

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, NOVEMBER 16, 2021 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:03 p.m.

Members Present:

Mayor Marcus Vajdos

Mayor Pro Tem Allen Carpenter

Council Member Bo Bothe

Council Member Tom Donaho

Members Absent:

Council Member David Dominy

Council Member Joy McCormack

2. INTRODUCTIONS

Julie M. Robinson, City Administrator

Roxanne Benitez, City Secretary

Michelle Yi, City Treasurer

Zachary Meadows, Director of Community Development

Arthur Faiello, Director of Public Works

Matthew Hitt, Assistant to the City Administrator

Loyd Evans, Chief of Police (by phone conference)

Mark Schulze, Police Captain

3. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

Mayor Vajdos welcomed Boy Scout Troop 642 who were in attendance.

4. PUBLIC COMMENTS

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

None.

At this time, Mayor Pro Tem Carpenter made a motion to take Agenda Items 10, 12, 14, 15, 16, and 17 out of order, and Council Member Donaho seconded the motion. Motion carried 3-0.

OLD BUSINESS

- 10. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Appointments / Reappointments to Board of Adjustment.

Mayor Vajdos advised that several applications were submitted by residents who were unfamiliar to him, other Council Members and City Staff, so he, City Administrator Julie Robinson and City Attorney Loren Smith conducted short interviews by Zoom to learn more about each applicant. Based on the interviews, Mayor Vajdos provided his recommendations for appointments and reappointments. Council Member Donaho made a motion to re-appoint Doug Doyle as a Regular Member, appoint Steve Bass and Kenneth Schneider as Regular Members, and appoint Susan Diehl and Travis Wells as Alternate Members to the Board of Adjustment, and Council Member Bothe seconded the motion. Motion carried 3-0.

- 12. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2021-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 1 TO THE ORIGINAL BUDGET OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, FOR THE FISCAL YEAR 2020-2021; FUNDING CERTAIN OBLIGATIONS OF THE CITY DURING THE BUDGET PERIOD NECESSARY FOR THE PROVISION OF CITY SERVICES; CONTAINING FINDINGS; PROVIDING FOR SEVERABILITY; AND PROVIDING OTHER DETAILS RELATING TO THE SUBJECT.

Mayor Vajdos read the Ordinance by caption only. Council Member Donaho made a motion to approve Ordinance No. 2021-20, and Council Member Bothe seconded the motion. Motion carried 3-0.

- 14. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Villages Mutual Insurance Group Recommended Insurance Carriers for Plan Year 2022 Being Blue Cross/Blue Shield of Texas (Medical), Guardian Life (Dental), Lincoln National Insurance (Life/AD&D/LTD/Supplemental Life), and Superior Vision (Vision) For The City of Spring Valley Village's Employee Benefits.

Council Member Bothe made a motion to approve the Villages Mutual Insurance Group's recommended insurance carriers for Plan Year 2022 being Blue Cross/Blue Shield (Medical), Guardian Life (Dental), Lincoln National Insurance (Life/AD&D/LTD), and Superior Vision (Vision) for the City of Spring Valley Village's employee benefits, and Council Member Donaho seconded the motion. Motion carried 3-0.

- 15. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 21-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF A PROPOSAL FOR TRAFFIC SIGNAL TIMING AND VEHICLE DETECTION SERVICES FOR THE BINGLE ROAD ROAD DIET PROJECT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND ADVANCED TRAFFIC SOLUTIONS, LLC; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH PROPOSAL; AND PROVIDING AN EFFECTIVE DATE.

Mayor Vajdos read the Resolution by caption only. After a brief discussion, Council Member Bothe made a motion to approve Resolution No. 21-37, and Council Member Carpenter seconded the motion. Motion carried 3-0.

- 16. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 21-

XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, CASTING ITS BALLOT FOR THE ELECTION OF A PERSON TO THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

Mayor Vajdos read the Resolution by caption only. After a brief discussion, Council Member Bothe made a motion to approve Resolution No. 21-34, casting the City's ballot for Mike Sullivan to the Board of Directors of the Harris County Appraisal District, and Council Member Donaho seconded the motion. Motion carried 3-0.

17. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 21-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AUTHORIZING PARTICIPATION IN THE NATIONAL OPIOID SETTLEMENT AGREEMENTS SECURED BY THE OFFICE OF THE ATTORNEY GENERAL AS A "NON-LITIGATING SUBDIVISION"; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE CERTAIN SETTLEMENT PARTICIPATION DOCUMENTS; AND PROVIDING A REPEALER CLAUSE AND AN EFFECTIVE DATE.

Mayor Vajdos read the Resolution by caption only. After a brief discussion, Council Member Donaho made a motion to approve Resolution No. 21-38, and Council Member Carpenter seconded the motion. Motion carried 3-0.

5. **CONSENT AGENDA**

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 5.1 Minutes for Regular City Council Meeting on September 28, 2021
- 5.2 Ordinance Number 2021-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY, TEXAS, PROVIDING FOR AN OFFICIAL NEWSPAPER FOR THE CITY; PROVIDING FOR THE REPEAL OF ORDINANCES, RESOLUTIONS, OR POLICIES INCONSISTENT HEREWITH; AND PROVIDING FOR SEVERABILITY.
- 5.3 Resolution No. 21-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 5 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND CONRAD CONSTRUCTION COMPANY, LTD., FOR THE LOESER, TRAWEEK, LONE STAR, LARIAT AND WEST TEX PAVING AND UTILITIES IMPROVEMENT PROJECT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.
- 5.4 Resolution No. 21-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN AUTHORIZING A PAYMENT IN THE AMOUNT OF \$301,108.22 TO CONRAD CONSTRUCTION CO., LTD. FOR

PAY ESTIMATE NO. 5 OF THE LOESER, TRAWEEK, LONE STAR, WEST TEX PAVEMENT & UTILITY IMPROVEMENT PROJECT; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

- 5.5 Approval of Pay Estimate No. 11 – Final Pay Application and Request for Release of Retainage for Green Valley Drive & Winningham Lane Pavement & Utility Improvements Project to Conrad Construction Co., LTD. in the Amount of \$96,467.80.
- 5.6 Approval of Pay Estimate No. 6 for Loeser, Traweek, Lone Star, West Tex Pavement & Utility Improvements Project to Conrad Construction Co., LTD. of \$250,752.74.

Council Member Donaho made a motion to approve all items on the Consent Agenda, and Council Member Carpenter seconded the motion. Motion carried 3-0.

OLD BUSINESS

- 6. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** September 2021 and October 2021 Police Department Staff Report (Chief Evans):

Captain Schulze provided the report on behalf of Chief Evans.

- 1. Number of Calls for Service – September - 2,241; October – 2,297
- 2. Number of Traffic Violations – September – 1,673; October – 1,559

- 7. **DISCUSSION AND DIRECTION CONCERNING:** Locations, Installation and Hardware Design of the Flock Safety License Plate Readers.

Assistant to the City Administrator Matthew Hitt gave a presentation regarding the design, installation, and locations of the Flock safety license plate readers. City Administrator Julie Robinson advised the Council that she wanted them to see photos of what the license plate readers will look like when installed to be sure that they are comfortable with how they look. Following discussion, it was the direction of the Council to proceed with the installation.

- 8. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meeting on September 29, 2021 and Any Special Meetings That May Have Occurred since September 29, 2021. (Mayor Pro-Tem Carpenter / Council Member Bothe)

Mayor Pro Tem Carpenter advised that the Village Fire Department had one vacancy. He also advised that there were a few items that need to be completed for the Fire Department renovation project, such as painting and installation of the bay doors that are on backorder. Mayor Pro Tem Carpenter advised that the building is currently occupied, and they plan on holding an open house in December. He also advised that Bunker Hill Village is interested in becoming a member of the Village Fire Department again and the Commissioners would be working on the process. Mayor Pro Tem Carpenter advised that EMS personnel were called to an incident regarding a cardiac arrest at the Dad's Club and were able to arrive in 5.5 minutes.

- 9. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Planning and Zoning Commission Meeting of October 12, 2021. (Council Member Dominy / Council Member Donaho / City Attorney Loren Smith)

City Attorney Loren Smith was unable to attend the meeting. Director of Community Development Zachary Meadows advised that the action items discussed at the October 12 Planning and Zoning Commission meeting were a preliminary and final re-plat of 1122 Traweek Street, a preliminary and final re-plat of 8415 Burkhart Road and 8421 Burkhart Road, and an amendment to the ordinance regarding solar panels. Mr. Meadows advised that, due to the cancellation of the October 26 City Council meeting, both re-plats were ministerially approved in accordance with State law. He also advised that the public hearing and action item for the amendment to the solar panel ordinance would be on the December 14 City Council meeting agenda.

11. DISCUSSION AND DIRECTION CONCERNING: Scope of Work for Addressing Landscaping Along I-10 Sound Wall Destroyed and/or Damaged by Winter Storm Uri.

Assistant to the City Administrator Matthew Hitt advised that, during the July 27, 2021 meeting, the Council discussed a quote from KNB Landscaping of \$20,400.00 to address the landscaping along the I-10 Sound Wall that had been destroyed and/or damaged by Winter Storm Uri. During the discussion, Council requested to increase the scope of work to include removing all the Pampas Grass and replacing it with Oleanders.

Based on this direction, Mr. Hitt contacted four companies, including KNB Landscaping, for quotes for the increased scope of work. Once the quotes were received, it became clear that the increased scope of work would exceed \$50,000, and the City would need to go out for bid on this project.

After a brief discussion, it was the direction of the Council to proceed with the original scope of work in KNB's quote from July of \$20,400.00 which included (1) the removal and replacement of the dead landscaping and trimming the damaged landscaping to help it grow back healthy; (2) trimming all Pampas Grass down to 3 feet tall; (3) trimming all Oleanders to 2 feet tall; and (4) removing and replacing 50 Oleanders.

NEW BUSINESS

13. BRIEFING AND DISCUSSION CONCERNING: Quarterly Investment Report For Period Ending September 30, 2021.

City Treasurer Michelle Yi presented the Quarterly Investment Report for the period ending June 30, 2021.

18. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Briefing by City Staff:

1. Status of Replacement of Ground Storage Tank #2

Director of Public Works Arthur Faiello advised that the tank is currently being mobilized with tank construction beginning the week of November 22 and ending in January 2022.

2. Status of Loeser, Traweek, Lone Star and W. Tex Paving and Utility Improvements Project

Director of Public Works Arthur Faiello advised that construction on Loeser was complete. He also advised that most of the construction on West Tex was also complete.

3. Status of Bingle Road Road Diet

Director of Public Works Arthur Faiello advised that the original start date of the project was mid-November; however, the City of Houston has moved the anticipated start date to the first week of December. Regardless of when the restriping of Bingle Road begins, the City will proceed with implementing the traffic signal operations included in the proposal from Advanced Traffic Solutions that was approved earlier on the agenda.

19. ADJOURNMENT

Council Member Donaho made a motion to adjourn the meeting at 7:05 p.m., and Council Member Bothe seconded the motion. Motion carried 3-0.

Signed: _____

Marcus Vajdos
Mayor

Attest: _____

Roxanne Benitez
Roxanne Benitez, TRMC, CPM, CMCC
City Secretary