

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, APRIL 28, 2020 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:02 p.m.

Members Present:

Mayor Tom Ramsey

Mayor Pro Tem Allen Carpenter

Council Member David Dominy (by video conference)

Council Member Tom Donaho (by video conference)

Council Member Joy McCormack

Council Member Marcus Vajdos (by video conference)

Members Absent:

None

2. INTRODUCTIONS

Julie M. Robinson, City Administrator

Loyd Evans, Police Chief (by telephone conference)

Roxanne Benitez, City Secretary

Pat Riley, Public Works Director

Michelle Yi, City Treasurer

Zachary Meadows, Director of Community Development

Matthew Hitt, Assistant to the City Administrator

David Dixon, Police Commissioner

Loren Smith, City Attorney

3. PROCLAMATIONS / ANNOUNCEMENTS/ APPOINTMENTS

3.1 Police Week Proclamation

Mayor Ramsey read the proclamation aloud and declared May 10-16, 2020 as Police Week in Spring Valley Village.

3.2 Public Works Week Proclamation

Mayor Ramsey read the proclamation aloud and declared May 17-23, 2020 as Public Works Week in Spring Valley Village.

4. PUBLIC COMMENTS

- 4.1** Rebecca Bloch-Lopez, who lives at 9205 Cardwell Drive, requested that Items 12 through 15 be taken out of order so that she may comment on them.

At this time, Council Member Carpenter made a motion to take Agenda Items 12 through 15 out of order, and Council Member McCormack seconded the motion. Motion carried 5-0.

NEW BUSINESS

- 12. CONDUCT A PUBLIC HEARING CONCERNING:** A Preliminary and Final Re-Plat of SVMP II, A Plot Containing 1.170 Acres Of Land, Situated In Dwelling District 'A', City Of Spring Valley Village, Harris County, Texas Bearing The Address of 9210 Old Katy Road.

Mayor Ramsey opened the Public Hearing at 6:17 p.m.

A. Presentation of Preliminary and Final Re-Plat by Applicant

John Joubert, with i3 Interests, advised that they purchased 9210 Old Katy Road from AT&T in December 2019 and wish to remove the parking pavilion and replace with a medical office building. Steven Freeman, an Engineering Consultant with Kimley Horn, advised that they are seeking a re-plat to clean up the property lines and accommodate the new property line for the property.

B. Those In Favor

None.

C. Those Opposed

- Joe Lopez, who lives at 9205 Cardwell Drive, advised that he was concerned about the size of a new building and felt that it would be detrimental to the neighborhood as well as a huge eyesore.
- Rebecca Bloch-Lopez, who lives at 9205 Cardwell Drive, advised that she would not be in favor of another big building being constructed behind their homes as it was ruining their appraisal values, and requested that all buildings be no more than two stories high.

D. Adjourn Public Hearing

Mayor Ramsey adjourned the Public Hearing at 6:29 p.m.

- 13. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** A Preliminary and Final Re-Plat of SVMP II, A Plot Containing 1.170 Acres Of Land, Situated In Dwelling District 'A', City Of Spring Valley Village, Harris County, Texas Bearing The Address of 9210 Old Katy Road.

Council Member Dominy made a motion to approve the preliminary and final re-plat of SVMP II, a plot containing 1.170 acres of land, situated in Dwelling District 'A', City Of Spring Valley Village, Harris County, Texas bearing the address of 9210 Old Katy Road, and Council Member Carpenter seconded the motion. Motion carried 5-0.

- 14. CONDUCT A PUBLIC HEARING CONCERNING:** Ordinance Number 2020-XX - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS AMENDING THE CITY'S OFFICIAL ZONING MAP TO ADD A 1.170 ACRE TRACT OF LAND BEING OUT OF LOT 17 AND LOT 2 OF THE WEST PARK SUBDIVISION, LOCATED ON THE NORTH SIDE OF INTERSTATE HIGHWAY 10 BETWEEN ADKINS ROAD AND BADE STREET TO THE FREEWAY PLANNED AREA DEVELOPMENT DISTRICT ("FPADD") AND PROVIDING A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

Mayor Ramsey opened the Public Hearing at 6:37 p.m.

A. Presentation by Applicant

Director of Community Development Zachary Meadows advised that the applicant's request was to rezone the 1.170 acre tract from Dwelling District "A" to the Freeway Planned Area Development District (FPADD) zoning classification.

B. Those In Favor

None.

C. Those Opposed

- Rebecca Bloch-Lopez, who lives at 9205 Cardwell Drive, asked if the ordinance was not approved, would it protect the neighbors from having a building twenty feet from the sound wall in the future. Additionally, Mrs. Lopez requested that, if approved, the Council include a 100 foot setback from adjacent residential properties.

D. Adjourn Public Hearing

Mayor Ramsey adjourned the Public Hearing at 6:39 p.m.

15. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 2020-XX - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS AMENDING THE CITY'S OFFICIAL ZONING MAP TO ADD A 1.170 ACRE TRACT OF LAND BEING OUT OF LOT 17 AND LOT 2 OF THE WEST PARK SUBDIVISION, LOCATED ON THE NORTH SIDE OF INTERSTATE HIGHWAY 10 BETWEEN ADKINS ROAD AND BADE STREET TO THE FREEWAY PLANNED AREA DEVELOPMENT DISTRICT ("FPADD") AND PROVIDING A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

Mayor Ramsey read the Ordinance by caption only. Council Member Dominy made a motion to approve Ordinance No. 2020-14, and Council Member Vajdos seconded the motion. Motion carried 5-0.

5. **CONSENT AGENDA**

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

5.1 Minutes for Emergency City Council Meeting on March 19, 2020

5.2 Minutes for City Council Meeting on March 24, 2020

5.3 Minutes for Special Called City Council Meeting on March 24, 2020

5.4 Resolution No. 20-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN APPROVING AN AGREEMENT FOR OCCUPATIONAL HEALTH SERVICES BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND VILLAGE PRACTICE

MANAGEMENT COMPANY OF HOUSTON; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

- 5.5 Resolution No. 20-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING A LETTER AGREEMENT FOR STREET LIGHT REMOVAL AND INSTALLATION FOR HILLDALE AND BADE BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND CENTERPOINT ENERGY; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.
- 5.6 Resolution No. 20-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING CHANGE ORDER NUMBER 3 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AND TRIPLE B SERVICES FOR THE HILLDALE, BADE & CARDWELL PAVING AND UTILITY IMPROVEMENTS PROJECT (CSB #2018-08-101); PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.
- 5.7 Resolution No. 20-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 4 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AND TRIPLE B SERVICES FOR THE HILLDALE, BADE & CARDWELL PAVING AND UTILITY IMPROVEMENTS PROJECT (CSB #2018-08-101); PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.
- 5.8 Ordinance Number 2020-XX - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, BY DELETING FROM APPENDIX “A” THEREOF SECTION 6.003 AND SUBSTITUTING THEREFOR A NEW SECTION 6.003; ESTABLISHING A SCHEDULE OF FEES FOR POTABLE WATER; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.
- 5.9 Ordinance Number 2020-XX - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, BY DELETING FROM APPENDIX "A" THEREOF SECTION 6.004; ESTABLISHING A SCHEDULE OF FEES FOR SANITARY SEWER SERVICES; AND REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith.
- 5.10 Resolution No. 20-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING A PROPOSAL FOR VIDEO CONFERENCING EQUIPMENT AND INSTALLATION BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND FE SOLUTIONS;

PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

- 5.11 Resolution No. 20-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN APPROVING A SOFTWARE AS A SERVICE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND TYLER TECHNOLOGIES INC.; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

Council Member McCormack made a motion to approve all items on the Consent Agenda, and Council Member Carpenter seconded the motion. Motion carried 5-0.

OLD BUSINESS

6. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** March 2020 Police Department Staff Report (Chief Evans):

Chief Evans provided the report.

1. Number of Calls for Service – 919
2. Number of Traffic Violations – 191
3. Number of K-9 Deployments – 31
4. Activities Concerning Response to COVID-19

Chief Evans briefed the Council on the Department's activities concerning the response to COVID-19. Chief Evans and Police Commissioner Dixon provided information to the Council concerning the current status of the Harris County Jail inmate population and the types of crimes that defendants being released by Harris County have been charged.

7. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of Village Fire Department Commissioners Meeting held on March 25, 2020, April 9, 2020, and April 22, 2020. (Council Member Carpenter / Mayor Ramsey)

Mayor Pro Tem Carpenter advised that calls had decreased due to less traffic and dispatchers receive a few calls per day related to residents with COVID-19 symptoms. He also advised that one of the Village Fire Department employees tested positive for COVID-19 and is currently at home. Mayor Pro Tem Carpenter advised that the Village Fire Department's FY 2019 audit and proposed FY 2020 budget would be on the May 19 City Council meeting agenda. He also advised that Construction Masters had been chosen as the contractor for the Village Fire Department's building renovation in which the first phase would be the dispatch area. It is anticipated that additional funding for the renovation project will be requested from the Villages.

8. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Planning and Zoning Commission Meeting of April 14, 2020. (Council Member Vajdos / City Attorney Loren Smith)

City Attorney Loren Smith advised that agenda item numbers 12, 13, 14, 15, and 21 were discussed and recommended for approval at the April 14 Planning & Zoning Commission meeting.

9. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: City Update Concerning COVID-19.

Chief Evans advised that he is in the process of obtaining COVID-19 antibody tests for all City employees. City Administrator Julie Robinson advised that all orders issued by Governor Greg Abbott and Harris County Judge Lina Hidalgo had been posted to the City's website. City Hall staff meets every Monday, Wednesday, and Friday using Microsoft Teams, and we are in the planning process for the re-opening of City Hall. Staff have been remaining current when new information is released. Ms. Robinson also advised that, in addition to the disposable medical masks used by the Police and Public Works Departments, she was able to obtain a donation of cloth masks for all City employees. City Treasurer Michelle Yi was working on the first reimbursement request to FEMA for the City's March and April expenditures related to responding to COVID-19. Additional reimbursement requests will be submitted to FEMA on a monthly or bi-monthly basis as long as the City continues to incur expenditures related to the COVID-19 response.

10. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance Number 2020-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE DECLARING A PUBLIC HEALTH EMERGENCY AND EXTENDING THE DISASTER DECLARATION OF THE CITY COUNCIL ON MARCH 24, 2020; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Ordinance by caption only. Council Member Dominy made a motion to approve Ordinance No. 2020-13, extending the disaster declaration until terminated or modified by an ordinance of the City, and Council Member Vajdos seconded the motion. Motion carried 5-0.

11. DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Status of Municipal Bond Market and Impact on Timing of Issuance of Second Certificate of Obligation by City of Spring Valley Village. (Drew Masterson, Masterson Advisors)

Drew Masterson, with Masterson Advisors, gave a PowerPoint presentation regarding the current municipal bond market. After a brief discussion concerning the impact of different bond amounts on the City's cash transfer from the General Fund to the Capital Projects Fund and the potential timeline for proceeding with the second bond issuance, it was the consensus of the Council to proceed with the second issuance of certificates of obligation in the amount of \$8.6 million. Ms. Robinson advised the Council that the required Notice of Intent to Issue Certificates of Obligation would be on the May 19 Council agenda.

NEW BUSINESS

16. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Authorizing One-Time COVID-19 Pay for Police and Public Works Department Employees.

City Administrator Julie Robinson advised the Council that, with the ongoing COVID-19 response, there had been discussion about the possibility of authorizing a one-time COVID-19 Pay for Police Department Employees. The amount of the payment per full-time employee that had been discussed was between \$1,000.00 and \$2,000.00. She then encouraged the Council to include the Public Works Department Employees since they have also been designated as first responders and have worked closely with the Police Department

in responding to COVID-19. Police Commissioner David Dixon recommended a one-time COVID-19 pay of \$2,000.00 for full-time employees and \$1,000.00 for part-time employees of the Police Department. After a brief discussion, Council Member Dominy made a motion to authorize a one-time COVID-19 Pay of \$2,000.00 for all full-time Police Department employees, and \$1,000.00 for all part-time Police Department employees and of \$1,000.00 for all Public Works employees, and Council Member Donaho seconded the motion. Motion carried 5-0.

17. RECESS REGULAR CITY COUNCIL MEETING

17.1 Regular Meeting of the Board of Directors of the Spring Valley Legacy Fund, Inc. The Spring Valley Legacy Fund, Inc. Board of Directors did not meet.

18. RECONVENE MEETING OF CITY COUNCIL

The Spring Valley Legacy Fund, Inc. Board of Directors did not meet.

19. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Status of City's Fiscal Year 2019-2020 Budget and Fiscal Year 2020-2021 Budget Preparation Including:

City Administrator Julie Robinson provided the Council with an overview of the City's Fiscal Year 2019-2020 Budget and Total Fund Balance and advised that the City's finances were healthy despite the shutdowns resulting from COVID-19. She and City Treasurer Michelle Yi are closely monitoring the City's Fiscal Year 2020 Budget and will advise the Council if there are concerns with it.

A. Proposed FY 2020-2021 Budget Calendar

B. Review of and Potential Modifications to City's Current Residential Property Tax Exemptions

Ms. Robinson advised the Council that the possible modification of the Over-65 and Disabled property tax exemptions had been briefly discussed during the FY 2020 budget workshops; however, the deadline for notifying Harris Central Appraisal District of any changes had passed. Consequently, the discussion would be brought back this year prior to the deadline of May 31, 2020, for Council's consideration. The Council discussed the possibility of increasing the amount of the Over-65 and Disabled exemptions, and the applicability of these exemptions only to certain segments of the residents instead of all residents. After discussion, the Council requested that Ms. Robinson research whether the Council could establish a maximum assessed property value to which the two exemptions would apply. Ms. Robinson advised that the requested information would be brought back to the May 19 City Council meeting.

C. Possible Purchase of Two Police Vehicles Planned for FY 2021 in FY 2020 and Including Two Police Vehicles in FY 2021 Budget

Ms. Robinson advised the Council that, each year, the Police Department budgets the replacement of 3-4 vehicles in order to ensure that the fleet is continually maintained. Chief Evans was anticipating budgeting for the replacement of 4 vehicles in the FY 2021 budget. However, he would like to proceed with the purchase of 2 of the 4

replacement vehicles now (during FY 2020) in order to insure that the City has two extra vehicles to utilize in the event that there are any issues with the current vehicles as the Department continues to respond to COVID-19. He would then budget for two replacement vehicles in the FY 2021 budget. Chief Evans advised that all officers were given take-home vehicles in response to COVID-19, some of which were scheduled to go to auction, and added that, based on information he has received, it would be more cost-effective to purchase vehicles at this time. Chief Evans also advised that a replacement vehicle with all of the required equipment costs approximately \$70,000. Ms. Robinson advised that, if the Council decided to proceed with the purchase of two replacement vehicles at this time, the anticipated costs of \$140,000.00 could be funded out of the Fiscal Year 2018-2019 Unassigned Fund Balance. After discussion, Council Member McCormack made a motion to approve the purchase of two Police Department vehicles, that were scheduled for purchase in Fiscal Year 2021, and to fund the purchase out of the FY 2018-2019 Unassigned Fund Balance, and Council Member Vajdos seconded the motion. Motion carried 5-0.

- 20. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2020-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, REPEALING ORDINANCE NUMBER 2000-21, CODIFIED AS ARTICLE 11.700, WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN, OF CHAPTER 11, UTILITIES AND SOLID WASTE, OF THE CODE OF ORDINANCES OF THE CITY; PROVIDING FOR THE INCORPORATION OF PREAMBLE; ADOPTING A NEW ARTICLE 11.700, DROUGHT CONTINGENCY PLAN, OF CHAPTER 11, UTILITIES AND SOLID WASTE, OF THE CODE OF ORDINANCES; PROVIDING FOR A PENALTY NOT TO EXCEED \$2,000 FOR EACH DAY A VIOLATION OCCURS; AND PROVIDING A REPEALER CLAUSE, A SAVINGS CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

Mayor Ramsey read the Ordinance by caption only. Council Member McCormack made a motion to approve Ordinance No. 2020-15, and Council Member Carpenter seconded the motion. Motion carried 5-0.

- 21. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 2020-XX - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS ARTICLE 3.100, URBAN FOREST PRESERVATION AND PROTECTION, OF CHAPTER 3, BUILDING AND CONSTRUCTION, TO AMEND EXHIBIT A, APPROVED TREE LIST AND EXHIBIT B, APPROVED UNDERSTORY TREE LIST; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR EACH VIOLATION HEREOF, WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; AND PROVIDING FOR SEVERABILITY.

Mayor Ramsey read the Ordinance by caption only. There was a brief discussion concerning the status of the Sustainability Initiative and the possibility of adding an Arbor Day or Earth Day event to the City's events and developing a program to encourage adding tree canopy within the City. Following the discussion, Council Member Donaho made a motion to approve Ordinance No. 2020-16, and Council Member McCormack seconded the motion. Motion carried 5-0.

22. DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Draft Policy for Sponsorships for City Facilities, Equipment, Services and Projects.

Assistant to the City Administrator Matthew Hitt provided an overview of a draft Policy for Sponsorships for City Facilities, Equipment, Services and Projects that had been developed as requested by the Council during the December 10, 2019. There was extensive discussion concerning the broadness of the policy, whether to allow sponsorships from religious and/or political organizations, consistency between the draft policy and sponsorship provisions for City events, whether to establish thresholds for administrative approval of sponsorships, temporary vs. permanent recognition, whether to include specific sponsorship tiers and benefits, and whether and how to differentiate between individuals and corporations/organizations in terms of sponsorship benefits.

Following discussion, it was the direction of the Council to keep the policy broad, not include sponsorship tiers, differentiate between individuals and corporate/organizational sponsors, allow sponsorships from religious organizations, and require Council approval of all sponsorships. Additional work was needed with regard to temporary vs. permanent recognition of sponsors and possible sponsor benefits. City Administrator Julie Robinson advised that she and Mr. Hitt would work with Council Member McCormack to develop a revised draft policy would be presented at the May or June City Council meeting for further discussion and consideration.

23. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Briefing by City Administrator:

1. Status of Hilldale, Bade & Cardwell Paving and Utility Improvements Project

Public Works Director Pat Riley provided an update for the Council and advised that the project was in its final stage with punch list items being completed. He also advised that the final walk through had not yet been completed.

2. Status of New Production Well

Public Works Director Pat Riley advised that the project was going well with the electricity currently being installed.

3. Status of Lone Star Drive, West Tex Drive, Loeser Drive, and Traweek Paving and Utility Improvements Project

Public Works Director Pat Riley advised that project design was 90% complete with plans currently being reviewed.

4. Status of Green Valley Drive and Winningham Lane Paving and Utility Improvements Project

Public Works Director Pat Riley advised that project design was 90% complete, documents should be received in mid-May, and the project could potentially go out for bid in June.

5. Status of Development of Mobile App

Assistant to the City Administrator Matthew Hitt advised that a contract had been signed with Tyler Technologies and that a mobile test app was received on April 21.

24. **ADJOURNMENT**

Council Member Carpenter made a motion to adjourn the meeting at 9:53 p.m., and Council Member McCormack seconded the motion. Motion carried 5-0.

Signed: Tom Ramsey
Tom S. Ramsey
Mayor

Attest: Roxanne Benitez
Roxanne Benitez, TRMC, CPM, CMCC
City Secretary