



EST. 1955

**SPRING VALLEY**

V I L L A G E

**Spring Valley Legacy Fund, Inc.**

**Board of Directors Meeting**

**December 10, 2019**

**6:00 p.m.**

David Dixon, President  
Tom S. Ramsey, Vice President  
Marcus Vajdos, Secretary  
Allen Carpenter


David Dominy  
Tom Donaho  
Joy McCormack



**Notice is Hereby Given of a Regular Meeting of the Board of Directors of the Spring Valley Legacy Fund, Inc. in the City Council Chambers of the City of Spring Valley Village, Texas, 1025 Campbell Road, Spring Valley Village, Texas on Tuesday, December 10, 2019 at 6:00 p.m., for the Purpose of Considering and Acting upon the Following Items of Business:**

- 1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT**
- 2. PUBLIC COMMENTS**
- 3. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Minutes From October 23, 2018 Board Meeting.
- 4. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Budget Amendment #1 For FY 2018-2019.
- 5. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Authorizing President Dixon to Purchase K9 Vehicle Equipment from Siddons-Martin Emergency Group in the Amount of \$5,047.00.
- 6. UPDATE, DISCUSSION, AND POSSIBLE DIRECTION CONCERNING:** Activities of Spring Valley Legacy Fund, Inc.
- 7. ADJOURN**

I certify that a copy of the December 10, 2019 agenda of items to be considered by the Board of Directors was posted this 6<sup>th</sup> day of December, 2019 at 9:30 a.m. pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code.

Attest:   
Roxanne Benitez, TRMC, CPM, CMCC  
City Secretary

In compliance with the Americans with Disabilities Act, this facility is wheelchair accessible and accessible parking spaces are available. To better serve attendees, requests for accommodations or interpretive services should be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-465-8308, Fax 713-461-7969, or Email [secretary@springvalleytx.com](mailto:secretary@springvalleytx.com) for further information.

# Minutes

**MINUTES**  
**TUESDAY, OCTOBER 23, 2018**  
**SPRING VALLEY LEGACY FUND, INC.**  
**BOARD OF DIRECTORS MEETING**  
**CITY COUNCIL CHAMBERS**  
**1025 CAMPBELL ROAD**  
**SPRING VALLEY VILLAGE, TEXAS**

**1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT**

With a quorum of the Board present, the Board of Directors Meeting of the Spring Valley Legacy Fund, Inc. was called to order by President Dixon at 8:47 p.m.

Directors Present:

David Dixon, President  
Tom Ramsey, Vice-President  
Marcus Vajdos, Secretary  
Allen Carpenter  
David Dominy  
Joy McCormack

Directors Absent:

Tom Donaho

**2. PUBLIC COMMENTS**

None.

**3. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Minutes From November 14, 2017 Board Meeting.

Director Dominy moved to approve the minutes from the November 14, 2017 meeting, and Director Vajdos seconded the motion. Motion carried 6-0.

**4. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Budget Amendment #1 For FY 2017-2018.

Director Dominy moved to approve Budget Amendment #1 for Fiscal Year 2017-2018, and Director Vajdos seconded the motion. Motion carried 6-0.

**5. ADJOURN**

Director Carpenter moved to adjourn the meeting at 8:56 p.m., and Director Vajdos seconded the motion. Motion carried 6-0.

Signed: \_\_\_\_\_

David Dixon  
President

Attest: \_\_\_\_\_

Marcus Vajdos  
Secretary

**Spring Valley Legacy Fund Inc.  
Agenda Item Data Sheet**

**MEETING DATE:** December 10, 2019

**TOPIC:** **Consideration and Possible Action Regarding Approval of Budget Amendment #1 for FY 2018-2019.**

**BACKGROUND:** The FY 2019 Budget Amendment #1 as outlined in the attached schedules is recommended to true-up fluctuations in the FY 2019 budget based on actuals.

For FY 2019, total contributions received were \$20,083.52 and total expenditures were \$4,621.95.

Projected Ending Fund Balance as of September 30<sup>th</sup> 2019 is \$22,089.97(Unaudited)

**RECOMMENDATION:** Staff recommends approval of FY 2019 Budget Amendment #1.

**ATTACHMENTS:** • Budget Amendment #1

**FUNDING ISSUES:**

Not applicable – no dollars are being spent or received.

Full amount already budgeted in Acct/Project# \_\_\_\_\_

Not budgeted, if approved, the recommended Budget Amendment will be included as part of the FY 2019 Budget.

**FINANCE VERIFICATION OF FUNDING:**



**SUBMITTING STAFF MEMBER:**  
Michelle Yi, City Treasurer

**CITY ADMINISTRATOR APPROVAL:**




ACTIONS TAKEN		
APPROVAL	READING PASSED	OTHER
<input type="checkbox"/> YES <input type="checkbox"/> NO		

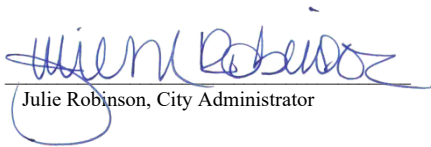
**SPRING VALLEY LEGACY FUND INC.**  
**BUDGET AMENDMENT NO.1**  
**For the Fiscal Year October 1, 2018 - September 30, 2019**

Staff would like to request a budget amendment for following line items.

From Account	Amount	To Account	Amount
		37-40-4511 Uniform	4,459
		37-40-5027 Travel & Training	164
		37-01-5400 Contributions	(20,084)
	-		(15,461)

Requested by:   
 Michelle Yi, City Treasurer

Date: 10/22/2019

Approved By:   
 Julie Robinson, City Administrator

Date: 11-05-2019

**Spring Valley Legacy Fund Inc.  
Agenda Item Data Sheet**

**MEETING DATE:** December 10, 2019

**TOPIC:** **Authorizing President Dixon to Purchase K9 Vehicle Equipment from Siddons-Martin Emergency Group in the Amount of \$5,047.00.**

**BACKGROUND:** One of the Patrol vehicles replaced early this fiscal year was for a K9 unit. The cost of the additional vehicle equipment needed to accommodate the K9 Patrol vehicle is \$5,047.00, and this amount exceeds the purchasing limit of President Dixon. Therefore, Staff requests that the Board authorize President Dixon to purchase this equipment on behalf of Legacy Fund.

If approved, this purchase can be funded from the Legacy Fund fund balance and included in the FY 2020 Budget Amendment.

**RECOMMENDATION:** Staff recommends authorizing President Dixon to Purchase K9 Vehicle Equipment from Siddons-Martin Emergency Group in the amount of \$5,047.00.

**ATTACHMENTS:** • Invoice from Siddons-Martin Emergency Group

**FUNDING ISSUES:**

Not applicable – no dollars are being spent or received.

Full amount already budgeted in Acct/Project# \_\_\_\_\_

Not budgeted, if approved, the recommended Budget Amendment will be included as part of the FY 2020 Budget.

**FINANCE VERIFICATION OF FUNDING:**

*Michelle Yi*

**SUBMITTING STAFF MEMBER:**  
Michelle Yi, City Treasurer

**CITY ADMINISTRATOR APPROVAL:**

*William Kobus*

**ACTIONS TAKEN**

<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READING PASSED</b>	<b>OTHER</b>
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