

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, AUGUST 23, 2022 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:00 p.m.

Members Present:

Mayor Marcus Vajdos
Council Member Bo Bothe
Council Member Steve Bass
Council Member David Dominy
Council Member Joy McCormack

Members Absent:

Mayor Pro Tem Allen Carpenter

2. INTRODUCTIONS

Julie M. Robinson, City Administrator
Zachary Meadows, Director of Community Development
Jasmin Torres, City Secretary
Michelle Yi, City Treasurer
Silvia Chiapponi, Assistant to the City Administrator / Interim Public Works Director
Loren Smith, City Attorney
Mark Schulze, Acting Police Chief

3. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

None.

4. PUBLIC COMMENTS

4.1 PUBLIC COMMENTS (THREE-MINUTE LIMIT)

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate.

Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.

4.1.1 Craig Moritz, who lives at 8706 Green Valley, spoke about a non-profit organization that he and other Spring Valley Village residents have created called Residents for Responders.

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council

and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 5.1 Resolution Number 22-24 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, REPEALING RESOLUTION NUMBER 17-017; PROVIDING FOR THE INCORPORATION OF PREAMBLE; ADOPTING A NEW POLICY REGARDING APPOINTMENTS TO CITY BOARDS AND COMMISSIONS; AND PROVIDING AN EFFECTIVE DATE.
- 5.2 Minutes for Special City Council Meeting on July 19, 2022
- 5.3 Approval of Pay Estimate No. 2 for Cedarspur, Burkhart, and Winningham (East of Voss) Pavement & Utilities Project to MetroCity, LLC. of \$255,045.69
- 5.4 Approval of Pay Estimate No. 14 – Final Pay Application and Request for Release of Retainage for Loeser, Traweek, Lone Star, West Tex Pavement & Utilities Improvements Project to Conrad Construction Co., LTD. of \$309,980.98.

Council Member Dominy made a motion to approve all items on the Consent Agenda, and Council Member Bothe seconded the motion. Motion carried 4-0.

OLD BUSINESS

- 6. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** July 2022 Police Department Staff Report (Chief Schulze):
 - 1. Number of Calls for Service – 2,449
 - 2. Number of Traffic Violations – 1,132
- 7. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meeting on July 27, 2022 and Any Special Meetings That May Have Occurred since July 27, 2022. (Mayor Pro-Tem Carpenter / Council Member Bothe)
- 8. **BRIEFING DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Additional Permanent Staffing of a Second Ambulance for Village Fire Department. (Chief Foster)

Agenda items 7 and 8 were discussed together. Chief Foster presented the year to date report of service calls and the data that supported the need for additional permanent staffing for a second ambulance Chief Foster also went into detail about how they deal with multiple calls currently and all it entails to be able to provide the assistance required as well as how previous resources used are no longer a reliable option. Previously the City of Houston would provide an ambulance and are no longer able to be of assistance as they are short staffed. He also provided an overview of the impact that is being seen with Kelsey-Seybold now opening to the public. They are estimating that there will be 4-6 hospital transports a week, although none have taken place so far.

9. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Planning and Zoning Commission Meeting of August 13, 2022. (Council Member Dominy / Council Member Bass / City Attorney Loren Smith)

City Attorney Loren Smith notified the Council that the item discussed at the August 13, 2022, meeting was listed on the agenda as agenda item 14.

10. **PRESENTATION, DISCUSSION, AND DIRECTION CONCERNING:** Draft Budget for Fiscal Year 2022-2023.

City Administrator Julie Robinson presented the draft budget for the Fiscal Year 2022-2023 and advised the Council that it incorporated all of the changes and direction from Council during the August 2, 2022, meeting including

Revenues

- The use of the property tax rate of \$0.4050 which is a one (1) cent reduction and the low end of HCAD's Projected 2022 Taxable Value Range.
- Sales Tax Revenues and Interest Income is using the market trend instead of using an average of the 3 previous fiscal years' actuals plus the current fiscal year's projections.
- Contribution from Hilshire Village is reflected based on updated expenditures for the Police Department.
- A General Fund projected deficit of approximately \$339,766 to be offset by Audited FY 2021 Excess Revenues.

Expenditures/Expenses

- A 9% cost-of-living (COLA) salary increase for all Departments.
- Inclusion of one additional Police Officer as approved by Council on August 2, 2022.
- The property, liability, and vehicle insurances are all revised because the City received the renewal rates from TML Intergovernmental Risk Pool after the August 2, 2022 Budget Workshop Meeting.
- The contract insurance from the previous draft budget has been removed because this line item is no longer needed.
- 457-Plan contribution in the Administration department is reflected with the contract amount.
- Line item for the Taser lease is reflected with the new contract amount.

After a brief discussion, it was the direction of the Council that the Draft Budget for FY 2023 was approved as presented. Ms. Robinson advised the Council that the Budget would be presented for adoption at the September 27 Council Meeting.

11. DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Future City Special Events and Activities. (Mayor Vajdos)

Mayor Vajdos opened the discussion to see how the Council felt about restarting some of the special events and activities that the City did prior to the COVID-19 shut down. There was discussion concerning the impact to current workload capacity of all City staff depending on the type of special event, the lack of turnout when the City restarted Movie Night in 2021, reimagining the City events, possibly hiring a part-time position as a City special events coordinator, and the need for a City sponsorship policy.

Following discussion, it was the direction of the Council to develop a City sponsorship for the Council's consideration at a future meeting.

NEW BUSINESS

12. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution Number 22-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF A PROPOSAL FOR ENGINEERING SERVICES FOR THE BRIGHTON PLACE PAVING AND UTILITY IMPROVEMENTS PROJECT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND COBBFENDLEY & ASSOCIATES, INC.; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH PROPOSAL; AND PROVIDING AN EFFECTIVE DATE.

Mayor Vajdos read the Resolution by caption only. Council Member Dominy made a motion to approve Resolution No. 22-23, and Council Member Bass seconded the motion. Motion carried 4-0.

13. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Award of Request for Proposals #2022-06-501 for Administration and/or Planning Services Coronavirus Local Fiscal Recovery Fund Programs and/or Projects to Public Management, Inc.

After a brief discussion, Council Member Dominy made a motion to award Request for Proposals #2022-06-501 for Administration and/or Planning Services Coronavirus Local Fiscal Recovery Fund Programs and/or Projects to Public Management, Inc., and Council Member Bothe seconded the motion. Motion carried 4-0.

14. CONDUCT A PUBLIC HEARING CONCERNING: Ordinance No. 2022-XX: AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING CHAPTER 9, SUBDIVISIONS, BY DELETING ARTICLE 9.100, SUBDIVISION REGULATIONS IN ITS ENTIRETY AND ADOPTING A NEW ARTICLE 9.100, SUBDIVISION REGULATIONS IN ITS PLACE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A

SAVINGS CLAUSE, AND AN EFFECTIVE DATE.

Mayor Vajdos opened the Public Hearing at 6:58 p.m.

A. Presentation of Ordinance Amendments

Director of Community Development Zachary Meadows presented the proposed amendments to Chapter 9, Subdivisions,

B. Those In Favor

None.

C. Those Opposed

None.

D. Adjourn Public Hearing

Mayor Pro Tem Carpenter adjourned the Public Hearing at 7:02 p.m.

15. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2022-XX: AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING CHAPTER 9, SUBDIVISIONS, BY DELETING ARTICLE 9.100, SUBDIVISION REGULATIONS IN ITS ENTIRETY AND ADOPTING A NEW ARTICLE 9.100, SUBDIVISION REGULATIONS IN ITS PLACE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.

Mayor Vajdos read the Ordinance by caption only. Council Member Dominy made a motion to approve Ordinance No. 2022-14, and Council Member Bass seconded the motion. Motion carried 4-0.

16. **BRIEFING AND DISCUSSION CONCERNING:** Quarterly Investment Report For Period Ending June 30, 2022.

City Treasurer Michelle Yi briefed the Council on the Quarterly Investment Report for the period ending June 30, 2022.

17. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Briefing by City Staff:

1. Development Update

Director of Community Development Zach Meadows reported that the Kelsey-Seybold project is currently operating in levels 1-4 and the garage, there is still work being done to complete and finalize level 5 to be able to issue the final Certificate of Occupancy. The SVMP II PADD has requested an extension and will be discussed in next month's Planning & Zoning agenda. The Board of Adjustment granted the variance request for the garage set back at 8836 Larston Street at the August 17, 2022, meeting.

2. Status of Bingle Road Road Diet

Interim Public Works Director Silvia Chiapponi advised the Council that the Bingle Road Road Diet was reactivated per the City of Houston after a soft hold. The Council asked for the previous discussion of handrails and sidewalks on Bingle Road to be looked at again for future consideration in reference to the design when it is available for the road diet.

3. Status of Cedarspur, Burkhart, and Winningham (East of Voss Road) Paving and Utility Improvements Project

Interim Public Works Director Silvia Chiapponi briefed that the Cedarspur, Burkhart, and Winningham (East of Voss Road) project is proceeding well and that concrete removal is scheduled for later that week on Winningham.

4. Status of Cedarspur and Burkhart (West of Bingle Road) Paving and Utility Improvements Project

Ms. Chiapponi briefed that the Cedarspur, Burkhart (West of Bingle Road) the 90% construction design plans are under review currently and there is a meeting scheduled with the engineer to discuss project continuation.

5. Status of Brighton Place Paving and Utility Improvements Project

City Administrator Julie Robinson advised the Council that the engineering proposal with CobbFendley for the Brighton Place project had been approved earlier in the agenda.

At this time, the Council held a closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon's Texas Codes Annotated, In Accordance With The Authority Contained In: Section 551.074: Consultation with the Attorney regarding pending or contemplated litigation or a matter in which the duty of the City Attorney requires to be discussed in a closed meeting.

Council adjourned into the Executive Session at 7:11 p.m. The City Council meeting reconvened at 7:26 p.m.

18. ADJOURNMENT

Council Member Bass made a motion to adjourn the meeting at 7:26 p.m., and Council Member Bothe seconded the motion. Motion carried 4-0.

Signed: _____

Marcus Vajdos
Mayor

Attest: _____

Jasmin Torres
City Secretary