City Attorney
Jasmin Torres, City Secretary
Abbey Anderson, Assistant to City Administrator
Brent Walker, City Treasurer
Susan Thornhill, Assistant City Treasurer
Mark Schulze, Chief of Police
David Dixon, Police Commissioner
Carlos Menchaca, Police Captain

4. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

None.

5. PUBLIC COMMENTS

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from**

the public should be limited to a maximum of three (3) minutes per individual speaker.

None.

6. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 6.1 Minutes for Regular Called City Council Meeting on August 27, 2024.
- 6.2 Approval of Pay Application No. 5 Pay Estimate for Brighton Place Pavement and Utility Improvement Project to Conrad Construction, Ltd in the amount of \$367,623.14.
- 6.3 Approval of Pay Application No. 5 – Pay Estimate for Cedarspur (West of Bingle) & Burkhart (East of Bingle) Pavement and Utility Improvement Project to On Par Civil Services, LLC. in the amount of \$298,102.50.

Council Member Dominy made a motion to approve all items on the Consent Agenda, and Council Member Bass seconded the motion. Motion carried 5-0.

7. DEPARTMENT REPORTS

7.1 Public Works Update

1. Cedarspur (West of Bingle) & Burkhart (East of Bingle) project update

In Ms. Watson's absence, City Administrator John McDonald informed the Council that On Par has begun milling the asphalt on Cedarspur on the north side of Burkhart Road from Burkhart Drive to Bingle. The updated traffic control system is in place until the north side of Burkhart has been completed. They have begun installing storm sewer on Burkhart Road from Burkhart Drive to Bingle. The new water line has been put in place and they are in the process of hyper-chlorinating and pressure testing it. Once the testing is returned, they will connect residents to the new water line.

2. Brighton Place Project Update

City Administrator John McDonald informed the Council that the waterline subcontractor, TCH, has almost completed the installation of the new water main around the circle and is making their last tie-in on Krist Drive. They will begin hyper-chlorinating and pressure testing the line on Cedarspur, they will then transfer the service line connections to the new water main. The east side of Krist Drive pavement/driveways has been completed to Cedarspur, and the north side of Burhart Court. Conrad Construction is currently removing the west side of Krist Drive and the south side of Burhart Court pavement.

7.2 Police Department Update

- 1. Number of calls for service – 4, 014

2. Number of traffic violations – 1,401
3. Introduction of new personnel
 - Chief Schulze introduced new Officer Emily Gomez, Administrative Assistant Brianna Salas, and Officer Kimberly Jimenez.

8. OLD BUSINESS

8.1 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Appointments/Re-Appointments to Boards and Commissions

Based on the candidates that were interviewed, Mayor Vajdos made the recommendation that Mark Reid be appointed to the Board of Adjustments as a member. Nathan Carroll to be moved from the Board of Adjustments to the Planning and Zoning Commission as an alternate member and Elijo Serrano is to be appointed to the Parks Board. Council Member McCormack made a motion to accept the nominations by Mayor Vajdos of the candidates to the Boards and Commissions, and Council Member Lisenby seconded the motion. Motion carried 5-0.

8.2 UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Activities of the Village Fire Department Commissioners Meeting on August 28, 2024, and Any Special Meetings That May Have Occurred since August 28, 2024. (Mayor Pro-Tem Carpenter / Council Member Lisenby)

- Presentation of the Village Fire Department Report

Chief Miller presented the Village Fire Department updates for August 2024.

Staffing:

1. The department is currently hiring to fill an open firefighter/paramedic position to fill Chief Wyatt's position. Deputy Chief Will Wyatt will be retiring after 39 (thirty-nine) years of fire service.
2. Currently, there is a fire medic out with a knee injury and a fire medic and dispatcher out on FMLA (Family Medical Leave Act) until mid-October.
3. An offer has been made to the prospective Administrator/Finance Director and she will begin October 7, 2024.

Apparatus and Equipment:

1. Ladder One (1) is in the shop for preventative maintenance and repairs. A new transfer case was built and has been received to install and test.

Major Incidences:

1. Fire incidents for August were 13 (thirteen), 19 (nineteen) EMS-type incidents, and 1 (one) non-emergent service call for a total of 33 (thirty-three). The average response time was 4 (four) minutes and 31 (thirty-one) seconds.

Projects and Activities

1. Work began on the main roof on September 23rd and will be completed

- in 3 (three) weeks.
2. Starlink satellite internet is operational for a backup for dispatch in the event of an emergency if the primary cell phone and internet services are down.

FEMA Reimbursement:

1. Derecho Cost was \$14,421.57 (fourteen thousand, four hundred and twenty-one dollars and fifty-seven cents) with a federal cost share of \$10,816.18 (ten thousand, eight hundred and sixteen dollars and eighteen cents).
2. Beryl Cost was \$28,695.00 (twenty-eight thousand, six hundred ninety-five dollars) with a federal cost share of \$21,695.25 (twenty-one thousand, six hundred and ninety-five dollars and twenty-five cents).
3. The total project cost is \$43,116.57 (forty-three thousand and one hundred and sixteen dollars and fifty-seven cents) and a total federal cost share of \$32,511.43 (thirty-two thousand and five-hundred and eleven dollars and forty-three cents).

9. NEW BUSINESS

9.1 PRESENTATION AND DISCUSSION CONCERNING: the Quarterly Investment Report For the Period Ending June 30, 2024.

City Treasurer Brent Walker presented the Quarterly Investment Report for the period ending June 30, 2024.

9.2 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance No. 2024-XX – AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS. ADOPTING AMENDMENT NO. 1 TO THE ORIGINAL BUDGET OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, FOR THE FISCAL YEAR 2023-2024; FUNDING CERTAIN OBLIGATIONS OF THE CITY DURING THE BUDGET PERIOD NECESSARY FOR THE PROVISION OF CITY SERVICES; CONTAINING FINDINGS; PROVIDING FOR SEVERABILITY; AND PROVIDING OTHER DETAILS RELATING TO THE SUBJECT.

Mayor Vajdos read the Ordinance by caption only. Council Member McCormack to approve Ordinance 2024-10, and Council Member Dominy seconded the motion. Motion carried 5-0.

9.3 CONSIDERATION AND POSSIBLE ACTION CONCERNING: ORDINANCE NO. 2024-XX – AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE 2024 CERTIFIED APPRAISAL ROLL; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

Mayor Vajdos read the Ordinance by caption only. Council Member McCormack to approve Ordinance 2024-11, and Council Member Bass seconded the motion. Motion

carried 5-0.

9.4 CONDUCT A PUBLIC HEARING CONCERNING: Proposed Fiscal Year 2024-2025 Budget

Mayor Vajdos opened the Public Hearing at 6:38 p.m.

A. Staff Presentation

City Administrator John McDonald presented the budget for the Fiscal Year 2024-2025 that incorporated all of the changes and direction from the City Council from all previous budget meetings.

B. Those In Favor

None.

C. Those Opposed

None.

D. Adjourn Public Hearing

Mayor Vajdos adjourned the Public Hearing at 6:40 p.m.

9.5 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance Number 2024-XX – An Ordinance of the City Council of the City of Spring Valley Village, Texas, Approving and Adopting a Budget for the City of Spring Valley Texas, for Fiscal Year 2024-2025, Making Appropriations for the City for such Fiscal Year as Reflected in said Budget; Providing for the Incorporation of the Preamble; Making Certain Findings, and Containing Certain Provisions Relating to the Subject, and Providing and Effective Date.

Mayor Vajdos read the Ordinance by caption only. Council Member Dominy made a motion to approve Ordinance No. 2024-12, and Council Member Carpmter seconded the motion. City Secretary Jasmin Torres recorded individual votes from each Council Member. Council Members Bass, Carpenter, Lisenby, Dominy, and McCormack voted ‘Aye’. No ‘Nay’ votes were given. Motion carried 5-0.

9.6 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Setting A Maintenance and Operations Tax Rate Of \$0.342678 Per \$100 Of Assessed Valuation.

Council Member Carpenter made a motion to approve the setting of a Maintenance and Operations Tax Rate of \$0.0342678 per \$100 of Assessed Valuation, and Council Member McCormack seconded the motion. Motion carried 5-0.

9.7 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Setting a Debt Service Tax Rate of \$0.052322 per \$100 assessed valuation.

Council Member McCormack made a motion to approve the setting of a Debt Service Tax Rate of \$0.052322 per \$100 of Assessed Valuation, and Council Member Dominy seconded the motion. Motion carried 5-0.

9.8 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance Number 2024-XX – An Ordinance of the City Council for the City of Spring Valley Village, Texas, Amending the City Personnel Manual, as Adopted by Ordinance No. 95-05, Duly Passed and Approved on March 29, 1995, being Amendment No. 21 to the Personnel Manual, to Update and Address Polices including Vacation and Sick Compensation, Travel Authorization and Expense; Vehicle Accidents, and Drug and Alcohol; Providing for the Incorporation of Preamble; Providing a Repealer Clause, a Severability Clause, and an Effective Date.

Mayor Vajdos read the Ordinance by caption only. Council Member Dominy to approve Ordinance 2024-13, and Council Member Bass seconded the motion. Motion carried 5-0.

9.9 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance Number 2024-XX – An Ordinance of the City Council for the City of Spring Valley Village, Texas, Amending the Code of Ordinances of the City of Spring Valley Village, Texas, by deleting from Appendix "A" thereof Article 9.000, Board of Adjustment/Planning and Zoning Fees, in its entirety and Substituting a New Article 9.000, Development Fees; Establishing a Schedule of Fees for the Applications to the Board of Adjustment and Planning and Zoning Commission; Providing a Repealer Clause, and an Effective Date.

Mayor Vajdos read the Ordinance by caption only. Council Member Dominy to approve Ordinance 2024-14, and Council Member McCormack seconded the motion. Motion carried 5-0.

10. ADJOURNMENT

Council Member Carpenter motioned to adjourn the meeting at 7:10 p.m., and Council Member Bass seconded the motion. Motion carried 5-0.

Signed: _____

Marcus Vajdos
Mayor

Attest: _____

Jasmin Torres
City Secretary

