

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, DECEMBER 10, 2019 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:03 p.m.

Members Present:

Mayor Tom Ramsey

Mayor Pro Tem Allen Carpenter

Council Member David Dominy

Council Member Joy McCormack

Council Member Marcus Vajdos (arrived at 6:38 p.m.)

Members Absent:

Council Member Tom Donaho

2. INTRODUCTIONS

Julie M. Robinson, City Administrator

Loren Smith, City Attorney

Roxanne Benitez, City Secretary

Pat Riley, Public Works Director

Michelle Yi, City Treasurer

Zach Meadows, Director of Community Development

Matthew Hitt, Assistant to the City Administrator

Loyd Evans, Chief of Police

Mark Schulze, Police Captain

David Dixon, Police Commissioner

3. PROCLAMATIONS / ANNOUNCEMENTS

None.

4. PUBLIC COMMENTS

- 4.1 Kevin Kirk, who lives at 8313 Winningham Lane, spoke regarding the possibility of having speed humps installed on Winningham Lane and stop signs placed at the intersection of Krist Drive and Winningham Lane and asked what the process was to request those traffic control devices.

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 5.1 Minutes for City Council Meeting on November 19, 2019

Council Member Carpenter made a motion to approve all items on the Consent Agenda, and Council Member McCormack seconded the motion. Motion carried 3-0.

OLD BUSINESS

6. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** November 2019 Police Department Staff Report (Chief Evans):

Chief Evans provided the report.

1. Number of Calls for Service – 1,697
2. Number of Traffic Violations – 555
3. Number of K-9 Deployments – 130

7. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meeting on November 20, 2019 and Any Special Meetings That May Have Occurred and Status of Village Fire Commission's Reinstatement of Bunker Hill Village as a Full Member of the Village Fire Department. (Mayor Pro Tem Carpenter / Mayor Ramsey)

Mayor Pro Tem Carpenter advised that the Village Fire Department released bids for their dispatch area renovation and added that the deadline to submit was in January. He also advised that the project would be completed in two phases.

NEW BUSINESS

8. **CONDUCT A PUBLIC HEARING CONCERNING:** A Preliminary and Final Re-Plat of Wyngayle Oaks Partial Re-Plat No. 1, A Plot Containing 0.6684 Acres Of Land, Situated In Dwelling District 'A', City Of Spring Valley Village, Harris County, Texas Bearing The Addresses of 8942 Croes Drive and 1303 Fries Road.

Mayor Ramsey opened the Public Hearing at 6:23 p.m.

- A. Presentation of Preliminary and Final Re-Plat by Applicant

Jeff Boutte with Windrose & Associates was present on behalf of the applicant. City Administrator Julie Robinson gave a brief presentation on the proposed re-plat.

- B. Those In Favor

None.

- C. Those Opposed

None.

- D. Adjourn Public Hearing

Mayor Ramsey adjourned the Public Hearing at 6:25 p.m.

9. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** A Preliminary and Final Re-Plat of Wyngayle Oaks Partial Re-Plat No. 1, A Plot Containing 0.6684 Acres Of Land, Situated In Dwelling District 'A', City Of Spring Valley Village, Harris County, Texas Bearing The Addresses of 8942 Croes Drive and 1303 Fries Road.

Council Member Dominy made a motion to approve the preliminary and final re-plat of Wyngayle Oaks Partial Re-Plat No. 1, a plot containing 0.6684 acres of land, situated in Dwelling District 'A', City Of Spring Valley Village, Harris County, Texas bearing the addresses of 8942 Croes Drive and 1303 Fries Road, and Council Member McCormack seconded the motion. Motion carried 3-0.

- 10. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Award Of Request For Applications #2019-08-501 For Primary Depository Bank Services To Wells Fargo Bank, N.A For The Term Beginning February 1, 2020 And Ending January 31, 2022 With Three One-Year Extension Options Under The Same Terms And Conditions.

City Administrator Julie Robinson advised that six banks responded to the City's request for applications. Tom Ross, with Valley View Consulting, assisted with the selection and advised that it was a competitive process; however, Wells Fargo had the strongest financial proposal. Ms. Robinson advised the Council that the Review Committee was impressed with the submission from Allegiance Bank and that they recommended appointing Allegiance Bank as a secondary depository bank for the City. The City currently has a CD through Allegiance Bank. It was the consensus of the Council that appointing Allegiance Bank as a secondary depository bank for the City was acceptable, and Ms. Robinson advised that Staff would bring forward a Depository Agreement at a future Council meeting. Council Member Dominy made a motion to award Request for Applications #2019-08-501 for primary depository bank services to Wells Fargo Bank, N.A., for the term beginning February 1, 2020 and ending January 31, 2022 with three one-year extension options under the same terms and conditions, and Council Member Carpenter seconded the motion. Motion carried 3-0.

- 11. RECESS REGULAR CITY COUNCIL MEETING**

11.1 Regular Meeting of the Board of Directors of the Spring Valley Legacy Fund, Inc.

The Regular meeting of the City Council recessed at 8:47 p.m.

- 12. RECONVENE MEETING OF CITY COUNCIL**

The Regular meeting of the City Council reconvened at 8:56 p.m.

- 13. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2019-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 2 TO THE ORIGINAL BUDGET OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, FOR THE FISCAL YEAR 2018-2019; FUNDING CERTAIN OBLIGATIONS OF THE CITY DURING THE BUDGET PERIOD NECESSARY FOR THE PROVISION OF CITY SERVICES; CONTAINING FINDINGS; PROVIDING FOR SEVERABILITY; AND PROVIDING OTHER DETAILS RELATING TO THE SUBJECT.

Mayor Ramsey read the Ordinance by caption only. Council Member Dominy made a motion to approve Ordinance No. 2019-24, and Council Member Carpenter seconded the motion. Motion carried 4-0.

- 14. BRIEFING AND DISCUSSION CONCERNING:** Status of 2019 CenterPoint Energy Houston Rate Case. (Mayor Ramsey)

Mayor Ramsey advised that the City had participated in the 2019 CenterPoint Energy Houston Rate Case through the Gulf Coast Coalition of Cities as it typically does and added that the Administrative Law Judge in the case had recommended a rate increase that was not robust enough to sustain CenterPoint Energy's electrical utilities. Mayor Ramsey advised that he sent a letter to the Public Utility Commission and that the Commission was scheduled to meet on Friday, December 13, 2019, to finalize the rate case.

15. DISCUSSION AND DIRECTION CONCERNING: Possible Sponsorship Policy for City Facilities and Park. (Council Member Dominy)

Council Member Dominy advised that he was interested in the possibility of obtaining corporate sponsorship for new playground equipment. City Administrator Julie Robinson advised that it was possible and that the City would need a policy. After a brief discussion, it was the consensus of the City Council to have the City Administrator develop a proposed policy for consideration at a future Council meeting.

16. DISCUSSION AND DIRECTION CONCERNING: Addition of Audio Recordings and Live Streaming of City Meetings to City Website.

After a brief discussion, it was the consensus of the City Council not to proceed with adding audio recordings or live streaming of City meetings to the City's website at this time.

17. DISCUSSION AND DIRECTION CONCERNING: Possible Revisions to City's Current Solicitation Regulations.

As a follow-up to the Council's discussion of possible revisions to the City's current solicitation regulations that occurred during the October 15, 2019 meeting, City Attorney Loren Smith provided the Council with an overview of the City's current solicitation regulations. There was discussion concerning specific situations and issues that had occurred, how those situations and issues could be addressed within the current regulations, and whether to include language to establish a "No Solicitation List" to be maintained by the Police Department. Following discussion, it was the direction of the Council to revise the current solicitation regulations to establish a "No Solicitation List." Additionally, the Council requested that City Staff develop a communication plan to provide information to the public on what the regulations are and what to do in the event they have a problem with a solicitor. City Administrator Julie Robinson advised that an ordinance revising the current regulations would be presented at a future Council meeting.

18. DISCUSSION AND DIRECTION CONCERNING: Possible Mobile App for City Website.

Assistant to the City Administrator Matthew Hitt provided the City Council with information concerning a possible mobile app for the City Website, an item that had been on the City's Parking Lot List. After a brief discussion, it was the consensus of the City Council for City Staff to undertake additional research with regard to the features that would be best suited to a mobile app and present the findings at a future Council meeting.

19. DISCUSSION AND DIRECTION CONCERNING: Possible Development of Regulations for Short-Term Vacation Rentals.

Assistant to the City Administrator Matthew Hitt provided the City Council with information

concerning the possible development of regulations for short-term vacation rentals, another item that had been on the City's Parking Lot List. After a brief discussion, it was the consensus of the City Council not to proceed with the development of regulations for short-term vacation rentals at this time.

20. DISCUSSION AND DIRECTION CONCERNING: Existing and Possible Future City Events.

City Administrator Julie Robinson provided the City Council with information concerning the City's current events and requested feedback concerning setting consistent dates for the current events as well as ideas for future City events. After a brief discussion, it was the consensus of the City Council that Fall Festival be held annually on the 3rd Saturday in October and Snow Day on the 2nd Saturday in January. Additionally, it was the consensus of the City Council to research a possible farmers market and holding a National Night Out event in the City Park.

21. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Briefing by City Administrator:

1. Status of Hilldale, Bade & Cardwell Paving and Utility Improvements Project

Public Works Director Pat Riley provided an update for the Council and advised that the contractor was currently working on Hilldale. He also advised that they were waiting on the completion date.

3. Status of New Production Well

Public Works Director Pat Riley advised that the testing is complete, the well is good, and they are working with the project engineers regarding the building that will house the electrical and chemical components of the well. It is anticipated that a recommendation to modify this building will be presented to the Council in January.

2. Status of Automated Meter Project

Assistant to the City Administrator Matthew Hitt advised that the resident portal was live and residents could sign up to receive notifications. Mr. Hitt also advised that the additional water meters had been ordered and were expected to arrive in January.

4. Status of Phase II Park Renovations Landscape Improvements

Assistant to the City Administrator Matthew Hitt advised that picnic tables and benches had not yet been installed due to inclement weather and were scheduled to be installed on December 11, 2019.

5. Status of Search for Municipal Court Administrator

City Administrator Julie Robinson advised that the position would be posted on the City's and Texas Municipal League's websites on December 11, 2019, and the process is anticipated to include two rounds of interviews to occur in January.

22. ADJOURNMENT

Council Member Carpenter made a motion to adjourn the meeting at 8:01 p.m., and Council Member McCormack seconded the motion. Motion carried 4-0.

Signed: _____

Tom S. Ramsey
Mayor

Attest: _____

Roxanne Benitez
Roxanne Benitez, TRMC, CPM, CMCC
City Secretary