

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, NOVEMBER 19, 2019 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:02 p.m.

Members Present:

Mayor Tom Ramsey

Mayor Pro Tem Allen Carpenter

Council Member Tom Donaho

Council Member David Dominy

Council Member Joy McCormack

Council Member Marcus Vajdos (arrived at 6:53 p.m.)

Members Absent:

None.

2. INTRODUCTIONS

Loren Smith, City Attorney

Roxanne Benitez, City Secretary

Pat Riley, Public Works Director

Michelle Yi, City Treasurer

Matthew Hitt, Assistant to the City Administrator

Loyd Evans, Chief of Police

Mark Schulze, Police Captain

3. PROCLAMATIONS / ANNOUNCEMENTS

3.1 Recognition to Eagle Scout Kenan Oldham in Appreciation of his Contributions to the City of Spring Valley Village City Park.

Mayor Ramsey presented Kenan Oldham, Eagle Scout with Troop #852, a certificate of appreciation in recognition of his contribution of four (4) pet waste stations to the Spring Valley Village City Park.

4. PUBLIC COMMENTS

None.

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

5.1 Minutes for City Council Meeting on October 15, 2019

- 5.2 Resolution No. 19-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN AUTHORIZING A PAYMENT IN THE AMOUNT OF \$290,222.64 TO TRIPLE B SERVICES, LLC FOR PAY ESTIMATE NO. 4 OF THE HILLDALE, BADE & CARDWELL PAVING AND UTILITY IMPROVEMENTS PROJECT; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.
- 5.3 Resolution No. 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 1 (FINAL) TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND DVL ENTERPRISES, LLC. FOR ADJUSTMENT OF FINAL QUANTITIES TO ACTUAL MEASURED QUANTITIES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.
- 5.4 Approval of Pay Estimate No. 4 (Final) for 2019 Westview Drive Sidewalk Improvements Project to DVL Enterprises, LLC in the Amount of \$33,368.04.
- 5.5 Resolution No. 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 2 (FINAL) TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND H & N CONTRACTOR MANAGEMENT SERVICES LLC. FOR ADJUSTMENT OF FINAL QUANTITIES TO ACTUAL MEASURED QUANTITIES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.
- 5.6 Approval of Pay Estimate No. 3 (Final) for Cedarbrake Drive Drainage Improvements Project to H&N Contractor Management Services, LLC in the Amount of \$23,213.80.
- 5.7 Approval of Pay Estimate No. 1 for Spring Valley Village Park Renovation Phase II Landscape Improvements Project to Jerdon Enterprises, L.P. in the Amount of \$239,799.95.
- 5.8 Approval of Pay Estimate No. 2 for the New Production Well Project to W. W. Payton Corporation in the Amount of \$1,127,070.00.
- 5.9 Resolution No. 19-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPOINTING A MEMBER TO THE BOARD OF DIRECTORS OF THE HARRIS-GALVESTON SUBSIDENCE DISTRICT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.
- 5.10 Resolution No. 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS

AND CONDITIONS OF A REVISED DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND SPRING BRANCH MEMORIAL SPORTS ASSOCIATION FOR CONSTRUCTION OF A WALKING TRAIL OR SIDEWALK ON THE PROPERTY LOCATED AT 9016 WESTVIEW DRIVE WITHIN THE CITY LIMITS; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

- 5.11 Approval of Pay Estimate No. 5 for Hilldale, Bade, and Cardwell Paving and Utility Improvements Project to Triple B Services, LLC in the Amount of \$177,069.50.
- 5.12 Resolution No. 19-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE CHANGE TO THE ORIGINAL TERMS AND CONDITIONS OF CONTRACT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND PROJECT SURVEILLANCE, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE HILDALE, BADE & CARDWELL PAVING AND UTILITY IMPROVEMENTS PROJECT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

Council Member Donaho made a motion to approve all items on the Consent Agenda, and Council Member Dominy seconded the motion. Motion carried 4-0.

OLD BUSINESS

6. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: October 2019 Police Department Staff Report (Chief Evans):

Chief Evans provided the report.

1. Number of Calls for Service – 1,246
2. Number of Traffic Violations – 456
3. Number of K-9 Deployments – 94

7. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Activities of the Village Fire Department Commissioners Meeting on October 23, 2019 and Any Special Meetings That May Have Occurred and Status of Village Fire Commission's Reinstatement of Bunker Hill Village as a Full Member of the Village Fire Department. (Mayor Pro Tem Carpenter / Mayor Ramsey)

Mayor Pro Tem Carpenter advised that Bunker Hill Village approved the reinstatement as well as all agreements. City Attorney Loren Smith advised that the legal fees were also approved by Bunker Hill Village and that the Village Fire Department would be reimbursed for those fees. Mayor Pro Tem Carpenter advised that the Village Fire Department would submit a request to retain the ambulance reimbursement funds so that the funds could be used to purchase new dispatch equipment.

NEW BUSINESS

8. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 1 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND FERGUSON ENTERPRISES, Inc. FOR THE SUPPLY AND INSTALLATION OF AMI FIXED BASED METER READING SYSTEM; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Assistant to the City Administrator Matthew Hitt advised that the purpose of Change Order No. 1 was for additional work that was out of the scope of the original contract with Ferguson Enterprises, Inc. and totaled \$72,332.00 with \$62,000 coming from the contingency funds previously budgeted for the project and the remainder from the Utility Fund Fund Balance. Karen Ellis and Zeb Wright were present on behalf of Ferguson Enterprises, Inc. Council Member Dominy made a motion to approve Resolution Number 19-45, approving the terms and conditions of Change Order Number 1 to the agreement by and between the City of Spring Valley Village, Texas and Ferguson Enterprises, Inc. for the supply and installation of AMI fixed based meter reading system, and Council Member Donaho seconded the motion. Motion carried 4-0.

9. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 2 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND FERGUSON ENTERPRISES, Inc. FOR THE SUPPLY AND INSTALLATION OF AMI FIXED BASED METER READING SYSTEM; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE

Mayor Ramsey read the Resolution by caption only. Assistant to the City Administrator Matthew Hitt advised that the purpose of Change Order No. 2 was for the installation of 71 new meters and taps and totaled \$42,804 with the funding coming from the Utility Fund Fund Balance. Council Member Dominy made a motion to approve Resolution Number 19-46, approving the terms and conditions of Change Order Number 2 to the agreement by and between the City of Spring Valley Village, Texas and Ferguson Enterprises, Inc. for the supply and installation of AMI fixed based meter reading system, and Council Member Donaho seconded the motion. Motion carried 4-0.

10. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Villages Mutual Insurance Group Recommended Insurance Carriers for Plan Year 2020 Being United Health Insurance (Medical), Guardian Life (Dental), Lincoln National Insurance (Life/AD&D/LTD), and Superior Vision (Vision) For The City of Spring Valley Village's Employee Benefits.

Council Member Dominy made a motion to approve the Villages Mutual Insurance Group's recommended insurance carriers for Plan Year 2020 being United Health Insurance

(Medical), Guardian Life (Dental), Lincoln National Insurance (Life/AD&D/LTD), and Superior Vision (Vision) for the City of Spring Valley Village's employee benefits, and Council Member Carpenter seconded the motion. Motion carried 4-0.

- 11. BRIEFING AND DISCUSSION CONCERNING:** Quarterly Investment Report For Period Ending September 30, 2019.

City Treasurer Michelle Yi presented the Quarterly Investment Report for the period ending September 30, 2019.

- 12. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING AND ADOPTING AN INVESTMENT POLICY FOR THE CITY OF SPRING VALLEY VILLAGE AND A LIST OF QUALIFIED BROKERS/DEALERS THAT ARE AUTHORIZED TO ENGAGE IN INVESTMENT TRANSACTIONS WITH THE CITY; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Council Member Carpenter made a motion to approve Resolution Number 19-47, approving and adopting an investment policy for the City of Spring Valley Village and a list of qualified brokers/dealers that are authorized to engage in investment transactions with the City, and Council Member McCormack seconded the motion. Motion carried 4-0.

- 13. DISCUSSION AND DIRECTION CONCERNING:** Development of Annual Street Sweeping Program for the City.

After a brief discussion, it was the consensus of the City Council to have Public Works Director Pat Riley to develop a proposed Street Sweeping Program and present the proposed Program at a future Council meeting.

- 14. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, CASTING ITS BALLOT FOR THE ELECTION OF A PERSON TO THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Council Member Dominy made a motion to approve Resolution Number 19-42, casting its ballot for Mike Sullivan to the Board of Directors of the Harris County Appraisal District, and Council Member Donaho seconded the motion. Motion carried 4-0.

- 15. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Briefing by City Staff:

1. Status of Hilldale, Bade & Cardwell Paving and Utility Improvements Project

Public Works Director Pat Riley provided an update for the Council and advised that the contractor is anticipated to submit a request for a time extension as the project is estimated to be complete by the end of January.

3. Status of New Production Well

Public Works Director Pat Riley advised that the pumping and bacteriological tests were performed and suggested that different enclosures be constructed as Spring Valley Village is in a hurricane prone area.

4. Status of Westview Drive Sidewalk Project

Public Works Director Pat Riley advised that the project was substantially complete with only landscaping left in some areas.

2. Status of Automated Meter Project

Assistant to the City Administrator Matthew Hitt advised that the project should be complete in the next 4-6 weeks with reinstallation beginning in January.

5. Status of Phase II Park Renovations Landscape Improvements

Assistant to the City Administrator Matthew Hitt advised that picnic tables and benches would be installed the first week of December and added that Clark Condon submitted a design for the new, more durable bridges.

16. **EXECUTIVE SESSION:** The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon's Texas Codes Annotated, In Accordance With The Authority Contained In:

16.1 Section 551.072. Deliberation Regarding Real Property: Discussion To Deliberate The Purchase, Exchange, Lease, Or Value Of Real Property If Deliberation In An Open Meeting Would Have A Detrimental Effect On The Position Of The Governmental Body In Negotiations With A Third Person.

Council adjourned into the Executive Session at 7:02 p.m.

17. **RECONVENE**

The City Council meeting reconvened at 7:24 p.m.

18. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters Discussed in Executive Session.

No action was taken.

19. **ADJOURNMENT**

Council Member Carpenter made a motion to adjourn the meeting at 7:25 p.m., and Council Member Donaho seconded the motion. Motion carried 5-0.

Signed: Tom S. Ramsey
Tom S. Ramsey
Mayor

Attest: Roxanne Benitez
Roxanne Benitez, TRMC, CPM, CMCC
City Secretary