

Marcus Vajdos, Mayor
Steve Bass
David Dominy



Allen Carpenter, Mayor Pro Tem
John Lisenby
Joy McCormack

Notice is Hereby Given of a Regular Meeting of the City Council City of Spring Valley Village, Texas, 1025 Campbell Road, Spring Valley Village, Texas, in the Council Chambers, August 27, 2024, beginning at 6:00 PM. For the Purpose of Considering and Acting upon the Following Items of Business:

A quorum of the Mayor and Council Members will be physically present. Some Council Members may participate by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code.

The meeting agenda and agenda packet are posted online at www.springvalleytx.com. In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmember may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

The video link to this meeting is: <https://us02web.zoom.us/j/86781223588>

The public toll-free dial-in numbers to participate in the telephonic meeting are 1-346-248-7799 (Houston), 1-253-215-8782 (US), and 1-301-715-8592 (US); enter the Meeting ID: 867 8122 3588 and #.

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

2. PLEDGE OF ALLEGIANCE

2.1 American Flag

2.2 Texas Flag - Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.

3. INTRODUCTIONS

4. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

4.1 Administer Oath of Office

- Council Member Allen Carpenter

5. PUBLIC COMMENTS

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.

5.1 PERSONAL APPEARANCES

5.2 PERSONAL APPEARANCES (Public Comments)

Any person or group desiring to have their name on the agenda to appear before the City Council during the public comments portion of the meeting shall contact the City Secretary before 12:00 noon on the Tuesday immediately preceding the Council meeting and request recognition, in writing, during the public comments period. Such citizen or group shall specify to the City Secretary their name, address, and matter to be discussed. A time limit of eight (8) minutes shall be imposed unless waived, dispensed with, shortened, or lengthened by consent of a majority of the members of the Council. The City Council may take action during the personal appearances if the agenda item is sufficient to do so. This provision shall not apply to special public hearings called by the Council for specific purposes.

5.2(a) Ankur Mehta, 8 Burkhart Forest Court, decorative lamp posts, tree replacement and reforestation, and citywide referendum to bury power lines.

6. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

6.1 Minutes for the Regular Called City Council Meeting.

6.1 Minutes for Regular Called City Council on June 25, 2024.

6.2 **Consideration And Possible Action Concerning:** A Resolution of the City Council of the City of Spring Valley Village, Texas, Ratifying the Actions of the City Administrator in Executing Pay Estimate Number 3 to Conrad Construction Co., Ltd. in the Amount of \$269,984.83 Pursuant to the Agreement by and Between the City of Spring Valley Village, Texas, and Conrad Construction Co., Ltd. for the Brighton Place Pavement & Utility Improvements Project (CSB#2023-12-105); Providing for Incorporation of Preamble; and Providing an Effective Date.

6.3 Consideration and Possible Action Concerning: A Resolution of the City Council of the City of Spring Valley Village, Texas, Ratifying the Actions of the City Administrator in Executing Pay Estimate Number 3 to On Par Civil Services, LLC. in the Amount of \$221,467.50 Pursuant to the Agreement by and Between the City of Spring Valley Village, Texas, and On Par Civil Services, LLC. for Cedarspur (West of Bingle) & Burkhart (East of Bingle) Pavement and Utility Improvements Project (CSB #2023-09-103); Providing for Incorporation of Preamble; and Providing for an Effective Date.

6.4 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Pay Application No. 4 - Pay Estimate for Brighton Place Pavement and Utility Improvement Project to Conrad Construction, ltd in the amount of \$260,026.83.

6.5 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Pay Application No. 4 - Pay Estimate for Cedarspur (West of Bingle) & Burkhart (East of Bingle) Pavement & Utility Improvement project to On Par Civil Services, LLC in the amount of \$70,712.19.

6.6 CONSIDERATION AND POSSIBLE ACTION CONCERNING: Change Order No 2 - Cedarspur (West of Bingle) & Burkhart (East of Bingle) Pavement & Utility Improvement Project - On Par Civil Services, LLC.

7. PRESENTATIONS

8. DEPARTMENT REPORTS

8.1 Police Department - update on department activities over the previous month, to include:

- Number of calls for service.
- Number of traffic violations.

8.2 Public Works Department - update on department activities over the last month

1. GFL Proposed Rate Increase
2. Street Assessment Update
3. Cedarspur (West of Bingle) & Burkhart (East of Bingle) project update
4. Brighton Place Project Update

9. OLD BUSINESS

9.1 UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Activities of the Village Fire Department Commissioners Meeting on July 24, 2024, and Any Special Meetings That May Have Occurred since July 24, 2024. (Mayor Pro-Tem Carpenter / Council Member Lisenby)

10. NEW BUSINESS

- 10.1 **Consideration and Possible Action by City Council on:** Award Of Competitive Sealed Bid Number CSB#2024-05-101 For Water Plant Electrical Project To McDonald Municipal and Industrial, A Division of C.F. McDonald Electric. In An Amount Not To Exceed \$1,323,469.00 (Total Bid Amount).
- 10.2 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Award Of Request for Proposals #2024-06-102 for Landscape Services to KNB Industries, Inc., and authorize the City Administrator to Enter into an Agreement with KNB Industries, Inc., for said Services.
- 10.3 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Implementation of a One-Time Holiday and Vacation Accrual Buyout Program
- 10.4 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Appointments / Re-Appointments to Boards and Commissions
- 10.5 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election
- 10.6 **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Nominating a candidate for the Harris County Appraisal District Board of Directors

11. ADJOURNMENT

Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

The City Council reserves the right to convene in executive session from time to time as deemed necessary during this meeting to discuss any of the matters listed in the agenda, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices) or 551.087 (Deliberations Regarding Economic Development Negotiations).

I certify that a copy of the August 27, 2024, agenda of items to be considered by City Council was posted on or before the 24th day of August, at 5:00 p.m. pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code.

Attest:


Jasmin Torres
City Secretary



In compliance with the Americans with Disabilities Act, this facility is wheelchair accessible and accessible parking spaces are available. To better serve attendees, requests for accommodations or interpretive services should be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-465-8308, Fax 713-461-7969, or [Email Jasmin Torres](#) for further information.

Marcus Vajdos, Mayor
Bo Bothe
Tom Donaho

Allen Carpenter, Mayor Pro Tem
David Dominy
Joy McCormack

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, JUNE 25, 2024, AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:03 p.m.

Members Present:

Mayor Marcus Vajdos (left at 6:40 p.m.)
Council Member Steve Bass
Council Member John Lisenby (via teleconference)
Council Member Joy McCormack

Members Absent:

Mayor Pro Tem Allen Carpenter

2. PLEDGE OF ALLEGIANCE

- 2.1 American Flag
- 2.2 Texas Flag

During the Regular City Council Meeting, Mayor Vajdos led the City Council, City staff, and visitors in the Pledge of Allegiance.

3. INTRODUCTIONS

John McDonald, City Administrator
Loren Smith, City Attorney
Jasmin Torres, City Secretary
Abbey Anderson, Assistant to City Administrator
Brent Walker, City Treasurer
Susan Thornhill, Assistant City Treasurer
Kristina Watson, Public Works Director
Jose Gomez, Development Services Manager
David Dixon, Police Commissioner
Carlos Menchaca, Police Captain

4. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

- 4.1 Administer Oaths of Office
 - Mayor Marcus Vajdos
 - Council Member Allen Carpenter
 - Council Member Joy McCormack

Judge Benavides administered the oath of office to Mayor Vajdos and Council Member McCormack. Council Member Carpenter was not yet present and therefore his oath of office will be administered at the August Regular Called City

Council meeting.

4.2 Appoint Mayor Pro-Tem

Council Member McCormack made a motion to appoint Council Member Carpenter as Mayor Pro-Tem, and Council Member Bass seconded the motion. Motion carried 4-0.

4.3 Recognition of Jack Bass and Jordan Soliah

Police Commissioner David Dixon presented Jack Bass and Jordan Soliah for their service and assistance during the May 2024 Derecho Storm.

4.4 Life Saving Award Presentation

- Officer Rodriguez
- Officer Yanez
- Telecommunication Operator Lopez

Police Commissioner David Dixon presented a Unit Citation Award to Corporal McClain and Sergeant Jesse Maldonado for exemplary teamwork on June 2, 2024. He then continued and presented a Life Saving Award to Officer Rodriguez and Officer Yanez and Telecommunication Operator Lopez for their assistance and life-saving efforts for Mr. Elders as he had a heart attack falling in his driveway.

5. **PUBLIC COMMENTS**

- 5.1 At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

5.2 **PERSONAL APPEARANCES (Public Comments)**

Any person or group desiring to have their name on the agenda to appear before the City Council during the public comments portion of the meeting shall contact the City Secretary before 12:00 noon on the Tuesday immediately preceding the Council meeting and request recognition, in writing, during the public comments period. Such citizen or group shall specify to the City Secretary their name, address, and matter to be discussed. **A time limit of eight (8) minutes shall be imposed unless waived, dispensed with, shortened, or lengthened by consent of a majority of the members of the Council.** The City Council may take action during the personal appearances if the agenda item is sufficient to do so. This provision shall not apply to special public hearings called by the Council for specific purposes.

5.2(a) Mike Baker, owner at 8554 Katy Freeway addressed the City Council with his concerns about the Bingle Road Power Pole that supports power systems for West Memorial Park, Creekside Villas, and Woodsborough and how many times it has been hit.

6. **CONSENT AGENDA**

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 6.1 Minutes for Special Called City Council Meeting on May 28, 2024
- 6.2 Minutes for Regular Called City Council Meeting on May 28, 2024
- 6.3 Ordinance Number 2024-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING CHAPTER 3, BUILDING AND CONSTRUCTION, OF THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE BY AMENDING SECTIONS 3.201, NATIONAL ELECTRICAL CODE ADOPTED AND 3.202, OFFICIAL COPY, OF ARTICLE 3.200, NATIONAL ELECTRICAL CODE, TO ADOPT THE 2023 EDITION OF THE NATIONAL ELECTRICAL CODE; MAKING OTHER PROVISIONS RELATING THERETO; PROVIDING A PENALTY NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISIONS HEREOF; AND PROVIDING FOR SEVERABILITY.
- 6.4 Approval of Pay Estimate No. 2 - Pay Estimate for Brighton Place Pavement and Utility Improvement Project to Conrad Construction, ltd in the amount of \$123,702.75.
- 6.5 Approval of Pay Estimate No. 2 - Pay Estimate for Cedarspur (West of Bingle) Burkhart (East of Bingle) Pavement and Utility Improvement Project to On Par Civil Services, LLC. in the amount of \$65,329.20.
- 6.6 Resolution Number 24-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 1 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND ON PAR CIVIL SERVICES, LLC. FOR CEDARSPUR (W OF BINGLE) AND BUKRHART (E OF BINGLE) PAVEMENT & UTILITY IMPROVEMENTS PROJECT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

Council Member Dominy made a motion to approve all items on the Consent Agenda, and Council Member Bass seconded the motion. Motion carried 4-0.

OLD BUSINESS

7. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:

Staff Reports

1. Administrative

a. H-E-B Kid's Day

City Secretary Jasmin Torres addressed the City Council with the decision from H-E-B to move forward with their annual Kid's Day event at the City park as well as a general overview of what has been planned and general ideas for the event.

2. Police Department

- a. Number of Calls for Service – 3,948
- b. Number of Traffic Violations – 936

3. Public Works

a. Status of Brighton Place Pavement & Utility Improvement

Public Works Director Kristina Watson informed the Council that the south side of Cedarspur Drive is completed therefore traffic has been switched over and wrong way signs have been added by the contractor to aid in traffic control. Conrad Construction began line stabilization on the north side of Cedarspur late last week and the storm inlets and pipe have been installed on Cedarspur and were connected to the outfall. The waterline subcontractor for Conrad Construction, TCH, will begin work on Krist Drive this week, they will follow up with Cedarspur afterward and will continue to follow the phasing plan. The curb outlets on the north side of Cedarspur will be put in once they are received as they are currently on a four (4) to six (6) week backorder. Conrad plans to have the north side driveways on Cedarspur by the beginning of July, they will then move on to Krist, and will then go back to install the curb outlets once received.

b. Status of Cedarspur (West of Bingle) and Burkhart (East of Bingle) Pavement & Utility Improvement

Public Works Director Kristina Watson informed the Council that OnPar is finishing up the storm sewer up to Burkhart Drive and they are preparing to begin paving on the north side of Burkhart. They will also be working on the installation of the waterline on Cedarspur.

c. May 16th Storm Debris Removal

Public Works Director Kristina Watson informed the Council that Precinct Three (3) is currently on their final pass through the City for debris this week. They have asked that any addresses that have not self-reported, self-report by last Friday. Precinct Three (3) has informed City staff that they have a contractor called TetraTech that is analyzing hazardous and broken trees and limbs. TetraTech workers will be throughout the City on foot with badges and vests to be easily identified. For any hazardous trees or limbs that they identify, Precinct Three (3) will then come behind TetraTech to remove the hazardous materials.

d. Landscape Project I-10 Soundwall

Public Works Director Kristina Watson informed the Council that City Staff met with Clark Conden and the Texas Department of Transportation (TxDOT). TxDOT is planning to go out for bid in February of 2025 for a landscaping project. If the City Council would like them to, they would include ours but would need the City's plans by the end of July to include it in their project. Part of TxDOT doing the project for the City would mean that TxDOT would assume all costs for installation including anything that

would need to be done to irrigation lines. They will also assume the cost of maintenance for the first year after the installation.

8. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meeting on May 8, 2024, and Any Special Meetings That May Have Occurred since May 8, 2024. (Mayor Pro-Tem Carpenter / Council Member Lisenby)

Brian Croft presented the Village Fire Department updates for May 2024 to the City Council.

Staffing:

1. There is one (1) fire medic who is currently out on worker's compensation.
2. The department is currently working to fill four (4) open positions while continuing to take applications and conduct interviews for part-time and full-time dispatchers

Apparatus and Equipment:

1. Reserve engine, engine Two (2) is currently out of service. The turbo is down, and a refurbished one was placed in, but it failed as soon as it arrived. The manufacturer has let the fire department know that no new parts are being made so the engine will continue to be out of service until another refurbished turbo is received.

Incidents:

1. For May there were sixty-four (64) incidents for Spring Valley Village, thirty-six (36) fire incidents, twenty-three (23) EMS incidents, and five (5) non-service calls.

Projects and Activities:

1. The bid for the main roof of the fire station has been approved and the contract is currently being approved by the department attorney.

NEW BUSINESS

9. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Proposed FY 2025 Village Fire Department Budget In The Amount Of \$10,075,920 With The City Of Spring Valley Village's Annual Assessment Being \$1,637,337 (16.25%).

Council Member McCormack made a motion to approve the FY 2025 Village Fire Department Budget as presented with the City of Spring Valley Village's Annual Assessment being \$1,637,337 (16.25%), and Council Member Dominy seconded the motion. Motion carried 4-0.

10. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of A Request from the Village Fire Department Board of Commissioners to place the 2023 Audit Surplus in the Amount Of \$238,054 in the Village Fire Department's FUND 2, Capital Replacement Fund.

Council Member Dominy made a motion to approve a request from the Village Fire Department Board of Commissioners to place the 2023 Audit Surplus in the Amount of \$238,054 in the Village Fire Department's FUND 2, Capital Replacement Fund, and Council Member Bass seconded the motion. Motion carried 4-0.

At this time, Mayor Vajdos requested for a motion to chair the meeting as he would be leaving for the remainder of the meeting. Council Member Dominy volunteered to continue the meeting in Mayor Vajdos' absence. Council Member McCormack made a motion to appoint Council Member Dominy as chair for the remainder of the meeting, and Council Member Bass seconded the motion. Motion carried 4-0.

- 11. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of a Request from the Village Fire Department Board of Commissioners to Place 2025 EMS Revenue in FUND 2, Capital Replacement Fund.

Council Member McCormack made a motion to approve a request from the Village Fire Department Board of Commissioners to place the 2025 EMS Revenue FUND 2, Capital Replacement Fund, and Council Member Bass seconded the motion. Motion carried 4-0.

- 12. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 24-10 – A RESOLUTION OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS FINDING THAT CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC'S REQUESTED INCREASE TO ITS ELECTRIC TRANSMISSION AND DISTRIBUTION RATES AND CHARGES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND GCCC LEGAL COUNSEL

Council Member Dominy read the Resolution by caption only. Council Member Lisenby made a motion to approve Resolution No. 24-10 as submitted, and Council Member Bass seconded the motion. Motion carried 4-0.

- 13. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of the Comprehensive Financial Management Policy

City Administrator John McDonald provided the City Council a brief overview of the Comprehensive Financial Management Policy and the requirements and need to do so. Council Member McCormack made a motion to approve the Comprehensive Financial Management Policy as presented, and Council Member Lisenby seconded the motion. Motion carried 4-0.

- 14. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Implementation of the Shell Fleet Card program.

City Administrator John McDonald provided the City Council a brief overview of the reasoning for the need for the implementation of the Shell Fleet Card program that City staff saw and the advantages that this would provide. Council Member McCormack made a motion to approve the implementation of the Shell Fleet Card program, and Council Member Bass seconded the motion. Motion carried 4-0.

- 15. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of a proposal from BrightArrow Technologies for communication services including by text,

phone, and email.

Council Member McCormack made a motion to approve the approval of proposal from BrightArrow Technologies for communication services, and Council Member Lisenby seconded the motion. Motion carried 4-0.

- 16. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Agreement with Playground Boss for a New Playground and Park Equipment at the City Park as part of Phase III of the Park Improvement Master Plan in an Amount not to Exceed \$250,000.

Council Member McCormack made a motion to approve the agreement with Playground Boss for a new playground and park equipment at the City Park as part of Phase III of the Park Improvement Master Plan in an amount not to exceed \$250,000, and Council Member Bass seconded the motion. Motion carried 4-0.

- 17. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Changing The Date or Canceling The City Council Meeting for July.

Council Member McCormack made a motion to cancel the July City Council meeting, and Council Member Lisenby seconded the motion. Motion carried 4-0.

- 18. EXECUTIVE SESSION:** The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon's Texas Codes Annotated, In Accordance With The Authority Contained In:

18.1 Section 551.071 – Consultation with Attorney regarding pending or contemplated litigation or a matter in which the duty of the City Attorney requires to be discussed in a closed meeting.

Council adjourned into the Executive Session at 6:55 p.m.

- 19. RECONVENE**

The City Council meeting reconvened at 7:05 p.m.

- 20. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters Discussed in Executive Session.

No action.

- 21. ADJOURNMENT**

Council Member McCormack motioned to adjourn the meeting at 7:52 p.m., and Council Member Bass seconded the motion. Motion carried 4-0.

Signed: _____
Marcus Vajdos
Mayor

Attest: _____
Jasmin Torres
City Secretary



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE: August 27, 2024
SUBMITTING STAFF: Kristina Watson, Public Works Director
SUBJECT: **Consideration And Possible Action Concerning:** A Resolution of the City Council of the City of Spring Valley Village, Texas, Ratifying the Actions of the City Administrator in Executing Pay Estimate Number 3 to Conrad Construction Co., Ltd. in the Amount of \$269,984.83 Pursuant to the Agreement by and Between the City of Spring Valley Village, Texas, and Conrad Construction Co., Ltd. for the Brighton Place Pavement & Utility Improvements Project (CSB#2023-12-105); Providing for Incorporation of Preamble; and Providing an Effective Date.

BACKGROUND: This is the 3rd pay estimate to be submitted by Conrad Construction Co., LTD. for the Brighton Place Pavement & Utility Improvements Project (2023-12-105) for work completed on the Project from June 1-June 30, 2024.

On July 26, 2024, with the cancelation of the July City Council meeting, City Administrator John McDonald authorized payment of the 3rd pay estimate to be submitted by Conrad Construction Co., LTD for the Brighton Place Pavement & Utility Improvements Project (2023-12-105) for work completed on the Project from June 1-June 30, 2024.

ATTACHMENTS: Brighton Place Reconstruction - Conrad Const. - Pay App. #3
 - Cobb Fendley Package, Resolution - Ratifying Execution of Pay Est No 3 Conrad

FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description
\$6,413,636	25-50-7518			\$7,000,000	Brighton Place Project

RECOMMENDATION: CobbFendley Project Engineer Jennifer Steen, and City staff

have reviewed Pay Estimate No. 3 and recommend approval.

July 3, 2024

City of Spring Valley Village
1025 Campbell Road
Houston, TX 77055

Re: Brighton Place Reconstruction
Payment Application #3
CFA Project No. 2212-056-01

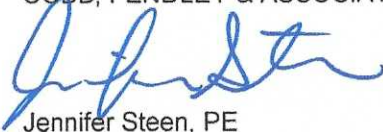
Dear Kristina Watson:

Attached is Payment Application #3 from Conrad Construction Co., LTD for the above-referenced project. We have reviewed the enclosed payment application and find it to be correct with quantities verified to the extent practical in the field. Retainage in the amount of 10% is being held in accordance with the Contract Documents. We recommend approval of payment in the amount of \$269,984.83.

If you have any questions or require additional information, I can be contacted at (713) 462-3242.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.



Jennifer Steen, PE
Sr. Project Manager

Application and Certificate for Payment

PROJECT: Brighton Place Reconstruction
OWNER: City of Spring Valley Village
ADDRESS: 1025 Campbell Road
 Houston, TX 77055

Estimate: #3

CONTRACT TIME

Notice to Proceed	4/29/2024	Initial Contract Time	365 days
Substantial Completion Date	5/13/2025	Current Approved Extensions	14 days
Final Completion Date	5/13/2025	Previous Approved Extensions	0 days
		Total Contract Time	379 days
PAY PERIOD:	From: 6/1/2024	Spent Days	62 days
	To: 6/30/2024	Days Remaining	317 days
		Rain Days To Date	0 days
		Percent of Contract Time Completed	16%

CHANGE ORDERS

	NO.	Date:	Amount:	Days:
Approved Change Orders:	0	7/3/2024	Rain Days to Date	14
Total Change Orders:			\$0.00	14

SUMMARY OF WORK COMPLETED

Original Contract Sum:	\$	6,250,674.50
Net Change by Change Orders:	\$	-
Contract Sum to Date:	\$	6,250,674.50
Total Completed and Stored to Date:	\$	615,130.65
Percent of Work Installed		10%
Retainage, (% of Completed Work:)		10%
Total Retainage:	\$	61,513.07
Total Earned Less Retainage:	\$	553,617.58
Less Previous Certificates of Payment:	\$	283,632.75
Current Payment Due:	\$	269,984.83

PAYMENT REVIEW AND APPROVAL

The undersigned Engineer certifies that to the best of his knowledge and belief, the scope of work for which payment is applied for has been satisfactorily completed.

Prepared By:	<u>James R. Bolin</u> Print Name Conrad Construction Co, LTD Signature	Date: <u>7.3.24</u>
Approved By:	<u>Jennifer Steen</u> Print Name Cobb, Fendley & Associates, Inc. Signature	Date: <u>7/3/2024</u>
Accepted By:	<u>Kristina Watson</u> Print Name City of Spring Valley Village Signature	Date: <u>7-22-2024</u>

PAY ESTIMATE: #3										
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT QTY	UNIT PRICE	Pay Estimate #2 QUANTITY INSTALLED		Pay Estimate #3 QUANTITY INSTALLED		YEAR TO DATE	
					Quantity	Amount	Quantity	Amount	Quantity	Percent Comp.
A. SECTION 1 - GENERAL AND SITE WORK ITEMS - PRIMARY SITE										
1	Mobilization, Bonds, Insurance, Construction Staking, etc. (5% Max)	LS	1	\$ 300,000.00		\$ -	0.50	\$ 150,000.00	1.00	\$300,000.00 100.00%
2	Installation of Project Sign	LS	1	\$ 1,650.00		\$ -	1.00	\$ 1,650.00	1.00	\$ 1,650.00 100.00%
3	Contractor to Coordinate with Adjacent Property Owners and Public Entities on Advance Notification of Traffic Phasing Changes, Mail, Parking, Driveway Access, etc.	MO	12	\$ 3,750.00	1.00	\$ 3,750.00	1.00	\$ 3,750.00	2.00	\$ 7,500.00 16.67%
4	Construction photographs	LS	1	\$ 1,400.00		\$ -		\$ -	0.00	\$ - 0.00%
5	TPDES Submittal	LS	1	\$ 1,000.00		\$ -		\$ -	1.00	\$ 1,000.00 100.00%
6	Construction Material Testing, approved geotechnical companies include Alpha Testing, Terracon, Riner Engineering, and QC Laboratories, Inc.	LS	1	\$ 105,000.00	0.06	\$ 6,762.00	0.11	\$ 11,088.00	0.17	\$ 17,850.00 17.00%
7	Bypass Pumping for Sanitary Sewer	LS	1	\$ 4,500.00		\$ -		\$ -	0.00	\$ - 0.00%
8	Control of Ground and Surface Water, Including Bypass Pumping	LS	1	\$ 1.00		\$ -		\$ -	0.00	\$ - 0.00%
9	Removal of Existing Traffic Signs	EA	10	\$ 100.00		\$ -		\$ -	0.00	\$ - 0.00%
10	Provide and Install New Signs, Including Stop, Speed, Street Name, Speed Hump Sign and Children at Play	EA	26	\$ 700.00		\$ -		\$ -	0.00	\$ - 0.00%
11	Provide Traffic Control Throughout Project Duration. Include Mobile Changeable Traffic Signs, Flag Men, Low Profile Barriers, Barrels, Cones, Etc. as Needed for Each Phase of Construction	LS	1	\$ 110,000.00	0.08	\$ 8,800.00	0.08	\$ 8,800.00	0.32	\$ 35,200.00 32.00%
12	Tree and Plant Protection, Including Root Pruning, Crown Cleaning Prune	LS	1	\$ 50,000.00		\$ -		\$ -	0.15	\$ 7,500.00 15.00%
13	Removal of Tree 0 – 11.99" (or Palm Tree), species varies.	EA	1	\$ 1,050.00	1.00	\$ 1,050.00		\$ -	1.00	\$ 1,050.00 100.00%
14	Removal of Tree 12 – 29.99", species varies	EA	8	\$ 1,550.00		\$ -		\$ -	0.00	\$ - 0.00%
15	Removal of Tree 30 – 45", species varies	EA	2	\$ 2,100.00		\$ -		\$ -	0.00	\$ - 0.00%
16	Storm Water Pollution Prevention Including Inlet Protection, Construction Access, Stabilized Entrance, Complete in Place. Replace SWPPP as needed during construction. Remove SWPPP at construction completion.	LS	1	\$ 8,500.00		\$ -		\$ -	0.00	\$ - 0.00%

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PAY ESTIMATE: #3											
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT QTY	UNIT PRICE	Pay Estimate #2 QUANTITY INSTALLED		Pay Estimate #3 QUANTITY INSTALLED		YEAR TO DATE		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent Comp.
33	Provide and Install 8-Inch Lime Stabilized Subgrade (5%), Including Lime, Manipulation, and Compaction, Complete in Place, per the geotechnical report.	SY	21,335	\$ 12.50	1,459.54	\$ 18,244.25	1,228.59	\$ 15,357.38	2,688.13	\$ 33,601.63	12.60%
34	Purchase and Installation of 12-Inch Sanitary Sewer, Complete in Place	LF	594	\$ 195.00		\$ -		\$ -	0.00	\$ -	0.00%
35	Purchase and Installation of 6-Inch Diameter Water Line, by Trenchless Construction, Complete in Place	LF	1,075	\$ 90.00		\$ -		\$ -	0.00	\$ -	0.00%
36	Purchase and Installation of 8-Inch Diameter Water Line, by Trenchless Construction, Complete in Place	LF	5,457	\$ 130.00		\$ -		\$ -	0.00	\$ -	0.00%
37	Purchase and Installation of 8-Inch Diameter Water Line, by open cut Complete in Place	LF	542	\$ 175.00		\$ -		\$ -	0.00	\$ -	0.00%
38	Water Tap and Service Line -Short Connections, Connect to Existing Meter, Complete in Place	EA	60	\$ 1,500.00		\$ -		\$ -	0.00	\$ -	0.00%
39	Water Tap and Service Line -Long Connections, Connect to Existing Meter, Complete in Place	EA	65	\$ 2,500.00		\$ -		\$ -	0.00	\$ -	0.00%
40	Purchase and Installation of 8-Inch Wet Connection, Complete in Place	EA	1	\$ 5,000.00		\$ -		\$ -	0.00	\$ -	0.00%
41	Cut, Plug, and Abandon Existing Diameter Water Lines size varies 4-Inch to 8-Inch, Complete in Place	LF	5,627	\$ 1.00		\$ -		\$ -	0.00	\$ -	0.00%
42	Purchase and Installation of 8-Inch Tapping Sleeve & Valve, Complete in Place	EA	1	\$ 6,500.00		\$ -		\$ -	0.00	\$ -	0.00%
43	Removal of Existing Fire Hydrant Assembly	EA	12	\$ 850.00		\$ -		\$ -	0.00	\$ -	0.00%
44	Purchase and Installation of New Fire Hydrant Assembly, Complete in Place	EA	12	\$ 7,500.00		\$ -		\$ -	0.00	\$ -	0.00%
45	Purchase and Installation of Concrete Junction Box JB01, Complete in Place	LS	1	\$ 54,500.00		\$ -		\$ -	0.00	\$ -	0.00%
46	Purchase and Installation of Concrete Junction Box JB02, Complete in Place	LS	1	\$ 50,000.00		\$ -		\$ -	0.00	\$ -	0.00%
47	Purchase and Installation of Concrete Junction Box JB03, Complete in Place	LS	1	\$ 40,000.00		\$ -		\$ -	0.00	\$ -	0.00%
48	Purchase and Installation of 4-Inch Yard Drain with Steel Curb Box, Complete in Place	EA	122	\$ 650.00		\$ -	8.00	\$ 5,200.00	8.00	\$ 5,200.00	6.56%
49	Purchase and Installation of 24-Inch Storm Sewer (RCP or HP) by Open Cut, Including Cement Stabilized Sand, Complete in Place	LF	1,770	\$ 130.00	104.00	\$ 13,520.00	89.00	\$ 11,570.00	193.00	\$ 25,090.00	10.90%

PAY ESTIMATE: #3											
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT QTY	UNIT PRICE	Pay Estimate #2 QUANTITY INSTALLED		Pay Estimate #3 QUANTITY INSTALLED		YEAR TO DATE		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent Comp.
50	Purchase and Installation of 36-Inch Storm Sewer (RCP or HP) by Open Cut, Including Cement Stabilized Sand, Complete in Place	LF	378	\$ 200.00		\$ -		\$ -	0.00	\$ -	0.00%
51	Purchase and Installation of 42-Inch Storm Sewer (RCP or HP) by Open Cut, Including Cement Stabilized Sand, Complete in Place	LF	371	\$ 240.00		\$ -		\$ -	0.00	\$ -	0.00%
52	Purchase and Installation of 10-Foot by 5-Foot Reinforced Concrete Box by Open Cut, Complete in Place	LF	828	\$ 1,350.00		\$ -		\$ -	0.00	\$ -	0.00%
53	Purchase and Installation of Precast Type BB Inlet, Complete in Place	EA	19	\$ 5,000.00	1.00	\$ 5,000.00	1.00	\$ 5,000.00	2.00	\$ 10,000.00	10.53%
54	Purchase and Installation of Precast Type C Inlet, Complete in Place	EA	6	\$ 5,500.00	1.00	\$ 5,500.00	1.00	\$ 5,500.00	2.00	\$ 11,000.00	33.33%
55	Purchase and Installation of Precast Type C1 Inlet, Complete in Place	EA	2	\$ 7,300.00		\$ -		\$ -	0.00	\$ -	0.00%
56	Temporary Pavement, As Needed for Construction Phasing	LS	1	\$ 5,000.00		\$ -	0.25	\$ 1,250.00	0.25	\$ 1,250.00	25.00%
57	Purchase and Installation of 6-Inch Concrete Pavement and Driveways, Complete in Place	SY	21,365	\$ 68.50	855.55	\$ 58,605.18	820.81	\$ 56,225.49	1,676.36	\$114,830.66	7.85%
58	Blue Reflective Marker Placed at each Fire Hydrant, Complete in Place	EA	12	\$ 15.00		\$ -		\$ -	0.00	\$ -	0.00%
59	4-Inch Yellow Broken ReflectORIZED Pavement Markings, Complete in Place	LF	4,750	\$ 1.75		\$ -		\$ -	0.00	\$ -	0.00%
60	4-Inch Yellow Median Striping ReflectORIZED Pavement Markings, Complete in Place	LS	1	\$ 2,500.00		\$ -		\$ -	0.00	\$ -	0.00%
61	12-Inch White ReflectORIZED Pavement Marking, Complete in Place	LF	100	\$ 15.00		\$ -		\$ -	0.00	\$ -	0.00%
62	24-Inch White ReflectORIZED Pavement Marking, Complete in Place	LF	150	\$ 20.00		\$ -		\$ -	0.00	\$ -	0.00%
63	White ReflectORIZED Turn Arrows Pavement Marking, Complete in Place	EA	4	\$ 375.00		\$ -		\$ -	0.00	\$ -	0.00%
64	Purchase and Installation of 4-Inch x 12-Inch Mountable Concrete Curb, Complete in Place	LF	10,574	\$ 4.50		\$ -	738.00	\$ 3,321.00	738.00	\$ 3,321.00	6.98%
65	Purchase and Installation of 6-Inch Concrete Curb, Complete in Place	LF	852	\$ 6.00		\$ -		\$ -	0.00	\$ -	0.00%
66	Purchase and Installation of 4 1/2-Inch Concrete Walkway and Steps, Complete in Place	SF	3,951	\$ 9.50		\$ -		\$ -	0.00	\$ -	0.00%
67	Adjust Traffic Signal Timing and Control Cabinet as Needed for Construction	LS	1	\$ 6,000.00		\$ -		\$ -	0.00	\$ -	0.00%

PAY ESTIMATE: #3											
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT QTY	UNIT PRICE	Pay Estimate #2 QUANTITY INSTALLED		Pay Estimate #3 QUANTITY INSTALLED		YEAR TO DATE		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent Comp.
68	Install New Traffic Loops to Ground Box. Match Existing Loop Size and Type. Revise signal timing to Preconstruction Conditions	LS	1	\$ 10,000.00		\$ -		\$ -	0.00	\$ -	0.00%
69	Purchase and Installation of Black Speed Cushion including White Pavement Markings, Complete in Place	EA	6	\$ 4,750.00		\$ -		\$ -	0.00	\$ -	0.00%
B. EXTRA WORK ITEMS											
1	Cure-in-Place Line Existing Storm Manhole, Complete in Place	EA	1	\$ 4,000.00		\$ -		\$ -	0.00	\$ -	0.00%
C. ALLOWANCE											
1	Construction Allowance for Unforeseen	LS	1	\$ 25,000.00		\$ -		\$ -	0.00	\$ -	0.00%

Total	\$ 137,447.50	Total	\$ 299,983.15
\$ 13,744.75	Retainer 10%	\$ 29,998.32	In progress, under 100%
Total \$ 123,702.75	7	Total \$ 269,984.83	6

Contract Amount: \$ 6,250,674.50
Number of requested Rain Days:

Percent Complete Color Code:	
In progress, under 100%	
Complete, 100%	
Over 100%	

RESOLUTION NUMBER 24-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING PAY ESTIMATE NUMBER 3 TO CONRAD CONSTRUCTION CO., LTD. IN THE AMOUNT OF \$269,984.83 PURSUANT TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND CONRAD CONSTRUCTION CO., LTD. THE BRIGHTON PLACE PAVEMENT & UTILITY IMPROVEMENTS PROJECT (CSB #2023-12-105); PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 26, 2024, the City Administrator executed Pay Estimate Number 3 to Conrad Construction, CO., LTD. in the amount of \$269,984.83 pursuant to the Agreement by and between the City of Spring Valley Village, Texas and Conrad Construction CO., LTD. for the Brighton Place Pavement & Utility Improvements Project (CSB #2023-12-105) ("Pay Estimate 3"), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, on behalf of the City of Spring Valley Village; and

WHEREAS, upon review and consideration of all matters attendant and related thereto, the City Council hereby finds and determines that: (1) it is in the best interests of the City of Spring Valley Village and its citizens to execute Pay Estimate Number 3; and (2) that the actions of the City Administrator in executing Pay Estimate Number 3 should be ratified in all respects.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The actions of the City Administrator taken for and on behalf of the City in executing Pay Estimate Number 3 on behalf of the City of Spring Valley Village are ratified in all respects.

Section 3. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED on this the ____ day of _____, 2024.

Marcus Vajdos, Mayor
City of Spring Valley Village, Texas

ATTEST:

Jasmin Torres, City Secretary
City of Spring Valley Village, Texas



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	August 27, 2024
SUBMITTING STAFF:	Kristina Watson, Public Works Director
SUBJECT:	Consideration and Possible Action Concerning: A Resolution of the City Council of the City of Spring Valley Village, Texas, Ratifying the Actions of the City Administrator in Executing Pay Estimate Number 3 to On Par Civil Services, LLC. in the Amount of \$221,467.50 Pursuant to the Agreement by and Between the City of Spring Valley Village, Texas, and On Par Civil Services, LLC. for Cedarspur (West of Bingle) & Burkhart (East of Bingle) Pavement and Utility Improvements Project (CSB #2023-09-103); Providing for Incorporation of Preamble; and Providing for an Effective Date.

BACKGROUND:	This is the 3rd pay estimate to be submitted by On Par Civil Services, LLC. for the Cedarspur (West of Bingle) & Burkhart (East of Bingle) Pavement & Utility Improvements Project (2023-09-103) for work completed on the Project from May 29, 2024-June 30, 2024. On July 26, 2024, due to the cancelation of the July City Council Meeting, City Administrator John McDonald authorized payment of the 3rd pay estimate to be submitted On Par Civil Services, LLC. for the Cedarspur (West of Bingle) & Burkhart (East of Bingle) Pavement & Utility Improvements Project (2023-09-103) for work completed on the Project from May 29, 2024-June 30, 2024.
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ATTACHMENTS:	Pay Estimate No 3 - June 2024, Resolution - Ratifying Execution of Pay Est No 3 OnPar
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description
\$1,622,282	25-50-7519			\$2,000,000	Cedarspur-Burk

RECOMMENDATION: Gessner Engineering and City staff have reviewed Pay Estimate No. 3 and recommend approval.
--

Cover Letter: Payment Application #3



GESSNER
ENGINEERING

TO: City of Spring Valley Village

(Owner)

Contact: Paving and Utility Improvements to Serve Cedarspur Drive (West of Bingle) and

Burkhardt Road (East of Bingle)

(Insert name of Contract as it appears in the Contract Documents)

Owner's Contract No. 2023-09-103

Engineer: Gessner Engineering

Contractor: On Par Civil Services, LLC

On Par Civil Services, LLC has submitted Payment Application #3 for work through May 29, 2024 to June 30, 2024, in the amount of \$221,467.5. After review of work complete to date and material stored on-site, Gessner Engineering recommends the payment of \$221,467.5 to On Par Civil Services, LLC.

1. <u>Original Contract Amount:</u>	<u>\$2,978,252.8</u>
2. <u>Change Orders:</u>	<u>\$0.00</u>
3. <u>Total Current Contract Amount:</u>	<u>\$2,978,252.8</u>
4. <u>Total Value of Work Completed to Date:</u>	<u>\$399,041</u>
5. <u>Total Materials Stored to Date:</u>	<u>\$0.00</u>
6. <u>Total Completed & Stored to Date:</u>	<u>\$399,041</u>
7. <u>Retainage (10%):</u>	<u>\$39,904.1</u>
8. <u>Total Completed, Less Retainage:</u>	<u>\$359,136.9</u>
9. <u>Total Amount of Prior Payments:</u>	<u>\$137,669.4</u>
10. <u>Current Due Amount:</u>	<u>\$221,467.5</u>
11. <u>Total Balance Remaining:</u>	<u>\$2,619,115.9</u>
12. <u>Notice to Proceed Date:</u>	<u>March 6, 2024</u>
13. <u>Project Estimated Completion Date:</u>	<u>December 31, 2024</u>

Samantha Beevers, PE
(ENGINEER)

Danette Barr

Recommend Payment:
See attached (Pay App)

PROJECT MANAGER
(TITLE)

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2

TO: **Gessner Engineering**
 Owner: **City of Spring Valley Village**
 FROM CONTRACTOR: **On Par Civil Services, LLC**
 1220 Blalock Road Suite 300
 Houston, TX 77055
 ARCHITECT: **Gessner Engineering**
 Engineer

PROJECT: **Paving and Utility Improvements Application NO. 3 REV 2**
Cedarspur Dr and Burkhardt Rd
 APPLICATION DATE: **5/28/24**
 PERIOD FROM: **5/28/24**
 PERIOD TO: **8/30/24**
 PROJECT NO: **20-0109-01**
 CONTRACT DATE: **March 6, 2024**

Distribution to
☒ OWNER
☒ ARCHITECT
☒ ENGINEER
☒ CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. **ORIGINAL CONTRACT SUM** \$ 2,978,252.80
 2. **Net Change by Change Orders** \$ 0.00
 3. **CONTRACT SUM TO DATE (LINE 1 + 2)** \$ 2,978,252.80
 4. **TOTAL COMPLETED & STORED TO DATE** \$ 399,041.00
 (Column G on G703)

5. **RETAINAGE:**
 a. 10% of Completed Work \$ 39,904.10
 (Column D + E on G703)
 b. 0% of Stored Material \$ 0.00
 (Column F on G703)
 Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 39,904.10
 6. **TOTAL EARNED LESS RETAINAGE** \$ 359,136.90
 (Line 4 Less Line 5 Total)

7. **LESS PREVIOUS CERTIFICATES FOR PAYMENT** \$ 137,669.40
 (Line 6 from Prior Certificate)
 8. **CURRENT PAYMENT DUE** \$ 221,467.50
 9. **BALANCE TO FINISH, INCLUDING RETAINAGE** \$ 2,619,115.90
 (Line 3 Less Line 6)

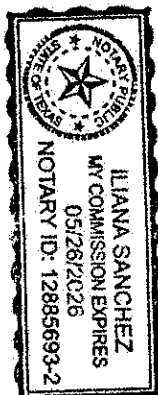
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

I, the undersigned Contractor, certify that to the best of the Contractor's knowledge, information and belief, the work covered by the Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **On Par Civil Services, LLC**

By: **Eddie G Breedlove** Date: **6/30/24**
 Project Manager

State of: **Texas**
 County of: **Harris**
 Subscribed and sworn to before me on: **6/30/24**
 Notary Public: **[Signature]**
 My Commission Expires: **5/26/26**



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 221,467.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
 ARCHITECT: **0**

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

A/A DOCUMENT G703

PROJECT:

Paving and Utility Improvements

PAGE 2 OF 2

A/A Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached In tabulations below, amounts are stated to the nearest dollar, Use Column 1 on Contracts where variable retainage for line items may apply

Application No: 3 REV 2
Application Date: 06/28/24
Period To: 06/30/24
Project No: 20-0109-01

A ITEM NO.	B DESCRIPTION OF WORK 0.00	C Quantity	C Cost Per Unit	D SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATIONS	E THIS PERIOD	F MATERIALS PRESENTLY STORED	G TOTAL COMPLETED AND STORED TO DATE	H BALANCE TO FINISH	I RETAINAGE 10%
General Items										
100	Mobilization, Bonds, and Insurance	1.00	\$80,756.00	\$ 80,756.00	\$ 80,756.00	-	-	\$ 80,756.00	-	-
101	Sodding Up to ROW(St Augustine or Zoysia), Complete in Place	4,829.00	\$8.00	\$ 38,632.00			-	-	\$ 38,632.00	-
102	Erosion Control (Permitting, Maintenance, Inspections and Reporting, and Measures Shown on the Plans	1.00	\$6,000.00	\$ 6,000.00	\$ 3,000.00	-	-	\$ 3,000.00	\$ 3,000.00	-
103	Tree Protection, Complete in Place	1.00	\$7,500.00	\$ 7,500.00	\$ 3,750.00	-	-	\$ 3,750.00	\$ 3,750.00	-
104	Furnish Construction Materials Testing, in Accordance with the plans and Specifications	1.00	\$16,000.00	\$ 16,000.00	\$ 1,000.00	2,000.00	-	\$ 3,000.00	\$ 13,000.00	-
105	Relocate, Replace, or Repair Private Irrigation Systems Located within the ROW, for Each Parcel Disturbed, Complete in Place	44.00	\$400.00	\$ 17,600.00			-	-	\$ 17,600.00	-
106	Temporary Store of CenterPoint pole at Public Works Yard and Transport back to site	2.00	\$1,100.00	\$ 2,200.00			-	-	\$ 2,200.00	-
Traffic Control										
200	6" Temporary Asphalt Paving, Type B Black Base	550.00	\$75.00	\$ 41,250.00	\$ 30,000.00	-	-	\$ 30,000.00	\$ 11,250.00	-
201	Remove and dispose of 8" Temporary Asphalt Paving	550.00	\$20.00	\$ 11,000.00		-	-	-	\$ 11,000.00	-
202	Temporary Crushed Limestone Driveways, Removal & Disposal as necessary after use	60.00	\$400.00	\$ 24,000.00		-	-	-	\$ 24,000.00	-
203	Temporary 15" ADS Plastic Culvert, Including Disposal after use	630.00	\$45.00	\$ 28,350.00		-	-	-	\$ 28,350.00	-
204	Traffic Control for All Phases	1.00	\$50,000.00	\$ 50,000.00	\$ 20,000.00	5,000.00	-	\$ 25,000.00	\$ 25,000.00	-
Demolition										
300	Demolition & Disposal of Existing Roadway Pavement including Base and Driveway Pavement including Base Material, and Sidewalks	8,020.00	\$10.00	\$ 80,200.00		40,100.00	-	\$ 40,100.00	\$ 40,100.00	-
301	Existing Street/Stop Sign to be Salvaged and Reinstalled after Construction	4.00	\$300.00	\$ 1,200.00		-	-	-	\$ 1,200.00	-
302	Existing Storm Grate Inlet, Junction Box, and Manhole to be removed.	40.00	\$600.00	\$ 24,000.00			-	-	\$ 24,000.00	-
303	Existing RCP Storm Sewer to be Removed (18" - 24")	2,476.00	\$25.00	\$ 61,900.00			-	-	\$ 61,900.00	-
304	Existing RCP Storm Sewer to be Grout Filled	303.00	\$15.00	\$ 4,545.00			-	-	\$ 4,545.00	-
305	Removal of Existing Trees (Sized: 5-14")	17.00	\$700.00	\$ 11,900.00		11,900.00	-	\$ 11,900.00	-	-
306	Removal of Existing Trees (Sized: 15" - 25")	6.00	\$1,100.00	\$ 6,600.00		6,600.00	-	\$ 6,600.00	-	-
307	Landscaped Areas in ROW to be Cleared	1.00	\$7,000.00	\$ 7,000.00		3,500.00	-	\$ 3,500.00	\$ 3,500.00	-
308	Existing Sanitary Sewer Manhole to be Removed	8.00	\$1,000.00	\$ 8,000.00		-	-	-	\$ 8,000.00	-
309	Grout Fill Existing 8" PVC Sanitary Sewer	1,720.00	\$10.00	\$ 17,200.00			-	-	\$ 17,200.00	-
310	Remove Existing 4" PVC Sanitary Sewer	833.00	\$12.00	\$ 9,996.00			-	-	\$ 9,996.00	-

311	Grout Fill Existing 6" Water Line (PVC) on Burkhart Road	1,550.00	\$10.00	\$	15,500.00			\$	-	\$	-	\$	15,500.00	\$	-
312	Cut, Cap & Abandon Existing 6" Waterline	5.00	\$500.00	\$	2,500.00			\$	-	\$	-	\$	2,500.00	\$	-
313	Remove Existing Fire Hydrant	5.00	\$1,000.00	\$	5,000.00			\$	-	\$	-	\$	5,000.00	\$	-
314	Remove Existing Gate Valve (Waterline)	8.00	\$200.00	\$	1,600.00			\$	-	\$	-	\$	1,600.00	\$	-
	Pavement and Earthwork														
400	Earthwork - Cut to Fill, to Design Grades (in Place)	60.00	\$50.00	\$	3,000.00			\$	-	\$	-	\$	3,000.00	\$	-
401	Earthwork - Cut to Haul to Design Grades (in Place)	4,985.00	\$13.00	\$	64,805.00			\$	-	\$	-	\$	64,805.00	\$	-
402	Existing Subgrade Compaction (8")	9,275.00	\$9.00	\$	83,475.00			\$	-	\$	-	\$	83,475.00	\$	-
403	6" Concrete Pavement for Roadway, Complete in Place	6,523.00	\$108.00	\$	704,484.00			\$	-	\$	-	\$	704,484.00	\$	-
404	6" Concrete Pavement for Driveways	1,471.00	\$108.00	\$	158,868.00			\$	-	\$	-	\$	158,868.00	\$	-
405	4" Concrete Sidewalk, Complete in Place	95.00	\$165.00	\$	15,675.00			\$	-	\$	-	\$	15,675.00	\$	-
406	4" x 12" Laydown Curb, Complete in Place	3,425.00	\$12.00	\$	41,100.00			\$	-	\$	-	\$	41,100.00	\$	-
407	Thermoplastic Pavement Marking, 24" Wide, Type 1 Solid, White	52.00	\$6.00	\$	312.00			\$	-	\$	-	\$	312.00	\$	-
408	4" Curb Drainage Outfalls	5.00	\$350.00	\$	1,750.00			\$	-	\$	-	\$	1,750.00	\$	-
409	6" Concrete Curb, Complete in Place (including Transition from 4" Laydown Curb)	174.00	\$8.00	\$	1,392.00			\$	-	\$	-	\$	1,392.00	\$	-
	Storm and Drainage														
500	Storm Sewer Trench Safety	2,282.00	\$1.00	\$	2,282.00	\$	60.00	\$	1,000.00	\$	-	\$	1,060.00	\$	1,222.00
501	12" RCP Type III (Structural Backfill), Complete in Place	31.00	\$100.00	\$	3,100.00			\$	-	\$	-	\$	3,100.00	\$	-
502	18" RCP Type IV (Structural Backfill), Complete in Place	424.00	\$135.00	\$	57,240.00			\$	-	\$	-	\$	57,240.00	\$	-
503	24" RCP Type III (Structural Backfill), Complete in Place	570.00	\$115.00	\$	65,550.00			\$	-	\$	-	\$	65,550.00	\$	-
504	30" RCP Type III (Structural Backfill), Complete in Place	475.00	\$145.00	\$	68,875.00			\$	-	\$	-	\$	68,875.00	\$	-
505	36" RCP Type III (Structural Backfill), Complete in Place	78.00	\$165.00	\$	12,870.00	\$	9,900.00	\$	-	\$	-	\$	22,770.00	\$	-
506	5' TXDOT Type C-1 Curb Inlet, Complete in Place	2.00	\$8,000.00	\$	16,000.00			\$	-	\$	-	\$	16,000.00	\$	-
507	5' Curb Inlet, Type BG, Complete in Place	13.00	\$7,500.00	\$	97,500.00			\$	-	\$	-	\$	97,500.00	\$	-
508	Standard 5' Inside Diameter Storm Sewer Manhole, Complete in Place	5.00	\$4,500.00	\$	22,500.00	\$	4,500.00	\$	-	\$	-	\$	27,000.00	\$	-
509	Standard 4' Inside Diameter Storm Sewer Manhole, Complete in Place	6.00	\$4,000.00	\$	24,000.00			\$	-	\$	-	\$	24,000.00	\$	-
510	Standard 2'x2' Concrete Junction Storm Sewer Box, Complete in Place	1.00	\$3,000.00	\$	3,000.00			\$	-	\$	-	\$	3,000.00	\$	-
511	6" NDS Catch Basin Kit	6.00	\$2,200.00	\$	13,200.00			\$	-	\$	-	\$	13,200.00	\$	-
512	Existing Private Storm Systems to be Reconnected from ROW to Proposed Public Storm Sewer (Includes Pipe, Fittings, & Furnishings, 6" PVC)	280.00	\$85.00	\$	23,800.00			\$	-	\$	-	\$	23,800.00	\$	-

613	Existing Private Storm Systems to be Reconnected from ROW to Proposed Public Storm Sewer (includes Pipe, Fittings, & Furnishings, 8" PVC	424.00	\$100.00	\$	42,400.00			\$	-	\$	-	\$	42,400.00	\$	-	
514	Connect to Existing Grate Inlet Plug, 42" Opening	1.00	\$1,800.00	\$	1,800.00		\$	1,800.00	\$	-	\$	1,800.00	\$	-	\$	-
	Water															
600	Water Line Trench Safety	1,828.00	\$0.10	\$	182.80				\$	-	\$	-	\$	182.80	\$	-
601	6" PVC C-900 DR 18 Waterline with Structural Backfill Complete in Place	668.00	\$40.00	\$	26,720.00				\$	-	\$	-	\$	26,720.00	\$	-
602	6" PVC C-900 DR 18 Waterline, Complete Place	1,160.00	\$50.00	\$	58,000.00				\$	-	\$	-	\$	58,000.00	\$	-
603	6" PVC C-900 DR 18 Waterline (By Bore)	227.00	\$105.00	\$	23,835.00				\$	-	\$	-	\$	23,835.00	\$	-
604	4" PVC C-900 DR 18 Waterline w/Structural Backfill, Complete in Place	13.00	\$25.00	\$	325.00				\$	-	\$	-	\$	325.00	\$	-
605	2" Waterline Blow Off Valve Assembly	1.00	\$1,800.00	\$	1,800.00				\$	-	\$	-	\$	1,800.00	\$	-
606	6" x 4" Reducer, Complete in Place	1.00	\$45.00	\$	45.00				\$	-	\$	-	\$	45.00	\$	-
607	6" x 6" Tee, Complete in Place	7.00	\$100.00	\$	700.00				\$	-	\$	-	\$	700.00	\$	-
608	6" Gate Valve & Box, Complete in Place	14.00	\$1,950.00	\$	27,300.00				\$	-	\$	-	\$	27,300.00	\$	-
609	6" 45 Degree Bend, Complete in Place	13.00	\$65.00	\$	845.00				\$	-	\$	-	\$	845.00	\$	-
610	6" 22.5 Degree Bend, Complete in Place	1.00	\$65.00	\$	65.00				\$	-	\$	-	\$	65.00	\$	-
611	6" 11.25 Degree Bend, Complete in Place	4.00	\$65.00	\$	260.00				\$	-	\$	-	\$	260.00	\$	-
612	Standard Fire Hydrant Assembly with Storz, and Blue Pavement Markers Complete in Place	4.00	\$7,200.00	\$	28,800.00				\$	-	\$	-	\$	28,800.00	\$	-
613	Waterline Short Service Reconnection to New Meter Vault (2 - 1" Tap) Complete in Place	17.00	\$900.00	\$	15,300.00				\$	-	\$	-	\$	15,300.00	\$	-
614	Waterline Short Service Reconnection to New Meter Vault (1 - 2" Tap) Complete in Place	28.00	\$1,400.00	\$	39,200.00				\$	-	\$	-	\$	39,200.00	\$	-
615	New Water Meter Vault w/Removal of Existing Vaults, Sized for Two Meters, Complete in Place	45.00	\$500.00	\$	22,500.00				\$	-	\$	-	\$	22,500.00	\$	-
616	Connect to Existing 6" PVC Waterline	4.00	\$1,000.00	\$	4,000.00				\$	-	\$	-	\$	4,000.00	\$	-
	Sanitary															
700	Sanitary Sewer Trench Safety	2,735.00	\$1.00	\$	2,735.00				\$	-	\$	-	\$	2,735.00	\$	-
701	Existing Manhole to be Rehabilitated, Line Interior w/Raven 405 Lining System and Replace Ring and Cover	2.00	\$3,500.00	\$	7,000.00				\$	-	\$	-	\$	7,000.00	\$	-
702	Provide 6" Interior Drop Connection at Manhole Per City Details	1.00	\$2,000.00	\$	2,000.00				\$	-	\$	-	\$	2,000.00	\$	-
703	12" PVC, SDR 26 Sanitary Sewer, Complete in Place by Open Cut	1,013.00	\$80.00	\$	81,040.00				\$	-	\$	-	\$	81,040.00	\$	-
704	8" PVC, SDR 26 Sanitary Sewer, Complete in Place	388.00	\$80.00	\$	31,040.00				\$	-	\$	-	\$	31,040.00	\$	-
705	6", SDR -26 Sanitary Sewer, Complete	62.00	\$65.00	\$	4,030.00				\$	-	\$	-	\$	4,030.00	\$	-
706	8" DIP Sanitary Sewer, Complete in Place by Open Cut	311.00	\$125.00	\$	38,875.00				\$	-	\$	-	\$	38,875.00	\$	-
707	Standard 4' Inside Diameter Sanitary Sewer Manhole with City of Spring Valley Ring and Cover, Complete in Place	9.00	\$4,000.00	\$	36,000.00				\$	-	\$	-	\$	36,000.00	\$	-
708	4" SDR 26 Sanitary Sewer Connections, Provide Cleanout at ROW and reconnect to existing services	961.00	\$45.00	\$	43,245.00				\$	-	\$	-	\$	43,245.00	\$	-

709	Post Construction CCTV Inspection along Burkhardt Drive and Burkhardt Road	1.00	\$6,500.00	\$	6,500.00			\$	-	\$	-	\$	6,500.00	\$	-
710	Vacuum Test Sanitary Sewer Manhole	9.00	\$350.00	\$	3,150.00			\$	-	\$	-	\$	3,150.00	\$	-
	Street Lights														
800	Street Light Conduit, Including Installation of Pull Boxes and Warning Tape. Pull boxes and Warning Tape to be Furnished by Centerpoint Energy.	1,350.00	\$25.00	\$	33,750.00	\$	-	\$	-	\$	-	\$	33,750.00	\$	-
	Cash Allowance Items														
Item 49	Centerpoint Street Light Allowance - Street Light and Pole Assembly	1.00	\$29,603.00	\$	29,603.00	\$	-	\$	-	\$	-	\$	29,603.00	\$	-
Item 49	City of Spring Valley Contingence	1.00	\$300,000.00	\$	300,000.00	\$	-	\$	-	\$	-	\$	300,000.00	\$	-
				\$	2,978,252.80	\$	152,986.00	\$	246,075.00	\$	-	\$	399,041.00	\$	2,579,211.80

Change Orders															
1					\$	-		\$	-		\$	-		\$	-
2					\$	-		\$	-		\$	-		\$	-
Sub Total Change Orders				\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
GRAND TOTAL				\$	2,978,252.80	\$	152,986.00	\$	246,075.00	\$	-	\$	399,041.00	\$	2,579,211.80

Change Orders Pending			\$	-
1			\$	-
2				
3				
4				
5				
Total Change Orders Pending			\$	-

RESOLUTION NUMBER 24-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING PAY ESTIMATE NUMBER 3 TO ON PAR CIVIL SERVICES, LLC. IN THE AMOUNT OF \$221,467.50 PURSUANT TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND ON PAR CIVIL SERVICES, LLC. FOR CEDARSPUR (WEST OF BINGLE) & BURKHART (EAST OF BINGLE) PAVEMENT & UTILITY IMPROVEMENTS PROJECT (CSB #2023-09-103); PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 26, 2024, the City Administrator executed Pay Estimate Number 3 to On Par Civil Services, LLC. in the amount of \$221,467.50 pursuant to the Agreement by and between the City of Spring Valley Village, Texas and On Par Civil Services, LLC. for the Cedarspur (West of Bingle) & Burkhart (East of Bingle) Pavement & Utility Improvements Project (CSB#2023-09-103) ("Pay Estimate 3"), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, on behalf of the City of Spring Valley Village; and

WHEREAS, upon review and consideration of all matters attendant and related thereto, the City Council hereby finds and determines that: (1) it is in the best interests of the City of Spring Valley Village and its citizens to execute Pay Estimate Number 3; and (2) that the actions of the City Administrator in executing Pay Estimate Number 3 should be ratified in all respects.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The actions of the City Administrator taken for and on behalf of the City in executing Pay Estimate Number 3 on behalf of the City of Spring Valley Village are ratified in all respects.

Section 3. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED on this the ____ day of _____, 2024.

Marcus Vajdos, Mayor
City of Spring Valley Village, Texas

ATTEST:

Jasmin Torres, City Secretary
City of Spring Valley Village, Texas



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE: August 27, 2024
SUBMITTING STAFF: Kristina Watson, Public Works Director
SUBJECT: **CONSIDERATION AND POSSIBLE ACTION**
CONCERNING: Approval of Pay Application No. 4 - Pay Estimate for Brighton Place Pavement and Utility Improvement Project to Conrad Construction, Ltd in the amount of \$260,026.83.

BACKGROUND: This is the 4th pay estimate to be submitted by Conrad Construction, Ltd. for the Brighton Place Pavement and Utility Improvement Project (2023-12-105) for work completed July 1 – July 31, 2024.

ATTACHMENTS: Pay App 4

Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description
\$0.00	25-50-7518			\$7,000,000	Brighton Place Project

RECOMMENDATION: CobbFendley Project Engineer Jennifer Steen, and City staff have reviewed Pay Application No. 4 and recommend approval.

August 2, 2024

City of Spring Valley Village
1025 Campbell Road
Houston, TX 77055

Re: Brighton Place Reconstruction
Payment Application #4
CFA Project No. 2212-056-01

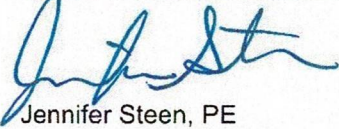
Dear Kristina Watson:

Attached is Payment Application #4 from Conrad Construction Co., LTD for the above-referenced project. We have reviewed the enclosed payment application and find it to be correct with quantities verified to the extent practical in the field. Retainage in the amount of 10% is being held in accordance with the Contract Documents. We recommend approval of payment in the amount of \$260,026.83.

If you have any questions or require additional information, I can be contacted at (713) 462-3242.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read "Jennifer Steen".

Jennifer Steen, PE
Sr. Project Manager

Application and Certificate for Payment

PROJECT: Brighton Place Reconstruction
OWNER: City of Spring Valley Village
ADDRESS: 1025 Campbell Road
 Houston, TX 77055

Estimate: #4

CONTRACT TIME

Notice to Proceed	4/29/2024	Initial Contract Time	365 days
Substantial Completion Date	5/20/2025	Current Approved Extensions	22 days
Final Completion Date	5/20/2025	Previous Approved Extensions	0 days
		Total Contract Time	387 days
PAY PERIOD:	From: 7/1/2024	Spent Days	93 days
	To: 7/31/2024	Days Remaining	294 days
		Rain Days To Date	0 days
		Percent of Contract Time Completed	24%

CHANGE ORDERS

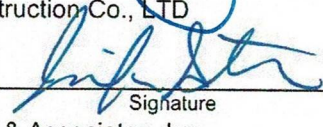
	NO.	Date:	Amount:	Days:
Approved Change Orders:	0	8/2/2024	Rain Days to Date	22
Total Change Orders:		\$0.00		22

SUMMARY OF WORK COMPLETED

Original Contract Sum:	\$	6,250,674.50
Net Change by Change Orders:	\$	-
Contract Sum to Date:	\$	6,250,674.50
Total Completed and Stored to Date:	\$	904,049.35
Percent of Work Installed		14%
Retainage, (% of Completed Work:)		10%
Total Retainage:	\$	90,404.94
Total Earned Less Retainage:	\$	813,644.41
Less Previous Certificates of Payment:	\$	553,617.58
Current Payment Due:	\$	260,026.83

PAYMENT REVIEW AND APPROVAL

The undersigned Engineer certifies that to the best of his knowledge and belief, the scope of work for which payment is applied for has been satisfactorily completed.

Prepared By:	<u>Brian Conrad</u> Print Name Conrad Construction Co., LTD	 Signature	Date: <u>8/2/24</u>
Approved By:	<u>Jennifer Steen</u> Print Name Cobb, Fendley & Associates, Inc.	 Signature	Date: <u>8/2/2024</u>
Accepted By:	<u>Kristina Watson</u> Print Name City of Spring Valley Village	 Signature	Date: <u>8-5-2024</u>

PAY ESTIMATE: #4											
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT QTY	UNIT PRICE	Pay Estimate #3 QUANTITY INSTALLED		Pay Estimate #4 QUANTITY INSTALLED		YEAR TO DATE		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent Comp.
A. SECTION 1 - GENERAL AND SITE WORK ITEMS - PRIMARY SITE											
1	Mobilization, Bonds, Insurance, Construction Staking, etc. (5% Max)	LS	1	\$ 300,000.00	0.50	\$ 150,000.00		0.00	1.00	\$300,000.00	100.00%
2	Installation of Project Sign	LS	1	\$ 1,650.00	1.00	\$ 1,650.00		0.00	1.00	\$ 1,650.00	100.00%
3	Contractor to Coordinate with Adjacent Property Owners and Public Entities on Advance Notification of Traffic Phasing Changes, Mail, Parking, Driveway Access, etc.	MO	12	\$ 3,750.00	1.00	\$ 3,750.00	1.00	3,750.00	3.00	\$ 11,250.00	25.00%
4	Construction photographs	LS	1	\$ 1,400.00		\$ -		0.00	0.00	\$ -	0.00%
5	TPDES Submittal	LS	1	\$ 1,000.00		\$ -		0.00	1.00	\$ 1,000.00	100.00%
6	Construction Material Testing, approved geotechnical companies include Alpha Testing, Terracon, Riner Engineering, and QC Laboratories, Inc.	LS	1	\$ 105,000.00	0.11	\$ 11,088.00	0.08	8,400.00	0.25	\$ 26,250.00	25.00%
7	Bypass Pumping for Sanitary Sewer	LS	1	\$ 4,500.00		\$ -		0.00	0.00	\$ -	0.00%
8	Control of Ground and Surface Water, Including Bypass Pumping	LS	1	\$ 1.00		\$ -		0.00	0.00	\$ -	0.00%
9	Removal of Existing Traffic Signs	EA	10	\$ 100.00		\$ -		0.00	0.00	\$ -	0.00%
10	Provide and Install New Signs, Including Stop, Speed, Street Name, Speed Hump Sign and Children at Play	EA	26	\$ 700.00		\$ -		0.00	0.00	\$ -	0.00%
11	Provide Traffic Control Throughout Project Duration. Include Mobile Changeable Traffic Signs, Flag Men, Low Profile Barriers, Barrels, Cones, Etc. as Needed for Each Phase of Construction	LS	1	\$ 110,000.00	0.08	\$ 8,800.00	0.08	8,800.00	0.40	\$ 44,000.00	40.00%
12	Tree and Plant Protection, Including Root Pruning, Crown Cleaning Prune	LS	1	\$ 50,000.00		\$ -		0.00	0.15	\$ 7,500.00	15.00%
13	Removal of Tree 0 – 11.99" (or Palm Tree), species varies.	EA	1	\$ 1,050.00		\$ -		0.00	1.00	\$ 1,050.00	100.00%
14	Removal of Tree 12 – 29.99", species varies	EA	8	\$ 1,550.00		\$ -	4.00	6,200.00	4.00	\$ 6,200.00	50.00%
15	Removal of Tree 30 – 45", species varies	EA	2	\$ 2,100.00		\$ -		0.00	0.00	\$ -	0.00%
16	Storm Water Pollution Prevention Including Inlet Protection, Construction Access, Stabilized Entrance, Complete in Place. Replace SWPP as needed during construction. Remove SWPP at construction completion.	LS	1	\$ 8,500.00		\$ -		0.00	0.00	\$ -	0.00%

PAY ESTIMATE: #4											
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT QTY	UNIT PRICE	Pay Estimate #3 QUANTITY INSTALLED		Pay Estimate #4 QUANTITY INSTALLED		YEAR TO DATE		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent Comp.
17	Complete Removal of Sanitary Sewer as Needed for Construction. Sanitary sewer may be abandoned in place, where not in conflict with proposed utilities.	LF	333	\$ 16.50		\$ -		0.00	0.00	\$ -	0.00%
18	Purchase and Installation of Temporary Mailboxes, Complete in Place	EA	119	\$ 100.00	12.00	\$ 1,200.00	13.00	1,300.00	34.00	\$ 3,400.00	28.57%
19	Purchase and Installation of St. Augustine Block Sodding, Including Sod, Fertilizer, Topsoil, Watering, Complete in Place	SY	9,440	\$ 6.75		\$ -		0.00	0.00	\$ -	0.00%
20	Purchase and Installation of 4-Foot Precast Concrete Manholes, Complete in Place	EA	2	\$ 7,000.00		\$ -		0.00	0.00	\$ -	0.00%
21	Rehabilitation of Existing Manhole, Complete in Place	EA	2	\$ 4,500.00		\$ -		0.00	0.00	\$ -	0.00%
22	Grade and Shape Between Road and ROW	SY	9,440	\$ 1.50		\$ -		0.00	0.00	\$ -	0.00%
23	Remove Existing Mailboxes, Place at Road ROW, Reinstall Existing Mailbox to Permanent Location Upon Completion of Phase, Complete in Place	EA	119	\$ 100.00	6.00	\$ 600.00	13.00	1,300.00	26.00	\$ 2,600.00	21.85%
24	Remove and Cap Irrigation Line at Road Right-of-Way. Paid per Each Property that has Irrigation Inside the Road Right-of-Way	Lot	35	\$ 550.00	11.00	\$ 6,050.00	5.00	2,750.00	23.00	\$ 12,650.00	65.71%
25	Removal and Proper Disposal of Storm Sewer, Back Fill Void with Select Fill, Complete in Place	LF	2,588	\$ 15.00	76.00	\$ 1,140.00		0.00	112.00	\$ 1,680.00	4.33%
26	Removal and Proper Disposal of Storm Sewer Inlets & Manholes, Back Fill Void with Select Fill, Complete in Place	EA	21	\$ 900.00	1.00	\$ 900.00		0.00	3.00	\$ 2,700.00	14.29%
27	Abandon And Grout Fill Existing Storm Sewer, All Sizes	LF	298	\$ 70.00		\$ -		0.00	0.00	\$ -	0.00%
28	Abandon and Fill Existing 8-inch Diameter Sanitary Sewer Line	LF	253	\$ 15.00		\$ -		0.00	0.00	\$ -	0.00%
29	Removal of Landscaping Hardscape, Including Blocks, Bricks, Pavers, etc. Located Inside Road ROW and Stockpile at Road ROW	LS	1	\$ 20,000.00	0.10	\$ 2,000.00		0.00	0.10	\$ 2,000.00	10.00%
30	Trench Safety System, Including Storm Sewer, Water Line, Bore Pits, Sanitary Sewer	LF	4,141	\$ 1.00	89.00	\$ 89.00		0.00	193.00	\$ 193.00	4.66%
31	Complete Removal and Proper Disposal of Pavement (Thickness Varies), Including Driveways, Walkways and Curb	SY	22,256	\$ 6.50	1,382.66	\$ 8,987.29	2,157.73	14,025.25	5,015.94	\$ 32,603.61	22.54%
32	Roadway Excavation and Haul-Off	CY	4,650	\$ 1.00	305.00	\$ 305.00	145.00	145.00	781.00	\$ 781.00	16.80%

PAY ESTIMATE: #4											
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT QTY	UNIT PRICE	Pay Estimate #3 QUANTITY INSTALLED		Pay Estimate #4 QUANTITY INSTALLED		YEAR TO DATE		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent Comp.
33	Provide and Install 8-Inch Lime Stabilized Subgrade (5%), Including Lime, Manipulation, and Compaction, Complete in Place, per the geotechnical report.	SY	21,335	\$ 12.50	1,228.59	\$ 15,357.38	983.75	12,296.88	3,671.88	\$ 45,898.50	17.21%
34	Purchase and Installation of 12-inch Sanitary Sewer, Complete in Place	LF	594	\$ 195.00		\$ -		0.00	0.00	\$ -	0.00%
35	Purchase and Installation of 6-Inch Diameter Water Line, by Trenchless Construction, Complete in Place	LF	1,075	\$ 90.00		\$ -	545.00	49,050.00	545.00	\$ 49,050.00	50.70%
36	Purchase and Installation of 8-Inch Diameter Water Line, by Trenchless Construction, Complete in Place	LF	5,457	\$ 130.00		\$ -	400.00	52,000.00	400.00	\$ 52,000.00	7.33%
37	Purchase and Installation of 8-Inch Diameter Water Line, by open cut Complete in Place	LF	542	\$ 175.00		\$ -		0.00	0.00	\$ -	0.00%
38	Water Tap and Service Line -Short Connections, Connect to Existing Meter, Complete in Place	EA	60	\$ 1,500.00		\$ -		0.00	0.00	\$ -	0.00%
39	Water Tap and Service Line -Long Connections, Connect to Existing Meter, Complete in Place	EA	65	\$ 2,500.00		\$ -		0.00	0.00	\$ -	0.00%
40	Purchase and Installation of 8-Inch Wet Connection, Complete in Place	EA	1	\$ 5,000.00		\$ -		0.00	0.00	\$ -	0.00%
41	Cut, Plug, and Abandon Existing Diameter Water Lines size varies 4-Inch to 8-Inch, Complete in Place	LF	5,627	\$ 1.00		\$ -		0.00	0.00	\$ -	0.00%
42	Purchase and Installation of 8-Inch Tapping Sleeve & Valve, Complete in Place	EA	1	\$ 6,500.00		\$ -		0.00	0.00	\$ -	0.00%
43	Removal of Existing Fire Hydrant Assembly	EA	12	\$ 850.00		\$ -	2.00	1,700.00	2.00	\$ 1,700.00	16.67%
44	Purchase and Installation of New Fire Hydrant Assembly, Complete in Place	EA	12	\$ 7,500.00		\$ -	2.00	15,000.00	2.00	\$ 15,000.00	16.67%
45	Purchase and Installation of Concrete Junction Box JB01, Complete in Place	LS	1	\$ 54,500.00		\$ -		0.00	0.00	\$ -	0.00%
46	Purchase and Installation of Concrete Junction Box JB02, Complete in Place	LS	1	\$ 50,000.00		\$ -		0.00	0.00	\$ -	0.00%
47	Purchase and Installation of Concrete Junction Box JB03, Complete in Place	LS	1	\$ 40,000.00		\$ -		0.00	0.00	\$ -	0.00%
48	Purchase and Installation of 4-Inch Yard Drain with Steel Curb Box, Complete in Place	EA	122	\$ 650.00	8.00	\$ 5,200.00	20.00	13,000.00	28.00	\$ 18,200.00	22.95%
49	Purchase and Installation of 24-Inch Storm Sewer (RCP or HP) by Open Cut, Including Cement Stabilized Sand, Complete in Place	LF	1,770	\$ 130.00	89.00	\$ 11,570.00		0.00	193.00	\$ 25,090.00	10.90%

PAY ESTIMATE: #4											
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT QTY	UNIT PRICE	Pay Estimate #3 QUANTITY INSTALLED		Pay Estimate #4 QUANTITY INSTALLED		YEAR TO DATE		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent Comp.
50	Purchase and Installation of 36-Inch Storm Sewer (RCP or HP) by Open Cut, Including Cement Stabilized Sand, Complete in Place	LF	378	\$ 200.00		\$ -		0.00	0.00	\$ -	0.00%
51	Purchase and Installation of 42-Inch Storm Sewer (RCP or HP) by Open Cut, Including Cement Stabilized Sand, Complete in Place	LF	371	\$ 240.00		\$ -		0.00	0.00	\$ -	0.00%
52	Purchase and Installation of 10-Foot by 5-Foot Reinforced Concrete Box by Open Cut, Complete in Place	LF	828	\$ 1,350.00		\$ -		0.00	0.00	\$ -	0.00%
53	Purchase and Installation of Precast Type BB Inlet, Complete in Place	EA	19	\$ 5,000.00	1.00	\$ 5,000.00		0.00	2.00	\$ 10,000.00	10.53%
54	Purchase and Installation of Precast Type C Inlet, Complete in Place	EA	6	\$ 5,500.00	1.00	\$ 5,500.00		0.00	2.00	\$ 11,000.00	33.33%
55	Purchase and Installation of Precast Type C1 Inlet, Complete in Place	EA	2	\$ 7,300.00		\$ -		0.00	0.00	\$ -	0.00%
56	Temporary Pavement, As Needed for Construction Phasing	LS	1	\$ 5,000.00	0.25	\$ 1,250.00		0.00	0.25	\$ 1,250.00	25.00%
57	Purchase and Installation of 6-Inch Concrete Pavement and Driveways, Complete in Place	SY	21,365	\$ 68.50	820.81	\$ 56,225.49	1,370.43	93,874.46	3,046.79	\$208,705.12	14.26%
58	Blue Reflective Marker Placed at each Fire Hydrant, Complete in Place	EA	12	\$ 15.00		\$ -		0.00	0.00	\$ -	0.00%
59	4-Inch Yellow Broken Reflectorized Pavement Markings, Complete in Place	LF	4,750	\$ 1.75		\$ -		0.00	0.00	\$ -	0.00%
60	4-Inch Yellow Median Striping Reflectorized Pavement Markings, Complete in Place	LS	1	\$ 2,500.00		\$ -		0.00	0.00	\$ -	0.00%
61	12-Inch White Reflectorized Pavement Marking, Complete in Place	LF	100	\$ 15.00		\$ -		0.00	0.00	\$ -	0.00%
62	24-Inch White Reflectorized Pavement Marking, Complete in Place	LF	150	\$ 20.00		\$ -		0.00	0.00	\$ -	0.00%
63	White Reflectorized Turn Arrows Pavement Marking, Complete in Place	EA	4	\$ 375.00		\$ -		0.00	0.00	\$ -	0.00%
64	Purchase and Installation of 4-Inch x 12-Inch Mountable Concrete Curb, Complete in Place	LF	10,574	\$ 4.50	738.00	\$ 3,321.00		0.00	738.00	\$ 3,321.00	6.98%
65	Purchase and Installation of 6-Inch Concrete Curb, Complete in Place	LF	852	\$ 6.00		\$ -		0.00	0.00	\$ -	0.00%
66	Purchase and Installation of 4 1/2-Inch Concrete Walkway and Steps, Complete in Place	SF	3,951	\$ 9.50		\$ -	560.75	5,327.13	560.75	\$ 5,327.13	14.19%
67	Adjust Traffic Signal Timing and Control Cabinet as Needed for Construction	LS	1	\$ 6,000.00		\$ -		0.00	0.00	\$ -	0.00%

PAY ESTIMATE: #4											
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT QTY	UNIT PRICE	Pay Estimate #3 QUANTITY INSTALLED		Pay Estimate #4 QUANTITY INSTALLED		YEAR TO DATE		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent Comp.
68	Install New Traffic Loops to Ground Box. Match Existing Loop Size and Type. Revise signal timing to Preconstruction Conditions	LS	1	\$ 10,000.00		\$ -		0.00	0.00	\$ -	0.00%
69	Purchase and Installation of Black Speed Cushion including White Pavement Markings, Complete in Place	EA	6	\$ 4,750.00		\$ -		0.00	0.00	\$ -	0.00%
B. EXTRA WORK ITEMS											
1	Cure-in-Place Line Existing Storm Manhole, Complete in Place	EA	1	\$ 4,000.00		\$ -		0.00	0.00	\$ -	0.00%
C. ALLOWANCE											
1	Construction Allowance for Unforeseen	LS	1	\$ 25,000.00		\$ -		0.00	0.00	\$ -	0.00%

Contract Amount: \$ 6,250,674.50
Number of requested Rain Days:

Total \$ 299,983.15
\$ 29,998.32 Retainer 10% 28,891.87
Total \$ 269,984.83
6
Total 288,918.70
Total 260,026.83
7.5

Percent Complete Color Code:	
In progress, under 100%	
Complete, 100%	
Over 100%	



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	August 27, 2024
SUBMITTING STAFF:	Kristina Watson, Public Works Director
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Pay Application No. 4 - Pay Estimate for Cedarspur (West of Bingle) & Burkhart (East of Bingle) Pavement & Utility Improvement project to On Par Civil Services, LLC in the amount of \$70,712.19.

BACKGROUND:	This is the 4th pay estimate to be submitted by On Par Civil Services, LLC. for the Cedarspur (West of Bingle) & Burkhart (East of Bingle) Pavement & Utility Improvement Project (2023-09-103) for work completed June 28 – July 31, 2024.
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ATTACHMENTS:	Pay Estimate No 4 REV 1 - July 20224
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description
\$1,622,282	25-50-7519			\$2,000,000	Cedarspur-Burk

RECOMMENDATION:	Gessner Engineering and City staff have reviewed Pay Application No. 4 and recommend approval.
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Cover Letter: Payment Application #4



GESSNER
ENGINEERING

TO: City of Spring Valley Village

(Owner)

Contract: Paving and Utility Improvements to Serve Cedarspur Drive (West of Bingle) and Burkhardt Road (East of Bingle)

(Insert name of Contract as it appears in the Contract Documents)

Owner's Contract No. 2023-09-103

Engineer: Gessner Engineering

Contractor: On Par Civil Services, LLC

On Par Civil Services, LLC has submitted Payment Application #4 for work through June 28, 2024 to July 31, 2024, in the amount of \$70,712.19. After review of work complete to date and material stored on-site, Gessner Engineering recommends the payment of \$70,712.19 to On Par Civil Services, LLC.

1. <u>Original Contract Amount:</u>	<u>\$2,978,252.8</u>
2. <u>Change Orders:</u>	<u>\$0.00</u>
3. <u>Total Current Contract Amount:</u>	<u>\$2,978,252.8</u>
4. <u>Total Value of Work Completed to Date:</u>	<u>\$477,610.10</u>
5. <u>Total Materials Stored to Date:</u>	<u>\$0.00</u>
6. <u>Total Completed & Stored to Date:</u>	<u>\$477,610.10</u>
7. <u>Retainage (10%):</u>	<u>\$47,761.01</u>
8. <u>Total Completed, Less Retainage:</u>	<u>\$429,849.09</u>
9. <u>Total Amount of Prior Payments:</u>	<u>\$359,136.91</u>
10. <u>Current Due Amount:</u>	<u>\$70,712.19</u>
11. <u>Total Balance Remaining:</u>	<u>\$2,548,403.71</u>
12. <u>Notice to Proceed Date:</u>	<u>March 6, 2024</u>
13. <u>Project Estimated Completion Date:</u>	<u>December 31, 2024</u>

Samantha Beavers, PE
(ENGINEER)

Samantha Beavers

Recommend Payment:
See attached (Pay App)

PROJECT MANAGER
(TITLE)

COLLEGE STATION • BRENHAM • FORT WORTH • GEORGETOWN • SAN ANTONIO

Corporate: 2501 Ashford Drive / College Station, Texas 77840 • 1-877-GESSNER • www.gessnerengineering.com

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APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2

TO : Gessner Engineering
City of Spring Valley Village
Owner:

PROJECT:

Paving and Utility Improvements
Cedarspur Dr and Burkhardt Rd

APPLICATION NO: 4 REV 1
APPLICATION DATE: 5/28/24
PERIOD FROM: 6/30/24
PERIOD TO: 7/31/24
PROJECT NO: 20-0109-01

Distribution to:
☒ OWNER
☒ ARCHITECT
☒ ENGINEER
☒ CONTRACTOR

FROM CONTRACTOR: On Par Civil Services, LLC
1220 Bialock Road Suite 300
Hou, Tx 77055

ARCHITECT:
Engineer: Gessner Engineering

CONTRACT DATE: March 6, 2024

CONTRACT FOR: Paving Improvements Cedarspur Dr and Berkhardt Road

CONTRACTORS APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	2,978,252.80
2. Net Change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (LINE 1 + 2)	\$	2,978,252.80
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	477,610.10

5. RETAINAGE:	
a. 10% of Completed Work (Column D + E on G703)	\$ 47,761.01
b. 0% of Stored Material (Column F on G703)	\$ 0.00

Total Retainage (Lines 5a + 5b or
Total in Column I of G703) \$ 47,761.01

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$ 429,849.09
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7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from Prior Certificate)	\$ 359,136.90
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8. CURRENT PAYMENT DUE	\$ 70,712.19
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9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 Less Line 6)	\$ 2,548,403.71
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CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by the Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: On Par Civil Services, LLC

By: Eddie G Breedlove
Project Manager
Date: 7/31/24

State of: Texas
County of:
Subscribed and sworn to before me on:
Notary Public:
My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified).
ARCHITECT: 0

By: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PROJECT:

Paving and Utility Improvements

PAGE 2 OF 2

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached in tabulations below, amounts are stated to the nearest dollar, Use Column 1 on Contracts where variable retainage for line items may apply

Application No: 4 REV 1
Application Date: 05/28/24
Period To: 07/31/24
Project No: 20-0109-01

A ITEM NO.	B DESCRIPTION OF WORK 0.00	C Quantity	D Cost Per Unit	E SCHEDULED VALUE	F WORK COMPLETED FROM PREVIOUS APPLICATIONS	G THIS PERIOD	H MATERIALS PRESENTLY STORED	I TOTAL COMPLETED AND STORED TO DATE	J BALANCE TO FINISH	K RETAINAGE 10%
General Items										
100	Mobilization, Bonds, and Insurance	1.00	\$80,756.00	\$ 80,756.00	\$ 80,756.00	\$ -	\$ -	\$ 80,756.00	\$ -	-
101	Sodding Up to ROW(St Augustine or Zoysia), Complete in Place	4,829.00	\$8.00	\$ 38,632.00			\$ -	\$ -	\$ 38,632.00	\$ -
102	Erosion Control (Permitting, Maintenance, Inspections and Reporting, and Measures Shown on the Plans	1.00	\$6,000.00	\$ 6,000.00	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
103	Tree Protection, Complete in Place	1.00	\$7,500.00	\$ 7,500.00	\$ 3,750.00	\$ -	\$ -	\$ 3,750.00	\$ 3,750.00	\$ -
104	Furnish Construction Materials Testing, in Accordance with the plans and Specifications	1.00	\$16,000.00	\$ 16,000.00	\$ 3,000.00	\$ 2,000.00	\$ -	\$ 5,000.00	\$ 11,000.00	\$ -
105	Relocate, Replace, or Repair Private Irrigation Systems Located within the ROW, for Each Parcel Disturbed, Complete in Place	44.00	\$400.00	\$ 17,600.00			\$ -	\$ -	\$ 17,600.00	\$ -
106	Temporary Store of CenterPoint pole at Public Works Yard and Transport back to site	2.00	\$1,100.00	\$ 2,200.00			\$ -	\$ -	\$ 2,200.00	\$ -
Traffic Control										
200	6" Temporary Asphalt Paving, Type B Black Base	550.00	\$75.00	\$ 41,250.00	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	\$ 11,250.00	\$ -
201	Remove and dispose of 8" Temporary Asphalt Paving	550.00	\$20.00	\$ 11,000.00		\$ -	\$ -	\$ -	\$ 11,000.00	\$ -
202	Temporary Crushed Limestone Driveways, Removal & Disposal as necessary after use	60.00	\$400.00	\$ 24,000.00		\$ 4,000.00	\$ -	\$ 4,000.00	\$ 20,000.00	\$ -
203	Temporary 15" ADS Plastic Culvert, Including Disposal after use	630.00	\$45.00	\$ 28,350.00		\$ -	\$ -	\$ -	\$ 28,350.00	\$ -
204	Traffic Control for All Phases	1.00	\$50,000.00	\$ 50,000.00	\$ 25,000.00	\$ 5,000.00	\$ -	\$ 30,000.00	\$ 20,000.00	\$ -
Demolition										
300	Demolition & Disposal of Existing Roadway Pavement including Base and Driveway Pavement including Base Material, and Sidewalks	8,020.00	\$10.00	\$ 80,200.00	\$ 40,100.00	\$ -	\$ -	\$ 40,100.00	\$ 40,100.00	\$ -
301	Existing Street/Stop Sign to be Salvaged and Reinstalled after Construction	4.00	\$300.00	\$ 1,200.00		\$ -	\$ -	\$ -	\$ 1,200.00	\$ -
302	Existing Storm Grate Inlet, Junction Box, and Manhole to be removed.	40.00	\$600.00	\$ 24,000.00		\$ 6,000.00	\$ -	\$ 6,000.00	\$ 18,000.00	\$ -
303	Existing RCP Storm Sewer to be Removed (18" - 24")	2,476.00	\$25.00	\$ 61,900.00		\$ 12,500.00	\$ -	\$ 12,500.00	\$ 49,400.00	\$ -
304	Existing RCP Storm Sewer to be Grout Filled	303.00	\$15.00	\$ 4,545.00			\$ -	\$ -	\$ 4,545.00	\$ -
305	Removal of Existing Trees (Sized: 5-14")	17.00	\$700.00	\$ 11,900.00	\$ 11,900.00	\$ -	\$ -	\$ 11,900.00	\$ -	\$ -
306	Removal of Existing Trees (Sized: 15" - 25")	6.00	\$1,100.00	\$ 6,600.00	\$ 6,600.00	\$ -	\$ -	\$ 6,600.00	\$ -	\$ -
307	Landscaped Areas in ROW to be Cleared	1.00	\$7,000.00	\$ 7,000.00	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -
308	Existing Sanitary Sewer Manhole to be Removed	8.00	\$1,000.00	\$ 8,000.00		\$ -	\$ -	\$ -	\$ 8,000.00	\$ -
309	Grout Fill Existing 8" PVC Sanitary Sewer	1,720.00	\$10.00	\$ 17,200.00			\$ -	\$ -	\$ 17,200.00	\$ -
310	Remove Existing 4" PVC Sanitary Sewer	833.00	\$12.00	\$ 9,996.00			\$ -	\$ -	\$ 9,996.00	\$ -

311	Grout Fill Existing 6" Water Line (PVC) on Burkhardt Road	1,550.00	\$10.00	\$	15,500.00			\$	-	\$	15,500.00	\$	-
312	Cut, Cap & Abandon Existing 6" Waterline	5.00	\$500.00	\$	2,500.00			\$	-	\$	2,500.00	\$	-
313	Remove Existing Fire Hydrant	5.00	\$1,000.00	\$	5,000.00			\$	-	\$	5,000.00	\$	-
314	Remove Existing Gate Valve (Waterline)	8.00	\$200.00	\$	1,600.00			\$	-	\$	1,600.00	\$	-
	Pavement and Earthwork												
400	Earthwork - Cut to Fill, to Design Grades (In Place)	60.00	\$50.00	\$	3,000.00			\$	-	\$	3,000.00	\$	-
401	Earthwork - Cut to Haul to Design Grades (In Place)	4,985.00	\$13.00	\$	64,805.00	\$	28,600.00	\$	-	\$	28,600.00	\$	36,205.00
402	Existing Subgrade Compaction (8")	9,275.00	\$9.00	\$	83,475.00			\$	3,123.00	\$	80,352.00	\$	-
403	6" Concrete Pavement for Roadway, Complete in Place	6,523.00	\$108.00	\$	704,484.00					\$	704,484.00	\$	-
404	6" Concrete Pavement for Driveways	1,471.00	\$108.00	\$	158,868.00					\$	158,868.00	\$	-
405	4" Concrete Sidewalk, Complete in Place	95.00	\$165.00	\$	15,675.00					\$	15,675.00	\$	-
406	4" x 12" Laydown Curb, Complete in Place	3,425.00	\$12.00	\$	41,100.00					\$	41,100.00	\$	-
407	Thermoplastic Pavement Marking, 24" Wide, Type 1 Solid, White	52.00	\$6.00	\$	312.00			\$	-	\$	-	\$	312.00
408	4" Curb Drainage Outfalls	5.00	\$350.00	\$	1,750.00			\$	-	\$	-	\$	1,750.00
409	6" Concrete Curb, Complete in Place (Including Transition from 4" Laydown Curb)	174.00	\$8.00	\$	1,392.00					\$	-	\$	1,392.00
	Storm and Drainage												
500	Storm Sewer Trench Safety	2,282.00	\$1.00	\$	2,282.00	\$	1,060.00	\$	-	\$	1,060.00	\$	1,222.00
501	12" RCP Type III (Structural Backfill), Complete in Place	31.00	\$100.00	\$	3,100.00			\$	80.00	\$	80.00	\$	3,020.00
502	18" RCP Type IV (Structural Backfill), Complete in Place	424.00	\$135.00	\$	57,240.00	\$	23,000.00	\$	-	\$	23,000.00	\$	34,240.00
503	24" RCP Type III (Structural Backfill), Complete in Place	570.00	\$115.00	\$	65,550.00	\$	23,000.00	\$	-	\$	23,000.00	\$	42,550.00
504	30" RCP Type III (Structural Backfill), Complete in Place	475.00	\$145.00	\$	68,875.00	\$	48,575.00	\$	-	\$	48,575.00	\$	20,300.00
505	36" RCP Type III (Structural Backfill), Complete in Place	78.00	\$165.00	\$	12,870.00	\$	9,900.00	\$	-	\$	9,900.00	\$	2,970.00
506	5' TXDOT Type C-1 Curb Inlet, Complete in Place	2.00	\$8,000.00	\$	16,000.00					\$	-	\$	16,000.00
507	5' Curb Inlet, Type BB, Complete in Place	13.00	\$7,500.00	\$	97,500.00	\$	30,000.00	\$	-	\$	30,000.00	\$	67,500.00
508	Standard 5' Inside Diameter Storm Sewer Manhole, Complete in Place	5.00	\$4,500.00	\$	22,500.00	\$	13,500.00	\$	-	\$	13,500.00	\$	9,000.00
509	Standard 4' Inside Diameter Storm Sewer Manhole, Complete in Place	6.00	\$4,000.00	\$	24,000.00	\$	12,000.00	\$	-	\$	12,000.00	\$	-
510	Standard 2x2' Concrete Junction Storm Sewer Box, Complete in Place	1.00	\$3,000.00	\$	3,000.00					\$	-	\$	3,000.00
511	6" NDS Catch Basin Kit	6.00	\$2,200.00	\$	13,200.00					\$	-	\$	13,200.00
512	Existing Private Storm Systems to be Reconnected from ROW to Proposed Public Storm Sewer (Includes Pipe, Fittings, & Furnishings, 6" PVC	280.00	\$85.00	\$	23,800.00					\$	-	\$	23,800.00

513	Existing Private Storm Systems to be Reconnected from ROW to Proposed Public Storm Sewer (Includes Pipe, Fittings, & Furnishings, 8" PVC	424.00	\$100.00	\$	42,400.00				\$	-	\$	-	\$	42,400.00	\$	-
514	Connect to Existing Grate Inlet Plug, 42" Opening	1.00	\$1,800.00	\$	1,800.00	\$	1,800.00									
	Water															
600	Water Line Trench Safety	1,828.00	\$0.10	\$	182.80			\$	56.10	\$	56.10	\$	126.70	\$		-
601	6" PVC C-900 DR 18 Waterline with Structural Backfill Complete in Place	668.00	\$40.00	\$	26,720.00					\$	-	\$	26,720.00	\$		-
602	6" PVC C-900 DR 18 Waterline, Complete Place	1,160.00	\$50.00	\$	58,000.00			\$	28,050.00	\$	28,050.00	\$	29,950.00	\$		-
603	6" PVC C-900 DR 18 Waterline (By Bore)	227.00	\$105.00	\$	23,835.00					\$	-	\$	23,835.00	\$		-
604	4" PVC C-900 DR 18 Waterline w/Structural Backfill, Complete in Place	13.00	\$25.00	\$	325.00					\$	-	\$	325.00	\$		-
605	2" Waterline Blow Off Valve Assembly	1.00	\$1,800.00	\$	1,800.00			\$	1,800.00	\$	1,800.00	\$	-	\$		-
606	6" x 4" Reducer, Complete in Place	1.00	\$45.00	\$	45.00					\$	-	\$	45.00	\$		-
607	6" x 6" Tee, Complete in Place	7.00	\$100.00	\$	700.00			\$	700.00	\$	700.00	\$	-	\$		-
608	6" Gate Valve & Box, Complete in Place	14.00	\$1,950.00	\$	27,300.00			\$	7,800.00	\$	7,800.00	\$	19,500.00	\$		-
609	6" 45 Degree Bend, Complete in Place	13.00	\$65.00	\$	845.00			\$	260.00	\$	260.00	\$	585.00	\$		-
610	6" 22.5 Degree Bend, Complete in Place	1.00	\$65.00	\$	65.00					\$	-	\$	65.00	\$		-
611	6" 11.25 Degree Bend, Complete in Place	4.00	\$65.00	\$	260.00					\$	-	\$	260.00	\$		-
612	Standard Fire Hydrant Assembly with Storz, and Blue Pavement Markers Complete in Place	4.00	\$7,200.00	\$	28,800.00			\$	7,200.00	\$	7,200.00	\$	21,600.00	\$		-
613	Waterline Short Service Reconnection to New Meter Vault (2 - 1" Tap) Complete in Place	17.00	\$900.00	\$	15,300.00					\$	-	\$	15,300.00	\$		-
614	Waterline Short Service Reconnection to New Meter Vault (1 - 2" Tap) Complete in Place	28.00	\$1,400.00	\$	39,200.00					\$	-	\$	39,200.00	\$		-
615	New Water Meter Vault w/Removal of Existing Vaults, Sized for Two Meters, Complete in Place	45.00	\$500.00	\$	22,500.00					\$	-	\$	22,500.00	\$		-
616	Connect to Existing 6" PVC Waterline	4.00	\$1,000.00	\$	4,000.00					\$	-	\$	4,000.00	\$		-
	Sanitary															
700	Sanitary Sewer Trench Safety	2,735.00	\$1.00	\$	2,735.00					\$	-	\$	2,735.00	\$		-
701	Existing Manhole to be Rehabilitated, Line Interior w/Raven 405 Lining System and Replace Ring and Cover	2.00	\$3,500.00	\$	7,000.00					\$	-	\$	7,000.00	\$		-
702	Provide 6" Interior Drop Connection at Manhole Per City Details	1.00	\$2,000.00	\$	2,000.00					\$	-	\$	2,000.00	\$		-
703	12" PVC, SDR 26 Sanitary Sewer, Complete in Place by Open Cut	1,013.00	\$80.00	\$	81,040.00					\$	-	\$	81,040.00	\$		-
704	8" PVC, SDR 26 Sanitary Sewer, Complete in Place	388.00	\$80.00	\$	31,040.00					\$	-	\$	31,040.00	\$		-
705	6" SDR -26 Sanitary Sewer, Complete	62.00	\$65.00	\$	4,030.00					\$	-	\$	4,030.00	\$		-
706	8" DIP Sanitary Sewer, Complete in Place by Open Cut	311.00	\$125.00	\$	38,875.00					\$	-	\$	38,875.00	\$		-
707	Standard 4' Inside Diameter Sanitary Sewer Manhole with City of Spring Valley Ring and Cover, Complete in Place	9.00	\$4,000.00	\$	36,000.00					\$	-	\$	36,000.00	\$		-
708	4" SDR 26 Sanitary Sewer Connections, Provide Cleanout at ROW and reconnect to existing services	961.00	\$45.00	\$	43,245.00					\$	-	\$	43,245.00	\$		-

709	Post Construction CCTV Inspection along Burkhardt Drive and Burkhardt Road	1.00	\$6,500.00	\$	6,500.00				\$	-	\$	-	\$	6,500.00	\$	-	
710	Vacuum Test Sanitary Sewer Manhole	9.00	\$350.00	\$	3,150.00				\$	-	\$	-	\$	3,150.00	\$	-	
	Street Lights																
800	Street Light Conduit, Including Installation of Pull Boxes and Warning Tape. Pull boxes and Warning Tape to be Furnished by Centerpoint Energy.	1,350.00	\$25.00	\$	33,750.00	\$	-	\$	-	\$	-	\$	-	\$	33,750.00	\$	-
	Cash Allowance Items																
Item 49	Centerpoint Street Light Allowance - Street Light and Pole Assembly	1.00	\$29,603.00	\$	29,603.00	\$	-	\$	-	\$	-	\$	-	\$	29,603.00	\$	-
	City of Spring Valley Contingence																
Item 49	City of Spring Valley Contingence	1.00	\$300,000.00	\$	300,000.00	\$	-	\$	-	\$	-	\$	-	\$	300,000.00	\$	-
				\$	2,978,252.80	\$	399,041.00	\$	78,569.10	\$	-	\$	-	\$	477,610.10	\$	2,500,642.70

Change Orders															
1					\$	-		\$	-	\$	-	\$	-	\$	-
2					\$	-		\$	-	\$	-	\$	-	\$	-
Sub Total Change Orders					\$	-		\$	-	\$	-	\$	-	\$	-
GRAND TOTAL					\$2,978,252.80	\$399,041.00		\$78,569.10	\$-	\$477,610.10	\$2,500,642.70	\$-			

Change Orders Pending		\$	-
1			
2			
3			
4			
5			
Total Change Orders Pending		\$	-



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	August 27, 2024
SUBMITTING STAFF:	Kristina Watson, Public Works Director
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Change Order No 2 - Cedarspur (West of Bingle) & Burkhart (East of Bingle) Pavement & Utility Improvement Project - On Par Civil Services, LLC.

BACKGROUND:	The City of Spring Valley Village entered into a contract with On Par Civil Services, for Pavement and Utility Improvements on Cedarspur (West of Bingle) and Burkhart (East of Bingle) on January 16, 2024. On Par is requesting Change Order Number 2 to: • Additional tree removal, and • Unforeseen site conditions that required an additional storm sewer tie in. The proposed Change Order has a net increase of \$14,200.
--------------------	---

ATTACHMENTS:	Resolution 24-XX - Approving (Change Order No. 2 On Par), 20240819 - Change Order #2 Letter
---------------------	---

FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	Gessner Engineering and City Staff have reviewed this request and recommend approval of Change Order No. 2
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RESOLUTION NUMBER 24-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 2 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AND ON PAR CIVIL SERVICES, LLC. FOR THE CEDARSPUR (W OF BINGLE) AND BURKHART (E OF BINGLE) PAVING AND UTILITY IMPROVEMENTS PROJECT (CSB #2023-09-103); PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has been presented a proposed Change Order Number 2 to the Agreement by and between the City of Spring Valley Village, Texas, and On Par Civil Services, LLC. for the Cedarspur (W of Bingle) and Burkhart (E of Bingle) Paving and Utility Improvements Project (CSB #2023-09-103) ("Change Order Number 2"), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference; and

WHEREAS, upon full review and consideration of Change Order Number 2 and all matters attendant and related thereto, the City Council is of the opinion that the terms and conditions thereof should be approved, and that the Mayor should be authorized to execute Change Order Number 1 and any and all documents necessary to effectuate such Change Order Number 1 on behalf of the City of Spring Valley Village.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The terms and conditions of Change Order Number 2, having been reviewed by the City Council of the City of Spring Valley Village is found to be acceptable and in the best interests of the City of Spring Valley Village and its citizens, are hereby in all things approved.

Section 3. The Mayor is hereby authorized to execute Change Order Number 1 and empowered, for and on behalf of the City, to take all such actions and to execute, verify, acknowledge, certify to, file and deliver all such instruments and documents required in Change Order Number 5 as shall in the judgment of the Mayor be appropriate in order to effect the purposes of the foregoing resolution and Change Order Number 2.

Section 4. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED on this the ____ day of _____, 2024.

Marcus Vajdos, Mayor
City of Spring Valley Village, Texas

ATTEST:

Jasmin Torres, City Secretary
City of Spring Valley Village, Texas

August 19, 2024

Kristina Watson
City of Spring Valley Village - Public Works Director
1025 Campell Road
Houston, Texas 77055-7495

Re: Change Order No.: 2
City of Spring Valley Village - Cedarspur, Burkhardt Road, and Burkhardt Street Project
City of Spring Valley Village, TX
Contract No.: 2023-09-103
Gessner Engineering Job No.: 21-0109

Dear Kristina,

Please find attached proposed Change Order Number 2 for the above referenced project. Change Order Number 2 is a result of additional tree removal and unforeseen site conditions requiring an additional storm tie in. The proposal by On Par LLC has a net total increase of:

Net Total Increase with this Change Order: \$14,200.00

A quantity breakdown and Backup information for each item is attached to Change Order Number 2.

Gessner Engineering has reviewed this change order and recommends approval. If we may be of further assistance, or if you have any questions, please contact us at your convenience.

Sincerely,

GESSNER ENGINEERING, F-7451



Samantha Beevers, P.E.

City of Spring Valley Village

ADDITIONAL LABOR ITEMS:	CREW	HRS	LABOR UNIT	LABOR COST
				\$ -
				\$ -
Labor (Flaggers) EXTRA				\$ -
SUBTOTAL LABOR:				\$ -
BURDEN @ 55%:				\$ -
15% OF LABOR				\$ -
TOTAL LABOR:				\$ -

ADDITIONAL EQUIPMENT ITEMS:	EQUIPMENT COST	EQUIPMENT UNIT	EQUIPMENT COST
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
SUBTOTAL EQUIPMENT:			\$ -
EQUIPMENT @ 15% MARK-UP:			\$ -
TOTAL EQUIP:			\$ -

SUBTOTAL	\$ 14,200.00
2% BOND	\$ -
LINE ITEM TOTAL:	\$ 14,200.00
LINE ITEM QTY:	1.00
LINE ITEM UNIT PRICE:	\$ 14,200.00
LINE ITEM MARKUP:	\$ -
LINE ITEM COST:	\$ 14,200.00



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	August 27, 2024
SUBMITTING STAFF:	Jasmin Torres, City Secretary
SUBJECT:	PRESENTATION, BRIEFING AND DISCUSSION CONCERNING: Updated service credit, cost of living analysis, and change of retirement eligibility. (Leslee Hardy and Kenneth Oliver, Texas Municipal Retirement System)

BACKGROUND:

ATTACHMENTS:	None
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	None.
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Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	August 27, 2024
SUBMITTING STAFF:	John McDonald, City Administrator
SUBJECT:	Police Department - update on department activities over the previous month, to include: • Number of calls for service. • Number of traffic violations.

BACKGROUND:	Monthly departmental report.
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ATTACHMENTS:	PD July Stats
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	No action required.
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SPRING VALLEY POLICE DEPARTMENT

Calls - By Type

07\01\2024
thru 07\31\2024
Zone is: SPRING VALLEY

Type	Description	# Of Calls
21	911 HANG UP	3
6	ACCIDENT	31
145	ACCIDENT - FSGI	4
22	ALARM	38
23	AMBULANCE CALL	16
24	ANIMAL CALL	5
43	ASSIST OUTSIDE AGENCY	2
135	BUSINESS CHECK	2,899
48	CITY CREW REPAIRS	1
53	DEBRIS IN ROADWAY	27
55	DISCHARGING FIREWORKS	4
60	FIRE CALL	13
68	HOUSE CHECK	118
70	INFORMATION	52
71	INVESTIGATION	6
76	LOUD NOISE	1
159	MOTORIST ASSIST	5
81	OPEN DOOR	8
162	PARKING VIOLATION	4
86	PUBLIC RELATIONS	243
90	REPOSSESSED VEHICLE	1
96	SOLICITOR	12
97	SPECIAL ASSIGNMENT	2
99	STALLED VEHICLE	29
103	SUSPICIOUS ACTIVITY	14
104	SUSPICIOUS PERSON	8
105	SUSPICIOUS VEHICLE	17
11	TRAFFIC STOP	273
111	VEHICLE BLOCKING ROADWAY	2
112	VEHICLE CHECK	2
163	VIOLATION OF CITY ORDINANCE	2
42	WARRANT SERVICE	1
116	WATER LEAK	1
117	WELFARE CONCERN	3
Total		3,847

Spring Valley Village, TX PD

Citation Violation Audit by Offense

Violation Count

July 1, 2024 - July 31, 2024

Official: All

Official Assignment:

Type of Stop: All

Stop Result: All

STEP: NONE

CHANGED LANE WHEN UNSAFE	1
CITY ORDINANCE - PLACING SIGNS IN PUBLIC RIGHT OF WAY	1
CITY ORDINANCE - SOLICITING WITHOUT A PERMIT - PEDDLER	2
CRIMINAL TRESPASSING	2
DEFECTIVE EQUIPMENT / NO LICENSE PLATE LIGHT	21
DEFECTIVE HEAD LAMPS	28
DEFECTIVE HEAD LIGHTS	7
DEFECTIVE STOP LAMP(S)	23
DEFECTIVE STOP LIGHTS-TRAILER	1
DEFECTIVE TAIL LAMP(S)	16
DISPLAY FICTITIOUS/WRONG/UNCLEAN LICENSE PLATES	3
DISPLAY/ EXPIRED REGISTRATION	203
DRIVERS LICENSE - UNLAWFUL DISPLAY	1
DRIVING WHILE LICENSE INVALID UNDER PROVISIONS OF DL LAWS	6
DROVE ON WRONG SIDE OF ROAD/INTERSECTION	1
DROVE WITHOUT LIGHTS (WHEN REQUIRED)	16
EXPIRED BUYER TAG	5
EXPIRED DRIVERS LICENSE	6
FAIL TO CONTROL SPEED	1
FAIL TO GET A TEXAS DRIVERS LICENSE AFTER 90 DAYS OF RESIDENCE IN THI..	1
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	69
FAIL TO REPORT CHANGE OF ADDRESS	6
FAILED TO DIM HEADLIGHTS - FOLLOWING	3
FAILED TO DRIVE IN A SINGLE LANE	1
FAILED TO SIGNAL TURN	1
FAILED TO STOP AT DESIGNATED POINT (STOP SIGN)	3
ILLEGAL BUYERS TAGS	1
ILLEGAL OBSTRUCTION OF WINDOWS	1
ILLEGAL PARKING - NO PARKING ANY TIME	6
ILLEGAL WINDOW TINT	4
NO DRIVERS LICENSE	62
NO FRONT LICENSE PLATE	15
OPERATE MOTOR VEHICLE WITHOUT LICENSE PLATES OR WITH ONE LICENSE ..	3

Spring Valley Village, TX PD Citation Violation Audit by Offense

Violation Count

July 1, 2024 - July 31, 2024

Official: All

Official Assignment:

Type of Stop: All

Stop Result: All

STEP: NONE

OPERATE UNREGISTERED MOTOR VEHICLE	3
PARKED IN PROHIBITED AREA	3
PASSING/DISREGARD NO PASSING ZONE	1
RAN RED LIGHT	5
RAN STOP SIGN	11
SPEEDING (NU)	2
SPEEDING >10% ABOVE POSTED LIMIT	53
TRANSPORT LOOSE MATERIAL/UNSECURE LOAD	1
TURNED RIGHT TOO WIDE	2
UNRESTRAINED CHILD YOUNGER THAN 5 OR UNDER 36 INCHES	1
WRONG LICENSE PLATE OR INSIGNIA	1
WRONG/ALTERED/OBSCURED LICENSE PLATE	1
Grand Total	604



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	August 27, 2024
SUBMITTING STAFF:	John McDonald, City Administrator
SUBJECT:	Public Works Department - update on department activities over the last month 1. GFL Proposed Rate Increase 2. Street Assessment Update 3. Cedarspur (West of Bingle) & Burkhart (East of Bingle) project update 4. Brighton Place Project Update

BACKGROUND:	Monthly departmental report.
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ATTACHMENTS:	None
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	No action required.
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Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	August 27, 2024
SUBMITTING STAFF:	Kristina Watson, Public Works Director
SUBJECT:	Consideration and Possible Action by City Council on: Award Of Competitive Sealed Bid Number CSB#2024-05-101 For Water Plant Electrical Project To McDonald Municipal and Industrial, A Division of C.F. McDonald Electric. In An Amount Not To Exceed \$1,323,469.00 (Total Bid Amount).

BACKGROUND:	On May 22, 2024, Competitive Sealed Bid Number 2024-05-101 Water Plant Electrical Project was issued by IDS Engineering Group, on behalf of the City of Spring Valley Village. The bid closed on June 19, 2024, and two bids were received. IDS Engineering Group recommends award of Competitive Sealed Bid Number CSB#2024-05-101 Water Plant Electrical Project to McDonald Municipal and Industrial, in an amount not to exceed \$1,323,469.00 (Total Bid Amount). A copy of IDS Engineering Group's recommendation letter is provided with this agenda item. The Council should note that the total construction estimate provided for this project during the May CIP meeting was \$1,336,838.00 and included the most recent approved Capital Improvement Plan list. The recommended award of bid is \$13,369.00 under original construction estimate. Based on the approved contract with IDS Engineering Group, and the recommended award of bid, the Total Project Cost (including engineering and construction management/inspection fees) is \$1,477,419.00.
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ATTACHMENTS:	CoSVV WP Electrical Project - ROA Signed
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	Staff supports IDS Engineering Group's recommendation to award Competitive Sealed Bid Number CSB#2024-05-
------------------------	---

	101 for the Water Plant Electrical Project to McDonald Municipal and Industrial, In an amount not to exceed \$1,323,469.00 (Total Bid Amount).
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June 26, 2024

City of Spring Valley Village
1025 Campbell Road
Houston, Texas 77055

Attention: Ms. Kristina Watson

Reference: Water Plant Electrical Project,
City of Spring Valley Village; Competitive Sealed Bid #2024-05-101

Dear Ms. Watson:

In accordance with your instructions, bids were opened and read on June 19, 2024, for construction of the above referenced project. A copy of the Bid Tabulation is attached.

We have examined the bids and find all of them to be complete and in order. The references and financial statements have been checked.

We, therefore, recommend award of the contract to the low bidder, McDonald Municipal and Industrial A Division of C.F. McDonald Electric Inc. in the amount of \$1,323,469.00, which includes the Base Bid plus the Additive Alternate Bid Items. The low bidders recommended awarded amount which includes the Additive Alternate Bid Items is \$176,531.00 less than the second bidders Base Bid of \$1,500,000.00.

Attached is the Certificate of Interested Parties (Form 1295) completed by contractor recommended for award of the above referenced project.

If you have any questions or comments, please call.

Sincerely,

A handwritten signature in blue ink, appearing to read "MK", is positioned above the printed name of the sender.

Marcel Khouw, P.E.
Senior Project Manager

MC/kip

X:\2300\231600800 CoSVV Water Plant Electrical Project\CPS\060 Corres\Recommendation of Award.docx

cc: Wayne Berkenmeier, McDonald Municipal & Industrial—A Division of C.F. McDonald Electric, Inc.
Adam Cook, E.I.T.

BID TAB
CITY OF SPRING VALLEY VILLAGE
WATER PLANT ELECTRICAL PROJECT
COMPETITIVE SEALED BID #2024-05-10, CONTRACT NO. 1
Bids Opened: June 19, 2024 at 2:00 p.m.

					Bidder No. 1 McDonald Municipal & Industrial - A Division of C.F. McDonald Electric, Inc.		Bidder No. 2 W.W. Payton Corporation	
Item No.	Qty.	Unit	Description of item		Unit Price	Total Cost	Unit Price	Total Cost
GENERAL ITEMS:								
1	1	L.S.	Mobilization		\$100,000.00	\$100,000.00	\$50,000.00	\$50,000.00
2	1	L.S.	Storm Water Pollution Prevention Implementation including Permitting, Proof of Payment, Maintenance, Inspections, and Reporting for Pollution Prevention Measures, Complete in Place.		\$100.00	\$100.00	\$250.00	\$250.00
3	1	L.S.	Booster Pump Station Improvements - Furnish and install new pumps, motors, power, controls, valves, piping, and related ancillary components and appurtenances in accordance with contract plans and specifications, Complete in Place.		\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00
4	1	L.S.	Control Building #1 - Furnish and install proposed improvements to Control Building #1. These improvements include but are not limited to, removal and replacement of two (2) doors, removal of three (3) vents, removal and replacement of one (1) vent, removal and replacement of one (1) AC unit, installation of a new AC unit, repair of CMU walls, painting of interior and exterior walls, relocation of the existing air compressor, demolition and construction of sidewalk, installation of inlet, and installation of PVC storm sewer, Complete in Place.		\$100,000.00	\$100,000.00	\$50,750.00	\$50,750.00
5	1	L.S.	"Control Building (Electrical, Instrumentation and Control) - Control Building #1 - Removal of the existing and Complete Replacement of the Utility Main, Automatic Transfer Switch and Power Distribution Switchboard. Removal of the existing MCC and Replacement with a RVSS and Variable Speed Drives for Equipment. Miscellaneous electrical and control improvements including but not limited to a new panelboard, air compressor relocation, ventilation, new A/C power, and devices. Additionally, Two Phases of Complete Temporary Facilities are to be included in the Bid. Removal of the existing and Complete Replacement of the Well #1 and Pump Station Control System with a PLC system. Existing Surface Water Connection PLC and HMI Replacement. Control Building #2 - Industrial PC and HMI Replacement, Complete in Place."		\$718,369.00	\$718,369.00	1,080,000.00	\$1,080,000.00
SUBTOTAL GENERAL ITEMS:						\$1,168,469.00		\$1,431,000.00
EXTRA WORK ITEMS: (To be used only as directed by the Engineer.)								
6	100	L.F.	Extra 3/4" Rigid Aluminum Conduit installed above ground		\$15.00	\$1,500.00	\$6.00	\$600.00
7	100	L.F.	Extra 1" Rigid Aluminum Conduit installed above ground		\$20.00	\$2,000.00	\$7.00	\$700.00
8	200	L.F.	Extra 1" PVC-Schedule 40 Conduit installed in underground duct bank		\$50.00	\$10,000.00	\$10.00	\$2,000.00
9	1,000	L.F.	Extra Copper No. 14 AWG conductor with XHHW-2 insulation in conduit		\$1.00	\$1,000.00	\$1.00	\$1,000.00
10	1,000	L.F.	Extra Copper No. 12 AWG conductor with XHHW-2 insulation in Conduit		\$1.00	\$1,000.00	\$1.50	\$1,500.00
11	100	L.F.	Extra Copper No. 2 AWG conductor with XHHW-2 insulation in Conduit		\$5.00	\$500.00	\$7.00	\$700.00
12	500	L.F.	Extra 2/C or 3/C, #16 AWG twisted shielded instrument cable in conduit		\$4.00	\$2,000.00	\$5.00	\$2,500.00
SUBTOTAL EXTRA WORK ITEMS:						\$18,000.00		\$9,000.00
CASH ALLOWANCE TABLE:								
13	1	L.S.	Software Engineering - Proposed Integration Programming shall be coordinated with and all Network Programming shall be provided by the Spring Valley Village Services Provider.		\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00
14	1	L.S.	VT Scada Software License		\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
SUBTOTAL CASH ALLOWANCE TABLE:						\$60,000.00		\$60,000.00
TOTAL AMOUNT BASE BID						\$1,246,469.00		\$1,500,000.00

				Bidder No. 1 McDonald Municipal & Industrial - A Division of C.F. McDonald Electric, Inc.		Bidder No. 2 W.W. Payton Corporation	
Item No.	Qty.	Unit	Description of item	Unit Price	Total Cost	Unit Price	Total Cost
ADDITIVE ALTERNATE BID ITEMS:							
15	1	L.S.	Remote Workstation in Maintenance Building (Electrical, Instrumentation and Control) - Work shall include but not be limited to, a Fiber Optic cable installed from Control Building #1 to the PW Maintenance Building new PC Workstation.	\$35,000.00	\$35,000.00	\$25,000.00	\$25,000.00
16	1	L.S.	TBooster Pump Station - Furnish all materials, labor, equipment, and appurtenances for the installation of Booster Pump #1 pump and motor and related ancillary components in accordance with contract plans and specifications, Complete in Place.	\$14,000.00	\$14,000.00	\$25,000.00	\$25,000.00
17	1	L.S.	Booster Pump Station - Furnish all materials, labor, equipment, and appurtenances for the installation of Booster Pump #2 pump and motor and related ancillary components in accordance with contract plans and specifications, Complete in Place.	\$14,000.00	\$14,000.00	\$25,000.00	\$25,000.00
18	1	L.S.	Booster Pump Station - Furnish all materials, labor, equipment, and appurtenances for the installation of Booster Pump #3 pump and motor and related ancillary components in accordance with contract plans and specifications, Complete in Place.	\$14,000.00	\$14,000.00	\$25,000.00	\$25,000.00
SUBTOTAL ADDITIVE ALTERNATE BID ITEMS:					\$77,000.00		\$100,000.00
TOTAL AMOUNT ADD ALTERNATE BID					\$1,323,469.00		\$1,600,000.00

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

McDonald Municipal & Industrial - A Division of C. F. McDonald Electric, Inc.
Houston, TX United States

Certificate Number:
2024-1177549

Date Filed:
06/19/2024

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City Of Spring Valley Village, TX

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2316-008-00; 2024-05-101
Water Plant Electrical Project

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Stephenson , Larry	Houston, TX United States	X	
	Berkenmeier, Wayne	Houston, TX United States	X	
	Keller, Harry	Houston , TX United States	X	
	Dollar, Diane	Houston, TX United States	X	

5 Check only if there is NO Interested Party.

☐

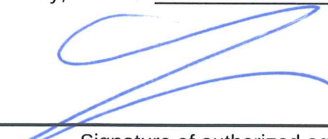
6 UNSWORN DECLARATION

My name is Wayne Berkenmeier, and my date of birth is 5-15-70.

My address is 5044 Timber Creek, Houston, TX, 77017, USA
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Harris County, State of TX, on the 19 day of June, 2024.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	August 27, 2024
SUBMITTING STAFF:	Kristina Watson, Public Works Director
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Award Of Request for Proposals #2024-06-102 for Landscape Services to KNB Industries, Inc., and authorize the City Administrator to Enter into an Agreement with KNB Industries, Inc., for said Services.

BACKGROUND:	On June 5, 2024, Request for Proposal #2024-06-102 for Landscape Services was issued by the City of Spring Valley Village. The RFP requested proposals to provide Landscape Services for city-owned buildings, parks, and greenspaces. The bid closed on July 10, 2024, and two proposals were received. Submitting companies were: • KNB Industries, and • Rotolo Consultants, Inc. After evaluating all proposals, KNB Industries, Inc. submitted the proposal providing the best value to the City (a copy of which is included with this agenda item). Spring Valley has had a long-standing and positive relationship with KNB Industries, Inc. on city landscape maintenance, and they have been very responsive to all our needs.
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ATTACHMENTS:	KNB proposal, Proposal Sheet
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	City Staff recommends awarding Request for Proposals
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#2024-06-102 For Landscape Services to KNB Industries, Inc., and authorizing the City Administrator to enter into an agreement with KNB Industries, Inc. for said services.

LANDSCAPE MAINTENANCE CONTRACT

For

City of Spring Valley Village

Prepared by:

KNB Landscapes Inc.

July 10, 2024



PROPOSAL: Spring Valley Village

SERVICE ITEMS – Work performed each week at common areas.

1. Pick up litter in all landscape and lawn areas
2. Mow all lawn areas
3. Edge interface areas, walks, drives, flowerbeds
4. Trim around trees
5. Blow all drives, carports, and walkways and pick up debris

SCHEDULE OF SERVICE TRIPS

There are 44 weeks per year for service trips. The schedule is as follows:

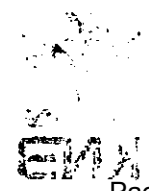
January	2	May	4	September	5
February	2	June	4	October	4
March	4	July	5	November	2
April	5	August	4	December	2

DETAIL SERVICE – Performed during service trips

1. **SHRUBS AND FLOWER BEDS**
 - a. Trip shrubs and remove clippings.
 - b. Apply pre-emergent herbicide twice per year.
 - c. Treat for insects and disease.
 - d. Fertilize 3 times per year
2. **HERBICIDE**

Spray for weed control in all cracks in driveways and sidewalks.
Pre-emergent herbicide added to spray to kill weed seeds.
3. **TREES**
 - a. Prune all limbs lower than 8 feet throughout property.
 - b. Prune all crepe myrtles in February.
4. **LAWN**
 - a. Granular fertilizer applied 3 times per year.
 - b. Apply brown patch and chinch bug prevention 3 times per year.





PROPOSAL: Spring Valley Village

SERVICE ITEMS – Work performed each week in common areas.

1. Pick up litter in all landscape and lawn areas
2. Mow all lawn areas
3. Edge interface areas, walks, drives, flowerbeds
4. Trim around trees
5. Blow all drives, courtyards, and walkways and pick up debris

SCHEDULE OF SERVICE TRIPS

There are 44 weeks per year for service trips. The schedule is as follows:

January	2	May	4	September	2
February	2	June	4	October	4
March	4	July	2	November	2
April	2	August	4	December	2

DETAIL SERVICE – performed during service trips

1. **SHRUBS AND FLOWER BEDS**
 - a. Trim shrubs and remove clippings.
 - b. Apply pre-emergent herbicide twice per year.
 - c. Treat for insects and disease.
 - d. Fertilize 3 times per year.
2. **HERBICIDE**

Pre-emergent herbicide added to spray to kill weed seeds.
Spray for weed control in all cracks in driveways and sidewalks.
3. **TREES**
 - a. Prune all limbs lower than 8 feet throughout property.
 - b. Prune all crepe myrtles in February.
4. **LAWN**
 - a. Granular fertilizer applied 3 times per year.
 - b. Apply brown patch and chinch bug prevention 3 times per year.

Proposal: City of Spring Valley Village

Price listed below is for monthly landscape services at City of Spring Valley Village and includes all information included in this package.

Monthly price per schedule: \$7,100.00

Includes all areas marked in blue on exhibit A from city.

- * 7 freeway entry/exit ramps within city limits
- * Feeder sound wall north side near Teresa, Ben Hur, Traweek, Lone Star
- * Feeder sound wall south side along feeder
- * Bingle main sign/esplanade/large corner lot
- * Bingle Road common areas from Cedarspur to Lanell
- * Voss Dads Club area
- * West Tex off Campbell
- * Bade St. ROW
- * Fries Road corner areas at feeder
- * Adkins ditch behind Martin Ct. houses
- * City Hall and Park
- * Water tower area
- * Campbell Rd. ROW
- * Westview Rd. ROW
- * Bingle Rd. ROW
- * Westview bridge near Lofland
- * Pedestrian bridge near Cam Ct.

KNB Industries, Inc. carries the following insurance policies with limits as listed:

Workers Compensation - \$500,000.00

General Liability - \$1,000,000.00

Commercial Vehicle Liability - \$500,000.00

Umbrella Liability Policy – \$2,000,000.00

Crews to wear uniforms at all times on property. KNB white trucks are easily identified with company logo on all doors.



owns to wear uniforms at all times on property. K&B white trucks are easily identified with company logo on all doors.

Umbrella Liability Policy - \$2,000,000.00
 Commercial Vehicle Liability - \$200,000.00
 General Liability - \$1,000,000.00
 Workers Compensation - \$200,000.00

K&B Industries, Inc. carries the following insurance policies with limits as listed:

* Pedestrian bridge near Cam Ct.
 * Westview bridge near Highland

* Bingle Rd. ROW

* Westview Rd. ROW

* Campbell Rd. ROW

* Water tower area

* City Hall and Park

* Adkins ditch behind Martin Ct. houses

* Prices Road corner areas at feeder

* Bards St. ROW

* Westview Off Campbell

* 1700 Bards Club area

* Bingle Road corner areas from Cedarapin to 1 mile

* Bingle main signal/large corner lot

* Feeder road all south side along feeder

* Feeder road all north side near Teresa, Bron Hall, Track, Long St.

* 7000 sq. ft. lot within city limits

Includes all areas marked in blue on exhibit A from city.

Monthly price per schedule: \$2,100.00

Price listed below is for monthly landscape services at City of Spring Valley Village and includes all information included in this package.

Proposal: City of Spring Valley Village

TERMS

Terms of the contract is for one (1) year from date of acceptance and contract can be cancelled by either party with a thirty (30) day written notice mailed by certified mail.

Monthly invoices will be sent on the first of the month for the entire month's maintenance. Payment is due by the 25th of the same month.

Brit Chapman - *Brit Chapman*
Brit A. Chapman

7-10-2024
Date

Please indicate acceptance by signing below and sending a copy to KNB Industries, Inc.

Authorized Signature

Date



KNB Industries, Inc.

Landscape Maintenance Schedule			Property: City of Spring Valley Village										KNB Industries, Inc.	
LAWN	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL	
Pick up litter	2	2	4	5	4	4	5	4	5	4	2	2	44	
Mow all lawn areas	2	2	4	5	4	4	5	4	5	4	2	2	44	
Edge Interfaces, e.g., walks, drives, beds	2	2	4	5	4	5	4	4	5	4	2	2	44	
			1											
Blow all drives, carports and walkways	2	2	4	5	4	5	4	4	5	4	2	2	44	
Inspect sprinkler system	1	1	1	1	1	1	1	1	1	1	1	1	12	
Apply Granular Fertilizer			1			1				1			3	
Apply brown patch control		1						1			1		3	
Insect control	2	2	4	5	4	5	4	4	4	4	2	2	44	
Treat ant mounds	2	2	4	5	4	5	4	4	5	4	2	2	44	
Add Rye seed														
TREES														
Prune limbs lower than 8'	1	1	1	1	1	1	1	1	1	1	1	1	12	
Prune all crepe myrtles		1											1	
Fertilize			1		1					1			3	
HERBICIDE														
Spray all weeds in concrete	2	2	5	4	4	5	4	4	5	4	2	2	44	
Pre-emerge Herbicide spray	2	2	5	4	4	5	4	4	5	4	2	2	44	
SHRUBS and FLOWERBEDS														
Trim Shrubs, remove debris	1	1	2	3	2	3	2	3	2	3	1	1	24	
Color installation			1			1					1		3	
Apply pre-emergent herbicide		1				1					1		3	
Treat for insects and disease	1	1	1	1	1	1	1	1	1	1	1	1	12	



Landscapes * Landscape Maintenance * Fertilizer Programs * Irrigation Systems

PO box 55449 * Houston, TX 77255-5449 * Telephone 713-680-2949 * Fax 713-464-4929

RFP 2024-06-102

Appendix A

City of Spring Valley Village

Landscape Maintenance Services

1.0 General

- 1.1 The scope of services covers items in the attached table of services and the list of specifications in the following sections.

2.0 Materials

- 2.1 The Contractor will be required to provide the necessary labor, personnel administration, transportation, equipment, materials, and any other items needed to satisfy the scope of services.
- 2.2 The Contractor shall supply the City of Spring Valley Village (the "City") with copies of all Material Safety Data Sheets for all chemicals to be used on or near the City's properties.

3.0 Specifications

- 3.1 Lawncare - Maintain lawns in a healthy growing condition by performing the following:
 - a. Mowing and edging throughout the growing season to maintain a neat and trimmed appearance.
 - b. Remove all clippings from walks, driveways, parking lots and roadways that are a result of the above work.
 - c. All turf shall be fertilized in accordance with the tables specifying frequency for each area.
 - d. Insect and disease control shall be applied by contractor whenever and wherever as needed to keep plant and turf material free of insects (**including fire ants**) and diseases. **This shall be included and performed as needed**

Appendix A

City of Spring Village

Landscaping Maintenance Services

1.1	General	1.1	The scope of services covered items in the attached table of services and the list of specifications in the following section.
2.0	Materials	2.0	
2.1	Plant Material	2.1	The Contractor will be required to provide the necessary labor, personnel, administration, transportation, equipment, materials, and any other items needed to carry out the scope of services.
2.2	Plant Material	2.2	The Contractor shall supply the City of Spring Village (the "City") with copies of all Material Specifications for all plants to be used on or near the City's properties.
3.0	Specifications	3.0	
3.1	Plant Material	3.1	1. <i>Lawns</i> - Maintain lawns in a healthy green condition by performing the following:
		a.	Mowing and edging throughout the growing season to maintain a neat and trimmed appearance.
		b.	Remove all clippings from mowed lawns, leaving no clippings on the lawn.
		c.	All lawns shall be fertilized in accordance with the table's specifications for each area.
		d.	Insect and disease control shall be applied by contractor whenever and wherever as needed to protect plants and maintain the appearance of the City's properties. This shall be included and performed as needed (the City) and discussed.

at the contractor's expense.

- e. All signs, metal poles and fire hydrants, shall be mechanically trimmed. Chemical control shall be used wherever line trimming may damage any of the above items (i.e., around wooden sign posts and wooden fences).
- f. Dispensing of pesticides and herbicides must be performed by a person with the appropriate Licenses and Certificates as required by the Texas Department of Agriculture or the Structural Pest Control Board, whichever agency is applicable for the work being performed.
- g. Records of chemical applications must be kept according to the rules and regulations for pesticide and herbicide use as regulated by the State of Texas.

3.2 Parking lots, walkways, and building grade beams.

- a. All seams in the concrete of these areas shall be kept weed free.
- b. All crushed granite walking trails are to be kept weed free.

3.3 Trees, shrubs, color beds and ground cover

- a. Prune deciduous trees as needed at all sites when dormant to promote symmetrical shape in head and remove low hanging growth. **Remove suckers along trunk and lower branches as needed.**
- b. Prune evergreen trees as needed at all sites in the early summer to thin and shape heads and remove low hanging growth. Remove suckers as needed.
- c. Prune shrubs and ground cover as necessary to maintain a neat and trimmed appearance at all times.
- d. Remove all dead and damaged branches back to the point of branching.
- e. Remove all material from site.
- f. Maintain and replace stakes and guys with equal material on all existing trees until plants are capable of sustaining normal windstorms. Remove all stakes and guys from trees that are no longer necessary and haul away from site.
- g. **All areas shall be kept free of weeds and neatly cultivated at all times.**
- h. Color beds shall be maintained and changed out seasonally with mature

h	Color beds shall be maintained and changed out seasonally with minor	All areas shall be kept free of weeds and neatly cultivated at all times.	stems and bays from trees that are no longer necessary and had way to an	tree until plants are capable of sustaining normal <i>W. baccata</i> . Remove all	Maintain and replace stakes and tags with equal material on all existing	Remove all internal frost stakes.	Remove all dead and damaged branches back to the point of pruning.	appetence at all times.	The sheds and around cover as necessary to maintain a neat and trimmed	of the beds and remove low hanging frost. Remove stakes as needed.	Thins <i>exserted</i> trees as needed at all sites in the early summer (June and	suckers along trunk and lower branches as needed.	symmetrical shape in head and remove low hanging growth. Remove	Thins deciduous trees as needed at all sites when dormant to promote	1 foot clumps color beds and ground cover	All clipped branches walking trails are to be kept neat and	All areas in the center of these areas shall be kept neat and	Parking lot, <i>W. baccata</i> , and building shade beams.	Records of chemical applications must be kept according to the rules and	regulations for pesticides and herbicide use as required by the State of	Texas	Records of chemical applications must be kept according to the rules and	Department of Agriculture or the Structural Pest Control Board. Further if	the appropriate District and Counties as outlined by the Texas	the timing of pesticides and herbicides must be performed by a person with	the above items (i.e., around wooden sign posts and wooden fences).	Chemical control shall be used wherever there is damage and/or	All signs, metal poles and fire hydrants shall be mechanically treated.	at the contractor's expense.
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flowering plants. **Seasonally is being defined as during the months of March, June and November.** The number of flowering plant “flats” shall be sufficient in number and size to provide complete and full coverage. Areas planted should be observed and problems reported to the City Administrator.

- i. Insect and disease control shall be applied by contractor whenever and wherever as needed to keep plant and turf material free of insects and diseases. **This item may not appear in the schedule of services, but should be included and performed as needed at the contractor’s expense.**
- j. Dispensing of pesticides and herbicides must be performed by a person with the appropriate Licenses and Certificates as required by the Texas Department of Agriculture or the Structural Pest Control Board, whichever agency is applicable for the work being performed.
- k. Records of chemical applications must be kept according to the rules and regulations for pesticide and herbicide use as regulated by the State of Texas. Copies of these reports are to be forwarded to the City Administrator within 30 days of an application.

3.4 Litter Pick-up

- a. Litter shall be removed before mowing and taken off from site each time work is performed. (This shall include smaller diameter branches which have fallen off trees be physically picked up and properly disposed of instead of kicked out of the way while mowing.)
- b. Trash receptacles shall be emptied and grounds cleaned as indicated on the attached chart.

3.5 Irrigation Systems

- a. In consultation with the City’s personnel, make adjustments and settings of automatic controllers to establish frequency and length of watering periods.
- b. **Check system quarterly for continuous trouble-free operation. Inspection reports are to be forwarded to the Public Works Director upon completion.**
- c. Adjust heads to maintain proper coverage.
- d. Repair and replace any equipment damaged as a result of maintenance operations, at contractor’s expense.

- e. **Contractor shall certify all back flow prevention devices annually, as required by the TCEQ or other regulatory agencies, state or federal. Certification reports are to be forwarded to the city upon completion.**
- f. **Irrigation work must be completed under the supervision of a State of Texas licensed irrigator as required by the regulations of the State of Texas.**

3.6 Extras - The cost of the following items shall not be a part of this proposal. However, it is the responsibility of the Contractor to report the following items to the city for any of the following that may exist:

- a. **Any damage caused by vehicular traffic that has run aground and damaged turf, trees, ground cover or color beds. City should be notified and pricing provided; these items shall be subject to approval by the city representative before repairs are begun.**
- b. **Remove all dead plant materials. Provide city with pricing information for replacement of the plants with like size, species, and condition. These items shall be subject to approval by the City Administrator before replacement occurs.**
- c. **Damage to the irrigation system not resulting from the contractor's negligence will be reported promptly to the Director of Public Works and pricing information provided by the Contractor. These repairs are subject to approval by the City Administrator.**

Contractor shall verify all back flow prevention devices annually, as required by the IFCO or other regulatory agency at state or federal. Verification reports are to be forwarded to the city upon completion.

1. Infrared inspection must be completed under the supervision of a State of Texas Licensed Engineer as required by the regulations of the State of Texas.

3.6. Extras - The cost of the following items shall not be a part of this proposal. The contractor is the responsibility of the Contractor to report the following items to the city. The following items may exist:

a. Any change caused by relocation within the same area as approved by the city. Any change caused by relocation within the same area as approved by the city. Any change caused by relocation within the same area as approved by the city. Any change caused by relocation within the same area as approved by the city.

b. Removal of all other materials. The contractor shall provide information for the removal of all other materials. The contractor shall provide information for the removal of all other materials. The contractor shall provide information for the removal of all other materials.

c. Damage to the location system not resulting from the contractor's negligence. If the system is damaged by the contractor, the contractor shall be responsible for the damage. If the system is damaged by the contractor, the contractor shall be responsible for the damage. If the system is damaged by the contractor, the contractor shall be responsible for the damage.

LANDSCAPE SERVICE AGREEMENT

AGREEMENT, dated 5-14-19, 2024, by and between THE CITY OF SPRING VALLEY VILLAGE, (hereinafter collectively referred to as the "City"), located at 1025 Campbell Road, and KND (hereinafter referred to as "Contractor") with its principal office located in Houston, Texas 77055.

PURPOSE OF AGREEMENT

WHEREAS, the City is a general law Texas municipality that located within Harris County, Texas; and

WHEREAS, Contractor (KND) is in the business of landscape maintenance and is a licenses irrigator and pest applicator with the State of Texas; and

WHEREAS, the City desire to retain Contractor for the purpose of providing contract landscape maintenance (the "Services"); and

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

SCOPE AND COST FOR SERVICES TO BE PERFORMED

Contractor agrees to provide necessary labor, equipment, and expertise for all types of landscape maintenance areas as required according to the calendar of services provided by the City, for properties or facilities owned or maintained by the City and located in Spring Valley Village, Texas, based on the specifications found in APPENDIX A TABLE OF SERVICES. The cost for performing landscape maintenance services, which shall fully meet the specifications found in APPENDIX A, are as follows:

Per month for LANDSCAPING SERVICES \$ 7100.00

All of the Services to be performed hereunder are to be provided as an independent contractor, and neither Contractor nor anyone employed by Contractor shall be deemed for any purpose to the employee, agent, servant or representative of the City in performance of any work or Service or supplying any materials hereunder. The City shall have no direction or control of the Contractor or its employees and agents except for the results to be obtained.

Contractor will provide normal day Service, five (5) days a week and response time will be next day service for routine work. Contractor will provide a maximum of two (2) hour response time for emergency service calls.

LANDSCAPE SERVICE AGREEMENT

THIS AGREEMENT, dated _____, is made between THE CITY OF SPRING (hereinafter referred to as the "City"), located at 1035 Campbell Road and _____ (hereinafter referred to as "Contractor"), whose principal office is located in Houston, Texas 77055.

WITNESSES

WITNESSES, the City is a general law Texas municipality that is located within Harris County, Texas and _____

WITNESSES, Contractor is in the business of landscape maintenance and is a business entity and has applied with the State of Texas, and _____

WITNESSES, the City desires to retain Contractor for the purpose of providing routine landscape maintenance (the "Services") and _____

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

SCOPE AND COST FOR SERVICES TO BE PERFORMED

Contractor agrees to provide necessary labor, equipment, and expertise for all types of landscape maintenance areas as required according to the schedule of services provided for the City. The properties or facilities owned or maintained by the City and located in Spring (the "Properties") are based on the specifications found in APPENDIX A TABLE OF SERVICES. The cost for performing landscape maintenance services which shall fully meet the specifications found in APPENDIX A are as follows:

Per month for LANDSCAPE SERVICES \$ _____

All of the Services to be performed hereunder are to be provided as an independent contractor, and neither Contractor nor any of its employees shall be deemed to be employees of the City in performance of any work. Contractor or its employees shall not be deemed to be employees of the City in performance of any work. The City shall have no obligation or liability for the Contractor or its employees and agents except for the results to be obtained.

Contractor shall provide normal day service five (5) days a week and response time will be best day service for routine work. Contractor will provide a minimum of two (2) hour response time for emergency service calls.

**TABLE OF SERVICES
BID TABULATION**

**City of Spring Valley Village
Landscaping Services
Locations and Requirements**

LOCATIONS:

- | | |
|---|---|
| 1 Spring Valley Village City Hall and Park Area
1025 Campbell Rd, Houston, TX 77055 | 6 Landscape Area at
Fries Rd and I-10 Feeder |
| 2 Area between Sound Wall and Frontage Road
<i>Along I-10 from Voss Rd to Campbell Rd</i> | 7 Landscape Area at
Anne and West Tex |
| 3 Area on the South Side of the West Bound Service Rd.
<i>Along I-10 from E. City Limit to W. City Limit</i> | 8 Landscape Area along Bade
Between Cardwell St. and Sound Wall |
| 4 City owned property east side of Bingle Rd
<i>Southeast Corner of Bingle at I-10</i> | 9 Green Space N of the Sound Wall between Voss and Lariat
<i>Voss to W. of Ben Hur & Fries to Lariat +/- 33,600 sq. yd</i> |
| 5 City Entrance Signs and Surrounding Areas
<i>Corner of Bingle at I-10</i> | 10 City Easements / Drainage Ditches - as identified by the
shaded areas on the Map titled "Exhibit A" |
| 11 <i>Cost Per Service (On Request Service)</i> | |

Total Bid Amount for Location 1 - 10 \$ monthly

1. *Principles of the Law of the Sea*
 2. *Principles of the Law of the Sea*
 3. *Principles of the Law of the Sea*

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2000 年 10 月 10 日

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**TABLE OF SERVICES
BID TABULATION**

**City of Spring Valley Village
Landscaping Services
Locations and Requirements**

**Location 1 - Spring Valley Village City Hall and Park Area
1025 Campbell Rd, Houston, TX 77055**

Bid Amount Location 1 - \$

Description of Work by Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
* Common Lawn Areas													
Mowing	2	2	4	5	4	5	4	5	4	5	2	2	44
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Fertilizer			1			1				1			3
Select One:	Fertilizer provided by City						or	Fertilizer provided by Vendor				X	
* Planted Groundcover Areas													
Prune	2	2	2	2	2	2	2	3	2	2	2	2	25
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44
Fertilizer			1			1				1			3
Select One:	Fertilizer provided by City						or	Fertilizer provided by Vendor				X	
* Shrubs, Trees & Bed Areas													
Prune	1	1	2	2	2	2	2	3	2	2	1	1	21
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44
Cultivate Beds	1	1	2	2	2	2	2	3	2	2	1	1	21
Trim Trees											1		1
Fertilizer			1			1				1			3
Select One:	Fertilizer provided by City						or	Fertilizer provided by Vendor				X	
* Walkways and Curb Areas													
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Blow/Sweep	2	2	4	5	4	5	4	5	4	5	2	2	44
* Herbicide & Pre-Emergent Treatment													
Planted groundcover areas			1			1		1		1			4
Shrubs & tree bed areas			1			1		1		1			4
Cracks in concrete areas			1			1		1		1			4
Select One:	Chemicals provided by City						or	Chemicals provided by Vendor				X	
* Irrigation System													
Irrigation Check			1			1			1			1	4

[illegible]

**TABLE OF SERVICES
BID TABULATION**

**City of Spring Valley Village
Landscaping Services
Locations and Requirements**

**Location 2 - Area between Sound Wall and Frontage Road
Along I-10 from Voss Rd to Campbell Rd**

Bid Amount Location 2 - \$

Description of Work by Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
* Common Lawn Areas														
Mowing	2	2	4	5	4	5	4	5	4	5	2	2	44	
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44	
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44	
Fertilizer			1			1				1			3	
Select One:	Fertilizer provided by City					or		Fertilizer provided by Vendor					X	
* Planted Groundcover Areas														
Prune	2	2	2	2	2	2	2	3	2	2	2	2	25	
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44	
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44	
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44	
Fertilizer			1			1				1			3	
Select One:	Fertilizer provided by City					or		Fertilizer provided by Vendor					X	
* Shrubs, Trees & Bed Areas														
Prune	1	1	2	2	2	2	2	3	2	2	1	1	21	
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44	
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44	
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44	
Cultivate Beds	1	1	2	2	2	2	2	3	2	2	1	1	21	
Fertilizer			1			1				1			3	
Select One:	Fertilizer provided by City					or		Fertilizer provided by Vendor					X	
* Walkways and Curb Areas														
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44	
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44	
Blow/Sweep	2	2	4	5	4	5	4	5	4	5	2	2	44	
* Herbicide & Pre-Emergent Treatment														
Planted groundcover areas			1			1		1		1			4	
Shrubs & tree bed areas			1			1		1		1			4	
Cracks in concrete areas			1			1		1		1			4	
Select One:	Chemicals provided by City					or		Chemicals provided by Vendor					X	

THE JOURNAL OF THE

positions and graduation
rankings received
out of about 200 schools

**TABLE OF SERVICES
BID TABULATION**

**City of Spring Valley Village
Landscaping Services
Locations and Requirements**

**Location 3 - Area on the South Side of the West Bound Service Rd.
Along I-10 from E. City Limit to W. City Limit**

Bid Amount Location 3 - \$

Description of Work by Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
* Grass / Tree Areas													
Mowing	2	2	4	5	4	5	4	5	4	5	2	2	44
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
* Shrubs, Trees													
Prune vegetation protruding into Service Rd.	AS REQUIRED												
* Pavestone / Hard Surfaced Areas													
Blow/Sweep	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44
Herbicide			1			1		1		1			4
Select One:	Chemicals provided by City					or			Chemicals provided by Vendor X				

Locations and Requirements
Landscaping Services
City of Spring / Alleg / Hodge

BID TABULATION
TABLE OF SERVICES

Location 3 - Area on the South Side of the West Bound Service Rd.
Along I-10 from E. City Limit to W. City Limit

Bid Amount Location 3 - 2

Description of Work by Category													Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Grass / Tree / Area													1	2	3	4	5	6	7	8	9	10	11	12	13
Mowing													1	2	3	4	5	6	7	8	9	10	11	12	13
Edging / Weeding													2	3	4	5	6	7	8	9	10	11	12	13	14
Tree Pruning													3	4	5	6	7	8	9	10	11	12	13	14	15
Shrub / Tree													4	5	6	7	8	9	10	11	12	13	14	15	16
Planting / Removal / Other													5	6	7	8	9	10	11	12	13	14	15	16	17
Planting / Removal / Other													6	7	8	9	10	11	12	13	14	15	16	17	18
Planting / Removal / Other													7	8	9	10	11	12	13	14	15	16	17	18	19
Planting / Removal / Other													8	9	10	11	12	13	14	15	16	17	18	19	20
Planting / Removal / Other													9	10	11	12	13	14	15	16	17	18	19	20	21
Planting / Removal / Other													10	11	12	13	14	15	16	17	18	19	20	21	22
Planting / Removal / Other													11	12	13	14	15	16	17	18	19	20	21	22	23
Planting / Removal / Other													12	13	14	15	16	17	18	19	20	21	22	23	24
Planting / Removal / Other													13	14	15	16	17	18	19	20	21	22	23	24	25
Planting / Removal / Other													14	15	16	17	18	19	20	21	22	23	24	25	26
Planting / Removal / Other													15	16	17	18	19	20	21	22	23	24	25	26	27
Planting / Removal / Other													16	17	18	19	20	21	22	23	24	25	26	27	28
Planting / Removal / Other													17	18	19	20	21	22	23	24	25	26	27	28	29
Planting / Removal / Other													18	19	20	21	22	23	24	25	26	27	28	29	30
Planting / Removal / Other													19	20	21	22	23	24	25	26	27	28	29	30	31
Planting / Removal / Other													20	21	22	23	24	25	26	27	28	29	30	31	32
Planting / Removal / Other													21	22	23	24	25	26	27	28	29	30	31	32	33
Planting / Removal / Other													22	23	24	25	26	27	28	29	30	31	32	33	34
Planting / Removal / Other													23	24	25	26	27	28	29	30	31	32	33	34	35
Planting / Removal / Other													24	25	26	27	28	29	30	31	32	33	34	35	36
Planting / Removal / Other													25	26	27	28	29	30	31	32	33	34	35	36	37
Planting / Removal / Other													26	27	28	29	30	31	32	33	34	35	36	37	38
Planting / Removal / Other													27	28	29	30	31	32	33	34	35	36	37	38	39
Planting / Removal / Other													28	29	30	31	32	33	34	35	36	37	38	39	40
Planting / Removal / Other													29	30	31	32	33	34	35	36	37	38	39	40	41
Planting / Removal / Other													30	31	32	33	34	35	36	37	38	39	40	41	42
Planting / Removal / Other													31	32	33	34	35	36	37	38	39	40	41	42	43
Planting / Removal / Other													32	33	34	35	36	37	38	39	40	41	42	43	44
Planting / Removal / Other													33	34	35	36	37	38	39	40	41	42	43	44	45
Planting / Removal / Other													34	35	36	37	38	39	40	41	42	43	44	45	46
Planting / Removal / Other													35	36	37	38	39	40	41	42	43	44	45	46	47
Planting / Removal / Other													36	37	38	39	40	41	42	43	44	45	46	47	48
Planting / Removal / Other													37	38	39	40	41	42	43	44	45	46	47	48	49
Planting / Removal / Other													38	39	40	41	42	43	44	45	46	47	48	49	50
Planting / Removal / Other													39	40	41	42	43	44	45	46	47	48	49	50	51
Planting / Removal / Other													40	41	42	43	44	45	46	47	48	49	50	51	52
Planting / Removal / Other													41	42	43	44	45	46	47	48	49	50	51	52	53
Planting / Removal / Other													42	43	44	45	46	47	48	49	50	51	52	53	54
Planting / Removal / Other													43	44	45	46	47	48	49	50	51	52	53	54	55
Planting / Removal / Other													44	45	46	47	48	49	50	51	52	53	54	55	56
Planting / Removal / Other													45	46	47	48	49	50	51	52	53	54	55	56	57
Planting / Removal / Other													46	47	48	49	50	51	52	53	54	55	56	57	58
Planting / Removal / Other													47	48	49	50	51	52	53	54	55	56	57	58	59
Planting / Removal / Other													48	49	50	51	52	53	54	55	56	57	58	59	60
Planting / Removal / Other													49	50	51	52	53	54	55	56	57	58	59	60	61
Planting / Removal / Other													50	51	52	53	54	55	56	57	58	59	60	61	62
Planting / Removal / Other													51	52	53	54	55	56	57	58	59	60	61	62	63
Planting / Removal / Other													52	53	54	55	56	57	58	59	60	61	62	63	64
Planting / Removal / Other													53	54	55	56	57	58	59	60	61	62	63	64	65
Planting / Removal / Other													54	55	56	57	58	59	60	61	62	63	64	65	66
Planting / Removal / Other													55	56	57	58	59	60	61	62	63	64	65	66	67
Planting / Removal / Other													56	57	58	59	60	61	62	63	64	65	66	67	68
Planting / Removal / Other													57	58	59	60	61	62	63	64	65	66	67	68	69
Planting / Removal / Other													58	59	60	61	62	63	64	65	66	67	68	69	70
Planting / Removal / Other													59	60	61	62	63	64	65	66	67	68	69	70	71
Planting / Removal / Other													60	61	62	63	64	65	66	67	68	69	70	71	72
Planting / Removal / Other													61	62	63	64	65	66	67	68	69	70	71	72	73
Planting / Removal / Other													62	63	64	65	66	67	68	69	70	71	72	73	74
Planting / Removal / Other													63	64	65	66	67	68	69	70	71	72	73	74	75
Planting / Removal / Other													64	65	66	67	68	69	70	71	72	73	74	75	76
Planting / Removal / Other													65	66	67	68	69	70	71	72	73	74	75	76	77
Planting / Removal / Other													66	67	68	69	70	71	72	73	74	75	76	77	78
Planting / Removal / Other													67	68	69	70	71	72	73	74	75	76	77	78	79
Planting / Removal / Other													68	69	70	71	72	73	74	75	76	77	78	79	80
Planting / Removal / Other													69	70	71	72	73	74	75	76	77	78	79	80	81
Planting / Removal / Other													70	71	72	73	74	75	76	77	78	79	80	81	82
Planting / Removal / Other													71	72	73	74	75	76	77	78	79	80	81	82	83
Planting / Removal / Other													72	73	74	75	76	77	78	79	80	81	82	83	84
Planting / Removal / Other													73	74	75	76	77	78	79	80	81	82	83	84	85
Planting / Removal / Other													74	75	76	77	78	79	80	81	82	83	84	85	86
Planting / Removal / Other													75	76	77	78	79	80	81	82	83	84	85	86	87
Planting / Removal / Other													76	77	78	79	80	81	82	83	84	85	86	87	88
Planting / Removal / Other													77	78	79	80	81	82	83	84	85	86	87	88	89
Planting / Removal / Other													78	79	80	81	82	83	84	85	86	87	88	89	90
Planting / Removal / Other													79	80	81	82	83	84	85	86	87	88	89	90	91
Planting / Removal / Other													80	81	82	83	84	85	86	87	88	89	90	91	92
Planting / Removal / Other													81	82	83	84	85	86	87	88	89	90	91	92	93
Planting / Removal / Other													82	83	84	85	86	87	88	89	90	91	92	93	94
Planting / Removal / Other													83	84	85	86	87	88	89	90	91	92	93	94	95
Planting / Removal / Other													84	85	86	87	88	89	90	91	92	93	94	95	96
Planting / Removal / Other													85	86	87	88	89	90	91	92	93	94	95	96	97
Planting / Removal / Other													86	87	88	89	90	91	92	93	94	95	96	97	98
Planting / Removal / Other													87	88	89	90	91	92	93	94	95	96	97	98	99
Planting / Removal / Other													88	89	90	91	92	93	94	95	96	97	98	99	100
Planting / Removal / Other													89	90	91	92	93	94	95	96	97	98	99	100	101
Planting / Removal / Other													90	91	92	93	94	95	96	97	98	99	100	101	102
Planting / Removal / Other													91	92	93	94	95	96	97	98	99	100	101	102	103
Planting / Removal / Other													92	93	94	95	96	97	98	99	100	101	102	103	104
Planting / Removal / Other													93	94	95	96	97	98	99	100	101	102	103	104	105
Planting / Removal / Other													94	95	96	97	98	99	100	101	102	103	104	105	106
Planting / Removal / Other													95	96	97	98	99	100	101	102	103	104	105	106	107
Planting / Removal / Other													96	97	98	99	100	101	102	103	104	105	106	107	108
Planting / Removal / Other													97	98	99	100	101	102	103	104	105	106	107	108	109
Planting / Removal / Other													98	99	100	101	102	103	104	105	106	107	108	109	110
Planting / Removal / Other													99	100	101	102	103	104	105	106	107	108	109	110	111
Planting / Removal / Other													100	101	102	103	104	105	106	107	108	109	110	111	112
Planting / Removal / Other													101	102	103	104	105	106	107	108	109	110	111	112	113
Planting / Removal / Other													102	103	104	105	106	107	108	109	110	111	112	113	114
Planting / Removal / Other													103	104	105	106	107	108	109	110	111	112	113	114	115
Planting / Removal / Other													104	105	106	107	108	109	110	111	112	113	114	115	116
Planting / Removal / Other													105	106	107	108	109	110	111	112	113	114	115	116	117
Planting / Removal / Other													106	107	108	109	110	111	112	113	114	115	116	117	118
Planting / Removal / Other													107	108	109	110	111	112	113	114	115	116	117	118	119
Planting / Removal / Other													108	109	110	111	112	113	114	115	116	117	118	119	120
Planting / Removal / Other													109	110	111	112	113	114	115	116	117	118	119	120	121
Planting / Removal / Other													110	111	112										

**TABLE OF SERVICES
BID TABULATION**

**City of Spring Valley Village
Landscaping Services
Locations and Requirements**

**Location 4 - City owned property east side of Bingle Rd
Southeast Corner of Bingle at I-10**

Bid Amount Location 4 - \$

Description of Work by Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
* Common Lawn Areas													
Mowing	2	2	4	5	4	5	4	5	4	5	2	2	44
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
* Planted Groundcover Areas													
Prune	2	2	2	2	2	2	2	3	2	2	2	2	25
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44
Fertilizer			1			1				1			3
Select One:	Fertilizer provided by City				or		Fertilizer provided by Vendor					X	
* Shrubs, Trees & Bed Areas													
Prune	1	1	2	2	2	2	2	3	2	2	1	1	21
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44
Cultivate Beds	1	1	2	2	2	2	2	3	2	2	1	1	21
Mulch Application					1						1		2
Trim Trees											1		1
Fertilizer			1			1				1			3
Select One:	Fertilizer provided by City				or		Fertilizer provided by Vendor					X	
* Walkways and Curb Areas													
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Blow/Sweep	2	2	4	5	4	5	4	5	4	5	2	2	44
* Herbicide & Pre-Emergent Treatment													
Planted groundcover areas			1			1		1		1			4
Shrubs & tree bed areas			1			1		1		1			4
Cracks in concrete areas			1			1		1		1			4
Select One:	Chemicals provided by City				or		Chemicals provided by Vendor					X	

Location 4 - The north property east side of Bridge Rd
Sombesi Corner of Bridge and 11th

[illegible]

**TABLE OF SERVICES
BID TABULATION**

City of Spring Valley Village
Landscaping Services
Locations and Requirements

Location 5 - City Entrance Signs and Surrounding Areas (including all center medians, esplanade and all color beds)
Corner of Bingle at I-10

Bid Amount Location 5 - \$

Description of Work by Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
* Common Lawn Areas													
Mowing	2	2	4	5	4	5	4	5	4	5	2	2	44
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
* Planted Groundcover Areas													
Prune	2	2	2	2	2	2	2	3	2	2	2	2	25
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44
Fertilizer			1			1				1			3
Select One:	Fertilizer provided by City					or		Fertilizer provided by Vendor X					
* Shrubs, Trees & Color Bed Areas													
Prune	1	1	2	2	2	2	2	3	2	2	1	1	21
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44
Cultivate Beds, Planting Seasonal Flowers	1	1	2	2	2	2	2	3	2	2	1	1	21
Mulch Application					1						1		2
Trim Trees											1		1
Fertilizer			1			1				1			3
Select One:	Fertilizer provided by City					or		Fertilizer provided by Vendor X					
* Walkways and Curb Areas													
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Blow/Sweep	2	2	4	5	4	5	4	5	4	5	2	2	44
* Herbicide & Pre-Emergent Treatment													
Planted groundcover areas			1			1		1		1			4
Shrubs & tree bed areas			1			1		1		1			4
Cracks in concrete areas			1			1		1		1			4
Select One:	Chemicals provided by City					or		Chemicals provided by Vendor X					
* Irrigation System													
Irrigation Check			1			1			1			1	4

Landmark and historic sites
City of Springfield, Illinois

2. Verfahren zur Herstellung von

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**TABLE OF SERVICES
BID TABULATION**

City of Spring Valley Village
Landscaping Services
Locations and Requirements

Location 6 - Landscape Area at
Fries Rd and I-10 Feeder

Bid Amount Location 6 - \$

Description of Work by Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
* Common Lawn Areas													
Mowing	2	2	4	5	4	5	4	5	4	5	2	2	44
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
* Planted Groundcover Areas													
Prune	2	2	2	2	2	2	2	3	2	2	2	2	25
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44
Fertilizer			1			1				1			3
Select One:	Fertilizer provided by City						or	Fertilizer provided by Vendor				X	
* Shrubs, Trees & Bed Areas													
Prune	1	1	2	2	2	2	2	3	2	2	1	1	21
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44
Cultivate Beds	1	1	2	2	2	2	2	3	2	2	1	1	21
Mulch Application					1						1		2
Trim Trees											1		1
Fertilizer			1			1				1			3
Select One:	Fertilizer provided by City						or	Fertilizer provided by Vendor				X	
* Walkways and Curb Areas													
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Blow/Sweep	2	2	4	5	4	5	4	5	4	5	2	2	44
* Herbicide & Pre-Emergent Treatment													
Planted groundcover areas			1			1		1		1			4
Shrubs & tree bed areas			1			1		1		1			4
Cracks in concrete areas			1			1		1		1			4
Select One:	Chemicals provided by City						or	Chemicals provided by Vendor				X	
* Irrigation System													
Irrigation Check			1			1			1			1	4

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TABLE OF SERVICES BID TABULATION

**City of Spring Valley Village
Landscaping Services
Locations and Requirements**

**Location 7 - Landscape Area at
Anne and West Tex**

Bid Amount Location 7 - \$

Description of Work by Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
* Common Lawn Areas													
Mowing	2	2	4	5	4	5	4	5	4	5	2	2	44
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Fertilizer			1			1				1			3
Select One:	Fertilizer provided by City				or		Fertilizer provided by Vendor X						
* Planted Groundcover Areas													
Prune	2	2	2	2	2	2	2	3	2	2	2	2	25
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44
Fertilizer			1			1				1			3
Select One:	Fertilizer provided by City				or		Fertilizer provided by Vendor X						
* Shrubs, Trees & Bed Areas													
Prune	1	1	2	2	2	2	2	3	2	2	1	1	21
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44
Cultivate Beds	1	1	2	2	2	2	2	3	2	2	1	1	21
Mulch Application					1						1		2
Trim Trees											1		1
Fertilizer			1			1				1			3
Select One:	Fertilizer provided by City				or		Fertilizer provided by Vendor X						
* Walkways and Curb Areas													
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Blow/Sweep	2	2	4	5	4	5	4	5	4	5	2	2	44
* Herbicide & Pre-Emergent Treatment													
Planted groundcover areas			1			1		1		1			4
Shrubs & tree bed areas			1			1		1		1			4
Cracks in concrete areas			1			1		1		1			4
Select One:	Chemicals provided by City				or		Chemicals provided by Vendor X						
* Irrigation System													
Irrigation Check			1			1			1			1	4

(The following information was obtained from the records of the Department of Health and Human Services, Office of the Assistant Secretary for Health Policy and Statistics.)

Location 7 - 500 ft. from shore
100 ft. from shore

[illegible]

**TABLE OF SERVICES
BID TABULATION**

City of Spring Valley Village
Landscaping Services
Locations and Requirements

Location 8 - Landscape Area along Bade
Between Cardwell St. and Soundwall as Identified in Exhibit A

Bid Amount Location 8 - \$

Description of Work by Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
* Common Lawn Areas													
Mowing	2	2	4	5	4	5	4	5	4	5	2	2	44
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
* Planted Groundcover Areas													
Prune	2	2	2	2	2	2	2	3	2	2	2	2	25
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44
* Shrubs, Trees & Bed Areas													
Prune	1	1	2	2	2	2	2	3	2	2	1	1	21
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal	2	2	4	5	4	5	4	5	4	5	2	2	44
Cultivate Beds	1	1	2	2	2	2	2	3	2	2	1	1	21
Mulch Application					1						1		2
Trim Trees											1		1
* Walkways and Curb Areas													
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
Blow/Sweep	2	2	4	5	4	5	4	5	4	5	2	2	44
* Herbicide & Pre-Emergent Treatment													
Planted groundcover areas			1			1		1		1			4
Shrubs & tree bed areas			1			1		1		1			4
Cracks in concrete areas			1			1		1		1			4
Select One:	Chemicals provided by City						or	Chemicals provided by Vendor ☒					

ADDITIONAL INFORMATION

1. The following information is being furnished to you for your information only. It is not intended to be used for any other purpose.

2. The following information is being furnished to you for your information only. It is not intended to be used for any other purpose.

Item	Quantity	Unit	Value	Notes
1	100	lb	100	100 lb of material
2	50	lb	50	50 lb of material
3	25	lb	25	25 lb of material
4	12.5	lb	12.5	12.5 lb of material
5	6.25	lb	6.25	6.25 lb of material
6	3.125	lb	3.125	3.125 lb of material
7	1.5625	lb	1.5625	1.5625 lb of material
8	0.78125	lb	0.78125	0.78125 lb of material
9	0.390625	lb	0.390625	0.390625 lb of material
10	0.1953125	lb	0.1953125	0.1953125 lb of material
11	0.09765625	lb	0.09765625	0.09765625 lb of material
12	0.048828125	lb	0.048828125	0.048828125 lb of material
13	0.0244140625	lb	0.0244140625	0.0244140625 lb of material
14	0.01220703125	lb	0.01220703125	0.01220703125 lb of material
15	0.006103515625	lb	0.006103515625	0.006103515625 lb of material
16	0.0030517578125	lb	0.0030517578125	0.0030517578125 lb of material
17	0.00152587890625	lb	0.00152587890625	0.00152587890625 lb of material
18	0.000762939453125	lb	0.000762939453125	0.000762939453125 lb of material
19	0.0003814697265625	lb	0.0003814697265625	0.0003814697265625 lb of material
20	0.00019073486328125	lb	0.00019073486328125	0.00019073486328125 lb of material
21	0.000095367431640625	lb	0.000095367431640625	0.000095367431640625 lb of material
22	0.0000476837158203125	lb	0.0000476837158203125	0.0000476837158203125 lb of material
23	0.00002384185791015625	lb	0.00002384185791015625	0.00002384185791015625 lb of material
24	0.000011920928955078125	lb	0.000011920928955078125	0.000011920928955078125 lb of material
25	0.0000059604644775390625	lb	0.0000059604644775390625	0.0000059604644775390625 lb of material
26	0.00000298023223876953125	lb	0.00000298023223876953125	0.00000298023223876953125 lb of material
27	0.000001490116119384765625	lb	0.000001490116119384765625	0.000001490116119384765625 lb of material
28	0.0000007450580596923828125	lb	0.0000007450580596923828125	0.0000007450580596923828125 lb of material
29	0.00000037252902984619140625	lb	0.00000037252902984619140625	0.00000037252902984619140625 lb of material
30	0.000000186264514923095703125	lb	0.000000186264514923095703125	0.000000186264514923095703125 lb of material
31	0.0000000931322574615478515625	lb	0.0000000931322574615478515625	0.0000000931322574615478515625 lb of material
32	0.00000004656612873077392578125	lb	0.00000004656612873077392578125	0.00000004656612873077392578125 lb of material
33	0.000000023283064365386962890625	lb	0.000000023283064365386962890625	0.000000023283064365386962890625 lb of material
34	0.0000000116415321826934814453125	lb	0.0000000116415321826934814453125	0.0000000116415321826934814453125 lb of material
35	0.00000000582076609134674072265625	lb	0.00000000582076609134674072265625	0.00000000582076609134674072265625 lb of material
36	0.000000002910383045673370361328125	lb	0.000000002910383045673370361328125	0.000000002910383045673370361328125 lb of material
37	0.0000000014551915228366851806640625	lb	0.0000000014551915228366851806640625	0.0000000014551915228366851806640625 lb of material
38	0.00000000072759576141834259033203125	lb	0.00000000072759576141834259033203125	0.00000000072759576141834259033203125 lb of material
39	0.000000000363797880709171295166015625	lb	0.000000000363797880709171295166015625	0.000000000363797880709171295166015625 lb of material
40	0.0000000001818989403545856475830078125	lb	0.0000000001818989403545856475830078125	0.0000000001818989403545856475830078125 lb of material
41	0.00000000009094947017729282379150390625	lb	0.00000000009094947017729282379150390625	0.00000000009094947017729282379150390625 lb of material
42	0.000000000045474735088646411895751953125	lb	0.000000000045474735088646411895751953125	0.000000000045474735088646411895751953125 lb of material
43	0.0000000000227373675443232059478759765625	lb	0.0000000000227373675443232059478759765625	0.0000000000227373675443232059478759765625 lb of material
44	0.00000000001136868377216160297393798828125	lb	0.00000000001136868377216160297393798828125	0.00000000001136868377216160297393798828125 lb of material
45	0.000000000005684341886080801486968994140625	lb	0.000000000005684341886080801486968994140625	0.000000000005684341886080801486968994140625 lb of material
46	0.0000000000028421709430404007434844970703125	lb	0.0000000000028421709430404007434844970703125	0.0000000000028421709430404007434844970703125 lb of material
47	0.00000000000142108547152020037174224853515625	lb	0.00000000000142108547152020037174224853515625	0.00000000000142108547152020037174224853515625 lb of material
48	0.000000000000710542735760100185871124267578125	lb	0.000000000000710542735760100185871124267578125	0.000000000000710542735760100185871124267578125 lb of material
49	0.0000000000003552713678800500929355621337890625	lb	0.0000000000003552713678800500929355621337890625	0.0000000000003552713678800500929355621337890625 lb of material
50	0.00000000000017763568394002504646778106689453125	lb	0.00000000000017763568394002504646778106689453125	0.00000000000017763568394002504646778106689453125 lb of material
51	0.000000000000088817841970012523233890533447265625	lb	0.000000000000088817841970012523233890533447265625	0.000000000000088817841970012523233890533447265625 lb of material
52	0.0000000000000444089209850062616169452667236328125	lb	0.0000000000000444089209850062616169452667236328125	0.0000000000000444089209850062616169452667236328125 lb of material
53	0.00000000000002220446049250313080847263336181640625	lb	0.00000000000002220446049250313080847263336181640625	0.00000000000002220446049250313080847263336181640625 lb of material
54	0.000000000000011102230246251565404236316680908203125	lb	0.000000000000011102230246251565404236316680908203125	0.000000000000011102230246251565404236316680908203125 lb of material
55	0.0000000000000055511151231257827021181583340541015625	lb	0.0000000000000055511151231257827021181583340541015625	0.0000000000000055511151231257827021181583340541015625 lb of material
56	0.00000000000000277555756156289135105907916702705078125	lb	0.00000000000000277555756156289135105907916702705078125	0.00000000000000277555756156289135105907916702705078125 lb of material
57	0.000000000000001387778780781445675529539583513525390625	lb	0.000000000000001387778780781445675529539583513525390625	0.000000000000001387778780781445675529539583513525390625 lb of material
58	0.0000000000000006938893903907228377647697917567626953125	lb	0.0000000000000006938893903907228377647697917567626953125	0.0000000000000006938893903907228377647697917567626953125 lb of material
59	0.00000000000000034694469519536141888238489587838134765625	lb	0.00000000000000034694469519536141888238489587838134765625	0.00000000000000034694469519536141888238489587838134765625 lb of material
60	0.000000000000000173472347597680709441192447939190673828125	lb	0.000000000000000173472347597680709441192447939190673828125	0.000000000000000173472347597680709441192447939190673828125 lb of material
61	0.0000000000000000867361737988403547205962239695953369140625	lb	0.0000000000000000867361737988403547205962239695953369140625	0.0000000000000000867361737988403547205962239695953369140625 lb of material
62	0.00000000000000004336808689942017736029811198479766845703125	lb	0.00000000000000004336808689942017736029811198479766845703125	0.00000000000000004336808689942017736029811198479766845703125 lb of material
63	0.000000000000000021684043449710088680149055992398834228515625	lb	0.000000000000000021684043449710088680149055992398834228515625	0.000000000000000021684043449710088680149055992398834228515625 lb of material
64	0.00000000000000001084202172485504434007452799619941711428125	lb	0.00000000000000001084202172485504434007452799619941711428125	0.00000000000000001084202172485504434007452799619941711428125 lb of material
65	0.000000000000000005421010862427522170037263998099708557140625	lb	0.000000000000000005421010862427522170037263998099708557140625	0.000000000000000005421010862427522170037263998099708557140625 lb of material
66	0.0000000000000000027105054312137610850186319990498542785703125	lb	0.0000000000000000027105054312137610850186319990498542785703125	0.0000000000000000027105054312137610850186319990498542785703125 lb of material
67	0.00000000000000000135525271560688054250931599952492713928515625	lb	0.00000000000000000135525271560688054250931599952492713928515625	0.00000000000000000135525271560688054250931599952492713928515625 lb of material
68	0.0000000000000000006776263578034402712546579997624635696428125	lb	0.0000000000000000006776263578034402712546579997624635696428125	0.0000000000000000006776263578034402712546579997624635696428125 lb of material
69	0.00000000000000000033881317890172013562732899988123178482140625	lb	0.00000000000000000033881317890172013562732899988123178482140625	0.00000000000000000033881317890172013562732899988123178482140625 lb of material
70	0.000000000000000000169406589450860067813664499940615892410703125	lb	0.000000000000000000169406589450860067813664499940615892410703125	0.000000000000000000169406589450860067813664499940615892410703125 lb of material
71	0.0000000000000000000847032947254300339068322499703079462053515625	lb	0.0000000000000000000847032947254300339068322499703079462053515625	0.0000000000000000000847032947254300339068322499703079462053515625 lb of material
72	0.00000000000000000004235164736271501695341612498515397310267578125	lb	0.00000000000000000004235164736271501695341612498515397310267578125	0.00000000000000000004235164736271501695341612498515397310267578125 lb of material
73	0.000000000000000000021175823681357508476708062492576986551337890625	lb	0.000000000000000000021175823681357508476708062492576986551337890625	0.000000000000000000021175823681357508476708062492576986551337890625 lb of material
74	0.000000000000000000010587911840678754238354031246288493275668953125	lb	0.000000000000000000010587911840678754238354031246288493275668953125	0.000000000000000000010587911840678754238354031246288493275668953125 lb of material
75	0.0000000000000000000052939559203393771191770156231442466378344765625	lb	0.0000000000000000000052939559203393771191770156231442466378344765625	0.0000000000000000000052939559203393771191770156231442466378344765625 lb of material
76	0.00000000000000000000264697796016968855958850781157212331891723828125	lb	0.00000000000000000000264697796016968855958850781157212331891723828125	0.00000000000000000000264697796016968855958850781157212331891723828125 lb of material
77	0.000000000000000000001323488980084844279794253905786061659458619140625	lb	0.000000000000000000001323488980084844279794253905786061659458619140625	0.000000000000000000001323488980084844279794253905786061659458619140625 lb of material
78	0.0000000000000000000006617444900424221398971269528930308297293095703125	lb	0.0000000000000000000006617444900424221398971269528930308297293095703125	0.0000000000000000000006617444900424221398971269528930308297293095703125 lb of material
79	0.00000000000000000000033087224502121106994856347644651541486465478515625	lb	0.00000000000000000000033087224502121106994856347644651541486465478515625	0.00000000000000000000033087224502121106994856347644651541486465478515625 lb of material
80	0.0000000000000000000001654361225106055349742817382232577074323273928125	lb	0.0000000000000000000001654361225106055349742817382232577074	

**TABLE OF SERVICES
BID TABULATION**

**City of Spring Valley Village
Landscaping Services
Locations and Requirements**

Location 9 - Greenspace North of Sound Wall

Between Voss Rd. to the fence line W. of Ben Hur Circle & Fries Rd. to Lairat Dr. +/- 33,600 sq. yd

Bid Amount Location 9 - \$

Description of Work by Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
* Common Lawn Areas													
Mowing	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal/Herbicide	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
* Shrubs, Trees													
Trim Trees (Minimal Maintenance Only)											1		1
* Walkways and Curb Areas													
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44

BID TABULATION TABLE OF SERVICES

Locations and Redirections
and/or other services
of the project / office / site

Location 2 - Greenhouse North of Sound Hall

Between 1000 AM to 1000 PM on Friday 10/10/2008

Bid Amount Location 2 - 2

Description of Work by Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
* Common Labor / Crews													
Working	2	2	2	2	2	2	2	2	2	2	2	2	24
Working - Crews	2	2	2	2	2	2	2	2	2	2	2	2	24
Working - Crews	2	2	2	2	2	2	2	2	2	2	2	2	24
Working - Crews	2	2	2	2	2	2	2	2	2	2	2	2	24
* Sprinkler / Crews													
Working - Crews													
* Working and Crew / Crews													
Working - Crews	2	2	2	2	2	2	2	2	2	2	2	2	24
Working - Crews	2	2	2	2	2	2	2	2	2	2	2	2	24

**TABLE OF SERVICES
BID TABULATION**

**City of Spring Valley Village
Landscaping Services
Locations and Requirements**

**Location 10 - All City Easements / All City Drainage Ditches along: Adkins, Bingle, Campbell, Voss & Westview
As Identified by the Shaded Areas in Exhibit A**

Bid Amount Location 10 - \$

Description of Work by Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
* Common Lawn Areas													
Mowing	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Weed Removal/Herbicide	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44
* Shrubs, Trees													
Trim Trees											1		1
* Walkways and Curb Areas													
Edging/Weed-eating	2	2	4	5	4	5	4	5	4	5	2	2	44
Trash Pick-Up	2	2	4	5	4	5	4	5	4	5	2	2	44

1. The first step is to identify the problem.
 2. The second step is to define the problem.
 3. The third step is to analyze the problem.
 4. The fourth step is to develop a solution.
 5. The fifth step is to implement the solution.
 6. The sixth step is to evaluate the solution.
 7. The seventh step is to monitor the solution.
 8. The eighth step is to maintain the solution.
 9. The ninth step is to improve the solution.
 10. The tenth step is to document the solution.

[illegible]

\$ per hour

Cost Per Service	Cost
Weed-eating	20
Weed Removal/Herbicide	20
Trash Pick-Up	20
Tree Trimming	20
Edging	20
Mowing	20
Fertilizer	20
Irrigation Checks	20
Blow/Sweep	20
Cultivate Beds	20
Prune	20

The City of Spring Valley Village, Texas
Landscape Maintenance Map





RFP# 2024-06-102

Landscaping Services

Proposal Sheet

Company	Amount
Rotolo Consultants, Inc.	\$13,903.49/month
KNB Industries	\$7,100.00/month



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	August 27, 2024
SUBMITTING STAFF:	Susan Thornhill, Assistant Treasurer
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Implementation of a One-Time Holiday and Vacation Accrual Buyout Program

BACKGROUND:	Staff is currently in the process of updating the Holiday and Leave policies portion of the City's Personnel Policy Manual. Several employees in the Police Department currently have holiday and vacation accruals that are above the max accrual for the new policies. Beginning with the COVID pandemic, officers in the department were often severely limited in the ability to take leave. This one-time program allows the City to buy out the overages of holiday and vacation leaves accrued by these employees, so that all employees will be under the max accrual limits at the start of the new Fiscal Year. If approved, amounts due would be included in the employee's September 20, 2004 paycheck. With the start of the next fiscal year, all maximum accruals will be back in place. Per City Treasurer, Brent Walker, funds to support this buy out will come out of the General Fund fund balance. I have listed the buyout projections below. Holiday Leave Buyout- Nine (9) Police Department employees for a total of \$16,401.81. This number is inclusive of holiday accrual through the end of Fiscal Year 2024. Vacation Leave Buyout- Three (3) Police Department employees for a total of \$12,844.42. This number is inclusive of vacation accrual through the end of Fiscal Year 2024 Total Buyout estimate is \$29,246.23, but this may change based on an employee's use of leave over the next month.
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ATTACHMENTS:	None
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FUNDING: Cash					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	Staff recommends that City Council approve the One-Time Holiday and Vacation Accrual Buyout Program.
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Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	August 27, 2024
SUBMITTING STAFF:	Jasmin Torres, City Secretary
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Appointments / Re-Appointments to Boards and Commissions

BACKGROUND:	The following Board or Commission Member terms have expired or become vacant: PLANNING & ZONING COMMISSION (3 Positions, Two-Year Terms) James Autenreith, Member (serving since July 14, 2020) Anne Marie McMichael, Member (serving since April 23, 1996) Louise Richman, Member (serving since August 23, 2011) I have received applications from two of the three listed members above seeking reappointment to the Commission. Louise Richman is not seeking a re-appointment. I have also received applications from the following residents who are interested in serving on the Planning & Zoning Commission: Joe Buchanan Paul Bunch Matthew Flemming Mark Reid Elijio Serrano Mark Uffhausen BOARD OF ADJUSTMENT (3 Positions – 2 Regular, 1 Alternate, Two-Year Terms) Cameron Kreager, Member (serving since September 20, 2016) William Featherston, Member (serving since August 28, 2018)
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Douglas Potts, Alternate (serving since August 28, 2018)

I have received applications from two of the three members listed above seeking re-appointment to the Board. At this time, Douglas Potts is not seeking re-appointment.

I have also received an application from the following resident who is interested in serving on the Board of Adjustment:

Joe Buchanan
Matthew Flemming
Elijio Serrano

PARKS BOARD

At the March 2024 regular City Council meeting, City Council approved the Parks Board. When volunteer applications went out in July and August of 2024, the Park Board was added to the application as an option to volunteer for.

I have also received an application from the following resident who is interested in serving on the Parks Board:

PJ Laxmidas
Jay Beasley

ATTACHMENTS:

Anne-Marie McMichael - Planning & Zoning Commission Reappointment Application, Application for Spring Valley Planning and Zoning Commision -Mark Reid, Autenreith Volunteer Application - 2024, boa 2024 app, New Volunteer Apps, Volunteer Application - 2024, PJJ_Volunteer-Application---2024_Signed, scan0007, Volunteer Application - 2024 copy, Board of Adjustment - Membership and Appointment, Planning & Zoning Commission - Membership and Appointment

FUNDING:

Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description
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RECOMMENDATION: None.

City of Spring Valley Village
Volunteer Application



Board/Commission/Committee (Check areas of interest):

☒ Planning and Zoning Commission

☐ Board of Adjustment

☐ Other: **Parks Board**

Personal Information

Last Name: McMichael First Name: Anne-Marie
Address: 1400 Beutel Drive Houston Texas 77055
City: State: Zip:
Home Phone: 713-962-5999 Work Phone: same
Email address: emcmichael@sbcglobal.net
Occupation: Chief Financial Officer - Scarlet & Gold
First Time Appointment: _____ Reappointment: X
If reappointment, indicate name of group: Planning & Zoning Commission
And the time period previously served: Approximately 1993 to present
Education (list highest grade/degree completed): B.B.A., Texas A&M University

Volunteer Information

(1) Briefly describe previous community activities associated with the City of Spring Valley Village, as well as any outside civic, charitable, or other community work.

Vice Chairman SVV Planning & Zoning, Previous SV & Harris County Election Judge,

active leadership roles at church, National Charity League (sustaining member) and Junior oLeague of Houston (Patron)

(2) Briefly summarize your interest in appointment or reappointment to the board, commission, or committee:

We have lived in SVV for 37 years. It is a very special community. Comprehensive zoning ordinance is one of them.

I would love to continue to serve my neighbors and my community through fair evaluation of matters brough before the commission.

**City of Spring Valley Village
Volunteer Application
(Page 2)**

(3) Please write a brief summary of your qualification for service on this board, commission, or committee:
I have an extensive working knowledge of SVV and it's ordinances. I believe this brings tremendous value & continuity to the commission.

I have a productive working relationship with City Council & Staff and I look forward to positively impacting SVV.

Do you anticipate any conflicts of interest arising on connection with your service on the selected Board or Commission? Yes: ☐ No: ☒ Possibly: ☐

If you answered yes and a conflict of interest did arise, how would you proposed to resolve it?

The information I have provided is true. I understand that by signing this form, I am confirming that I am a resident of Spring Valley Village and volunteer my services with a clear understanding that there will be no monetary compensation. I will be prompt and regular in my service. I will notify the appropriate person if I am unable to perform my volunteer duties as assigned. I agree to conform to all policies and regulations as stated in the Ordinances of the City of Spring Valley Village.

Signature: _____

Anne-Marie McMichael

Date: _____

August 1, 2024

For City Hall Use Only:

Applicant approved by: Mayor _____ City Council _____ City Administrator _____

Applicant assigned to: _____ Date: _____

ATTACHMENT 1
City of Spring Valley Village
Volunteer Application



Board/Commission/Committee (Check areas of interest):

- ☒ Planning and Zoning Commission
- ☐ Board of Adjustment
- ☐ Civic Activities Board
- ☐ Other: _____

Personal Information

First Name: MARK Last Name: REID

Address: 1104 KRIST DR. City: HOUSTON State: TX Zip: 77055

Home Phone: _____ Work Phone: _____ Mobile Phone: 713-818-4438

Email Address: MARKREID59@COMCAST.NET

Occupation: RETIRED 5/31/2024 after 38 years as Ret. Eng. / Mgmt

First Time Appointment: ☒ Reappointment: _____

If reappointment, indicate name of Board or Commission: _____

And the time period previously served: _____

Education (list highest grade/degree completed): MBA - FINANCE

Volunteer Information (Attach additional pages as needed)

(1) Briefly describe previous community activities associated with the City of Spring Valley Village, as well as any outside civic, charitable, or other community work.

Habitat for Humanity, East Spring Branch Food Pantry
Volunteer

(2) Briefly summarize your interest in appointment or reappointment to the Board, Commission, or Committee:

With my Engineering background & interest in the Spring
Valley Community, I wanted to volunteer my time
to help out.

**City of Spring Valley Village
Volunteer Application
(Page 2)**

(3) Please write a brief summary of your qualification for service on this Board, Commission, or Committee:

B.S. in Petroleum Engineering MBA - in Finance
Spring Valley Homeowner Good understanding of Building Plans

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board or Commission? Yes: _____ No: X Possibly: _____

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

The information I have provided is true. I understand that by signing this form, I am confirming that I am a resident of Spring Valley Village and volunteer my services with a clear understanding that there will be no monetary compensation. I will be prompt and regular in my service. I will notify the appropriate person if I am unable to perform my volunteer duties as assigned. I agree to conform to all policies and regulations as required by State law and stated in the Ordinances of the City of Spring Valley Village.

Signature: 

Date: August 10th, 2024

For City Hall Use Only:

Applicant approved by: Mayor _____ City Council _____

Applicant appointed to: _____ Date: _____

City of Spring Valley Village
Volunteer Application



Board/Commission/Committee (Check areas of interest):

☒ Planning and Zoning Commission

☐ Board of Adjustment

☐ Other: Parks Board

Personal Information

Last Name: Autenreith First Name: James

Address: 8731 Cavell Ln City: Houston State: TX Zip: 77055

Home Phone: 713-922-0829 Work Phone: _____

Email address: jautenreith@moodyrambin.com

Occupation: Commercial Real Estate Broker

First Time Appointment: _____ Reappointment: yes

If reappointment, indicate name of group: Planning & Zoning

And the time period previously served: 4 years

Education (list highest grade/degree completed): Bachelors Degree

Volunteer Information

(1) Briefly describe previous community activities associated with the City of Spring Valley Village, as well as any outside civic, charitable, or other community work.

Was on Parks Board for 4 years and now on the P&Z for 4 years

(2) Briefly summarize your interest in appointment or reappointment to the board, commission, or committee:

Continue to help the city and citizens understand the challenges of development.

**City of Spring Valley Village
Volunteer Application
(Page 2)**

(3) Please write a brief summary of your qualification for service on this board, commission, or committee:
Commercial real estate broker, experience in development and home remodels.

Do you anticipate any conflicts of interest arising on connection with your service on the selected Board or Commission? Yes: ☐ No: ☐ Possibly: ☒

If you answered yes and a conflict of interest did arise, how would you proposed to resolve it?
I would sustain from vote.

The information I have provided is true. I understand that by signing this form, I am confirming that I am a resident of Spring Valley Village and volunteer my services with a clear understanding that there will be no monetary compensation. I will be prompt and regular in my service. I will notify the appropriate person if I am unable to perform my volunteer duties as assigned. I agree to conform to all policies and regulations as stated in the Ordinances of the City of Spring Valley Village.

Signature: James Autenreith

Digitally signed by James Autenreith
Date: 2024.08.12 10:40:13 -05'00'

Date: 08/12/2023

For City Hall Use Only:

Applicant approved by: Mayor _____ City Council _____ City Administrator _____

Applicant assigned to: _____ Date: _____

City of Spring Valley Village
Volunteer Application



Board/Commission/Committee (Check areas of interest):

☐ Planning and Zoning Commission

☒ Board of Adjustment

☐ Other: Parks Board

Personal Information

Last Name: FEATHERSTON

First Name: WILLIAM

Address: 8515 Cedarbrake Dr. City: Houston State: TX Zip: 77055

Home Phone: n/a Work Phone: 713 858 3833

Email address: wsflaw@yahoo.com

Occupation: Attorney

First Time Appointment: _____ Reappointment: yes

If reappointment, indicate name of group: Board of Adjustment

And the time period previously served: 2019- present

Education (list highest grade/degree completed): J.D.

Volunteer Information

(1) Briefly describe previous community activities associated with the City of Spring Valley Village, as well as any outside civic, charitable, or other community work.

Co-Chair Capital Campaign, Member, Strategic Planning Comm, Sacristan and Eucharistic Minister, St. Theresa Catholic Church

Coach, mentor, organizer - Houston area running clubs

(2) Briefly summarize your interest in appointment or reappointment to the board, commission, or committee:

My family and I have lived in Spring Valley since 1986. We have made a commitment to doing what we can to maintain the unique character of the City.

**City of Spring Valley Village
Volunteer Application
(Page 2)**

(3) Please write a brief summary of your qualification for service on this board, commission, or committee:
I have practiced law and tried cases in Houston for over 40 years. I am a certified arbitrator for the Texas Office of Comptroller in Ad Valorem Tax disputes.

I am also a certified arbitrator for FINRA.

Do you anticipate any conflicts of interest arising on connection with your service on the selected Board or Commission? Yes: ☐ No: ☒ Possibly: ☐

If you answered yes and a conflict of interest did arise, how would you proposed to resolve it?

The information I have provided is true. I understand that by signing this form, I am confirming that I am a resident of Spring Valley Village and volunteer my services with a clear understanding that there will be no monetary compensation. I will be prompt and regular in my service. I will notify the appropriate person if I am unable to perform my volunteer duties as assigned. I agree to conform to all policies and regulations as stated in the Ordinances of the City of Spring Valley Village.

Signature:

Date:

08/04/2024

For City Hall Use Only:

Applicant approved by: Mayor _____ City Council _____ City Administrator _____

Applicant assigned to: _____ Date: _____

**City of Spring Valley Village Volunteer
Application**



EST. 1955
SPRING VALLEY
VILLAGE

Board/Commission/Committee (Check areas of interest):

☒ X Planning and Zoning Commission

☐ Board of Adjustment

☐ Other: _____

Personal Information

Last Name: _____ Bunch _____ First Name: _____ Paul _____

Address: 8813 Echo Valley Dr _____ City: _____ Houston _____ State: _____ Tx _____ Zip: 77055 _____

Home Phone: 7138184763 _____ Work Phone: _____

Email address: _____ bunch99@gmail.com _____

Occupation: _____ Engineer (retired) _____

First Time Appointment: _____ Yes _____ Reappointment: _____

If reappointment, indicate name of group: _____

And the time period previously served: _____

Education (list highest grade/degree completed): _____ MSME _____

Volunteer Information

(1) Briefly describe previous community activities associated with the City of Spring Valley Village, as well as any outside civic, charitable, or other community work.

Previously served on Houston Chevron Marathon elite invited runners committee and TIRR Sports Board. Currently work with University of Tennessee Dept of Material Science graduate students.

(2) Briefly summarize your interest in appointment or reappointment to the board, commission, or committee:

I enjoy construction and planning projects and am currently retired. I have lived in Spring Valley for 38 years and have seen much change occur. I would like to make a positive contribution to the community and give back to the city I have very much enjoyed for many years.

**City of Spring Valley Village
Volunteer Application
(Page 2)**

(3) Please write a brief summary of your qualification for service on this board, commission, or committee:
I have a strong interest in construction and land development. I have designed and built three homes in the country of Belize, CA. I completed all architect construction plans and electrical plans which were submitted for approval to the Central Building Authority and the Public Utilities Commission, respectively.

Do you anticipate any conflicts of interest arising on connection with your service on the selected Board or Commission? Yes: _____ No: X Possibly: _____

If you answered yes and a conflict of interest did arise, how would you proposed to resolve it?

The information I have provided is true. I understand that by signing this form, I am confirming that I am a resident of Spring Valley Village and volunteer my services with a clear understanding that there will be no monetary compensation. I will be prompt and regular in my service. I will notify the appropriate person if I am unable to perform my volunteer duties as assigned. I agree to conform to all policies and regulations as stated in the Ordinances of the City of Spring Valley Village.

Signature: Paul Bunch

Date: August 6, 2024 _____

For City Hall Use Only:

Applicant approved by: Mayor _____ City Council _____ City Administrator _____

Applicant assigned to: _____ Date: _____

PAUL D. BUNCH
8813 Echo Valley Drive,
Houston, Texas 77055
713-818-4763
DOB: 11/02/1949

EXPERIENCE

RETIRED

2020-PRESENT

TECHNICAL MANAGEMENT

- 2010-2020 BUNCH TECHNICAL SERVICES INC
Consultant for Cameron, OneSubsea
Sr Technical Consultant, Surface Systems, OSS and Drilling Systems
Responsible for design analysis and testing procedures and consulting of Cameron HPHT equipment.
- 2008-2010 CAMERON INTERNATIONAL CORPORATION
Director, Global Technical Systems, Subsea Systems
Management of Design Analysis, Metallurgy, Welding Engineering, CAD Systems and Reliability departments.
- 2006-2008 CAMERON INTERNATIONAL CORPORATION
Manager, Metallurgy, Welding and Analysis Departments
- 1988 - 2008 CAMERON INTERNATIONAL CORPORATION
Engineering Analysis Department Manager
Responsible for structural, thermal, functional, fatigue, failure, and erosion analyses. The Analysis Group provides technical support worldwide for Cameron Division Engineering and customers. Computer based modeling and analysis of components and assemblies are performed using FEA programs of ANSYS, ABAQUS as well as empirical formulas using MathCad. Frequency domain riser analysis is performed using the Cameron developed riser program of DERP. Erosion/corrosion analysis is performed using SPPS program of the University of Tulsa, Erosion Corrosion Research Center. Additional "in house" Fortran programs have been written for analysis of bore gaskets, clamp connections, flanges, threaded connections, etc.
- Performed strain gage testing is performed for comparison to FEA results. Performed fracture mechanics analyses of bi-metallic pressure containing components to determine critical defect sizes, failure modes, crack growth rate and fatigue cycle life.
- 1980 - 1987 CAMERON IRON WORKS, INC.
Group Leader
Design and development of high pressure (30,000 psi) production wellhead system. Supervised the design structural analysis performed on individual components, determined design stress allowables, and set requirements for material specifications. Responsible for managing prototype and customer qualification testing of wellhead components.
- Group leader for the design and development of corrosion resistant, bi-metallic equipment for production wellheads. Established design requirements for processing Hot

Isostatic Pressing (HIPing) of pressure containing components. Set mechanical properties requirements for bi-metallic materials used for pressure containing components, and developed new corrosion resistant materials for valve components sour gas service.

- 1975 - 1980 CAMERON IRON WORKS, INC.
Engineering Design and Analysis
Performed numerous stress analysis utilizing finite element techniques initially using ANSYS, and ABAQUS. Applications of stress analysis included elastic, elastic-plastic, two and three dimensional models, and thermal analysis.
- 1972 - 1975 PRATT AND WHITNEY AIRCRAFT, INC.
Design and analysis of components for F-100 and F401 fighter jet engines.

EDUCATION

1968 - 1972
University of Tennessee
B. S. Mechanical Engineering

1978 - 1982
University of Houston
MSME
Graduate Work in Fracture
Mechanics and Mechanical Metallurgy

PROFESSIONAL SOCIETIES and ORGANIZATIONS

2017=present
API TR21 task group Member for full scale fatigue testing of bolting.

2016- 2020
API TGR13/14 Task Group Chairman –Design Analysis and Material Requirements for Fatigue Sensitive Bolting

2015 - 2020
ASME Sec VIII, Div 3, Subsea Task Group Member

2013-2020
API 17TR8 Task Group member – High-pressure High-temperature Design Guidelines

2013-2014
API 6X Task Group Member – API Std 6X Design Calculations for Pressure Containing Equipment.

2008-2013
API PER15K Task Group member – Protocol for Verification and Validation of High-pressure High-temperature Equipment

1994-2000
API 6A Task Group Member and Chairman (1999) – API 6A Design Analysis

1970 - Present
American Society of Mechanical Engineers – Lifetime Member

1995 – 2000

American Society for Metals - Member

PUBLICATIONS

1. Bunch, P.D., Cameron, D.W., *The Effects of Flaw Size on the Design Life of 30 ksi Flanges in Relation to Material Characteristics and H₂S Service Condition*, AWHM, 1980
2. Bunch, P.D., Bednarowicz, T.A., *Hot Isostatic Pressing Process for Wellhead Components in High-Corrosion Environments*, Offshore Technology Conference, paper no. 5479, May 1987
3. Bunch, P.D., Bednarowicz, T.A., *Corrosion/Galling Resistant Hardfacing Materials for Offshore Production Valves*, Offshore Technology Conference, paper no. 6070, May 1989.
4. Khandoker, S.I., Bunch, P.D., *Structural Analysis of 18 3/4 in. Drilling Connector*, Offshore Technology Conference, paper no. 6890, May 1992.
5. Lin, C.R., Bunch, P.D., *Thermal Analysis of Subsea Blowout Preventer*, Offshore Technology Conference, paper no. 6999, May 1992.
6. Sun, M., Bunch, P.D., *On the Burst of Pipes Under Internal Pressure and Elevated Temperature, Part I: Rate Independent Study*, ASME Engineering Technology Conference on Energy, paper no PIPE- 29027, February 2002.
7. Han, Y., Bunch, P., *Design Verification Analysis for a Subsea External Tieback Connector Bending Capacity Using API 17TR8 Criteria*, ASME PVP Conference, July 2016.
8. Bunch, P., Shademan, S., Bajvani, A., *Material Characterization Procedures for High Pressure High Temperature Applications Using API 17TR8 Criteria*, Offshore Technology Conference, paper no. 27559-MS, May 2017.
9. Lim, J., Bunch, P. Han Y.H., *API 6A and 17D Bolting Stress Analysis and Fatigue Considerations*, Offshore Technology Conference, paper no. 27820-MS, May 2017.
10. Bajvani, A., Bunch, P., Citirik, E., *Fracture Mechanics Testing in H₂S Containing Environment for Metallic Materials*, NACE Conference, 2017.
11. Lim, J., Han, Y-H, Bunch, P., *HPHT Equipment Stress Intensity Calculation Based Upon the API 579/ ASME FFS and Abaqus J Integral Fractur Mechanics Basis*, ASME PVP Conference, July 15, 2018.
12. Bajvani, A., Crump, J., Wilhelmi, J., Smith, J., Bunch, P., *Effect of Dissolved Oxygen on Fatigue Crack Growth Rate of Low Alloy Steels in Saltwater with Cathodic Protection Environment*, AMPP Conference, 2022.

PATENTS

1. #4531711, 'VALVE AND STEM SEAL THEREFOR', JUNE 30, 1985
2. #4741509, 'GATE VALVE WITH IMPROVED SECONDARY BODY TO BUSHING SEAL', May 3, 1988

3. #6,405,762, 'COMPOSITE PIPE ASSEMBLY AND METHOD FOR PREPARING THE SAME', June 16, 2000.
4. #7,614,453, 'STRESS DISTRIBUTING WELLHEAD CONNECTOR', November 10, 2009
5. #4,629,161, 'GATE VALVE', MAY 2, 1985.
6. #9,903,173, 'CONNECTION FOR A PRESSURE FLUID FLOW PATH', FEBRUARY 27, 2018.

City of Spring Valley Village
Volunteer Application



Board/Commission/Committee (Check areas of interest):

☒ Planning and Zoning Commission

☒ Board of Adjustment

☐ Other: _____

Personal Information

Last Name: Buchanan First Name: Joe

Address: 1317 Pech Rd. City: Hou State: TX Zip: 77055

Home Phone: 713-517-9605 Work Phone: _____

Email address: jbuchanan@pphb.com

Occupation: Energy Banker

First Time Appointment: Yes Reappointment: _____

If reappointment, indicate name of group: _____

And the time period previously served: _____

Education (list highest grade/degree completed): Masters in Business Administration

Volunteer Information

(1) Briefly describe previous community activities associated with the City of Spring Valley Village, as well as any outside civic, charitable, or other community work.

Coach Spring Valley sports and do volunteer work at our church

(2) Briefly summarize your interest in appointment or reappointment to the board, commission, or committee:

I've lived in Spring Valley since 2012 and want to give back to the community that our family has enjoyed so much. My goal is to help keep Spring Valley a community that is highly attractive for people to raise a family.

**City of Spring Valley Village
Volunteer Application
(Page 2)**

(3) Please write a brief summary of your qualification for service on this board, commission, or committee:
I am a quick learner and rational thinker that enjoys people and working efficiently. I have served on leadership positions

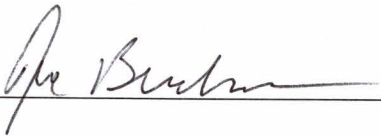
through my profession and SBMSA. Looking to give back to the community and work with other residents to make a positive difference.

Do you anticipate any conflicts of interest arising on connection with your service on the selected Board or Commission? Yes: ☐ No: ☒ Possibly: ☐

If you answered yes and a conflict of interest did arise, how would you proposed to resolve it?

The information I have provided is true. I understand that by signing this form, I am confirming that I am a resident of Spring Valley Village and volunteer my services with a clear understanding that there will be no monetary compensation. I will be prompt and regular in my service. I will notify the appropriate person if I am unable to perform my volunteer duties as assigned. I agree to conform to all policies and regulations as stated in the Ordinances of the City of Spring Valley Village.

Signature: _____



Date: August 2, 2024

For City Hall Use Only:

Applicant approved by: Mayor _____ City Council _____ City Administrator _____

Applicant assigned to: _____ Date: _____

City of Spring Valley Village
Volunteer Application



Board/Commission/Committee (Check areas of interest):

☒ Planning and Zoning Commission

☒ Board of Adjustment

☐ Other: Parks Board

Personal Information

Last Name: Flemming First Name: Matthew

Address: 8614 Westview Drive City: Houston State: Tx Zip: 77055

Home Phone: 7135483553 Work Phone: 7135483553

Email address: matt77055@gmail.com

Occupation: Chairman, SMG Industries, Inc.

First Time Appointment: yes Reappointment: no

If reappointment, indicate name of group: _____

And the time period previously served: _____

Education (list highest grade/degree completed): BBA in Finance

Volunteer Information

(1) Briefly describe previous community activities associated with the City of Spring Valley Village, as well as any outside civic, charitable, or other community work.

Resident since 2003. Active in SBMSA sports, league commissioner.

Board member on several corporations public & private.

(2) Briefly summarize your interest in appointment or reappointment to the board, commission, or committee:

Trying to dedicate more time to the city in terms of civil service and getting involved in local matters to help Spring Valley maintain its great history.

**City of Spring Valley Village
Volunteer Application
(Page 2)**

(3) Please write a brief summary of your qualification for service on this board, commission, or committee:
Resident of SV since 2003. Chairman of two companies. Significant experience with governance and oversight institutions.

History with local non profit institutions and churches that positively effect SV.

Do you anticipate any conflicts of interest arising on connection with your service on the selected Board or Commission? Yes: ☐ No: ☒ Possibly: ☐

If you answered yes and a conflict of interest did arise, how would you proposed to resolve it?

The information I have provided is true. I understand that by signing this form, I am confirming that I am a resident of Spring Valley Village and volunteer my services with a clear understanding that there will be no monetary compensation. I will be prompt and regular in my service. I will notify the appropriate person if I am unable to perform my volunteer duties as assigned. I agree to conform to all policies and regulations as stated in the Ordinances of the City of Spring Valley Village.

Signature: _____

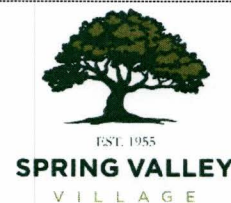
Date: 08/01/2024

For City Hall Use Only:

Applicant approved by: Mayor _____ City Council _____ City Administrator _____

Applicant assigned to: _____ Date: _____

City of Spring Valley Village
Volunteer Application



Board/Commission/Committee (Check areas of interest):

☒ Planning and Zoning Commission

☐ Board of Adjustment

☐ Other: Parks Board

Personal Information

Last Name: Uffhausen

First Name: Mark

Address: 8805 Burkhart Rd City: Spring Valley State: TX Zip: 77055

Home Phone: 281-216-5482 Work Phone: NA

Email address: uffi31@yahoo.com

Occupation: Retired -- Previousy a Partner at EY

First Time Appointment: Yes

Reappointment: _____

If reappointment, indicate name of group: _____

And the time period previously served: _____

Education (list highest grade/degree completed): MA and MBA

Volunteer Information

(1) Briefly describe previous community activities associated with the City of Spring Valley Village, as well as any outside civic, charitable, or other community work.

Worked with my wife to manage the summer movie nights for seveal years

(2) Briefly summarize your interest in appointment or reappointment to the board, commission, or committee:

I have lived in Spring Valley for 13 years and am looking to beome more involved in the community now that I am no longer travelling.

Given my consulting backgound, I believe I have a skill set thta can be useful as a committee member.

**City of Spring Valley Village
Volunteer Application
(Page 2)**

(3) Please write a brief summary of your qualification for service on this board, commission, or committee:
I have worked with many organizations (public and governmental) on a host of infrastructure issues (primarily power distribution).

My experience is both leadership as well as team based, and I believe I would work well with the other committee members.

Do you anticipate any conflicts of interest arising on connection with your service on the selected Board or Commission? Yes: ☐ No: ☒ Possibly: ☐

If you answered yes and a conflict of interest did arise, how would you proposed to resolve it?

The information I have provided is true. I understand that by signing this form, I am confirming that I am a resident of Spring Valley Village and volunteer my services with a clear understanding that there will be no monetary compensation. I will be prompt and regular in my service. I will notify the appropriate person if I am unable to perform my volunteer duties as assigned. I agree to conform to all policies and regulations as stated in the Ordinances of the City of Spring Valley Village.

Signature: _____

Date: 8/8/2024

For City Hall Use Only:

Applicant approved by: Mayor _____ City Council _____ City Administrator _____

Applicant assigned to: _____ Date: _____

City of Spring Valley Village
Volunteer Application



Board/Commission/Committee (Check areas of interest):

☐ Planning and Zoning Commission

☐ Board of Adjustment

☒ Other: Parks Board

Personal Information

Last Name: Beasley First Name: James (Jay)

Address: 8840 Larston Rd City: Houston State: TX Zip: 77055

Home Phone: 832-594-5652 Work Phone: _____

Email address: jay@jbeasley.com

Occupation: Electricity origination

First Time Appointment: yes Reappointment: _____

If reappointment, indicate name of group: _____

And the time period previously served: _____

Education (list highest grade/degree completed): Graduated Baylor Business BBA with Minor in Environmental Science '97

Volunteer Information

(1) Briefly describe previous community activities associated with the City of Spring Valley Village, as well as any outside civic, charitable, or other community work.

SBEF Board member), Candlelighters CCFA (Board Member), Valley Village Dad's Club (Founding Board Member)

Emcee for MHS PTA Gala

(2) Briefly summarize your interest in appointment or reappointment to the board, commission, or committee:

I would love to help wherever Mayor Marcus needs me.

**City of Spring Valley Village
Volunteer Application
(Page 2)**

(3) Please write a brief summary of your qualification for service on this board, commission, or committee:

I serve on boards today and have lived in Spring Valley Village for 15 years. I also have 3 children and have used the spring valley parks for many years.

Do you anticipate any conflicts of interest arising on connection with your service on the selected Board or Commission? Yes: ☐ No: ☒ Possibly: ☐

If you answered yes and a conflict of interest did arise, how would you proposed to resolve it?

The information I have provided is true. I understand that by signing this form, I am confirming that I am a resident of Spring Valley Village and volunteer my services with a clear understanding that there will be no monetary compensation. I will be prompt and regular in my service. I will notify the appropriate person if I am unable to perform my volunteer duties as assigned. I agree to conform to all policies and regulations as stated in the Ordinances of the City of Spring Valley Village.

Signature: Jay Beasley

 Digitally signed by Jay Beasley
Date: 2024.08.21 14:20:46 -05'00'

Date: August 21, 2024

For City Hall Use Only:

Applicant approved by: Mayor _____ City Council _____ City Administrator _____

Applicant assigned to: _____ Date: _____

City of Spring Valley Village
Volunteer Application



Board/Commission/Committee (Check areas of interest):

☐ Planning and Zoning Commission

☐ Board of Adjustment

☒ Other: Parks Board

Personal Information

Last Name: Laxmidas First Name: PJ

Address: 1333 Voss Road City: Houston/Spring Valley State: TX Zip: 77055

Home Phone: 832.868.5215 Work Phone: _____

Email address: Prasheen.Laxmidas@gmail.com

Occupation: Financial Planning & Analysis (FP&A) / Auditor in the Energy Industry

First Time Appointment: _____ Reappointment: _____

If reappointment, indicate name of group: _____

And the time period previously served: _____

Education (list highest grade/degree completed): MBA (Masters of Business Administration)

Volunteer Information

(1) Briefly describe previous community activities associated with the City of Spring Valley Village, as well as any outside civic, charitable, or other community work.

Houston Rodeo Committee Member

(2) Briefly summarize your interest in appointment or reappointment to the board, commission, or committee:

Interested in serving the Spring Valley community, bringing resources to the forefront that the city and residents can utilize to increase engagement and promote wellness amongst neighbors.

**City of Spring Valley Village
Volunteer Application
(Page 2)**

(3) Please write a brief summary of your qualification for service on this board, commission, or committee:
As a prior financial auditor of state and local governments I (briefly) understand how government agencies work.

Having lived in Spring Valley for 15+ years, with friends & family living in the Village I believe being involved would be beneficial.

Do you anticipate any conflicts of interest arising on connection with your service on the selected Board or Commission? Yes: ☐ No: ☒ Possibly: ☐

If you answered yes and a conflict of interest did arise, how would you proposed to resolve it?

The information I have provided is true. I understand that by signing this form, I am confirming that I am a resident of Spring Valley Village and volunteer my services with a clear understanding that there will be no monetary compensation. I will be prompt and regular in my service. I will notify the appropriate person if I am unable to perform my volunteer duties as assigned. I agree to conform to all policies and regulations as stated in the Ordinances of the City of Spring Valley Village.

Signature: PJ Laxmidas

Digitally signed by PJ Laxmidas
DN: cn=PJ Laxmidas, c=US, email=Prasheen.Laxmidas@gmail.com
Date: 2024.08.10 12:18:44 -05'00'

Date: 08/10/2024

For City Hall Use Only:

Applicant approved by: Mayor _____ City Council _____ City Administrator _____

Applicant assigned to: _____ Date: _____

City of Spring Valley Village
Volunteer Application



Board/Commission/Committee (Check areas of interest):

☒ Planning and Zoning Commission

☒ Board of Adjustment

☐ Other: **Parks Board**

Personal Information

Last Name: **Serrano**

First Name: **Elijio**

Address: **9142 Penn Manor Ct** City: **Houston** State: **Texas** Zip: **77055**

Home Phone: **2816153698** Work Phone: **2816153698**

Email address: **elijioserrano@comcast.net**

Occupation: **Chief Financial Officer - TETRA Technologies, Inc.**

First Time Appointment: **2012**

Reappointment: _____

If reappointment, indicate name of group: _____

And the time period previously served: _____

Education (list highest grade/degree completed): **CPA, BBA in finance & accounting**

Volunteer Information

(1) Briefly describe previous community activities associated with the City of Spring Valley Village, as well as any outside civic, charitable, or other community work.

Houston Marathon Board of Directors Vice-President

(2) Briefly summarize your interest in appointment or reappointment to the board, commission, or committee:

have been living in the community around 20 years, about to retire and have time to devote back to the community

**City of Spring Valley Village
Volunteer Application
(Page 2)**

(3) Please write a brief summary of your qualification for service on this board, commission, or committee:
Chief financial officer of a publicly traded company; aware of governance responsibilities

Do you anticipate any conflicts of interest arising on connection with your service on the selected Board or Commission? Yes: ☐ No: ☒ Possibly: ☐

If you answered yes and a conflict of interest did arise, how would you proposed to resolve it?

The information I have provided is true. I understand that by signing this form, I am confirming that I am a resident of Spring Valley Village and volunteer my services with a clear understanding that there will be no monetary compensation. I will be prompt and regular in my service. I will notify the appropriate person if I am unable to perform my volunteer duties as assigned. I agree to conform to all policies and regulations as stated in the Ordinances of the City of Spring Valley Village.

Signature: 

Date: August 9, 2024

For City Hall Use Only:

Applicant approved by: Mayor _____ City Council _____ City Administrator _____

Applicant assigned to: _____ Date: _____

City of Spring Valley Village
Volunteer Application



Board/Commission/Committee (Check areas of interest):

☒ Planning and Zoning Commission

☒ Board of Adjustment

☐ Other: Parks Board

Personal Information

Last Name: Kreager First Name: Cameron

Address: 1322 Fries Rd City: Houston State: Tx Zip: 77055

Home Phone: 281-413-5064 Work Phone: 281-413-5064

Email address: cameronkreager@gmail.com

Occupation: general contractor

First Time Appointment: 2014 Reappointment: _____

If reappointment, indicate name of group: board of adjustment or new member of Planning and Zoning

And the time period previously served: _____

Education (list highest grade/degree completed): BBA UT Austin

Volunteer Information

(1) Briefly describe previous community activities associated with the City of Spring Valley Village, as well as any outside civic, charitable, or other community work.

10 year member of the Variance board for the City of Spring Valley Board of appeals and adjustment

(2) Briefly summarize your interest in appointment or reappointment to the board, commission, or committee:

I think it ' s necessary for the city to have a proactive voice for maintaining the integrity of the ci

**City of Spring Valley Village
Volunteer Application
(Page 2)**

(3) Please write a brief summary of your qualification for service on this board, commission, or committee:
I have been a general contractor in Houston for 46 years. I hold all master licences connected to

Do you anticipate any conflicts of interest arising on connection with your service on the selected Board or Commission? Yes: ☐ No: ☒ Possibly: ☐

If you answered yes and a conflict of interest did arise, how would you proposed to resolve it?

The information I have provided is true. I understand that by signing this form, I am confirming that I am a resident of Spring Valley Village and volunteer my services with a clear understanding that there will be no monetary compensation. I will be prompt and regular in my service. I will notify the appropriate person if I am unable to perform my volunteer duties as assigned. I agree to conform to all policies and regulations as stated in the Ordinances of the City of Spring Valley Village.

Signature: 

Date: 8-1-2024

For City Hall Use Only:

Applicant approved by: Mayor _____ City Council _____ City Administrator _____

Applicant assigned to: _____ Date: _____

BOARD OF ADJUSTMENT

A1:A

Board Members : The Mayor shall appoint, subject to approval by the City Council, a Board of Adjustment. Such Board of Adjustment shall consist of five (5) members, each to be appointed for a term of two (2) years. Three (3) members of the Board shall serve terms beginning on odd-numbered years, and two (2) members shall serve terms beginning on even-numbered years. Members may be removed for cause by the appointing authorities upon written charges and after a public hearing. Any vacancy in the office shall be filled for the unexpired term of the member whose term vacant by appointment by the Mayor subject to approval by the City Council. (Ordinance 2017-14 adopted 7-18-17)

A1:B

Alternates : The Mayor shall also appoint, subject to approval by the City Council, four (4) alternate members of the Board of Adjustment who shall serve for the same period as the regular members, and shall be subject to removal as the regular members. Two (2) alternate members of the Board shall serve terms beginning on odd-numbered years, and two (2) alternate members of the Board shall serve terms beginning on even-numbered years. Any vacancies in the office of alternate members shall be filled for the unexpired term of the member whose term becomes vacant by appointment by the Mayor subject to approval by the City Council. The alternate members shall serve in the absence of one or more regular members when requested to do so by the Mayor and/or Chairman of the Board of Adjustment. (Ordinance 2017-14 adopted 7-18-17)

PLANNING & ZONING COMMISSION

§ 12.102 - Membership, Appointment, and Term of Office

- (a) Members The commission shall be composed of seven (7) regular members and one (1) alternate member. Members shall be resident citizens of the City of Spring Valley, Texas.
- (b) Selection and Period of Service
 - (1) The mayor shall select, subject to approval by the city council, the regular and alternate members of the commission. Commission members so selected and approved shall serve in such capacity for period of not more than two (2) years. Four (4) members of the commission will serve terms beginning on odd-numbered years, and four (4) members will serve terms beginning on even-numbered years. The alternate member shall serve in the absence of a regular member when requested to do so by the chairman of the commission. Vacancies for the unexpired term of any member whose term becomes vacant shall be filled by selection by the mayor, subject to approval by the city council. Newly selected members shall be duly sworn and installed at the first regular commission meeting or city council meeting after their appointment, or as soon thereafter as practicable. Members of the commission shall serve without compensation.
 - (2) Members shall serve at the pleasure of city council and are subject to removal by the city council at any time, with or without cause, and shall have no expectation of continued service either in the position or on the commission. A member who is absent from three (3) consecutive meetings of the commission shall be subject to removal by city council.



Spring Valley Village City Council Agenda Item Data Sheet

MEETING DATE:	August 27, 2024
SUBMITTING STAFF:	Jasmin Torres, City Secretary
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election

BACKGROUND:	The City of Spring Valley Village may submit a nomination for the election for Places 11-14 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool whose terms expire on October 1, 2024. Candidates placed on the ballot for the Board of Trustees of the Texas Municipal League will serve a six-year term. The nominations must be made with a certified copy submitted to the Texas Municipal League no later than Monday, September 30, 2024. The attached ballot forms have a short synopsis and list of qualifications for each candidate.
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ATTACHMENTS:	TML Risk Pool Board Election
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	None.
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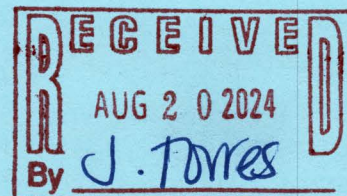
OFFICIAL BALLOT

Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election

This is the official ballot for the election of Places 11 – 14 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool. Each Member of the Pool is entitled to vote for Board of Trustee members. Please record your organization's choices by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate for each place.

The officials listed on this ballot have been nominated to serve a six-year term on the TML Intergovernmental Risk Pool (Workers' Compensation, Property and Liability) Board of Trustees. The names of the candidates for each Place on the Board of Trustees are listed in alphabetical order on this ballot.

Ballots must reach the office of David Reagan, Secretary of the Board, no later than September 30, 2024. Ballots received after September 30, 2024, cannot be counted. **The ballot must be properly signed, and all pages of the ballot must be mailed to: Trustee Election, David Reagan, Secretary of the Board, P.O. Box 149194, Austin, Texas 78714-9194. If the ballot is not signed, it will not be counted.**



PLACE 11

- ☐ **Randy Criswell.** (Incumbent) Randy Criswell is currently the City Manager of Wolfforth (Region 3), a position he's held since 2022. He has served on the TML Risk Pool Board of Trustees since 2015 and as Chair of the Board from 2020 to 2022. He has been in public service since 1994, having served the City of Canyon in three administrative roles including City Manager, the City of Mineral Wells as City Manager, and his current position. Mr. Criswell has a Bachelor of Science Degree from Texas Tech University in Engineering Technology and is a Certified Public Manager. He is a member of TCMA and a past member of the TCMA Board of Directors. He and his wife Janie have three grown children, and he enjoys golf, his Harley Davidson motorcycle, and spending time with Janie.
- ☐ **Robert S. Davis.** Robert Davis serves as the City Attorney for the City of Bullard (Region 15). He is a Senior Partner at Flowers Davis PLLC in Tyler and oversees the Business and Commercial Litigation, Insurance Defense, Defense of Governmental Entities, Employment Law, and Medical Liability Sections of the law firm. Mr. Davis has extensive experience in representing governmental entities and government officials in all types of litigation. He also has extensive experience in litigation for major insurance carriers and drafting coverage opinions for insurance carriers. Through the years, he has written many papers for and made numerous presentations to Texas Sheriff's Association, Texas Association of Counties, Texas Jail Association, and Texas Chief Deputies' Association.

WRITE IN CANDIDATE:

PLACE 12

- ☐ **Cedric Davis, Sr.** Cedric Davis is the City Manager of the City of Mathis (Region 11). He joined the city's administration team on January 3, 2024, and has more than three decades of experience as a public servant. He served as the City Manager of Mathis for over four years, and is a former Chief of Police and Public Educator. He is a graduate of Law Enforcement Management Institute of Texas and the Advanced Military Academy of Texas. He has a Bachelor of Science degree in Criminal Justice Administration from Sam Houston State University. He is a licensed Master Peace Officer, Police Instructor, Investigator, and holds certifications in Public Management, Smart City Practitioner, and Public Finance Investment Officer. In 2008 he served as Mayor of Balch Springs.
- ☐ **Rocky Hawkins.** Rocky Hawkins is a Councilmember for the City of Gladewater (Region 15), and served as such for four years. He has also served on the Gladewater Lake Board for 10 years, as a Chamber of Commerce Volunteer, as a member of the "Friends of the Library" at the Lee-Bardwell Public Library in Gladewater, and on various boards and committees at First Baptist Church for 30 years. Mr. Hawkins began his career with a brief stint as a Parole Officer for Gregg County; later spent almost 15 years in the Hospitality/Restaurant Business; and finished his career with 30 years at Eastman Chemical Co. He holds an associate's degree in business management from Kilgore College and a B.S. degree in Criminal Justice from Sam Houston State University.
- ☐ **Allison Heyward.** (Incumbent) Allison Heyward has served as Councilmember for the City of Schertz (Region 7) since 2018. She also serves on the TML Board of Directors and is currently the TML President Elect. She previously served in 2022 on the TMLIRP Board as the TML Board representative. In January 2023, she was appointed to Place 12 on the TMLIRP Board to fill a vacancy. She holds a Bachelor's Degree in Accounting from Texas Southern University, and is a 2020 graduate of the Chamber Leadership Core Program. Mrs. Heyward is also a TML Leadership Fellow and a Certified Municipal Officer (CMO), having received the TMLI CMO (Certified Municipal Official Designation) Award of Excellence for maintaining the designation for 5 continuous years. She has also been recognized with the President's Award for being one of the top 2 highest earners of Continuing Education Units.
- ☐ **Rudy Zepeda.** Rudy Zepeda has served as the Finance Director for the City of Santa Fe (Region 14) since 2021. Before joining Santa Fe, Mr. Zepeda served eight years in Dayton, Texas, as Assistant City Manager and Finance Director. He holds a degree in Classics from the University of Arizona and certification in Certified Public Management from Stephen F. Austin University. While Finance Director in Santa Fe, the city earned the Government Finance Officers Association (GFOA) Budget Presentation Award and the Excellence in Financial Reporting award. This year, the city was recognized by the State Comptroller's Office with its Traditional Finances Star Award. Mr. Zepeda's career spans 30 years, with significant experience in both public and private sectors, including 14 years in local government.

WRITE IN CANDIDATE:

PLACE 13

- ☐ **Harlan Jefferson.** (Incumbent) Deputy City Manager for the City of Burleson (Region 13). Mr. Jefferson has been in public service for 41 years, serving as a Risk Manager for the City of Denton early in his career and serving as Town Manager for Flower Mound and Prosper, Texas. Mr. Jefferson is an active member of the Texas City Management Association (TCMA), having served on its Board of Directors and is a Past President of the North Texas City Manager Association. He holds a Bachelor of Arts in Political Science and a Master of Public Administration from the University of North Texas. Additionally, he is an Adjunct Faculty member in the Master of Public Administration Program at the University of North Texas.
- ☐ **James Quin.** City Administrator for the City of Hutchins (Region 13) since March 2022. He served as City Administrator of Haslet for 8 years and City Manager for Richland Hills for 16 years. Mr. Quin earned a Bachelor of Science Education degree and a Master of Public Administration degree from Missouri State University. He is a member of the International City/County Management Association (ICMA) and maintains the ICMA Credentialed Manager (CM) designation. In April 2022, he was awarded the High Performance Leadership Academy Certificate issued by ICMA Professional Development Academy. Also, he is a full member of TCMA, and previously served on the HCA Medical City Alliance Hospital Board for 6 years.

WRITE IN CANDIDATE:

PLACE 14

- ☐ **Mike Land** (Incumbent) City Manager for the City of Coppell (Region 13) since 2017, and Deputy City Manager from 2012-2017. Previously, he was Town Manager for Prosper, City Manager for Gainesville, and Executive Director for the Southwestern Diabetic Foundation. Mr. Land serves on the International City/County Management (ICMA) Board of Directors and is the 2024-25 ICMA President-Elect. Additionally, he serves on the Texas Women's Leadership Institute Advisory Board, the Texas A&M University's Development Industry Advisory Council, and the UTA MPA Advisory Board. He has also served as School Board Trustee for Gainesville Independent School District and as President of TCMA.

WRITE IN CANDIDATE:

Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the public entity named below.

Witness my hand, this _____ day of _____, 2024.

Signature of Authorized Official

Title

Printed Name of Authorized Official

Printed Name of Political Entity



Spring Valley Village City Council Agenda Item Data Sheet

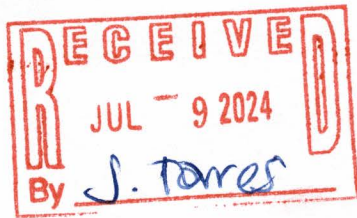
MEETING DATE:	August 27, 2024
SUBMITTING STAFF:	Jasmin Torres, City Secretary
SUBJECT:	CONSIDERATION AND POSSIBLE ACTION CONCERNING: Nominating a candidate for the Harris County Appraisal District Board of Directors

BACKGROUND:	Resolution Number 24-XX A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, NOMINATING A CANDIDATE FOR A POSITION ON THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT. The City of Spring Valley Village may submit a nomination for one candidate to be placed on the ballot for the Board of Directors of the Harris County Appraisal District for a two-year term beginning on January 1, 2025. The nomination must be made by resolution with a certified copy submitted no later than Tuesday, October 15, 2024. Mike Sullivan is the current Board Representative for cities and towns except the City of Houston, and his term ends on December 31, 2024. When Mr. Sullivan joined the Board in 2017, he was nominated by the Harris County Mayors and Council Members Association, and the City Council cast its vote for him.
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ATTACHMENTS:	HCAD Board of Directors Nomination
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FUNDING:					
Amount Available	Account No.	Additional Appropriation Required	Project No.	Amount Budgeted	Account Description

RECOMMENDATION:	None.
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**Harris Central Appraisal District
OFFICE OF CHIEF APPRAISER**

TO: PRESIDING OFFICERS OF TAXING UNITS OTHER THAN CONSERVATION
 AND RECLAMATION DISTRICTS SERVED BY THE HARRIS CENTRAL
 APPRAISAL DISTRICT

FROM: ROLAND ALTINGER, CHIEF APPRAISER

SUBJECT: NOMINATIONS OF APPRAISAL DISTRICT BOARD MEMBERS

DATE: July 2, 2024

Last year the legislature passed Senate Bill 2 (“S.B. 2”) in the 88th second special session, which made significant changes to the manner in which appraisal district directors in counties with a population of 75,000 or more are selected. In November 2023, voters in the State of Texas approved the changes made in S.B. 2 by passing the enabling constitutional amendment. You are receiving this letter because S.B. 2 requires me, before October 1, to deliver a written notice to the presiding officer of the board of directors of each district other than a conservation and reclamation district, informing you of your right to nominate directors of the district and of your voting entitlement based on the voting formula described in Section 6.03(d) of the Texas Property Tax Code. The law imposes new deadlines and greatly changes the procedure for selecting board members.

Prior to the enactment of S.B. 2, three members of the Harris Central Appraisal District (“HCAD”) board of directors were directly appointed by the governing bodies of Harris County (i.e., Harris County Commissioners Court), Houston Independent School District (i.e., Houston Independent School District School Board), and the City of Houston (i.e., the City Council for the City of Houston). Additionally, school districts other than Houston Independent School District (“Houston ISD” or “HISD”), the city councils of cities other than Houston, and the board of directors of the several conservation and reclamation districts each conducted separate elections within their own particular grouping with each governing body having a single vote to select a director representing that group. These six board members were joined by the Harris County Tax Assessor-Collector who served as a nonvoting member of HCAD’s Board of Directors.

S.B. 2 terminated the process in place for many years and provided instead that the appraisal district will be governed by nine directors, including five selected by the voting taxing units (i.e., county, cities, school districts, community college districts, and conservation and reclamation districts); the county assessor-collector as a voting ex officio director; and three directors elected at-large by the voters in the county.

The respective terms of the current appointed directors on the HCAD Board expire on December 31, 2024. No later than December 31, 2024, the taxing units that are entitled to vote to appoint directors may vote to appoint five directors to serve terms that begin on January 1, 2025.

Board members whose terms expire December 31, 2024, are:

- Martina Lemond Dixon, Chairperson, representing junior college districts and school districts other than Houston ISD;
- Jim Robinson, Secretary, representing Harris County;
- Mike Sullivan, Director, representing cities and towns other than the City of Houston;
- Jonathan Cowen, Assistant Secretary, representing conservation and reclamation districts;
- Cassandra Auzenne Bandy, Director, representing Houston ISD; and
- Grace Rodriguez, Director, representing the City of Houston.

Eligibility Requirements

The appraisal district appraises all property in the county for ad valorem tax purposes. The board of directors is the governing body for the district. The board employs the chief appraiser, sets general policies for the district, and adopts the budget for the district. By law, board members cannot communicate with the chief appraiser regarding appraisals, except in: (1) an open meeting of the appraisal district board of directors or another public forum; or (2) a closed meeting of the board of directors held to consult with the board's attorney about pending litigation, in accordance with Tax Code Sec. 6.15. There is no compensation for service on the appraisal district's board of directors; however, directors are reimbursed for actual and necessary expenses incurred in the performance of their duties as provided by the budget adopted by the board. HCAD's board of directors typically meets once a month.

An individual must satisfy certain residency, employment, and conflict-of-interest requirements to be eligible to serve on the appraisal district's board of directors.

Residency. *The individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date he or she takes office. The appraisal district's boundaries are the same as those for Harris County.*

Employment. An employee of a taxing unit served by the appraisal district may not serve on the board of directors, with one exception: an employee of a taxing unit may serve if the employee is also a member of the governing body or an elected official of a taxing unit that participates in the district. For example, a member of the governing body of a school district who is also a city employee may be *eligible* to serve on the board.

An individual is *ineligible* to serve on an appraisal district's board of directors if the individual has engaged in the business of appraising property for compensation for use in proceedings under the Texas Property Tax Code (the "Tax Code") or of representing property owners for compensation in proceedings under the Tax Code in the appraisal district at any time during the preceding three years.

Conflict of Interest. An individual may not serve on an appraisal district's board of directors if the individual is related, within the second degree by consanguinity (blood) or affinity (marriage), to a person who is in the business of appraising property or representing property owners for a fee in proceedings in the appraisal district; those relatives barred include: the individual's spouse, children, brothers, sisters, parents, grandparents, and grandchildren. The relatives of the individual's spouse in the same degree are also included.

An individual is not eligible to be a candidate for, to be appointed to, or to serve on the board of directors of, an appraisal district if the individual contracts with the appraisal district for any purpose or contracts with a taxing unit served by the district for a property tax-related purpose. The same rule applies to individuals who have a substantial interest in businesses contracting with the appraisal district (for any purpose) or with the taxing unit (for property tax purposes). An individual has a substantial interest if the individual or the individual's spouse has combined ownership of at least ten percent (10%) of the voting stock or shares of the business. An individual also has a substantial interest if the individual or the individual's spouse is a partner, limited partner, or an officer of the business. These prohibitions on contracting continue for the duration of the affected director's term of office.

Lastly, the appraisal district may not employ any person who is related to a member of the board of directors within the second degree by affinity or the third degree of consanguinity. This provision applies to existing employees at the time the director takes office and to employees hired during the director's term.

Delinquent taxes. With limited exceptions, Texas law makes a person ineligible to serve as a member of the board of directors if he or she has delinquent property taxes owed to any taxing unit for more than 60 days after the person knew or should have known of the delinquency.

FOR ALL TAXING UNITS OTHER THAN CONSERVATION AND RECLAMATION DISTRICTS

Entitlement to Vote

In general, the voting entitlement of the eligible taxing units is determined by dividing the total dollar amount of property taxes imposed by the taxing unit in the preceding tax year by the sum of the total dollar amount of property taxes imposed in the appraisal district for that year by each taxing unit entitled to vote, multiplying the quotient by 1,000, and by rounding the product to the nearest whole number. That number is then multiplied by the number of directorships to be filled. Tax Code Section 6.03(d). Using the most current levy information from the preceding year and applying the formula specified in Section 6.03(d), taxing units districts whose final levy ratio was .49 or under were rounded to the nearest whole number, which is zero. Accordingly, some taxing units have zero votes. To view your taxing unit's entitlement to vote in the appointment process, please see Exhibit "A" attached.

Nomination Procedures

All taxing units may nominate candidates to be placed on a ballot that will be sent to and voted upon by eligible taxing units entitled to vote to appoint five directorships. Since there are five director positions on the HCAD Board of Directors to be filled by appointment, all taxing units, other than conservation and reclamation districts, may nominate by resolution **up to five candidates**. The presiding officer of a taxing unit's governing body must submit the name(s) and the corresponding nominating resolution to the chief appraiser **before October 15, 2024**.

Subsequently, **before October 30**, the chief appraiser will prepare a voting ballot alphabetically listing by surname all nominees that were timely submitted and send that ballot to the presiding officer of the governing body of each taxing unit that is entitled to vote.

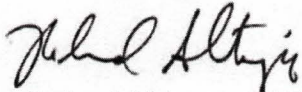
Prior to **December 15**, the governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit it to the chief appraiser. Pursuant to Section 6.03(c), a governing body of a taxing unit may cast its votes for one candidate or distribute them among the candidates for any number of directorships. Further information regarding this voting process will be sent with the list of nominees before October 30, 2024.

The nominating resolution or a certified copy thereof must be delivered to Roland Altinger, Chief Appraiser, 13013 Northwest Freeway, Houston, Texas 77040, or mailed to P. O. Box 920975, Houston, Texas 77292-0975 **to arrive before 5:00 p.m. on October 14, 2024**. The outside of the envelope should be marked "Nomination for Board of Directors." Nominations that arrive after that day and time will not be counted. ***Resolutions and nominations may be submitted via e-mail to cguerra@hcad.org; however, if a resolution is submitted via e-mail, the original must also be mailed to the address shown above via regular first-class mail.***

To assist you in this nominating process, I have enclosed a suggested form of resolution for your nomination(s)—up to five—to the board of directors of the Harris Central Appraisal District.

We invite your questions or comments on the board selection process. Please do not hesitate to call me at (713) 957-5299.

Sincerely,



Roland Altinger, CAE, RPA, CTA
Chief Appraiser

Attachments

Cc: HCAD Board Members
Attorneys

RESOLUTION NO. _____

**A RESOLUTION OF THE GOVERNING BODY OF
THE CITY OF _____, TEXAS,**

**NOMINATING A CANDIDATE(S) TO BE PLACED ON THE BALLOT FOR AN
APPOINTED POSITION ON THE BOARD OF DIRECTORS OF
THE HARRIS CENTRAL APPRAISAL DISTRICT**

WHEREAS, those cities and towns other than the City of Houston within the Harris Central Appraisal District have the right to nominate up to five (5) candidates to be listed on a final ballot that will be voted upon by all eligible taxing units who are entitled to vote to appoint directors of the Harris Central Appraisal District for a term of office commencing on January 1, 2025; and

WHEREAS, this governing body desires to exercise its right to nominate a candidate or candidates for such position on said board of directors; now, therefore,

BE IT RESOLVED BY THE GOVERNING BODY OF _____

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and hereby are, adopted, ratified, and confirmed.

Section 2. That _____ (name), of _____
_____ (address, zip code), _____ (phone

number) be, and he or she is hereby, nominated as a candidate for an appointed position on the board of directors of the Harris Central Appraisal District to be decided by a vote of all eligible taxing units who are entitled to vote to fill five (5) positions on the board of directors of the Harris Central Appraisal District or a term of office to be determined in accordance with the provisions of Senate Bill 2 commencing on January 1, 2025.

If you choose to nominate more than one candidate (up to five total), please complete the following for each candidate:

That _____ (name), of _____
_____ (address, zip code), _____ (phone

number) be, and he or she is hereby, nominated as a candidate for an appointed position on the board of directors of the Harris Central Appraisal District to be decided by a vote of all eligible taxing units who are entitled to vote to fill five (5) positions on the board of directors of the Harris Central Appraisal District for a term of office to be determined in accordance with the provisions of Senate Bill 2 commencing on January 1, 2025.

That _____ (name), of _____
_____ (address, zip code), _____ (phone

number) be, and he or she is hereby, nominated as a candidate for an appointed position on the board of directors of the Harris Central Appraisal District to be decided by a vote of all eligible taxing units who

are entitled to vote to fill five (5) positions on the board of directors of the Harris Central Appraisal District for a term of office to be determined in accordance with the provisions of Senate Bill 2 commencing on January 1, 2025.

That _____ (name), of _____
_____ (address, zip code), _____ (phone
number) be, and he or she is hereby, nominated as a candidate for an appointed position on the board of directors of the Harris Central Appraisal District to be decided by a vote of all eligible taxing units who are entitled to vote to fill five (5) positions on the board of directors of the Harris Central Appraisal District for a term of office to be determined in accordance with the provisions of Senate Bill 2 commencing on January 1, 2025.

That _____ (name), of _____
_____ (address, zip code), _____ (phone
number) be, and he or she is hereby, nominated as a candidate for an appointed position on the board of directors of the Harris Central Appraisal District to be decided by a vote of all eligible taxing units who are entitled to vote to fill five (5) positions on the board of directors of the Harris Central Appraisal District for a term of office to be determined in accordance with the provisions of Senate Bill 2 commencing on January 1, 2025.

Section 3. That the presiding officer of the governing body of this taxing unit be, and he or she is hereby, authorized and directed to deliver, or cause to be delivered, a certified copy of this resolution to the chief appraiser of the Harris Central Appraisal District prior to **October 15, 2024**.

PASSED AND APPROVED this ____ day of _____, 2024.

Presiding Officer

ATTEST:

Secretary