

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, AUGUST 27, 2019 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:00 p.m.

Members Present:

Mayor Tom Ramsey

Mayor Pro Tem Allen Carpenter

Council Member Tom Donaho

Council Member Joy McCormack

Council Member Marcus Vajdos (arrived at 6:02 p.m.)

Members Absent:

Council Member David Dominy

2. INTRODUCTIONS

Julie M. Robinson, City Administrator

Loren Smith, City Attorney

Roxanne Benitez, City Secretary

Michelle Yi, City Treasurer

Matthew Hitt, Assistant to the City Administrator

Loyd Evans, Chief of Police

David Dixon, Police Commissioner

Mark Schulze, Police Captain

3. PROCLAMATIONS / ANNOUNCEMENTS

3.1 Presentation of Texas Police Chiefs Association Foundation's Texas Law Enforcement Agency Best Practices Recognition to the Spring Valley Village Police Department. (Chief of Police Loyd Evans)

Hedwig Village Police Chief David Gott, on behalf of the Texas Police Chiefs Association, presented an award to Chief Evans and Captain Schulze for the Texas Law Enforcement Agency Best Practices Recognition Program. The Spring Valley Village Police Department is the 156th agency to receive this prestigious recognition.

4. PUBLIC COMMENTS

None.

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 5.1 Minutes for City Council Meeting on July 23, 2019
- 5.2 Minutes for Special Called City Council Meeting on July 23, 2019
- 5.3 Approval of Pay Estimate No. 2 for Hilldale, Bade, and Cardwell Paving and Utility Improvements to Triple B Services, LLP in the Amount of \$122,768.86.
- 5.4 Approval of Pay Estimate No. 1 for Westview Drive Sidewalk Improvements Project to DVL Enterprises, LLC in the Amount of \$21,510.00.
- 5.5 Resolution Number 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, REPEALING RESOLUTION NUMBER 17-017 AND ADOPTING A REVISED POLICY REGARDING APPOINTMENTS TO CITY BOARDS AND COMMISSIONS; PROVIDING FOR THE INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.
- 5.6 Ordinance No. 2019-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING THE SCHEDULE OF CHARGES AND FEES FOR THE COLLECTION AND DISPOSAL OF GARBAGE, RUBBISH, AND RECYCLABLES; PROVIDING AN EFFECTIVE DATE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY.

Council Member Carpenter made a motion to approve all items on the Consent Agenda, and Council Member Vajdos seconded the motion. Motion carried 4-0.

OLD BUSINESS

6. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: July 2019 Police Department Staff Report (Chief Evans):

Chief Evans provided the report.

1. Number of Calls for Service – 1,217
2. Number of Traffic Violations – 689
3. Number of K-9 Deployments – 102

7. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Activities of the Village Fire Department Commissioners Meeting on July 24, 2019 and Any Special Meetings That May Have Occurred and Status of Village Fire Commission's Reinstatement of Bunker Hill Village as a Full Member of the Village Fire Department. (Council Member Carpenter / Mayor Ramsey)

Mayor Pro Tem Carpenter advised that there were several items on that evening's City Council agenda related to providing fire and EMS services to Bunker Hill Village. He also advised that the following items would be discussed at the next Commissioners meeting to be held on Wednesday, August 28:

- A proposed maternity and paternity policy
- Temporary relocation of dispatch during the construction remodel of the fire station

NEW BUSINESS

8. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Appointments / Reappointments to Boards and Commissions:

A. Planning & Zoning Commission

City Administrator Julie Robinson advised that all Commission members with an expiring term were seeking reappointment. Council Member Vajdos made a motion to re-appoint Charles Calderwood, Trey Hoffman, Patrick Johnson, and Maryellen McGlothlin to the Planning & Zoning Commission, and Council Member Donaho seconded the motion. Motion carried 4-0.

B. Board of Adjustment

City Administrator Robinson advised that two of the Board members, with an expiring term, were seeking reappointment. She also advised that the other Board member, with an expiring term, was moving out of the City. Council Member Vajdos made a motion to re-appoint Scott Cooper and Douglas Doyle as regular members, appoint Michael Burcham as a regular member, and appoint Jerry Kent and Bill Lackey as alternates to the Board of Adjustment, and Council Member Donaho seconded the motion. Motion carried 4-0.

9. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution Number 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING A CONSENT TO ALLOW OLSON & OLSON, LL P TO ACT AS INTERMEDIARY IN A DISPUTE REGARDING THE FIRE DEPARTMENT ALONG BUNKER HILL VILLAGE, TEXAS, HILSHIRE VILLAGE, TEXAS, HUNTERS CREEK VILLAGE, TEXAS, PINEY POINT VILLAGE, TEXAS, AND SPRING VALLEY VILLAGE, TEXAS; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH CONSENT; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Council Member Carpenter made a motion to approve Resolution Number 19-27, and Council Member Vajdos seconded the motion. Motion carried 4-0.

10. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution Number 19-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING A MUTUAL RELEASE AGREEMENT BY AND BETWEEN THE VILLAGE FIRE DEPARTMENT AND, INDIVIDUALLY, EACH OF ITS MEMBER CITIES HILSHIRE VILLAGE, TEXAS, HUNTERS CREEK VILLAGE, TEXAS, PINEY POINT VILLAGE, TEXAS, HEDWIG VILLAGE, TEXAS, AND SPRING VALLEY VILLAGE, TEXAS (COLLECTIVELY REFERRED TO AS “VFD”) AND THE CITY OF BUNKER HILL VILLAGE, TEXAS; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH MUTUAL RELEASE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

No action was taken.

11. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 19-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING AMENDMENT #5 TO THE VILLAGE FIRE DEPARTMENT INTERLOCAL COOPERATION AGREEMENT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.

No action was taken.

12. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AUTHORIZING THE VILLAGE FIRE DEPARTMENT BOARD OF COMMISSIONERS TO EXECUTE AN INTERLOCAL AGREEMENT FOR FIRE PROTECTION AND EMERGENCY SERVICES BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND THE VILLAGE FIRE DEPARTMENT; PROVIDING FOR THE INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.

No action was taken.

13. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Acceptance Of An Effective Tax Rate Of \$0.421384 Per \$100 Valuation And A Rollback Tax Rate Of \$0.440167 Per \$100 Valuation For The Fiscal Year Beginning October 1, 2019 And Ending September 30, 2020.

Council Member Carpenter made a motion to accept an effective tax rate of \$0.421384 per \$100 valuation and a rollback tax rate of \$0.440167 per \$100 valuation for the fiscal year beginning October 1, 2019 and ending September 30, 2020, and Council Member Donaho seconded the motion. Motion carried 4-0.

14. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2019-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE 2019 APPRAISAL ROLL; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

Mayor Ramsey read the Ordinance by caption only. Council Member Carpenter made a motion to approve Ordinance No. 2019-17, and Council Member McCormack seconded the motion. Motion carried 4-0.

15. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Proposing A Tax Rate Of \$0.4250 Per \$100 Valuation For The Fiscal Year Beginning October 1, 2019, And Ending September 30, 2020; Scheduling The First Public Hearing On Proposed Tax Rate on September 12, 2019 at 6:00 pm; The Second Public Hearing On Proposed Tax Rate on September 17, 2019 at 6:00 pm; And The Adoption Of The Fiscal Year 2019-2020 Budget And Tax Rate For September 24, 2019 at 6:00 pm, With Such Meetings To Be Held At Spring Valley Village City Hall, Located At 1025 Campbell Road, Houston, Texas 77055.

Council Member Donaho made a motion to approve the proposed tax rate of \$0.4250 per \$100 valuation for the fiscal year beginning October 1, 2019, and ending September 30,

2020; scheduling the first public hearing on the proposed tax rate on September 12, 2019 at 6:00 pm; the second public hearing on the proposed tax rate on September 17, 2019 at 6:00 pm; and the adoption of the Fiscal Year 2019-2020 Budget and Tax Rate for September 24, 2019 at 6:00 pm, with such meetings to be held at Spring Valley Village City Hall, located at 1025 Campbell Road, Houston, Texas 77055, and Council Member McCormack seconded the motion. Motion carried 4-0.

16. BRIEFING AND DISCUSSION CONCERNING: Quarterly Investment Report For Period Ending June 30, 2019.

City Treasurer Michelle Yi presented the Quarterly Investment Report for the period ending June 30, 2019.

17. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Briefing by City Administrator:

1. Status of Hilldale, Bade & Cardwell Paving and Utility Improvements Project

Assistant to the City Administrator Matthew Hitt provided an update for the Council and advised that the project is scheduled to be completed by the end of November.

2. Status of Automated Meter Project

Assistant to the City Administrator Matthew Hitt advised that the project was still in progress, and 1,877 of the total 2,305 meters had been installed to date. Mr. Hitt also advised that the project is anticipated to be completed by mid-October.

3. Status of New Production Well

Assistant to the City Administrator Matthew Hitt advised that the project was progressing and that Phase II of the 24-hour drilling periods had been completed.

4. Status of Westview Drive Sidewalk Project

Assistant to the City Administrator Matthew Hitt advised that all driveways had been installed and the project should be completed by the end of September.

5. Status of Phase II Park Renovations Landscape Improvements

Assistant to the City Administrator Matthew Hitt advised that the project commenced on August 19 and will be completed by October 4.

6. Status of I-10 and Campbell Road Development

City Administrator Julie Robinson advised that Stream Realty was meeting that evening and, if everything went well, they would be moving forward with the project. If not, they would have to come back before the Planning & Zoning Commission and City Council.

7. Status of Banking Services Request for Applications

City Treasurer Michelle Yi advised that the request for applications was currently in progress with the assistance of Valley View Consulting. Legal notices were published on August 14 and 21, 2019, and five banks attended the non-mandatory meeting on August 21, 2019. City Administrator Julie Robinson advised that the request for applications closes in mid-September and awarded recommendation of award would be made to Council in either November or December.

18. **EXECUTIVE SESSION:** The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon's Texas Codes Annotated, In Accordance With The Authority Contained In:

- 18.1 Section 551.071 – Consultation With Attorney Regarding Pending Or Contemplated Litigation Or A Matter In Which The Duty Of The City Attorney Requires To Be Discussed In Closed Meeting.
- 18.2 Section 551.072. Deliberation Regarding Real Property: Discussion To Deliberate The Purchase, Exchange, Lease, Or Value Of Real Property If Deliberation In An Open Meeting Would Have A Detrimental Effect On The Position Of The Governmental Body In Negotiations With A Third Person.

City Council did not convene into Executive Session.

19. **RECONVENE**

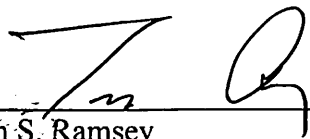
20. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters Discussed in Executive Session.

No action was taken.

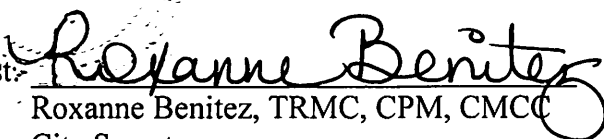
21. **ADJOURNMENT**

Council Member Carpenter made a motion to adjourn the meeting at 7:24 p.m., and Council Member Vajdos seconded the motion. Motion carried 4-0.

Signed:


Tom S. Ramsey
Mayor

Attest:


Roxanne Benitez, TRMC, CPM, CMCC
City Secretary