



Regular City Council Meeting
May 21, 2019
6:00 p.m.



Notice is Hereby Given of a Regular Meeting of the City Council City of Spring Valley Village, Texas, 1025 Campbell Road, Spring Valley Village, Texas, in the Council Chambers, Tuesday, May 21, 2019, beginning at 6:00 p.m., For the Purpose of Considering and Acting upon the Following Items of Business:

1. **CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT**

2. **INTRODUCTIONS**

3. **PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN**

3.1 Administer Oaths of Office

- Council Member David Dominy
- Council Member Tom Donaho
- Council Member Marcus Vajdos

4. **PUBLIC COMMENTS**

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

5. **CONSENT AGENDA**

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

5.1 Minutes for City Council Meeting on April 23, 2019

5.2 Approval of Pay Estimate No. 1 for Hilddale, Bade, and Cardwell Paving and Utility Improvements to Triple B Services, LLP in the Amount of \$364,380.75

5.3 Resolution 19-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING A PROPOSAL BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND WSP USA FOR SERVICES TO ADDRESS THE TEXAS WATER DEVELOPMENT BOARD ENVIRONMENTAL REVIEW REQUIREMENTS FOR THE NEW PRODUCTION WELL PROJECT; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

- 5.4 Ordinance No. 2019-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS DELETING ARTICLE 8.1300, CIVIC ACTIVITIES BOARD, OF CHAPTER 8, PERSONNEL AND ADMINISTRATION, OF THE CODE OF ORDINANCES IN ITS ENTIRETY; SPECIFICALLY REPEALING ORDINANCE NO. 93-267, BOOK I, ORDINANCE NO. 2000-23, AND ORDINANCE NO. 2009-10, COLLECTIVELY CODIFIED AS ARTICLE 8.1300, CIVIC ACTIVITIES BOARD; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.
- 5.5 Ordinance No. 2019-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS DELETING ARTICLE 8.1100, GREENSPACE BOARD, OF CHAPTER 8, PERSONNEL AND ADMINISTRATION, OF THE CODE OF ORDINANCES IN ITS ENTIRETY; SPECIFICALLY REPEALING ORDINANCE NO. 93-266, BOOK I, CODIFIED AS ARTICLE 8.1100, GREENSPACE BOARD; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

OLD BUSINESS

6. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** April 2019 Police Department Staff Report (Chief Evans):
1. Number of Calls for Service
 2. Number of Traffic Violations
 3. Number of K-9 Deployments
7. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meetings on April 24, 2019 and Any Special Meetings That May Have Occurred and Status of Village Fire Commission's Reinstatement of Bunker Hill Village as a Full Member of the Village Fire Department. (Council Member Carpenter / Mayor Ramsey)
8. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Planning and Zoning Commission Meeting of May 14, 2019. (Council Member Vajdos / City Attorney Loren Smith)
9. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Construction Design For Westview Drive Sidewalk Improvement Project Including Recommended Hand Rail Installations.

NEW BUSINESS

10. **CONDUCT A PUBLIC HEARING CONCERNING:** Ordinance No. 2019-XX – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS BY AMENDING SUBSECTION .02, FRONT BUILDING LINE SETBACKS ADJOINING A MAJOR THOROUGHFARE, OF SUBSECTION .09, BUILDING LINE SETBACKS, OF SUBSECTION .03, SIZE AND AREA

REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION .05 BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A", OF EXHIBIT "A" OF CHAPTER 12 PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO SET THE FRONT BUILDING LINE SETBACK FOR LOTS ADJOINING A MAJOR THOROUGHFARE OTHER THAN WESTVIEW DRIVE AT TWENTY-FIVE FEET (25'); PROHIBITING DRIVEWAY ENTRANCES ONTO SUCH MAJOR THOROUGHFARE IF THE LOT ALSO ADJOINS A MINOR STREET; PROVIDING A MINIMUM SETBACK OF THIRTY-EIGHT FEET (38') FOR GARAGES FACING SUCH MAJOR THOROUGHFARE; BY AMENDING SUBSECTION .10, DRIVEWAY WIDTH, TRANSITION AND SEPARATION, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION .05, BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A" OF EXHIBIT "A" OF CHAPTER 12, PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO REQUIRE DRIVEWAYS TO ACCESS LOTS OFF OF STREETS OTHER THAN BINGLE ROAD AND CAMPBELL ROAD WHERE POSSIBLE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; PROVIDING A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

- A. Presentation of Proposed Ordinance by City Attorney
- B. Those In Favor
- C. Those Opposed
- D. Adjourn Public Hearing

11. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2019-XX – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS BY AMENDING SUBSECTION .02, FRONT BUILDING LINE SETBACKS ADJOINING A MAJOR THOROUGHFARE, OF SUBSECTION .09, BUILDING LINE SETBACKS, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION .05 BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A", OF EXHIBIT "A" OF CHAPTER 12 PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO SET THE FRONT BUILDING LINE SETBACK FOR LOTS ADJOINING A MAJOR THOROUGHFARE OTHER THAN WESTVIEW DRIVE AT TWENTY-FIVE FEET (25'); PROHIBITING DRIVEWAY ENTRANCES ONTO SUCH MAJOR THOROUGHFARE IF THE LOT ALSO ADJOINS A MINOR STREET; PROVIDING A MINIMUM SETBACK OF THIRTY-EIGHT FEET (38') FOR GARAGES FACING SUCH MAJOR THOROUGHFARE; BY AMENDING SUBSECTION .10, DRIVEWAY WIDTH, TRANSITION AND SEPARATION, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION .05, BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A" OF EXHIBIT "A" OF CHAPTER 12, PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO REQUIRE DRIVEWAYS TO ACCESS LOTS OFF OF STREETS OTHER THAN BINGLE ROAD AND CAMPBELL ROAD WHERE POSSIBLE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY IN AN

AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; PROVIDING A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

12. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, ADOPTING A RESIDENTIAL NEIGHBORHOOD TRAFFIC CALMING/CONTROL POLICY; AND PROVIDING AN EFFECTIVE DATE.
13. **BRIEFING, DISCUSSION AND DIRECTION CONCERNING:** Possible Spring Valley Green Initiative To Replace the Civic Activities Board (Council Member Donaho)
14. **BRIEFING AND DISCUSSION CONCERNING:** Quarterly Investment Report For Period Ending March 31, 2019.
15. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Changing the Dates of the City Council Meetings for November and December.
16. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Proposed FY 2019-2020 Budget Calendar.
17. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Briefing by City Administrator:
 1. Status of Hilldale, Bade & Cardwell Paving and Utility Improvements Project
 2. Status of Automated Meter Project
 3. Status of Repairs to Ground Water Well #1
 4. Issuance of Request for Qualifications for Engineering and Surveying Services
 5. Status of Acquisition of Old Bingle Road Right-of-Way from Harris County

18. **ADJOURNMENT**

Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

The City Council reserves the right to convene in executive session from time to time as deemed necessary during this meeting to discuss any of the matters listed in the agenda, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices) or 551.087 (Deliberations Regarding Economic Development Negotiations).

I certify that a copy of the May 21, 2019 agenda of items to be considered by City Council was posted on or before the 16th day of May, 2019, at 10:00 a.m. pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code.

Attest: 
Roxanne Benitez, TRMC, CPM, CMCC

City Secretary

In compliance with the Americans with Disabilities Act, this facility is wheelchair accessible and accessible parking spaces are available. To better serve attendees, requests for accommodations or interpretive services should be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-465-8308, Fax 713-461-7969, or Email secretary@springvalleytx.com for further information.

Consent Agenda Items

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, APRIL 23, 2019 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:02 p.m.

Members Present:

Mayor Tom Ramsey
Mayor Pro-Tem Allen Carpenter
Council Member David Dominy
Council Member Tom Donaho
Council Member Joy McCormack
Council Member Marcus Vajdos

Members Absent:

None.

2. INTRODUCTIONS

Roxanne Benitez, City Secretary
Alex Trevino, Deputy City Secretary
Arthur Faiello, Director of Public Works
Michelle Yi, City Treasurer
Lloyd Evans, Police Chief (left at 6:25 p.m.)
Loren Smith, City Attorney

3. PROCLAMATIONS / ANNOUNCEMENTS

3.1 Proclamation for Police Week – May 12-18, 2019

Mayor Ramsey read the proclamation aloud and declared May 12-18, 2019 as Police Week in Spring Valley Village.

3.2 Proclamation for National Public Works Week – May 19-25, 2019

Mayor Ramsey read the proclamation aloud and declared May 19-25, 2019 as Public Works Week in Spring Valley Village.

4. PUBLIC COMMENTS

4.1 Clive Mettrick, who lives at 1114 Ben Hur, asked that residents be notified when a burglary is committed in Spring Valley Village.

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 5.1 Minutes for City Council Meeting on March 26, 2019
- 5.2 Resolution No. 19-XX - RESOLUTION OF THE CITY OF SPRING VALLEY VILLAGE SUSPENDING THE MAY 10, 2019 EFFECTIVE DATE OF CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC'S REQUESTED RATE CHANGE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; APPROVING CONTINUED COOPERATION WITH THE GULF COAST COALITION OF CITIES; HIRING LLOYD GOSSELINK ATTORNEYS AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; REQUIRING REIMBURSEMENT OF CITIES' RATE CASE EXPENSES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL

Council Member Carpenter made a motion to approve all items on the Consent Agenda, and Council Member Vajdos seconded the motion. Motion carried 5-0.

6. **EXECUTIVE SESSION:** The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon's Texas Codes Annotated, In Accordance With The Authority Contained In:

- 6.1 Section 551.074 – Personnel Matter – Discussion to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of the Police Chief.

Council adjourned into the Executive Session at 6:11 p.m.

7. **RECONVENE**

The City Council meeting reconvened at 6:20 p.m.

8. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters Discussed in Executive Session and Possible Employment Agreement with Police Chief.

Council Member Dominy made a motion to approve the agreement with Police Chief Loyd Evans, including the recommended changes discussed in executive session, and Council Member McCormack seconded the motion. Motion carried 5-0.

OLD BUSINESS

9. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** March 2019 Police Department Staff Report (Chief Evans):

Chief Evans provided the report.

1. Number of Calls for Service – 1,317
2. Number of Traffic Violations – 946
3. Number of K-9 Deployments – 123

10. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meetings That May Have Occurred Since

March 26, 2019, and Status of Village Fire Commission's Reinstatement of Bunker Hill Village as a Full Member of the Village Fire Department. (Council Member Carpenter / Mayor Ramsey)

Council Member Carpenter presented Bunker Hill Village's letter of intent and explained the conditions listed in the letter of intent. Council Member Carpenter also advised that if approved, a contract between all of the Memorial Villages would be created. Mayor Ramsey advised that they would need to know the outcome of the reinstatement of Bunker Hill Village so that the City could prepare the budget accordingly.

11. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 19-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING A LETTER OF INTENT BY AND BETWEEN THE VILLAGE FIRE DEPARTMENT AND CITY OF BUNKER HILL VILLAGE FOR THE PROVISION OF FIRE AND EMERGENCY MEDICAL SERVICES FOR FOUR YEARS FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2023; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE THE LETTER OF INTENT; AND PROVIDING AND EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Council Member Vajdos made a motion to approve Resolution Number 19-08, and Council Member Carpenter seconded the motion. Motion carried 5-0.

12. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Civic Activities Board Since January of 2019. (Council Member Donaho / City Treasurer Michelle Yi)

Council Member Donaho recommended the dissolution of the Civic Activities Board and advised that he would present an idea for another possible board that could assist the City. Council Member Donaho also advised that Lori Koehn agreed to continue her assistance with the annual Fall Festival.

At this time, Council Member Carpenter made a motion to take Agenda Item 15 out of order, and Council Member Donaho seconded the motion. Motion carried 5-0.

NEW BUSINESS

15. **PRESENTATION, BRIEFING AND DISCUSSION CONCERNING:** Property Values In The City Of Spring Valley Village Including, But Not Limited To, Historical Value Trends, Property Tax Revenue Changes, And Litigated Properties For The Last Ten Years. (Roland Altinger, Harris County Appraisal District)

Roland Altinger, Chief Appraiser, Jason Cunningham, Deputy Chief Appraiser, and Mike Sullivan, the City's HCAD Representative, appeared before the Council. Mr. Altinger gave a PowerPoint presentation regarding property tax history and revenue changes as well as historical value trends for the City of Spring Valley Village.

13. **DISCUSSION AND DIRECTION CONCERNING:** Construction Design For Westview Drive Sidewalk Improvements Project And Addressing Encroachments In The City's Right-Of-Way That Will Be Impacted By The Project.

Mayor Ramsey advised that the proposed project was the only section on Westview Drive that did not have a sidewalk. Director of Public Works Arthur Faiello advised that the proposed sidewalk would assist those walking to school. Doug Bradford, with ARKK Engineers, advised that the project was ready to go out for bids. Council Member Carpenter advised that there should be safety mechanisms installed to protect pedestrians and asked for options. Mr. Bradford advised that he would present safety options at the May 21 City Council meeting.

- 14. BRIEFING AND DISCUSSION CONCERNING:** Legislative Update on Proposed House Bill Number 2 and House Bill Number 3. (Mayor Ramsey)

Mayor Ramsey provided a summary on proposed House Bill Numbers 2 and 3.

- 16. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Award of Competition Sealed Bid #2019-03-102 for Cedarbrake Drainage Improvement Project to H&N Contractor Management, LLC in an amount not to exceed \$101,416.00.

Doug Bradford, with ARKK Engineers, advised that the project would be on a 60-day contract. Council Member Vajdos made a motion to award Bid #2019-03-102 to H&N Contractor Management, LLC for the Cedarbrake Drainage Improvement Project in an amount not to exceed \$101,416.00, and Council Member Carpenter seconded the motion. Motion carried 5-0.

- 17. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CONTRACT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND H & N CONTRACTOR MANAGEMENT LLC FOR THE CEDARBRAKE DRAINAGE IMPROVEMENT PROJECT (BID #2019-03-102); PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Council Member Donaho made a motion to approve Resolution Number 19-09, and Council Member Carpenter seconded the motion. Motion carried 5-0.

- 18. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Proposed Conceptual Design and Conceptual Design Cost Estimate for Phase II Park Improvements.

Ryan Steib and Mary Keilers, with Clark Condon and Associates, Inc., gave a presentation on the proposed park improvements. Council Member Dominy made a motion to approve the proposed conceptual design and conceptual design cost estimate for the Phase II Park Improvement Project with funding to come from the FY 2018 Unexpended Fund Balance as recommended by Staff, and Council Member Vajdos seconded the motion. Motion carried 5-0.

- 19. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF A PROPOSAL FOR DESIGN DEVELOPMENT THROUGH CONSTRUCTION ADMINISTRATION

SERVICES BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND CLARK CONDON AND ASSOCIATES, INC. FOR PHASE II PARK IMPROVEMENTS; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Council Member Vajdos made a motion to approve Resolution Number 19-10, and Council Member Carpenter seconded the motion. Motion carried 5-0.

20. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Briefing by City Administrator:

1. Status of Hilldale, Bade & Cardwell Paving and Utility Improvements Project

Steve Albert, with Binkley and Barfield, Inc., provided an update for the Council and advised that there were two unexpected utility issues that were being address and would not compromise the project.

2. Status of Automated Meter Project

Director of Public Works Arthur Faiello advised that communication pieces were sent and the data collectors and repeaters had been installed. Mr. Faiello also advised that staff training would be provided by Ferguson and Mueller on the following day and added that they would also receive training from Tyler Technologies. Mr. Faiello advised that most of the meter installation would be done from May through July.

3. Update on City of Houston Left Turn Lane on Westview Drive

Director of Public Works Arthur Faiello advised that the area on Westview Drive has been corrected and returned to its original layout.

4. Status of Repairs to Ground Water Well #1

Director of Public Works Arthur Faiello advised that testing on the sand separator was performed last week and that a smaller pump will be installed based on the recommendation of the contractor.

21. ADJOURNMENT

Council Member Carpenter made a motion to adjourn the meeting at 8:08 p.m., and Council Member Donaho seconded the motion. Motion carried 5-0.

Signed: _____
Tom S. Ramsey
Mayor

Attest: _____
Roxanne Benitez, TRMC, CPM, CMCC
City Secretary

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: May 21, 2019

TOPIC:	Approval of Pay Estimate No. 1 for Hildale, Bade, and Cardwell Paving and Utility Improvements to Triple B Services, LLP in the Amount of \$364,380.75
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BACKGROUND:	This is the first pay estimate to be submitted by Triple B Services, LLP for the Hildale, Bade, and Cardwell Paving and Utility Improvement Project for work that was completed on the Project in March and April of 2019.
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RECOMMENDATION:	Binkley & Barfield, Inc. has reviewed the pay estimate and recommends approval.
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ATTACHMENTS:	Pay Estimate No. 1 Submitted By Triple B Services, LLP
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FUNDING ISSUES:	☐ Not applicable – no dollars are being spent or received. ☒ Full amount already budgeted in Acct/Project# <u>25-50-7514</u> ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ _____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
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FINANCE VERIFICATION OF FUNDING:



SUBMITTING STAFF MEMBER:

Roxanne Benitez, City Secretary

CITY ADMINISTRATOR APPROVAL:



ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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May 6, 2019

Ms. Roxanne Benitez, TRMC, CCC II
City Secretary
City of Spring Valley Village
1025 Campbell Road
Houston, Texas 77055

RE: Pay Estimate No. 1
18-08021: Hilldale, Bade, and Cardwell Paving and Utility Improvements
BBI Job No. 170000241

Dear Ms. Benitez:

Enclosed please find one copy of the following items for the above referenced project:

1. Triple B Services, L.L.P. – Pay Estimate No. 1

The amount of Pay Estimate No. 1 is \$364,380.75

30.48% Construction Time Expended

21.78% Construction Cost Expended

Binkley & Barfield, Inc. has reviewed this application and recommends payment of the said amount.

We appreciate the opportunity to be of service. If you have any questions, or require additional information, please call me at (713) 869-3433.

Sincerely,
BINKLEY & BARFIELD, INC.
Consulting Engineers

A handwritten signature in black ink that reads 'Tommy V. Cromer'.

Tommy V. Cromer, P.E.
Senior Project Manager - Public Infrastructure

CC:
G:\170000241_Spring Valley_Hilldale-Bade\4.00_Construction\Pay Estimate\Pay Estimate No. 1.docx



TRIPLE B SERVICES, L.L.P.

Since 1996

SITE PREP

EXCAVATION

PAVING

UTILITIES

LETTER OF TRANSMITTAL

May 6, 2019

City of Spring Valley Village c/o Binkley & Barfield,
Inc. & PSI
Attn: Tommy V. Cromer
1710 Seamist Dr
Houston, TX 77008

RE: 18-08021. Hilldale, Bade & Cardwell Paving and Utility Improvements

Liberty Mutual Surety 022-221-681

We are emailing and sending you:

tvb@binkleybarfield.com

SAlbert@binkleybarfield.com

DAH@binkleybarfield.com

GOPSI99@AOL.com

Copies	Description
	Pay Estimate No. 1 Documents
1	▸ Cover Letter
2	▸ Estimate & Certification for Payment
2	▸ Pay Application No. 1
2	▸ Conditional Waiver and Release on Progress Payment
2	▸ Affidavit of Bills Paid

These are TRANSMITTED for payment.

Remarks: Please process and forward your Recommendation for Payment to me at your earliest opportunity.

Thank you, we appreciate your business!


Sender Signature

Receiver Signature

Date Received



TRIPLE B SERVICES, L.L.P.

Since 1996

SITE PREP

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EXCAVATION

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PAVING

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UTILITIES

May 6, 2019

City of Spring Valley c/o Binkley & Barfield, Inc. & PSI
Attn: Tommy V. Cromer
1710 Seamist Dr
Houston, TX 77008

RE: 18-08021. Hilldale, Bade & Cardwell Paving and Utility Improvements

Liberty Mutual Surety 022-221-681

Dear Sir/Madam:

Enclosed, please find Triple B's Pay Estimate No. 1 documents payable in the amount of THREE HUNDRED SIXTY-FOUR THOUSAND THREE HUNDRED EIGHTY and 75/100 DOLLARS (\$364,380.75). Enclosures include Estimate & Certification for Payment, Pay Application No. 1, Conditional Waiver and Release on Progress Payment and Affidavit of Bills Paid, in duplicate.

Should you have questions or comments please contact me, otherwise, I will anticipate receipt of your Recommendation for Payment and Payment for the estimate as submitted.

Best regards,

Lisa Gauna
Project Administrator

820 Old Atascocita Road • Huffman • Texas • 77336



TRIPLE B SERVICES, L.L.P.

Since 1996

SITE PREP ** EXCAVATION ** PAVING ** UTILITIES

ESTIMATE AND CERTIFICATION FOR PAYMENT

Project: 18-08021. Hilldale, Bade & Cardwell Paving and Utility Improvements

Liberty Mutual Surety 022-221-681

City of Spring Valley c/o Binkley & Barfield, Inc. & PSI
Attn: Tommy V. Cromer
1710 Seamist Dr
Houston, TX 77008

Please Remit Payment To
Triple B Services, LLP
820 Old Atascocita Road
Huffman, Texas 77336

Estimate Number: 1
Invoice Number: 18-0802101
Estimate Cutoff Date: 04/30/2019
Date of Estimate: 04/30/2019

Contract Date: 02/08/2019
NTP Date: 02/25/2019
Original Contract Time: 145/210 Cal Days
Time Extension Requests: 3 Cal Days

A. Contract Amount to Date:

1. Contract Price:		
2. Approved Change Orders:	\$ 0.00	\$1,673,381.42
	\$ 0.00	
Total Change to Date:		\$ 0.00
	<u>Total Contract Amount:</u>	\$1,673,381.42

B. Earnings to Date:

1. Previous Work Completed:		\$ 0.00
2. Work Completed This Period		\$404,867.50
3a. Materials Stored on Site	\$ 0.00	
3b. Materials Installed To Date	\$ 0.00	
3c. Total Materials Remaining on Site		\$ 0.00
	<u>Total Earnings:</u>	\$404,867.50

C. Reductions:

1. Retainage:	10.00% of \$404,867.50	\$40,486.75
	Total Payment Due:	\$364,380.75
	Less Previous Billings:	0.00
	<u>Total Amount Due This Estimate:</u>	\$364,380.75

The undersigned Contractor certifies that to the best of his knowledge, information and belief that the Work has been completed in accordance with the Plans and Specifications and the current payment shown on this Application for Payment is now due.

Prepared by:

Donna M. Burke

Donna M. Burke - Senior Project Administrator

Date: May 6, 2019

The foregoing estimate of work completed is true and correct to the best of my knowledge and belief.

Approved by:

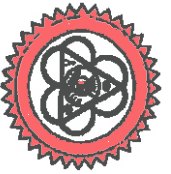
Project Representative:

Date:

Approved by:

Engineer: *Engineer's Project No*

Date:



Pay Estimate

From: Triple B Services, LLP

820 Old Atascocita Road

Huffman, TX 77336

Invoice: 18-0802101

Date: 04/30/19

Application #: 1

To: City of Spring Valley c/o Bunkley & Barfield, Inc. & PSI

City of Spring Valley Village

1710 Seemist Dr

Houston, TX 77008

Invoice Due Date: 05/30/19

Contract: 18-08021, Hilldale, Bede & Cardwell Paving and Utility Improvements

Item	Description	U/M	Contract Quantity	Contract Amount	Quantity This Period	Unit Price	Amount This Period	Quantity JTD	Total		
									Amount Previous	Completed And Stored To Date	% Materials On-Site
01	Mobilization - Fixed	L.S.	1.000	75,000.00	1.000	75,000.000000	75,000.00	1.000	0.00	75,000.00	100.00%
02	Furnish Performance and Payment Bonds and Insurance	L.S.	1.000	20,000.00	1.000	20,000.000000	20,000.00	1.000	0.00	20,000.00	100.00%
03	Furnish And Install Barricades, Traffic Control Signs And Traffic Handling, In Accordance With The Plans And Specifications	L.S.	1.000	17,500.00	0.300	17,500.000000	5,250.00	0.300	0.00	5,250.00	30.00%
04	Photographing and Videotaping of Project Limits prior to Construction, Complete-in-Place, In Accordance with the Plans and Specifications	L.S.	1.000	3,300.00	1.000	3,300.000000	3,300.00	1.000	0.00	3,300.00	100.00%
05	Furnish and Install Sodding, Complete-in-Place, In Accordance with the Plans and Specifications	SY	3,488.000	15,696.00	0.000	4.500000	0.00	0.000	0.00	0.00	0.00%
06	Furnish And Install Project Identification Sign, In Accordance With Plans And Specifications	EA	2.000	1,500.00	0.000	750.000000	0.00	0.000	0.00	0.00	0.00%
07	Site Landscaping Including Replacement Of Street Signs, Irrigation Systems, Pavers, Mailboxes, Etc., In Accordance With Plans And Specifications	L.S.	1.000	40,000.00	0.300	40,000.000000	12,000.00	0.300	0.00	12,000.00	30.00%
08	Remove Tree 0 To 11.99"	EA	4.000	2,000.00	4.000	500.000000	2,000.00	4.000	0.00	2,000.00	100.00%
09	Remove Tree 12 To 29.99"	EA	4.000	4,000.00	4.000	1,000.000000	4,000.00	4.000	0.00	4,000.00	100.00%
10	Clearance Prune Tree	EA	57.000	7,125.00	57.000	125.000000	7,125.00	57.000	0.00	7,125.00	100.00%
11	Install Tree Protection Fence (up To 5,000 L.F.)	LF	3,000.000	13,500.00	3,000.000	4,500000	13,500.00	3,000.000	0.00	13,500.00	100.00%

Pay Estimate

From:
Triple B Services, LLP
820 Old Alascocita Road
Huffman, TX 77336

Invoice: 18-0802101
Date: 04/30/19
Application #: 1

69

To:
City of Spring Valley c/o Binkley & Barfield, Inc. & PSI
City of Spring Valley Village
1710 Seamlst Dr
Houston, TX 77008

Invoice Due Date: 05/30/19

Contract: 18-08021, Hildale, Bade & Cardwell Paving and Utility Improvements

Item	Description	U/M	Contract Quantity	Contract Amount	Quantity This Period	Unit Price	Amount This Period	Quantity JTD	Amount Previous	Completed		Materials On-Site
										And Stored To Date	%	
12	Install Root Pruning Trench	LF	1,105.000	8,177.00	1,105.000	7.40000	8,177.00	1,105.000	0.00	8,177.00	100.00%	0.00
13	Install Zero Curb Curbback	LF	92.000	1,150.00	0.000	12.50000	0.00	0.000	0.00	0.00	0.00%	0.00
14	Urban Forestry Monitoring	ERS	7.000	1,225.00	0.000	175.00000	0.00	0.000	0.00	0.00	0.00%	0.00
15	Furnish Flaggers, In Accordance With Plans And Specs.	L.S.	1.000	18,500.00	0.300	18,500.00000	5,550.00	0.300	0.00	5,550.00	30.00%	0.00
16	Remove And Dispose Of Old Concrete Pavement (All Depths), Complete-in-Place, In Accordance With The Plans And Specifications	SY	4,440.000	13,986.00	0.000	3.15000	0.00	0.000	0.00	0.00	0.00%	0.00
17	Remove And Dispose Of Old Concrete Driveways (All Depths), Complete-in-Place, In Accordance With The Plans And Specifications	SY	1,070.000	4,280.00	0.000	4.00000	0.00	0.000	0.00	0.00	0.00%	0.00
18	Removal Of Concrete Sidewalks, Complete In Place, In Accordance With The Plans And Specifications	SY	30.000	750.00	0.000	25.00000	0.00	0.000	0.00	0.00	0.00%	0.00
19	Remove And Dispose Of Old Concrete Curb Or Curb And Gutter, Complete-in-Place, In Accordance With The Plans And Specifications	LF	250.000	575.00	0.000	2.30000	0.00	0.000	0.00	0.00	0.00%	0.00
20	Roadway Excavation including Stripping, Complete-in-Place, In Accordance with the Plans And Specifications	CY	2,815.000	31,668.75	0.000	11.25000	0.00	0.000	0.00	0.00	0.00%	0.00
21	Borrow, Complete In Place, In Accordance With The Plans And Specs.	CY	465.000	2,208.75	0.000	4.75000	0.00	0.000	0.00	0.00	0.00%	0.00
22	Furnish And Install Temporary HMAAC (3-Inch Black Base Detour Pavement, In Accordance With The Plans And Specs.	TON	64.000	10,560.00	0.000	165.00000	0.00	0.000	0.00	0.00	0.00%	0.00
23	Adjust Existing Manhole To New Grade, Complete-in-Place, In Accordance With The Plans And Specifications	EA	7.000	1,400.00	0.000	200.00000	0.00	0.000	0.00	0.00	0.00%	0.00
24	Adjust Existing Valve Box To Finished Grade, Complete-in-Place, In Accordance With The Plans And Specifications	EA	5.000	475.00	0.000	95.00000	0.00	0.000	0.00	0.00	0.00%	0.00

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20

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City of Spring Valley c/o Binkley & Barfield, Inc. & PSI
City of Spring Valley Village
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Houston, TX 77008

Invoice Due Date: 05/30/19

Contract: 18-08021, Hilldale, Bade & Cardwell Paving and Utility Improvements

Item	Description	U/M	Contract Quantity	Contract Amount	Quantity This Period	Unit Price	Amount This Period	Quantity JTD	Amount Previous	Completed		Materials On-Site
										To Date	%	
25	Furnish and Install 6" Reinforced Concrete Pavement, Complete-in-Place, In Accordance with the Plans and Specifications	SY	4,330.000	192,685.00	0.000	44.50000	0.00	0.000	0.00	0.00	0.00%	0.00
26	Furnish And Install 9" Fast Track Reinforced Concrete Pavement At I 10 Frontage Road	SY	20.000	5,000.00	0.000	250.00000	0.00	0.000	0.00	0.00	0.00%	0.00
27	Reinforced Concrete Pavement, Complete-in-Place, In Accordance with the Plans and Specifications (Cardwell Drive and Intersections)	SY	1,875.000	90,937.50	0.000	48.50000	0.00	0.000	0.00	0.00	0.00%	0.00
28	Prepare And Compact 6" Stabilized Subgrade, Complete-in-Place, In Accordance With The Plans And Specifications	SY	5,754.000	33,085.50	0.000	5.75000	0.00	0.000	0.00	0.00	0.00%	0.00
29	Furnish 7 1/2" Dry Ash, Complete-in-Place, In Accordance with the Plans and Specifications (Hilldale Street)	TON	52.000	4,160.00	0.000	80.00000	0.00	0.000	0.00	0.00	0.00%	0.00
30	Furnish Lime (3% by Dry Weight), Complete-in-Place, In Accordance with the Plans and Specifications (Hilldale Street)	TON	22.000	3,850.00	0.000	175.00000	0.00	0.000	0.00	0.00	0.00%	0.00
31	Furnish Lime (6% by Dry Weight), Complete-in-Place, In Accordance with the Plans and Specifications (Bade Street)	TON	53.000	9,275.00	0.000	175.00000	0.00	0.000	0.00	0.00	0.00%	0.00
32	Prepare and Compact 6" Portland Cement Stabilized Subgrade, Complete-in-Place, In Accordance with the Plans and Specifications (Cardwell Drive)	SY	822.000	7,398.00	0.000	9.00000	0.00	0.000	0.00	0.00	0.00%	0.00
33	Furnish and Install 6" Reinforced Concrete Driveway, Complete-in-Place, In Accordance with the Plans and Specifications	SY	983.000	83,555.00	0.000	85.00000	0.00	0.000	0.00	0.00	0.00%	0.00
34	Furnish and Install Temporary Residential Driveway, In Accordance with the Plans and Specifications	EA	33.000	6,600.00	0.000	200.00000	0.00	0.000	0.00	0.00	0.00%	0.00

Pay Estimate

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820 Old Atascocita Road
Huffman, TX 77336

Invoice: 18-0802101
Date: 04/30/19
Application #: 1

21

To:
City of Spring Valley c/o Binkley & Barfield, Inc. & PSI
City of Spring Valley Village
1710 Seamount Dr
Houston, TX 77008

Invoice Due Date: 05/30/19

Contract: 18-08021. Hilldale, Bade & Cardwell Paving and Utility Improvements

Item	Description	U/M	Contract Quantity	Contract Amount	Quantity This Period	Unit Price	Amount This Period	Total		Completed And Stored To Date	%	Materials On-Site
								Quantity JTD	Amount Previous			
35	Furnish and Install 4 1/2" Reinforced Concrete Sidewalks, Complete-in-Place, In Accordance with the Plans and Specifications (Front Door Walk Way)	SY	31.000	4,650.00	0.000	150.000000	0.00	0.000	0.00	0.00	0.00%	0.00
36	Furnish and Install Laydown Reinforced Concrete Curb, Including Milling Yard Drains, Complete-in-Place, In Accordance with the Plans and Specifications	LF	3,089.000	11,583.75	0.000	3.750000	0.00	0.000	0.00	0.00	0.00%	0.00
37	Remove and Dispose of Existing 18" Pipe, Complete-in-Place, In Accordance with the Plans and Specifications	LF	617.000	9,255.00	0.000	15.000000	0.00	0.000	0.00	0.00	0.00%	0.00
38	Remove and Dispose of Existing 24" Pipe, Complete-in-Place, In Accordance with the Plans and Specifications	LF	640.000	10,240.00	0.000	16.000000	0.00	0.000	0.00	0.00	0.00%	0.00
39	Remove and Dispose of Existing Grate Inlet, Complete-in-Place, In Accordance with the Plans and Specifications	EA	9.000	5,400.00	0.000	600.000000	0.00	0.000	0.00	0.00	0.00%	0.00
40	Remove And Dispose Of Existing Safety End Treatment, Complete In Place In Accordance With The Plans And Specs	EA	1.000	330.00	0.000	330.000000	0.00	0.000	0.00	0.00	0.00%	0.00
41	Furnish And Install 24" Safety End Treatment, Complete In Place In Accordance With The Plans And Specs	EA	1.000	1,500.00	0.000	1,500.000000	0.00	0.000	0.00	0.00	0.00%	0.00
42	Furnish and Install 18"x11" RCA, All Depths, Complete-in-Place, In Accordance with the Plans and Specifications	LF	26.000	2,600.00	0.000	100.000000	0.00	0.000	0.00	0.00	0.00%	0.00
43	Furnish and Install 18" RCP (Class III C-76), All Depths, Complete-in-Place, In Accordance with the Plans and Specifications	LF	26.000	1,690.00	0.000	65.000000	0.00	0.000	0.00	0.00	0.00%	0.00
44	Furnish and Install 22"x14" RCA, All Depths, Complete-in-Place, In Accordance with the Plans and Specifications	LF	370.000	38,850.00	0.000	105.000000	0.00	0.000	0.00	0.00	0.00%	0.00

Pay Estimate

From:

Triple B Services, LLP
820 Old Atascocita Road
Huffman, TX 77336

To:

City of Spring Valley c/o Binkley & Barfield, Inc. & PSI
City of Spring Valley Village
1710 Seamist Dr
Houston, TX 77008

Invoice: 18-0802101
Date: 04/30/19
Application #: 1

Invoice Due Date: 05/30/19

Contract: 18-08021. Hilldale, Bade & Cardwell Paving and Utility Improvements

Item	Description	U/M	Contract Quantity	Contract Amount	Quantity This Period	Unit Price	Amount This Period	Total				
								Quantity JTD	Amount Previous	Completed And Stored To Date	%	Materials On-Site
45	Furnish and install 24" RCP (Class III C-76), All Depths, Complete-in-Place, In Accordance with the Plans and Specifications	LF	1,552.000	124,160.00	0.000	80.00000	0.00	0.000	0.00	0.00%	0.00	
46	Furnish and Install 5'x3' RCB, All Depths, Complete-in-Place, In Accordance with the Plans and Specifications	LF	610.000	183,000.00	0.000	300.00000	0.00	0.000	0.00	0.00%	0.00	
47	Furnish and Install Grate Inlet, Complete-in-Place, In Accordance with the Plans and Specifications	EA	8.000	25,200.00	0.000	3,150.00000	0.00	0.000	0.00	0.00%	0.00	
48	Furnish and Install Type 'C' Inlet, Complete-in- Place, In Accordance with the Plans and Specifications	EA	10.000	35,000.00	0.000	3,500.00000	0.00	0.000	0.00	0.00%	0.00	
49	Furnish and Install Type 'B-B' Inlet, Complete- in-Place, In Accordance with the Plans and Specifications	EA	3.000	10,500.00	0.000	3,500.00000	0.00	0.000	0.00	0.00%	0.00	
50	Furnish and Install Storm Manhole, Complete-in-Place, In Accordance with the Plans and Specifications	EA	12.000	43,200.00	0.000	3,600.00000	0.00	0.000	0.00	0.00%	0.00	
51	24" Inline Check Valve, Complete-in-Place, In Accordance with the Plans and Specifications	EA	4.000	47,000.00	0.000	11,750.00000	0.00	0.000	0.00	0.00%	0.00	
52	Trench Safety System Construction of Storm Sewer, Complete-in-Place, In Accordance with the Plans and Specifications	LF	2,497.000	24.97	0.000	0.01000	0.00	0.000	0.00	0.00%	0.00	
53	Implementation and Management of the SWVP, In Accordance with the Plans and Specifications	LS	1.000	1,185.00	0.300	1,185.00000	355.50	0.300	0.00	355.50	30.00%	0.00
54	Furnish And Install Inlet Protection Barrier (Sage II), Complete-in-Place, In Accordance With The Plans And Specifications	EA	19.000	2,280.00	0.000	120.00000	0.00	0.000	0.00	0.00%	0.00	
55	Furnish and Install Reinforced Filter Fabric Fence, Complete-in-Place, In Accordance with the Plans and Specifications	LF	40.000	56.00	0.000	1.40000	0.00	0.000	0.00	0.00%	0.00	

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23

To:

City of Spring Valley c/o Binkley & Barfield, Inc. & PSI
City of Spring Valley Village
1710 Beamist Dr
Houston, TX 77008

Invoice Due Date:

05/30/19

Contract: 18-08021, Hilldale, Bade & Cardwell Paving and Utility Improvements

Item	Description	U/M	Contract Quantity	Contract Amount	Quantity This Period	Unit Price	Amount This Period	Quantity JTD	Amount Previous	Completed		Materials On-Site
										And Stored To Date	%	
56	Portable Concrete Truck Washout Structures	LS	2,000	830.00	0.000	415.00000	0.00	0.000	0.00	0.00	0.00%	0.00
57	Furnish and Install 6" PVC (AWWA C900) Class 150 Waterline, Trenchless Construction, including Fittings, Thrust Blocking, Restrained Joints, and Appurtenances, Complete-in-Place, In Accordance with the Plans and Specifications	LF	235,000	19,035.00	235,000	81.00000	19,035.00	235,000	0.00	19,035.00	100.00%	0.00
58	Furnish and Install 8" PVC (AWWA C900) Class 150 Waterline, Trenchless Construction, including Fittings, Thrust Blocking, Restrained Joints, and Appurtenances, Complete-in-Place, In Accordance with the Plans and Specifications	LF	1,409,000	105,675.00	1,409,000	75.00000	105,675.00	1,409,000	0.00	105,675.00	100.00%	0.00
59	Furnish and Install 6" Gate Valve with Box, AWWA C509 IIBBM, NRS, Complete-in-Place, In Accordance with the Plans and Specifications	EA	3,000	2,445.00	3,000	815.00000	2,445.00	3,000	0.00	2,445.00	100.00%	0.00
60	Furnish and Install 8" Gate Valve with Box, AWWA C509 IIBBM, NRS, Complete-in-Place, In Accordance with the Plans and Specifications	EA	8,000	9,600.00	8,000	1,200.00000	9,600.00	8,000	0.00	9,600.00	100.00%	0.00
61	Furnish and Install 6" Wet Connection, Complete-in-Place, In Accordance with the Plans and Specifications	EA	4,000	600.00	4,000	150.00000	600.00	4,000	0.00	600.00	100.00%	0.00
62	Furnish and Install Fire Hydrant Assembly, AWWA 502, Mechanical Joint Inlet, Incl. Fire Hydrant, 6" Lead, 6" Gate Valve with Box and Barrel Extensions, ALL DEPTHS, Complete-in-Place, In Accordance with the Plans and Specifications	EA	2,000	8,490.00	2,000	4,245.00000	8,490.00	2,000	0.00	8,490.00	100.00%	0.00

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Item	Description	U/M	Contract Quantity	Contract Amount	Quantity This Period	Unit Price	Amount This Period	Quantity JTD	Amount Previous	Completed		Materials On-Site
										And Stored To Date	%	
63	Cut, Plug, and Abandon Existing 6" Waterline, Complete-in-Place, In Accordance with the Plans and Specifications	EA	6.000	2,250.00	6.000	375.00000	2,250.00	6.000	0.00	2,250.00	100.00%	0.00
64	Cut, Plug, and Abandon Existing 8" Waterline, Complete-in-Place, In Accordance with the Plans and Specifications	EA	1.000	400.00	1.000	400.00000	400.00	1.000	0.00	400.00	100.00%	0.00
65	Remove and Salvage Existing Fire Hydrant, Complete-in-Place, In Accordance with the Plans and Specifications	EA	2.000	330.00	2.000	165.00000	330.00	2.000	0.00	330.00	100.00%	0.00
66	Relocate Fire Hydrant, Complete In Place In Accordance With The Plans And Specs.	EA	2.000	1,260.00	2.000	630.00000	1,260.00	2.000	0.00	1,260.00	100.00%	0.00
67	Furnish and Install 8-inch by 6-inch Tapping Sleeve and Valve with Box, Complete-in-Place, In Accordance with the Plans and Specifications	EA	1.000	3,580.00	1.000	3,580.00000	3,580.00	1.000	0.00	3,580.00	100.00%	0.00
68	Adjust Valve Boxes To Finish Grade, Complete In Place, In Accordance With The Plans And Specs	EA	3.000	315.00	0.000	105.00000	0.00	0.000	0.00	0.00	0.00%	0.00
69	Relocate Existing Water Meter, Complete-in-Place, In Accordance with the Plans and Specifications	EA	33.000	22,275.00	33.000	675.00000	22,275.00	33.000	0.00	22,275.00	100.00%	0.00
70	Furnish and Install 1" Single Short Service Replacement Incl. Reconnect to Meter, Complete-in-Place, In Accordance with the Plans and Specifications	EA	15.000	5,250.00	30.000	350.00000	10,500.00	30.000	0.00	10,500.00	200.00%	0.00
71	Furnish and Install 1" Single Long Service Replacement Incl. Reconnect to Meter, Complete-in-Place, In Accordance with the Plans and Specifications	EA	14.000	19,110.00	28.000	1,365.00000	38,220.00	28.000	0.00	38,220.00	200.00%	0.00
72	Remove and Dispose of 87 Existing Sanitary Sewer, All Depths, Complete-in-Place, In Accordance with the Plans and Specifications	LF	170.000	2,618.00	0.000	15.40000	0.00	0.000	0.00	0.00	0.00%	0.00

Pay Estimate

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Invoice Due Date:

05/30/19

Contract: 18-08021. Hilldale, Bade & Cardwell Paving and Utility Improvements

Item	Description	U/M	Contract Quantity	Contract Amount	Quantity This Period	Unit Price	Amount This Period	Quantity JTD	Amount Previous	Completed		Materials On-Site
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73	Furnish and Install 8" Sanitary Sewer, All Depths, Open-Cut Construction, Complete-in-Place, In Accordance with the Plans and Specifications	LF	170.000	7,097.50	0.000	41.75000	0.00	0.000	0.00	0.00	0.00%	0.00
74	Remove Existing Sanitary Sewer Manhole, Complete-in-Place, In Accordance with the Plans and Specifications	EA	3.000	2,010.00	0.000	670.00000	0.00	0.000	0.00	0.00	0.00%	0.00
75	Furnish and Install Manhole, Complete-in-Place, In Accordance with the Plans and Specifications	EA	3.000	8,820.00	0.000	2,940.00000	0.00	0.000	0.00	0.00	0.00%	0.00
76	Furnish and Install Sanitary Sewer Cleanout on Service Line at ROW, Complete-in-Place, In Accordance with the Plans and Specifications	EA	29.000	4,060.00	0.000	140.00000	0.00	0.000	0.00	0.00	0.00%	0.00
77	Adjust/Reset Manhole with New Frame and Cover, Including Height Adjustment within One Vertical Foot, Complete-in-Place, In Accordance with the Plans and Specifications	EA	8.000	4,480.00	0.000	560.00000	0.00	0.000	0.00	0.00	0.00%	0.00
78	Service Reconnection with or without Slack by Excavation, Complete-in-Place, In Accordance with the Plans and Specifications	EA	29.000	8,990.00	0.000	310.00000	0.00	0.000	0.00	0.00	0.00%	0.00
79	Furnish By-Pass Pumping, Complete-in-Place, In Accordance with the Plans and Specifications	LS	1.000	6,515.00	0.000	6,515.00000	0.00	0.000	0.00	0.00	0.00%	0.00
80	Trench Safety System as Required for Pipe Point Repair and Service Reconnection by Excavation, Complete-in-Place, In Accordance with the Plans and Specifications	LF	170.000	1.70	0.000	0.01000	0.00	0.000	0.00	0.00	0.00%	0.00
81	Off Duty Uniformed Police Officer As Directed By The Owner's Representative	HRS	200.000	10,660.00	0.000	53.30000	0.00	0.000	0.00	0.00	0.00%	0.00

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26

To:

City of Spring Valley c/o Binkley & Bartfield, Inc. & PSI
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Invoice Due Date:

05/30/19

Contract: 18-08021, Hilldale, Bade & Cardwell Paving and Utility Improvements

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										And Stored	To Date	
82	Pot Hole for Utility Investigation as Directed by the Engineer, Complete-in-Place, In Accordance with Plans and Specifications	EA	5.000	2,950.00	5.000	590.00000	2,950.00	5.000	0.00	2,950.00	100.00%	0.00
83	Well Pointing System as Directed by the Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications	LF	910.000	25,935.00	0.000	28.50000	0.00	0.000	0.00	0.00	0.00%	0.00
84	Extra Ductile Iron Fittings (Any Size), Complete-in-Place, In Accordance with the Plans and Specifications	TON	1.000	2,370.00	0.000	2,370.00000	0.00	0.000	0.00	0.00	0.00%	0.00
85	Extra Machine Excavation as Directed by the Engineer, Complete-in-Place, In Accordance with the Plans and Specifications	CY	200.000	2,370.00	0.000	11.85000	0.00	0.000	0.00	0.00	0.00%	0.00
86	Extra Hand Excavation as Directed by the Engineer, Complete-in-Place, In Accordance with the Plans and Specifications	CY	200.000	3,550.00	0.000	17.75000	0.00	0.000	0.00	0.00	0.00%	0.00
87	Furnish Construction Materials Testing, In Accordance With The Plans And Specifications - Fixed	LS	1.000	70,000.00	0.300	70,000.00000	21,000.00	0.300	0.00	21,000.00	30.00%	0.00
88	Payment to CenterPoint Energy for Decorative Street Lighting Installation and Removal of Existing Street Lights - Fixed	LS	1.000	20,682.00	0.000	20,682.00000	0.00	0.000	0.00	0.00	0.00%	0.00

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

18-08021. Hilldale, Bade & Cardwell Paving and Utility Improvements

Liberty Mutual Surety 022-221-681

On receipt by the signer of this document of a check from **City of Spring Valley Village** in the sum of **THREE HUNDRED SIXTY-FOUR THOUSAND THREE HUNDRED EIGHTY and 75/100 DOLLARS (\$364,380.75)**, to **Triple B Services, LLP** and when the check has been properly endorsed and has been paid by the bank on which it is drawn or electronic payment deposited into payee's account, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property to the following extent: **Hilldale, Bade & Cardwell Paving and Utility Improvements**.

This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to City of Spring Valley c/o [person with whom signer contracted] as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The signer warrants that the signer has already paid or will use the funds received from this progress payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

Date: May 6, 2019

Triple B Services, LLP

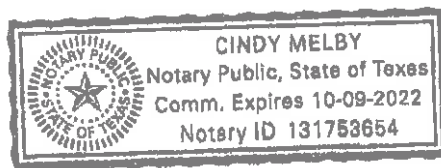
Donna M. Burke
By: _____
Sr. Project Administrator

STATE OF TEXAS

COUNTY OF HARRIS

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Before me, the undersigned Notary Public in and for the State of Texas, on this day personally appeared **Donna Burke**, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that s/he executed such instrument for the purposes therein expressed, and in the capacity therein stated as the act and deed of such business entity.



Cindy Melby
Name: Cindy Melby
Notary Public, State of Texas
My commission expires: October 9, 2022

AFFIDAVIT OF BILLS PAID

STATE OF TEXAS
COUNTY OF HARRIS

Donna M. Burke being first duly sworn states that she is the **Sr. Project Administrator of Triple B Services, LLP** of Harris County of Texas, hereinafter called "Company", and the said Company has performed work and/or furnished labor for **City of Spring Valley Village** hereinafter called "Owner" pursuant to a contract, dated **02/08/2019** with Owner (hereinafter called "CONTRACT") for the construction of:

18-08021. Hilldale, Bade & Cardwell Paving and Utility Improvements

Liberty Mutual Surety 022-221-681

That all just and lawful invoices against the Company for labor, materials, and expendable equipment employed in the performance of the Contract and have been paid in full (with the exception of the attached invoice) prior to acceptance of payments for the Owner, and

That the Company agrees to indemnify and hold the Owner and Engineers harmless from all liability arising from claims by subcontractors, materialmen and suppliers under Contract, and

That no claims have been made or filed upon the payment bond,

That the Company has not received any claims or notice of claims from the subcontractor, materialmen and suppliers.

Date: May 6, 2019

Triple B Services, LLP

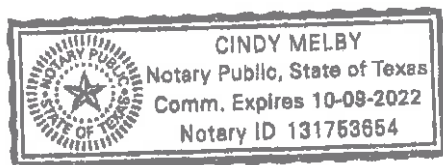
Donna M. Burke
By: _____
Sr. Project Administrator

STATE OF TEXAS

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COUNTY OF HARRIS

Before me, the undersigned Notary Public in and for the State of Texas, on this day personally appeared **Donna Burke**, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that s/he executed such instrument for the purposes therein expressed, and in the capacity therein stated as the act and deed of such business entity.



Cindy Melby
Name: Cindy Melby
Notary Public, State of Texas
My commission expires: October 9, 2022

Hilldale, Bade & Cardwell Paving and Utility Improvements
18-08021.

MARCH 2019 ESTIMATE
APRIL 2019 ESTIMATE

Item	Item Description	UM	Contract Units	Unit Price	Contract Amt	Current Qty to Bill	Prev Billed Unit	Prev Billed Amt	% Complete
1		LS	0.00	0.00	\$ 0.00		0.00	0.00	0.00
01	Mobilization - Fixed	LS	1.00	75,000.00	\$ 75,000.00	1.00	0.00	0.00	0.00
02	Furnish Performance and Payment Bonds and Insurance	LS	1.00	20,000.00	\$ 20,000.00	1.00	0.00	0.00	0.00
03	Furnish And Install Barricades, Traffic Control Signs And Traffic Handling, In Accordance With The Plans And Specifications	LS	1.00	17,500.00	\$ 17,500.00	0.15 + 0.15 = 0.30	0.00	0.00	0.00
04	Photographing and Videotaping of Project Limits prior to Construction, Complete-In-Place, In Accordance with the Plans and Specifications	LS	1.00	3,300.00	\$ 3,300.00	1.00	0.00	0.00	0.00
05	Furnish and Install Sodding, Complete-In-Place, In Accordance with the Plans and Specifications	SY	3,488.00	4.50	\$ 15,696.00		0.00	0.00	0.00
06	Furnish And Install Project Identification Sign, In Accordance With Plans And Specifications	EA	2.00	750.00	\$ 1,500.00		0.00	0.00	0.00
07	Site Landscaping Including Replacement Of Street Signs, Irrigation Systems, Pavers, Mailboxes, Etc, In Accordance With Plans And Specifications	LS	1.00	40,000.00	\$ 40,000.00	0.15 + 0.15 = 0.30	0.00	0.00	0.00
08	Remove Tree 0 To 11.99"	EA	4.00	500.00	\$ 2,000.00	4.00	0.00	0.00	0.00
09	Remove Tree 12 To 29.99"	EA	4.00	1,000.00	\$ 4,000.00	4.00	0.00	0.00	0.00
10	Clearance Prune Tree	EA	57.00	125.00	\$ 7,125.00	57.00	0.00	0.00	0.00
11	Install Tree Protection Fence (up To 5,000 L.F.)	LF	3,000.00	4.50	\$ 13,500.00	3,000.00	0.00	0.00	0.00
12	Install Root Pruning Trench	LF	1,105.00	7.40	\$ 8,177.00	1,105.00	0.00	0.00	0.00
13	Install Zero Curb Cutback	LF	92.00	12.50	\$ 1,150.00		0.00	0.00	0.00
14	Urban Forestry Monitoring	HRS	7.00	175.00	\$ 1,225.00		0.00	0.00	0.00
15	Furnish Flaggers, In Accordance With Plans And Specs.	LS	1.00	18,500.00	\$ 18,500.00	0.15 + 0.15 = 0.30	0.00	0.00	0.00
16	Remove And Dispose Of Old Concrete Pavement (All Depths), Complete-In-Place, In Accordance With The Plans And Specifications	SY	4,440.00	3.15	\$ 13,986.00		0.00	0.00	0.00
17	Remove And Dispose Of Old Concrete Driveways (All Depths), Complete-In-Place, In Accordance With The Plans And Specifications	SY	1,070.00	4.00	\$ 4,280.00		0.00	0.00	0.00
18	Removal Of Concrete Sidewalks, Complete In Place, In Accordance With The Plans And Specifications	SY	30.00	25.00	\$ 750.00		0.00	0.00	0.00
19	Remove And Dispose Of Old Concrete Curb Or Curb And Gutter, Complete-In-Place, In Accordance With The Plans And Specifications	LF	250.00	2.30	\$ 575.00		0.00	0.00	0.00
20	Roadway Excavation including Striping, Complete-In-Place, In Accordance with the Plans and Specifications	CY	2,815.00	11.25	\$ 31,668.75		0.00	0.00	0.00
21	Borrow, Complete In Place, In Accordance With The Plans And Specs.	CY	465.00	4.75	\$ 2,208.75		0.00	0.00	0.00

ay Estimate Cutoff

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155,909.00 ✓

Item	Item Description	UM	Contract Units	Unit Price	Contract Amt	Current Qty to Bill	Prev Billed Uni	Prev Billed Amt	% Complete
22	Furnish And Install Temporary HMA(C)-inch Black Base Detour Pavement, In Accordance With The Plans And Specs.	TON	64.00	165.00	\$ 10,560.00		0.00	0.00	0.00
23	Adjust Existing Manhole To New Grade, Complete-in-Place, In Accordance With The Plans And Specifications	EA	7.00	200.00	\$ 1,400.00		0.00	0.00	0.00
24	Adjust Existing Valve Box To Finished Grade, Complete-in-Place, In Accordance With The Plans And Specifications	EA	5.00	95.00	\$ 475.00		0.00	0.00	0.00
25	Furnish and Install 6" Reinforced Concrete Pavement, Complete-in-Place, In Accordance with the Plans and Specifications	SY	4,330.00	44.50	\$ 192,685.00		0.00	0.00	0.00
26	Furnish And Install 9" Fast Track Reinforced Concrete Pavement At I 10 Frontage Road	SY	20.00	250.00	\$ 5,000.00		0.00	0.00	0.00
27	Furnish and Install 6" High Early Strength Reinforced Concrete Pavement, Complete-in-Place, In Accordance with the Plans and Specifications (Cardwell Drive and Intersections)	SY	1,875.00	48.50	\$ 90,937.50		0.00	0.00	0.00
28	Prepare And Compact 6" Stabilized Subgrade, Complete-in-Place, In Accordance With The Plans And Specifications	SY	5,754.00	5.75	\$ 33,085.50		0.00	0.00	0.00
29	Furnish 7% Fly Ash, Complete-in-Place, In Accordance with the Plans and Specifications (Hilldale Street)	TON	52.00	80.00	\$ 4,160.00		0.00	0.00	0.00
30	Furnish Lime (3% by Dry Weight), Complete-in-Place, In Accordance with the Plans and Specifications (Hilldale Street)	TON	22.00	175.00	\$ 3,850.00		0.00	0.00	0.00
31	Furnish Lime (6% by Dry Weight), Complete-in-Place, In Accordance with the Plans and Specifications (Bade Street)	TON	53.00	175.00	\$ 9,275.00		0.00	0.00	0.00
32	Prepare and Compact 6" Portland Cement Stabilized Subgrade, Complete-in-Place, In Accordance with the Plans and Specifications (Cardwell Drive)	SY	822.00	9.00	\$ 7,398.00		0.00	0.00	0.00
33	Furnish and Install 6" Reinforced Concrete Driveways, Complete-in-Place, In Accordance with the Plans and Specifications	SY	983.00	85.00	\$ 83,555.00		0.00	0.00	0.00
34	Furnish and Install Temporary Residential Driveway, In Accordance with the Plans and Specifications	EA	33.00	200.00	\$ 6,600.00		0.00	0.00	0.00
35	Furnish and Install 4 1/2" Reinforced Concrete Sidewalks, Complete-in-Place, In Accordance with the Plans and Specifications (Front Door Walk Way)	SY	31.00	150.00	\$ 4,650.00		0.00	0.00	0.00
36	Furnish and Install Laydowns Reinforced Concrete Curb, including Mitering Yard Drains, Complete-in-Place, In Accordance with the Plans and Specifications	LF	3,089.00	3.75	\$ 11,583.75		0.00	0.00	0.00
37	Remove and Dispose of Existing 18" Pipe, Complete-in-Place, In Accordance with the Plans and Specifications	LF	617.00	15.00	\$ 9,255.00		0.00	0.00	0.00
38	Remove and Dispose of Existing 24" Pipe, Complete-in-Place, In Accordance with the Plans and Specifications	LF	640.00	16.00	\$ 10,240.00		0.00	0.00	0.00

18-08021.

Item	Item Description	UM	Contract Units	Unit Price	Contract Amt	Current Qty to Bill	Prev Billed Uni	Prev Billed Amt	% Complete
39	Remove and Dispose of Existing Grate Inlet, Complete-in-Place, In Accordance with the Plans and Specifications	EA	9.00	600.00	\$ 5,400.00		0.00	0.00	0.00
40	Remove And Dispose Of Existing Safety End Treatment Complete In Place In Accordance With The Plans And Specs	EA	1.00	330.00	\$ 330.00		0.00	0.00	0.00
41	Furnish And Install 24" Safety End Treatment Complete In Place In Accordance With The Plans And Specs	EA	1.00	1,500.00	\$ 1,500.00		0.00	0.00	0.00
42	Furnish and Install 18"x11" RCA, All Depths, Complete-in-Place, In Accordance with the Plans and Specifications	LF	26.00	100.00	\$ 2,600.00		0.00	0.00	0.00
43	Furnish and Install 18" RCP (Class III C-76), All Depths, Complete-in-Place, In Accordance with the Plans and Specifications	LF	26.00	65.00	\$ 1,690.00		0.00	0.00	0.00
44	Furnish and Install 22"x14" RCA, All Depths, Complete-in-Place, In Accordance with the Plans and Specifications	LF	370.00	105.00	\$ 38,850.00		0.00	0.00	0.00
45	Furnish and Install 24" RCP (Class III C-76), All Depths, Complete-in-Place, In Accordance with the Plans and Specifications	LF	1,552.00	80.00	\$ 124,160.00		0.00	0.00	0.00
46	Furnish and Install 5"x3" RCB, All Depths, Complete-in-Place, In Accordance with the Plans and Specifications	LF	610.00	300.00	\$ 183,000.00		0.00	0.00	0.00
47	Furnish and Install Grate Inlet, Complete-in-Place, In Accordance with the Plans and Specifications	EA	8.00	3,150.00	\$ 25,200.00		0.00	0.00	0.00
48	Furnish and Install Type 'C' Inlet, Complete-in-Place, In Accordance with the Plans and Specifications	EA	10.00	3,500.00	\$ 35,000.00		0.00	0.00	0.00
49	Furnish and Install Type 'B-B' Inlet, Complete-in-Place, In Accordance with the Plans and Specifications	EA	3.00	3,500.00	\$ 10,500.00		0.00	0.00	0.00
50	Furnish and Install Storm Manhole, Complete-in-Place, In Accordance with the Plans and Specifications	EA	12.00	3,600.00	\$ 43,200.00		0.00	0.00	0.00
51	24" Inline Check Valve, Complete-in-Place, In Accordance with the Plans and Specifications	EA	4.00	11,750.00	\$ 47,000.00		0.00	0.00	0.00
52	Trench Safety System Construction of Storm Sewer, Complete-in-Place, In Accordance with the Plans and Specifications	LF	2,497.00	0.01	\$ 24.97		0.00	0.00	0.00
53	Implementation and Management of the SW3P, In Accordance with the Plans and Specifications	LS	1.00	1,185.00	\$ 1,185.00		0.00	0.00	0.00
54	Furnish And Install Inlet Protection Barrier (Stage II), Complete-in-Place, In Accordance With The Plans And Specifications	EA	19.00	120.00	\$ 2,280.00		0.00	0.00	0.00
55	Furnish and Install Reinforced Filter Fabric Fence, Complete-in-Place, In Accordance with the Plans and Specifications	LF	40.00	1.40	\$ 56.00		0.00	0.00	0.00
56	Portable Concrete Truck Washout Structures	LS	2.00	415.00	\$ 830.00		0.00	0.00	0.00

61

0.15 + 0.15 = 0.30

355.50 ✓

18-08021.

Item	Item Description	UM	Contract Units	Unit Price	Contract Amt	Current Qty to Bill	Prev Billed/Uni	Prev Billed/Amt	% Complete
57	Furnish and Install 6" PVC (AWWA C900) Class 150 Waterline, Trenchless Construction, including Fittings, Thrust Blocking, Restrained Joints, and Appurtenances, Complete-in-Place, In Accordance with the Plans and Specifications	LF	235.00	81.00	\$ 19,035.00	235.00	0.00	0.00	0.00
58	Furnish and Install 8" PVC (AWWA C900) Class 150 Waterline, Trenchless Construction, including Fittings, Thrust Blocking, Restrained Joints, and Appurtenances, Complete-in-Place, In Accordance with the Plans and Specifications	LF	1,409.00	75.00	\$ 105,675.00	1409.00	0.00	0.00	0.00
59	Furnish and Install 6" Gate Valve with Box, AWWA 609 IBBM, NRS, Complete-in-Place, In Accordance with the Plans and Specifications	EA	3.00	815.00	\$ 2,445.00	3.00	0.00	0.00	0.00
60	Furnish and Install 8" Gate Valve with Box, AWWA 809 IBBM, NRS, Complete-in-Place, In Accordance with the Plans and Specifications	EA	8.00	1,200.00	\$ 9,600.00	8.00	0.00	0.00	0.00
61	Furnish and Install 6" Wet Connection, Complete-in-Place, In Accordance with the Plans and Specifications	EA	4.00	150.00	\$ 600.00	4.00	0.00	0.00	0.00
62	Furnish and Install Fire Hydrant Assembly, AWWA 502, Mechanical Joint Inlet, Incl. Fire Hydrant, 6" Lead, 6" Gate Valve with Box and Barrel Extensions, ALL DEPTS, Complete-in-Place, In Accordance with the Plans and Specifications	EA	2.00	4,245.00	\$ 8,490.00	2.00	0.00	0.00	0.00
63	Cut, Plug, and Abandon Existing 6" Waterline, Complete-in-Place, In Accordance with the Plans and Specifications	EA	6.00	375.00	\$ 2,250.00	6.00	0.00	0.00	0.00
64	Cut, Plug, and Abandon Existing 8" Waterline, Complete-in-Place, In Accordance with the Plans and Specifications	EA	1.00	400.00	\$ 400.00	1.00	0.00	0.00	0.00
65	Remove and Salvage Existing Fire Hydrant, Complete-in-Place, In Accordance with the Plans and Specifications	EA	2.00	165.00	\$ 330.00	2.00	0.00	0.00	0.00
66	Relocate Fire Hydrant, Complete In Place In Accordance With The Plans And Specs.	EA	2.00	630.00	\$ 1,260.00	2.00	0.00	0.00	0.00
67	Furnish and Install 8-inch by 6-inch Tapping Sleeve and Valve with Box, Complete-in-Place, In Accordance with the Plans and Specifications	EA	1.00	3,580.00	\$ 3,580.00	1.00	0.00	0.00	0.00
68	Adjust Valve Boxes To Finish Grade, Complete In Place, In Accordance With The Plans And Specs	EA	3.00	105.00	\$ 315.00		0.00	0.00	0.00
69	Relocate Existing Water Meter, Complete-in-Place, In Accordance with the Plans and Specifications	EA	33.00	675.00	\$ 22,275.00	33.00	0.00	0.00	0.00
70	Furnish and Install 1" Single Short Service Replacement Incl. Reconnect to Meter, Complete-in-Place, In Accordance with the Plans and Specifications	EA	15.00	350.00	\$ 5,250.00	15.00	0.00	0.00	0.00
71	Furnish and Install 1" Single Long Service Replacement Incl. Reconnect to Meter, Complete-in-Place, In Accordance with the Plans and Specifications	EA	14.00	1,365.00	\$ 19,110.00	14.00	0.00	0.00	0.00

Pay Estimate Cutoff

5th

224,660.00 ✓

Item Item Description

UM Contract Units Unit Price

Contract Amt Current Qty to Bill

Prev Billed Unit Prev Billed Amt

% Complete

Item	Item Description	UM	Contract Units	Unit Price	Contract Amt	Current Qty to Bill	Prev Billed Unit	Prev Billed Amt	% Complete
72	Remove and Dispose of 8? Existing Sanitary Sewer, All Depths, Complete-in-Place, In Accordance with the Plans and Specifications	LF	170.00	15.40	\$ 2,618.00		0.00	0.00	0.00
73	Furnish and Install 8? Sanitary Sewer, All Depths, Open-Cut Construction, Complete-in-Place, In Accordance with the Plans and Specifications	LF	170.00	41.75	\$ 7,097.50		0.00	0.00	0.00
74	Remove Existing Sanitary Sewer Manhole, Complete-in-Place, In Accordance with the Plans and Specifications	EA	3.00	670.00	\$ 2,010.00		0.00	0.00	0.00
75	Furnish and Install Manhole, Complete-in-Place, In Accordance with the Plans and Specifications	EA	3.00	2,940.00	\$ 8,820.00		0.00	0.00	0.00
76	Furnish and Install Sanitary Sewer Cleanout on Service Line at ROW, Complete-in-Place, In Accordance with the Plans and Specifications	EA	29.00	140.00	\$ 4,060.00		0.00	0.00	0.00
77	Adjust/Reset Manhole with New Frame and Cover, Including Height Adjustment within One Vertical Foot, Complete-in-Place, In Accordance with the Plans and Specifications	EA	8.00	560.00	\$ 4,480.00		0.00	0.00	0.00
78	Service Reconnection with or without Shack by Excavation, Complete-in-Place, In Accordance with the Plans and Specifications	EA	29.00	310.00	\$ 8,990.00		0.00	0.00	0.00
79	Furnish By-Pass Pumping, Complete-in-Place, In Accordance with the Plans and Specifications	LS	1.00	6,515.00	\$ 6,515.00		0.00	0.00	0.00
80	Trench Safety System as Required for Pipe Point Repair and Service Reconnection by Excavation, Complete-in-Place, In Accordance with the Plans and Specifications	LF	170.00	0.01	\$ 1.70		0.00	0.00	0.00
81	Off Duty Uniformed Police Officer As Directed By The Owner's Representative	HRS	200.00	53.30	\$ 10,660.00		0.00	0.00	0.00
82	Pot Hole for Utility Investigation as Directed by the Engineer, Complete-in-Place, In Accordance with Plans and Specifications	EA	5.00	590.00	\$ 2,950.00		0.00	0.00	0.00
83	Well Pointing System as Directed by the Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications	LF	910.00	28.50	\$ 25,935.00		0.00	0.00	0.00
84	Extra Ductile Iron Fittings (Any Size), Complete-in-Place, In Accordance with the Plans and Specifications	TON	1.00	2,370.00	\$ 2,370.00		0.00	0.00	0.00
85	Extra Machine Excavation as Directed by the Engineer, Complete-in-Place, In Accordance with the Plans and Specifications	CY	200.00	11.85	\$ 2,370.00		0.00	0.00	0.00
86	Extra Hand Excavation as Directed by the Engineer, Complete-in-Place, In Accordance with the Plans and Specifications	CY	200.00	17.75	\$ 3,550.00		0.00	0.00	0.00
87	Furnish Construction Materials Testing, In Accordance with the Plans and Specifications - Fixed	LS	1.00	70,000.00	\$ 70,000.00		0.00	0.00	0.00
88	Payment to CenterPoint Energy for Decorative Street Lighting Installation and Removal of Existing Street Lights - Fixed	LS	1.00	20,682.00	\$ 20,682.00		0.00	0.00	0.00

0.15 + 0.15 = 0.30

TOTAL = \$404,867.50

Pay Estimate Cutoff

5th

RADONAS

02/21/2020

34

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: May 21, 2019

TOPIC:	Resolution Number 19-XX A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING A PROPOSAL BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND WSP USA FOR SERVICES TO ADDRESS THE TEXAS WATER DEVELOPMENT BOARD ENVIRONMENTAL REVIEW REQUIREMENTS FOR THE NEW PRODUCTION WELL PROJECT; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.	
BACKGROUND:	As part of the SWIFT Program through the Texas Water Development Board for the City's New Production Well Project, there is an environmental review process that must be completed. The services for the environmental review process were built into the project budget as a maximum of \$10,000, and this amount was included in the funding for the project. However, a proposal for these services was not submitted to the City until the end of March of this year. WSP USA has been assisting City staff over the last several weeks to complete the environmental review. I executed the proposal for their services on April 26, 2019. Since the funds for this proposal are already included in the project budget, there is no additional funding necessary. This Resolution formally ratifies my actions on behalf of the City.	
RECOMMENDATION:	Staff recommends approval of the Resolution.	
ATTACHMENTS:	• Resolution Number 19-XX	
FUNDING ISSUES:	☐ Not applicable – no dollars are being spent or received. ☒ Full amount already budgeted in Acct/Project# <u>20-60-5536</u> ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$ _____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ \$ _____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$ _____ will be added to Revenue Acct# ____-____ and \$ _____ added to Expenditure Acct/Project# _____	
FINANCE VERIFICATION OF FUNDING:		
SUBMITTING STAFF MEMBER:	CITY ADMINISTRATOR APPROVAL:	
Julie M. Robinson, City Administrator		

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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RESOLUTION NUMBER 19-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING A PROPOSAL BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND WSP USA FOR SERVICES TO ADDRESS THE TEXAS WATER DEVELOPMENT BOARD ENVIRONMENTAL REVIEW REQUIREMENTS FOR THE NEW PRODUCTION WELL PROJECT; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on April 26, 2019, the City Administrator executed Proposal with WSP USA for their services to address the Texas Water Development Board environmental review requirements for the New Production Well Project ("Proposal"), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, on behalf of the City of Spring Valley Village; and

WHEREAS, upon review and consideration of all matters attendant and related thereto, the City Council hereby finds and determines that: (1) it is in the best interests of the City of Spring Valley Village and its citizens to execute the Proposal; and (2) that the actions of the City Administrator in executing the Proposal should be ratified in all respects.

NOW, THEREFORE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The actions of the City Administrator taken for and on behalf of the City in executing the Proposal on behalf of the City of Spring Valley Village are ratified in all respects.

Section 3. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED on this the 21st day of May, 2019.

Tom S. Ramsey, Mayor
City of Spring Valley Village, Texas

ATTEST:

Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

EXHIBIT “A”
TO
RESOLUTION NUMBER 19-XX



WSP USA
Formerly
LBG-Guyton Associates
16200 Park Row, Suite 200
Houston, TX 77084

VIA ELECTRONIC MAIL

March 22, 2019

Ms. Julie M. Robinson, ICMA-CM
City Administrator
City of Spring Valley Village
1025 Campbell Road
Houston, Texas 77055
jrobinson@springvalleytx.com

Re: City of Spring Valley Village – New Production Well Project,
TWDB WUG Infrastructure Expansion, Project No. 51056,
TWDB Environmental Review

Dear Ms. Robinson:

As instructed by the City of Spring Valley Village (City) in a March 20, 2019 e-mail (attached), WSP USA (WSP; formerly LBG-Guyton Associates) is pleased to provide this proposal to the City to address the Texas Water Development Board (TWDB) environmental review requirements for the City's new production well project.

WSP has had phone conversations and correspondence with TWDB staff this week that indicate the TWDB is requiring completion of the TWDB 0803, Categorical Exclusion / Determination of No Effect Request Form (attached) plus relevant maps and engineering drawings to assist in the TWDB's environmental review for the project. The Project Budget – Spring Valley Village – WUG Infrastructure Expansion (Groundwater) (June 2018) is attached and it lists Environmental, \$10,000, TWDB Funds Series 1, under Special Services, which were included for some additional services that might or might not be required for the project.

SCOPE OF WORK

Based on the City's e-mail correspondence and the TWDB requirements, WSP proposes the following work tasks for the environmental review:

Environmental Review

1. Review the information and requirements in TWDB-0803 (attached) and the related project information in the WSP files.
2. Communicate with TWDB staff to provide project information, answer questions and understand and clarify the TWDB-0803 requirements and questions and other relevant information and documents that the TWDB staff require to be provided for their environmental review. Communicate with City staff regarding the TWDB requirements and the WSP environmental review work.



The contents of this proposal have been reviewed and the designee below authorizes WSP to initiate work on the proposed scope of work, in accordance with the project budget proposed herein. The terms and conditions described herein shall apply to all work performed on this project.

Accepted and agreed to by:

By: 

Title: City Administrator

Date: 04-26-2019

Enclosure A

STANDARD TERMS AND CONDITIONS

The following “Standard Terms and Conditions” shall apply to all of “the Services” carried out by WSP USA Inc. (“WSP”) “the Company”, on behalf of the City of Spring Valley Village, Texas “the Client” as of March 22, 2019. They shall constitute the sole contract between the Company and the Client until such time that they are replaced by a written, agreed, signed, and subsequent “Master Services Agreement.”

1) DEFINITIONS

- a) “The Services” shall mean the scope of services, duties, and activities provided by the Company to the Client as defined in the attached proposal.
- b) The “Agreement” refers to these Standard Terms and Conditions subject to this document.

2) AGREEMENT

The Agreement is between the Client and the Company.

- a) The Client hereby confirms that it is entering into this Agreement wholly on its own behalf and not on behalf of or for the benefit of any other party, and agrees that in the event of any claim for breach of contract arising out of or in connection with this Agreement it shall be entitled to recover from the Company only the losses, if any, it has itself suffered.
- b) The Company shall in the performance of the Services (as defined in the proposal letter) exercise and will continue to exercise the reasonable skill, care, and diligence to be expected of a properly qualified and competent consultant experienced in the provision of such services as in effect at the time and location where the Services are performed. NO OTHER REPRESENTATIONS TO CLIENT EXPRESS OR IMPLIED, AND NO WARRANTY OR GUARANTEE IS INCLUDED OR INTENDED IN THIS AGREEMENT OR ANY REPORT, OPINION DOCUMENT OR OTHERWISE.
- c) The Company shall not be required to sign any documents, no matter by whom requested, that would result in the Company having to certify, guarantee or warrant the existence of conditions whose existence the Company cannot ascertain. The Client also agrees not to make resolution of any dispute with the Company or payment of any amount due to the Company in any way contingent upon the Company’s signing any such certification.
- d) The Services shall be provided by the Company for the sole benefit and use of the Client unless otherwise agreed in writing by the parties. Unless otherwise agreed in writing by the parties, no person other than the Client may rely on any report or other communication made in writing or otherwise by the Company in relation to the Services.
- e) The Company has no responsibility for hazardous or toxic substances or other waste materials found or identified as part of the services and the Company shall have no responsibility for the removal, treatment, storage, transport or disposal of these materials unless specifically agreed in writing with the Client. In any event, the Company shall utilize only the licensed or permitted treatment, storage, or disposal facility or facilities designated by Client.
- f) The information contained in the proposal is provided in confidence and regarded as commercially sensitive and confidential; in particular, rates, fees, personal information and other information deemed by the Company to be commercially sensitive should not be released by the Client to any other party without the Company’s prior written consent.
- g) The Client acknowledges and agrees that the Services may be performed in whole or in part by subcontractors selected by the Company in its reasonable discretion. The Company will name Client as a third party

beneficiary of all subcontracts entered into the performance of work under this Agreement unless the Client authorizes otherwise in writing.

- h) Client agrees that the Company is not responsible for damages arising directly or indirectly from any delays for failure of performance by Client or Client's contractors or consultants or discovery of any previously undisclosed hazardous substances or differing site conditions. In addition, if the delays resulting from any such causes increase the cost or time required by the Company to perform its services in an orderly and efficient manner, the Company shall be entitled to a reasonable adjustment in schedule and compensation.

3) COMPENSATION

- a) **Compensation.** In consideration of the performance of the Services, the Client shall pay to the Company the fees stated in the proposal.
- b) **Additional Services.** If the Company is required by the Client to provide additional services outside the scope and nature of the Services set out in the proposal letter, the Client shall make payment according to the hourly rates and sums set out in the proposal letter.
- c) **Termination.** In the event that the Client requests the Services to be aborted, the Client shall pay to the Company the fees commensurate with the work completed by the Company. For the avoidance of doubt, the fees will include the preparation of reports or other deliverable items actually carried out whether or not the Client requires them to be issued.
- d) **Currency.** All monies due to the Company shall be paid in US \$ (dollars) unless specifically detailed otherwise.
- e) **Invoices.** Payment is due on the date of each invoice rendered and accounts must be settled in full within 30 days of the date of the invoice. Invoices past due more than 10 days will be assessed at an interest rate based on one percent (1%) per month or the highest applicable rate permitted by law, whichever is less. Notice of any dispute concerning an invoice must be provided in writing within 14 days of receipt of the invoice or the invoice is deemed to be correct and the full sum according to the invoice is due to the Company.

4) ACCESS TO INFORMATION

Before the commencement of Services and continuing thereafter, the Client shall immediately notify the Company of any known potential or possible health or safety hazards existing on or near the project site on which Services are to be, or are being, performed by Company or its subcontractors, with particular reference to hazardous substances or conditions. The Client shall provide the Company with all relevant data and information in its possession relating to the site history, to the project, and to the environmental, geologic, and geotechnical surface and subsurface conditions of the site and surrounding areas. Furthermore, promptly on request by the Company, Client shall provide Company and its subcontractors with all information, requirements, reports, data, surveys, and instructions, and access to all premises within the Client's control that Company may reasonably request to perform the Services. The Company may use such information, requirements, reports, data, surveys, and instructions in performing its Services and is entitled to rely upon the accuracy and completeness thereof. The Company shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by Client and/or Client's consultants and contractors.

5) LIMITATION OF LIABILITY

Client agrees that to the fullest extent permitted by law, the Company's total liability to client and third parties for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to this agreement from any cause or causes, including but not limited to the Company's negligence, errors, omissions, strict liability, breach of contract, or breach of warranty, shall not exceed and shall be limited to the lesser of total compensation paid to and retained by the Company for services pursuant to this agreement or the amount of the

Company's insurance provided pursuant to this Agreement. The Company shall not be liable for any for lost revenues, lost profits, incidental, indirect, consequential, special or punitive damages incurred by the Client.

The Company's liability for any claims shall be further limited to such sum as it would be just and equitable for the Company to pay having regard to the extent of the Company's responsibility for the loss or damage suffered as a result of each claim or series of claims in question ("the loss and damage") and on the assumption that:

- f) all other Consultants and all Contractors shall have provided contractual undertakings on terms no less onerous than those applying to the Company in respect of the carrying out of their obligations, and
- g) there are no exclusions of or limitations of liability nor joint insurance or co-insurance provisions between the Client and any other party referred to in this clause and any other party who is responsible to any extent for the loss and damage is contractually liable to the Client for the loss and damage, and
- h) all other Consultants and all Contractors have paid, or agreed to pay, to the Client such proportion of the loss and damage which it would be just and equitable for them to pay having regard to the extent of their responsibility for the loss and damage.

Client hereby acknowledges, understands and agrees that: (1) there are risks inherent to environmental investigation, analysis, management, and remediation, many of which cannot be ascertained or anticipated prior to or during the course of the Services; for example, site investigation activities may spread contaminants through geologic formations despite the use of accepted professional standards; (2) due to the inherently limited nature and amount of data resulting from environmental investigation methods, complete analysis of conditions is not always possible, and, therefore, conditions frequently vary from those anticipated earlier; for example, borings in one location may miss contaminants only a few feet away; and (3) technology, methods, accepted professional standards as well as law and policy, are undefined and/or constantly changing and evolving. In light of all of the foregoing and the Company's lack of responsibility for creating the conditions requiring the Services, as a material inducement to and consideration for the Company's agreement to perform the Services on the terms and at the price stated herein CLIENT SPECIFICALLY AGREES THAT THE COMPANY'S LIABILITY SHALL BE STRICTLY LIMITED AS AND TO THOSE CAUSES AND AMOUNTS PROVIDED ABOVE.

6) DISPUTE RESOLUTION

Any controversy or claim arising out of or relating to this Agreement or the provision of the Services shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

7) OWNERSHIP

All intellectual property rights and copyright associated with the Company's services shall remain vested in and the property of the Company. A specific license for use may be granted by the Company. Any such license will be strictly limited to issues associated with the Services. The Company will not accept any liability whatsoever for any use of the materials to which the license is granted for any purpose other than the original intent. In the event that the Client is in default of payment of monies due to the Company, such license is agreed by the parties to be immediately withdrawn and revoked. All reports, drawings, specifications, computer files, field data, notes and other documents and instruments prepared by the Company as instruments of service shall remain the property of the Company. The Company shall retain all common law, statutory and other reserved rights, including, without limitation, the copyrights thereto.

8) CLIENT'S DUTIES

- i) The Client shall procure access for the Company to the property or properties in respect of which the Services are to be performed.
- j) The Client shall supply to the Company without charge and within reasonable time all necessary and relevant data and information in the possession of the Client or known to him and shall give such assistance as shall reasonably be required by the Company in the performance of the Services.
- k) Where relevant to the Services, the Client shall give the Company adequate notice of any danger or hazard which might cause death or injury to their employees and of which the Client ought reasonably to be aware.
- l) Where relevant to the Services, the Client shall provide to the Company, prior to any intrusive investigations, full details concerning the presence and location of any underground or otherwise located services. If such details are unavailable, the Company will take reasonable precautions to identify such services including the use of specialist equipment. The Client agrees to reimburse the Company for the reasonable cost of any such precautions. Where no or insufficient information has been provided or is available, the Client agrees to indemnify the Company against any and all resulting losses or costs.

9) BUDGETARY ESTIMATIONS

Unless specifically stated to the contrary, any budgetary opinion or estimate offered by the Company, exclusive of written proposals signed by authorized representatives of the Company, is to be regarded by the Client as broad guidance only. The Company is not liable for any deviation from such budgetary opinions or estimates whatsoever.

10) NO THIRD PARTY RIGHTS

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Company. Any report issued by the Company is solely for the benefit of the Client for the purposes set out in the report and should not be relied on by third parties or for any other purpose without the express written consent of the Company. The Company shall have no liability whatsoever to a person who is not a party to the Agreement, unless otherwise agreed in writing.

If requested by the Client, the Company will consider the provision of reliance letters to third parties in a form to be agreed by the Company. In relation to property transactions the provision of such agreements will normally be limited to a lender, a first purchaser and a first tenant, and will be provided on no more than two occasions. Additional fees may be payable for the provision of this service.

11) REPORTING OBLIGATIONS

In states where there is a legal obligation for a licensed professional (employed by the Company) or the Company to report an observed release of a hazardous material or petroleum product to the environment, an imminent threat to human health or the environment, or other incident (as defined by applicable law) to a regulatory agency, the Company shall first notify the Client and its Counsel regarding the nature and timing of the required notification, but in any case will comply with the applicable legal requirements with regard to reporting.

12) SEVERABILITY

If any term or condition of this Agreement is for any reason held to be illegal, invalid, ineffective, inoperable, or otherwise enforceable by law, it shall be severed and deemed to be deleted from this Agreement and the validity and enforceability of the remainder of this Agreement shall not be affected or impaired thereby.

13) PERSONAL LIABILITY

Notwithstanding anything to the contrary contained in any other provision of this Agreement, the Company's partners, members, agents, directors, officers and/or employees shall have no personal liability whatsoever arising out of or in connection with this Agreement or the performance of the Services hereunder.

14) HEADINGS

The headings or captions within this Agreement shall be deemed set forth in the manner presented for the purposes of reference only and shall not control or otherwise affect the information set forth therein or interpretation thereof.

15) MODIFICATION

This Agreement may be modified or amended only by a written instrument signed by an authorized agent of each party.

16) AUTHORITY

Each individual and entity executing this Agreement hereby represents that he, she or it has the capacity set forth on the signature page hereof with full power and authority to bind the party on whose behalf he, she, or it is executing this Agreement to the terms and provisions hereof, and that such entity has authorized the execution of this Agreement as necessary to bind such entity to the terms and provisions hereof.

17) GOVERNING LAW

This Agreement shall be deemed to be a contract made under the laws of the state of New York, and for all purposes shall be construed in accordance with the laws thereof. Client agrees that any and all disputes between the parties under or relating to the terms and conditions of this Agreement shall be fully and completely adjudicated in any federal or state court located in the state of New York and Client completely and entirely waives any and all jurisdictional defenses it may have now or in the future to the jurisdictional reach of such courts.

18) BUSINESS INTEGRITY

The Company values innovation, unity and trust. We are passionate about our work and care about how we conduct ourselves with all individuals and corporations we interact with. Simply put, this is how we get things done. Our Company's reputation depends on our ability to achieve our core values and to conduct our business ethically. To be clear, we do not, and will not, compromise on compliance with the law or on our business-conduct standards. We simply will not tolerate unethical behavior.

As your professional services provider, we undertake to follow your business integrity rules. This being said, we also invite you to review our Code of Conduct and underlying policies. These guidelines are the Company's standard for maintaining a legally-compliant and ethical workplace. They are available through our website at: <http://www.wsp-pb.com/en/Who-we-are/Corporate-Governance/Corporate-Policies/Code-of-Conduct-and-Policies/>. If you have any questions about our guidelines, please contact one of the local representatives identified on our website.

For situations which pertain to irregularities inconsistent with our guidelines, please report to our independent whistleblowing provider, Expolink. This service is available 24 hours a day, 7 days a week. Information as to numbers and e-mail where to contact the service provider can be found at: [http://www.wsp-pb.com/en/Who-we-](http://www.wsp-pb.com/en/Who-we-are/Corporate-Governance/Corporate-Policies/Code-of-Conduct-and-Policies/)



are/Corporate-Governance/whistleblowing-service/. All calls and e-mails are confidential and you can remain anonymous, should you request.

19) ACCEPTANCE OF AGREEMENT

If upon submission of this Agreement to the Client, the Client fails to return a signed copy to the Company and knowingly allows the Company to proceed with the Services, such Services shall be deemed performed pursuant to the Agreement and these Terms and Conditions shall be binding the same as if the Agreement were fully executed.

By receipt and in the absence of a written declaration to the contrary, these initial “Standard Terms and Conditions” are accepted by the Client and deemed to constitute a contract between the Client and the Company for the delivery of the Services and shall be binding the same as if the Agreement were fully executed.

Revised: May 2017



Enclosure B

2019 BILLING RATES FOR CONSULTING SERVICES

Director Hydrogeology/Marketing/ Business Development, Regional/ Area Manager, Office Manager	\$250 to \$280/hour
Senior Supervising Engineer/ Environmental Scientist/Hydrogeologist	\$200 to \$260/hour
Supervising Engineer/Environmental Scientist/Hydrogeologist	\$ 190 to \$250/hour
Lead Environmental Engineer/ Environmental Scientist/Hydrogeologist	\$150 to \$210/hour
Project Engineer/Environmental Scientist/ Hydrogeologist	\$109 to \$150/hour
Senior Environmental Engineer/ Environmental Scientist/Project Hydrogeologist	\$100 to \$180/hour
Assistant Project Engineer/ Environmental Scientist/Hydrogeologist	\$ 76 to \$130/hour
Environmental Engineer/Scientist/ Hydrogeologist	\$ 64 to \$ 96/hour
Technician	\$ 73 to \$102/hour
Draftsperson	\$ 80 to \$ 98/hour
Administrative/Clerical	\$ 75 to \$115/hour

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: May 21, 2019

TOPIC:	Ordinance No. 2019-XX AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS DELETING ARTICLE 8.1300, CIVIC ACTIVITIES BOARD, OF CHAPTER 8, PERSONNEL AND ADMINISTRATION, OF THE CODE OF ORDINANCES IN ITS ENTIRETY; SPECIFICALLY REPEALING ORDINANCE NO. 93-267, BOOK I, ORDINANCE NO. 2000-23, AND ORDINANCE NO. 2009-10, COLLECTIVELY CODIFIED AS ARTICLE 8.1300, CIVIC ACTIVITIES BOARD; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.
BACKGROUND:	As discussed during the April 23, 2019 Council meeting, over the years, the function of the Civic Activities Board ("CAB") has changed along with the services and activities provided by the City. The community activities and events that have been undertaken by the CAB in the past will now be undertaken by City staff and supplemented with community volunteers, and a formal, structured Board of the City is no longer necessary. Therefore, the proposed Ordinance deletes Article 8.1300, Civic Activities Board, of Chapter 8, Personnel and Administration, of the Code of Ordinances which will dissolve the CAB. As was also discussed during the April 23, 2019 meeting, Council Member Donaho will brief the Council in another agenda item on a possible new Committee for the Council to consider that would address some of the areas that were previously addressed by the CAB and the Greenspace Board that has not met in years.
RECOMMENDATION:	Staff recommends approval of the Ordinance.
ATTACHMENTS:	• Ordinance No. 2019-XX
FUNDING ISSUES:	☒ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
FINANCE VERIFICATION OF FUNDING:	
SUBMITTING STAFF MEMBER:	CITY ADMINISTRATOR APPROVAL:
Julie M. Robinson, City Administrator	

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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ORDINANCE NO. 2019-XX

AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS DELETING ARTICLE 8.1300, CIVIC ACTIVITIES BOARD, OF CHAPTER 8, PERSONNEL AND ADMINISTRATION, OF THE CODE OF ORDINANCES IN ITS ENTIRETY; SPECIFICALLY REPEALING ORDINANCE NO. 93-267, BOOK I, ORDINANCE NO. 2000-23, AND ORDINANCE NO. 2009-10, COLLECTIVELY CODIFIED AS ARTICLE 8.1300, CIVIC ACTIVITIES BOARD; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

WHEREAS, on October 14, 1993, by Ordinance No. 93-267, Book I, the City of Spring Valley Village, Texas, created a Civic Activities Board ("CAB") to assist and advise the City Council, on request, regarding seasonal community activities, special projects benefitting the City and publication of an article in the City's newsletter; and

WHEREAS, over the years, the function of the CAB has changed along with the services and activities provided by the City; and

WHEREAS, the community activities and events that have been undertaken by the CAB in the past will now be undertaken by City staff and supplemented with community volunteers, and a formal, structured Board of the City is no longer necessary; and

WHEREAS, the City Council hereby finds that Article 8.1300, Civic Activities Board, of Chapter 8, Personnel and Administration, of the Code of Ordinances should be deleted in its entirety, and the individual Ordinances that were codified collectively as Article 8.1300 should be specifically repealed.

NOW, THEREFORE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Article 8.1300, Civic Activities Board, of Chapter 8, Personnel and Administration, of the Code of Ordinances is hereby deleted in its entirety and shall be reserved for future use.

Section 3. The following Ordinances which were collectively codified as Article 8.1300, Civic Activities Board, of Chapter 8, Personnel and Administration, of the Code of Ordinances of the City of Spring Valley Village are hereby specifically repealed in their entirety:

- (a) Ordinance No. 93-267, Book I, duly passed and approved on October 14, 1993;
- (b) Ordinance No. 2000-23, duly passed and approved on October 24, 2000; and
- (c) Ordinance No. 2009-10, duly passed and approved on July 28, 2009.

Section 4. All provisions of the ordinances of the City of Spring Valley Village, Texas, codified or uncoded, in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the ordinances of the City of Spring Valley Village, Texas, codified or uncoded, not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

Section 5. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Spring Valley Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 6. This Ordinance shall become effective immediately upon its passage.

DULY PASSED AND APPROVED on this the ____ day of _____, 2019.

Tom S. Ramsey, Mayor
City of Spring Valley Village, Texas

ATTEST:

Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: May 21, 2019

TOPIC:	Ordinance No. 2019-XX AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS DELETING ARTICLE 8.1100, GREENSPACE BOARD, OF CHAPTER 8, PERSONNEL AND ADMINISTRATION, OF THE CODE OF ORDINANCES IN ITS ENTIRETY; SPECIFICALLY REPEALING ORDINANCE NO. 93-266, BOOK I, CODIFIED AS ARTICLE 8.1100, GREENSPACE BOARD; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.
BACKGROUND:	As I researched the ordinances that had created the Civic Activities Board, I discovered the Greenspace Board that had been created on the same date as the Civic Activities Board. The Greenspace Board was created to assist and advise the City Council regarding City parks, City recreation resources, City beautification and community activities supporting Board goals. However, the Greenspace Board has not met, nor have any members been appoint thereto, since September of 2004. Additionally, the purposes for which the Greenspace Board was created have been absorbed by City staff, and a formal, structured Board of the City is no longer necessary. Therefore, the proposed Ordinance deletes Article 8.1100, Greenspace Board, of Chapter 8, Personnel and Administration, of the Code of Ordinances which will dissolve the Greenspace Board.
RECOMMENDATION:	Staff recommends approval of the Ordinance.
ATTACHMENTS:	• Ordinance No. 2019-XX
FUNDING ISSUES:	☒ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
FINANCE VERIFICATION OF FUNDING:	
SUBMITTING STAFF MEMBER:	CITY ADMINISTRATOR APPROVAL:
Julie M. Robinson, City Administrator	

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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ORDINANCE NO. 2019-XX

AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS DELETING ARTICLE 8.1100, GREENSPACE BOARD, OF CHAPTER 8, PERSONNEL AND ADMINISTRATION, OF THE CODE OF ORDINANCES IN ITS ENTIRETY; SPECIFICALLY REPEALING ORDINANCE NO. 93-266, BOOK I, CODIFIED AS ARTICLE 8.1100, GREENSPACE BOARD; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

WHEREAS, on October 14, 1993, by Ordinance No. 93-266, Book I, the City of Spring Valley Village, Texas, created a Greenspace Board to assist and advise the City Council, on request, regarding City parks, City recreation resources, City beautification, and community activities supporting Board goals, and such Ordinance was codified as Article 8.1100, Greenspace Board, of Chapter 8, Personnel and Administration, of the Code of Ordinances of the City of Spring Valley Village; and

WHEREAS, the Greenspace Board has not met, nor have any members been appointed thereto, since September of 2004; and

WHEREAS, the purposes for which the Greenspace Board was created have been absorbed by City staff, and a formal, structured Board of the City is no longer necessary; and

WHEREAS, the City Council hereby finds that Article 8.1100, Greenspace Board, of Chapter 8, Personnel and Administration, of the Code of Ordinances should be deleted in its entirety, and Ordinance No. 93-266, Book I, that was codified as Article 8.1100 should be specifically repealed.

NOW, THEREFORE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Article 8.1100, Greenspace Board, of Chapter 8, Personnel and Administration, of the Code of Ordinances is hereby deleted in its entirety and shall be reserved for future use.

Section 3. Ordinance No. 93-266, Book I, duly passed and approved on October 14, 1993, and codified as Article 8.1100, Greenspace Board, of Chapter 8, Personnel and Administration, of the Code of Ordinances of the City of Spring Valley Village is hereby repealed in its entirety.

Section 4. All provisions of the ordinances of the City of Spring Valley Village, Texas, codified or uncoded, in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the ordinances of the City of Spring Valley Village, Texas, codified or uncoded, not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

Section 5. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part or provision hereof declared to be invalid or unconstitutional; and the City Council of the City of Spring Valley Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 6. This Ordinance shall become effective immediately upon its passage.

DULY PASSED AND APPROVED on this the ____ day of _____, 2019.

Tom S. Ramsey, Mayor
City of Spring Valley Village, Texas

ATTEST:

Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

Police Department Staff Report

SPRING VALLEY POLICE DEPARTMENT

Calls - By Type

04\01\2019
thru 04\30\2019

Type	Description	# Of Calls
6	ACCIDENT	29
22	ALARM	41
23	AMBULANCE CALL	16
24	ANIMAL CALL	2
1	ASSAULT	1
43	ASSIST OUTSIDE AGENCY	13
126	BURGLARY OF MOTOR VEHICLE	3
135	BUSINESS CHECK	283
48	CITY CREW REPAIRS	2
49	CIVIL MATTER	4
134	COURTESY TRANSPORT	1
122	CRIMINAL MISCHIEF	1
38	DAMAGE TO CITY PROPERTY	1
53	DEBRIS IN ROADWAY	6
56	DISTURBANCE	1
60	FIRE CALL	6
30	FSRA	1
68	HOUSE CHECK	49
118	IDENTITY THEFT	1
121	ILLEGAL PARKED VEHICLE	5
70	INFORMATION	57
75	LOST / STOLEN PROPERTY	1
76	LOUD NOISE	2
81	OPEN DOOR	45
83	POWER OUTAGE	1
86	PUBLIC RELATIONS	233
87	RECKLESS DRIVING	1
90	REPOSSESSED VEHICLE	1
96	SOLICITOR	2
99	STALLED VEHICLE	38
103	SUSPICIOUS ACTIVITY	11
104	SUSPICIOUS PERSON	13
105	SUSPICIOUS VEHICLE	28
4	THEFT	3
127	THEFT OF MOTOR VEHICLE	1
128	TRAFFIC ARREST	2
108	TRAFFIC CONTROL	1
109	TRAFFIC LIGHT REPAIR	1
11	TRAFFIC STOP	726
0	UNKNOWN	1
111	VEHICLE BLOCKING ROADWAY	4
112	VEHICLE CHECK	7
114	VIOLATION CITY ORDINANCE	1
42	WARRANT SERVICE	2
117	WELFARE CONCERN	10
Total		1,658

Spring Valley Village, TX PD

Apr 1, 2019 - Apr 30, 2019

Citation Violation Audit By Offense

Total Charges: 1025

Description	Counts
CRIMINAL TRESPASSING	3
DEFECTIVE EQUIPMENT - WHITE LIGHT TO THE REAR	4
DEFECTIVE EQUIPMENT / NO LICENSE PLATE LIGHT	22
DEFECTIVE HEAD LAMPS	36
DEFECTIVE HEAD LIGHTS	13
DEFECTIVE STOP LAMP(S)	34
DEFECTIVE TAIL LAMP(S)	17
DISPLAY FICTITIOUS/WRONG/UNCLEAN LICENSE PLATES	3
DISPLAY/ EXPIRED REGISTRATION	84
DRIVERS LICENSE - UNLAWFUL DISPLAY	1
DRIVING WHILE LICENSE INVALID UNDER PROVISIONS OF DL LAWS	10
DRIVING WITHOUT ANY LICENSE	6
DROVE WITHOUT LIGHTS (WHEN REQUIRED)	28
EXPIRED DRIVERS LICENSE	11
FAIL TO CONTROL SPEED	4
FAIL TO DISPLAY DRIVERS LICENSE	11
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	40
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	21
FAIL TO OBEY TRAFFIC CONTROL SIGN-LEFT TURN YIELD	1
FAIL TO REPORT CHANGE OF ADDRESS	8
FAIL TO YIELD ROW TO VEHICLE IN INTERSECTION	1
FAILED TO DIM HEADLIGHTS - FOLLOWING	6
FAILED TO DIM HEADLIGHTS - MEETING	29
FAILED TO DRIVE IN A SINGLE LANE	2
FAILED TO SIGNAL INTENT TO TURN	10
FAILED TO SIGNAL TURN	3
FAILED TO SIGNAL TURN / LANE CHANGE	7
FAILED TO STOP AT DESIGNATED POINT (STOP SIGN)	12

CONFIDENTIAL

Spring Valley Village, TX PD

Apr 1, 2019 - Apr 30, 2019

Citation Violation Audit By Offense

Total Charges: 1025

Description	Counts
FAILED TO STOP AT PROPER PLACE (TRAFFIC LIGHT)	1
ILLEGAL BUYERS TAGS	2
ILLEGAL PARKING - NO PARKING ANY TIME	3
ILLEGAL PARKING - PARKING IN PRIVILEGED	2
ILLEGAL PASSING - LEFT TURN ONLY LANE	1
ILLEGAL WINDOW TINT	1
LICENSE PLATE OBSCURED	4
MINOR IN POSSESSION OF TOBACCO	1
MINOR IN POSSESSION OF ALCOHOL	2
NO DRIVERS LICENSE	85
NO OR DEFECTIVE WHITE LIGHT ON FRONT OF BICYCLE AT NIGHT	1
NO RED REFLECTOR ON BICYCLE	1
NO SEAT BELT - DRIVER	2
OPERATE MOTOR VEHICLE WITH FICTITIOUS LICENSE PLATES	3
OPERATE MOTOR VEHICLE WITHOUT LICENSE PLATES OR WITH ONE LICENSE PLATE	5
OPERATE UNREGISTERED MOTOR VEHICLE	1
PARK OR STAND WITHIN 30 FT OF A TRAFFIC CONTROL DEVICE	1
PARKED FACING TRAFFIC	22
PASSING AUTHORIZED EMERGENCY VEHICLE	3
PASSING/DISREGARD NO PASSING ZONE	2
RAN RED LIGHT	73
RAN STOP SIGN	90
SPEEDING >10% ABOVE POSTED LIMIT	232
SPEEDING IN SCHOOL ZONE	47
THEFT	1
TURNED LEFT FROM WRONG LANE	1
TURNED RIGHT FROM WRONG LANE	1
TURNED RIGHT TOO WIDE	1

CONFIDENTIAL

Spring Valley Village, TX PD

Apr 1, 2019 - Apr 30, 2019

Citation Violation Audit By Offense

Total Charges: **1025**

Description	Counts
UNRESTRAINED CHILD YOUNGER THAN 5 OR UNDER 36 INCHES	2
UNSAFE SPEED/TOO FAST FOR CONDITIONS	1
USE EQUIPMENT NOT APPROVED	1
VIOLATE DL RESTRICTION B	2
WRONG/ALTERED/OBSCURED LICENSE PLATE	3

CONFIDENTIAL

MONTHLY K-9 REPORT

FOR THE MONTH OF: Apr-19

MOYER, NABORS

FRITZ, ODIN

TOTALS

K-9 CALLS FOR SERVICE

SPRING VALLEY VILLAGE

124

OUTSIDE AGENCY

1

K-9 APPREHENSIONS

0

NARCOTICS CASES

0

PUBLIC RELATIONS EVENT

8

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: May 21, 2019

TOPIC: **Consideration and Possible Action Concerning Construction Design For Westview Drive Sidewalk Improvement Project Including Recommended Hand Rail Installations.**

BACKGROUND: During the April 23, 2019 meeting, Doug Bradford with ARKK Engineers briefed the Council on the construction design that has been developed for the Westview Drive Sidewalk Project and encroachments that exist in the City's right-of-way along Westview Drive where the sidewalk is proposed to be installed. During the briefing, Mr. Bradford advised the Council that there is a section of the sidewalk that will be close to the street pavement of Westview Drive in order to mitigate damage to an existing mature tree on one of the properties. Council requested that safety measures be incorporated into the project along the portions of the proposed sidewalk that run immediately against the back of curb along Westview Drive and to bring back a recommendation regarding the safety measures for the May meeting.

After reviewing the options, Mr. Bradford's recommendation for a safety measure along the portions of the sidewalk running along the back of curb immediately next to Westview Dr. is to install hand rails exactly like what was installed along the curb edge of the sidewalk that was installed on the north side of Westview Drive. The final construction design plan includes the recommended hand rail installations on Sheets 4 and 5 and is provided with this agenda item.

RECOMMENDATION: With the inclusion of the recommended hand rail installations, Staff requests direction from the Council as to whether it is ready to proceed with bidding the Project.

ATTACHMENTS:

- Final Construction Design Plan for Westview Drive Sidewalk Project Prepared by ARKK Engineers Including Recommended Hand Rail Installations

FUNDING ISSUES:

☒ Not applicable – no dollars are being spent or received.

☐ Full amount already budgeted in Acct/Project# _____

☐ Not budgeted, if approved, the following will be included in the next Budget Amendment:

☐ \$ _____ from Acct/Project# _____ will be transferred to Acct/Project# _____

☐ \$ _____ from unassigned fund balance will be used and added to Acct/Project# _____

☐ \$ _____ will be added to Revenue Acct# ____-____ and \$ _____ added to Expenditure Acct/Project# _____

FINANCE VERIFICATION OF FUNDING:



SUBMITTING STAFF MEMBER:

Arthur Faiello, Director of Public Works

CITY ADMINISTRATOR APPROVAL:



ACTIONS TAKEN

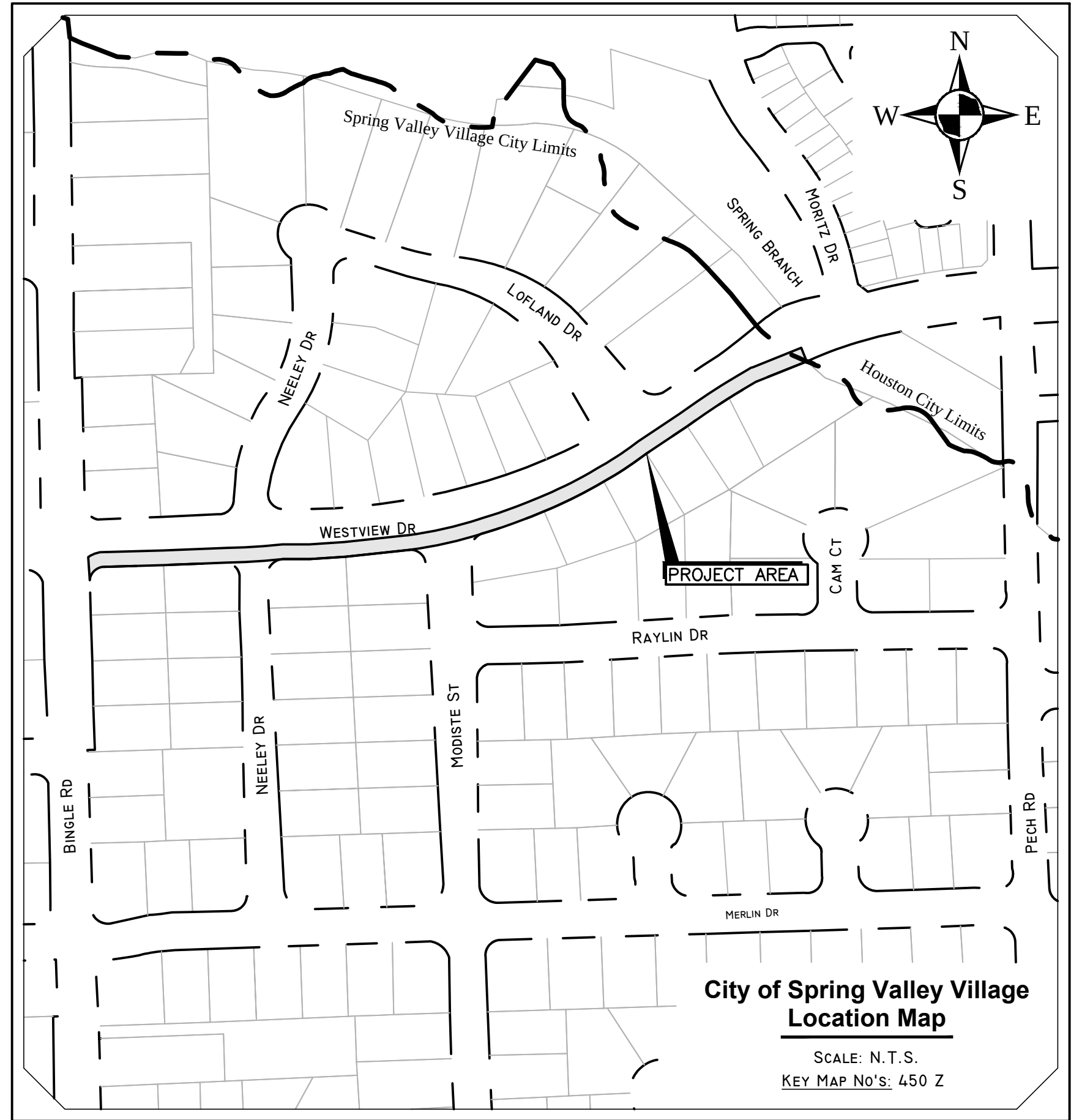
APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
--	----------------	-------

DIVIDER PAGE

City of Spring Valley Village, Texas

2019 Westview Drive Sidewalk Improvements

May 2019



MAYOR

Tom Ramsey

COUNCIL

Allen Carpenter
David Dominy
Tom Donaho

Joy McCormack
Marcus Vajdos

CITY ADMINISTRATOR

Julie Robinson

PUBLIC WORKS DIRECTOR

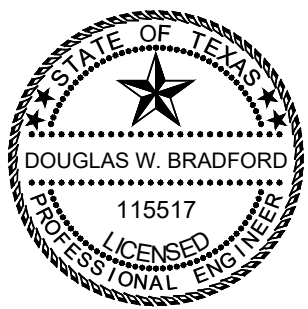
Arthur Faiello



ARKK JOB NO. 18-037

DRAWING LIST

1. Cover/Location Map/Drawing List
2. General Notes
3. Survey Control Map
4. Westview Drive Sidewalk Improvements Plan I
5. Westview Drive Sidewalk Improvements Plan II
6. Westview Drive Cross Sections I
7. Westview Drive Cross Sections II
8. Sidewalk Details
9. Curb Ramp Details
10. Driveway Details
11. Miscellaneous Details
12. One-Lane Two-Way Traffic Control TCP(1-2)-18
13. Typical Traffic Control Details



SUBMITTED BY:

DW Bradford

Douglas W. Bradford, P.E.
ARKK Engineers

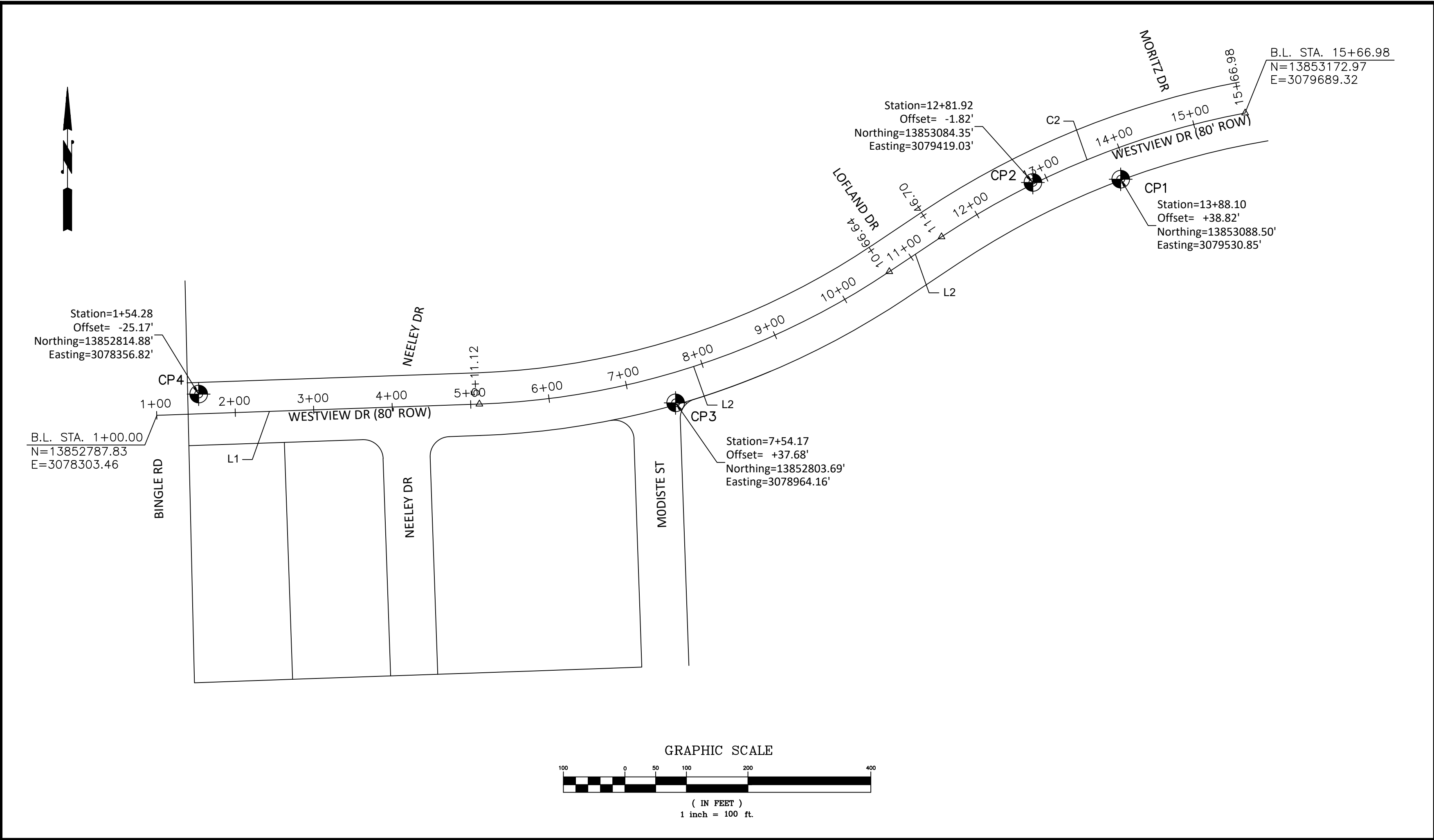
DATE:

5/8/19

APPROVED BY:

Arthur Faiello
Public Works Director

DATE:



DESIGN BASELINE DATA PROVIDED BY
ARKK ENGINEERS

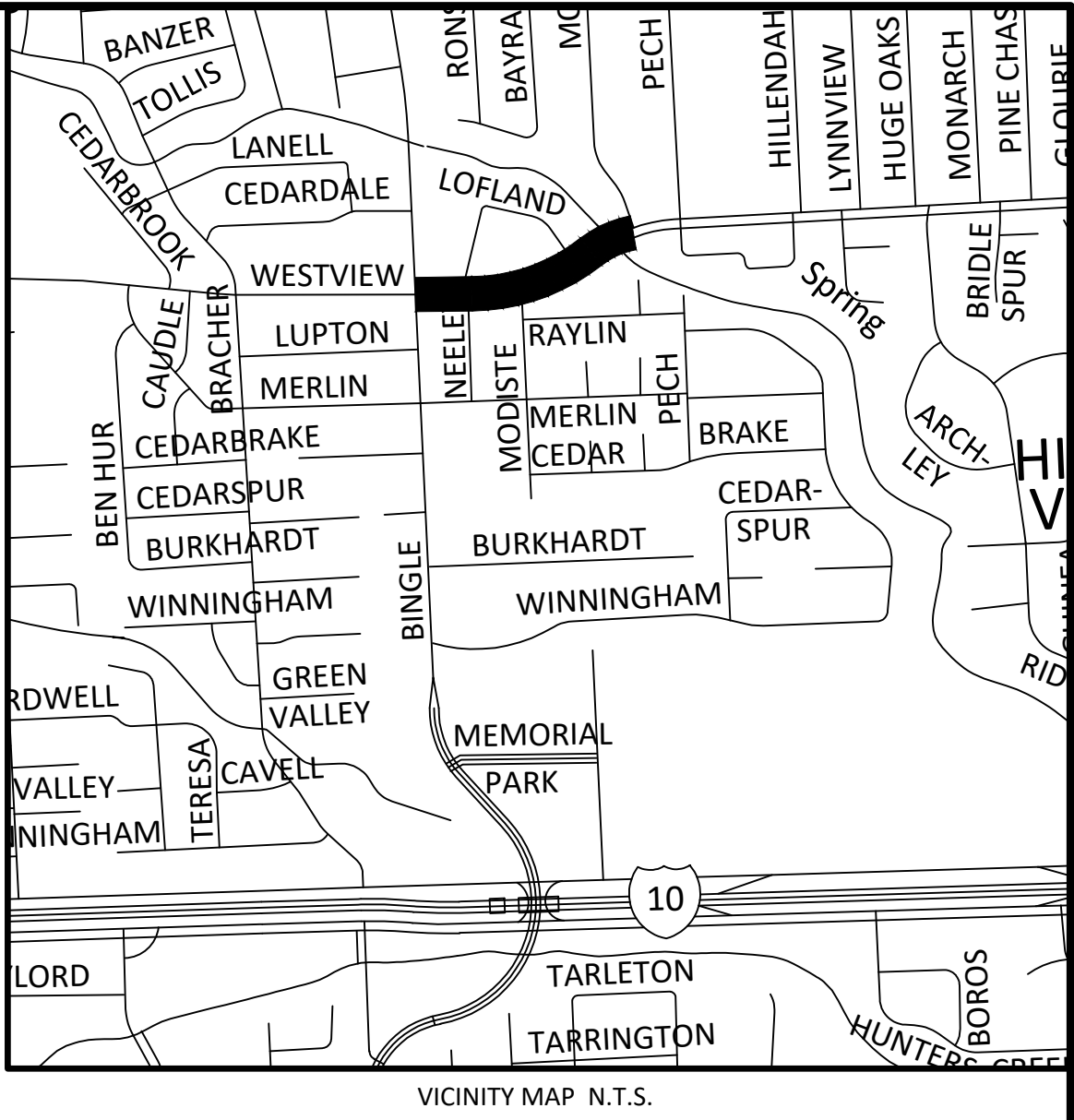
BEAR BRANCH DESIGN BASELINE TABLE		
LINE	LENGTH	BEARING
L1	411.12	N88°00'09"E
L2	80.06	N56°20'09"E

C1

$\Delta = 31^{\circ}49'44"$
R = 1000.00'
L = 555.52'
Chord Bearing = N72°05'17"E
Chord L = 548.40'
T = 285.13'
E = 39.86'

C2

$\Delta = 22^{\circ}55'18"$
R = 1050.57'
L = 420.29'
Chord Bearing = S67°47'48"W
Chord L = 417.49'
T = 212.99'
E = 21.37'



HARRIS COUNTY FLOODPLAIN REFERENCE MARK

FLOODPLAIN RM No.: 210215

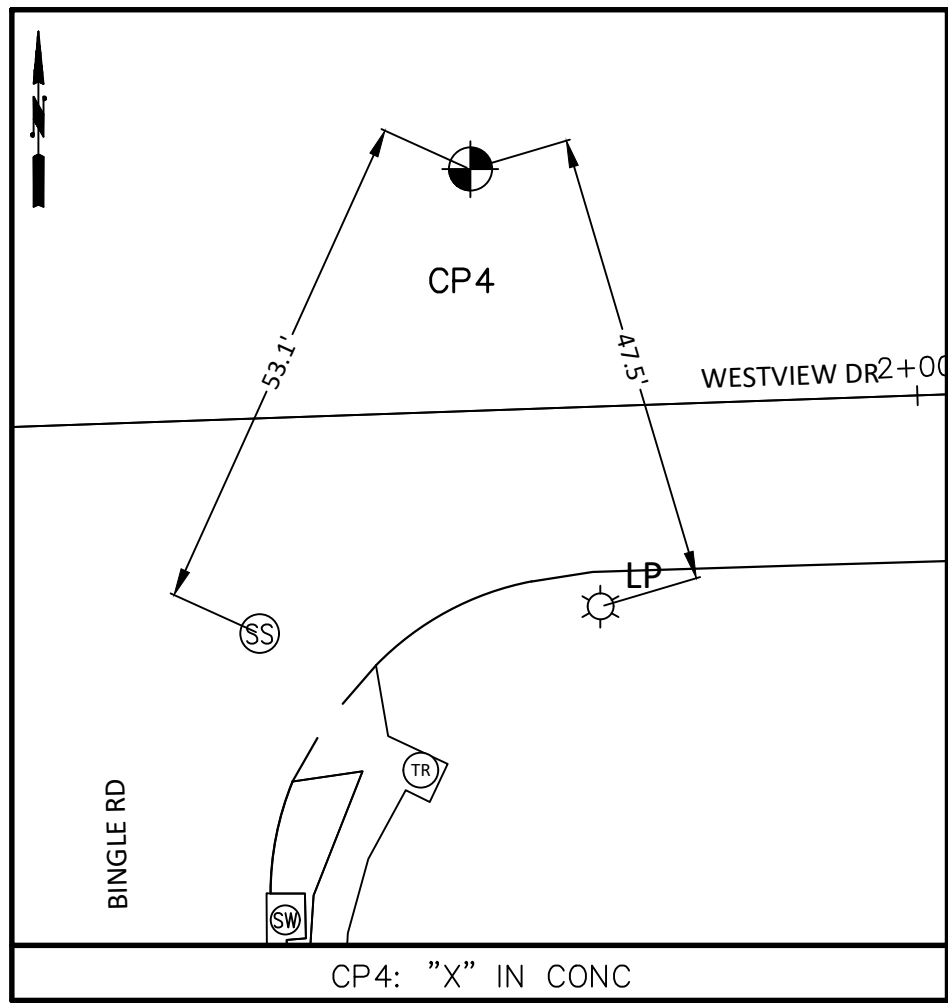
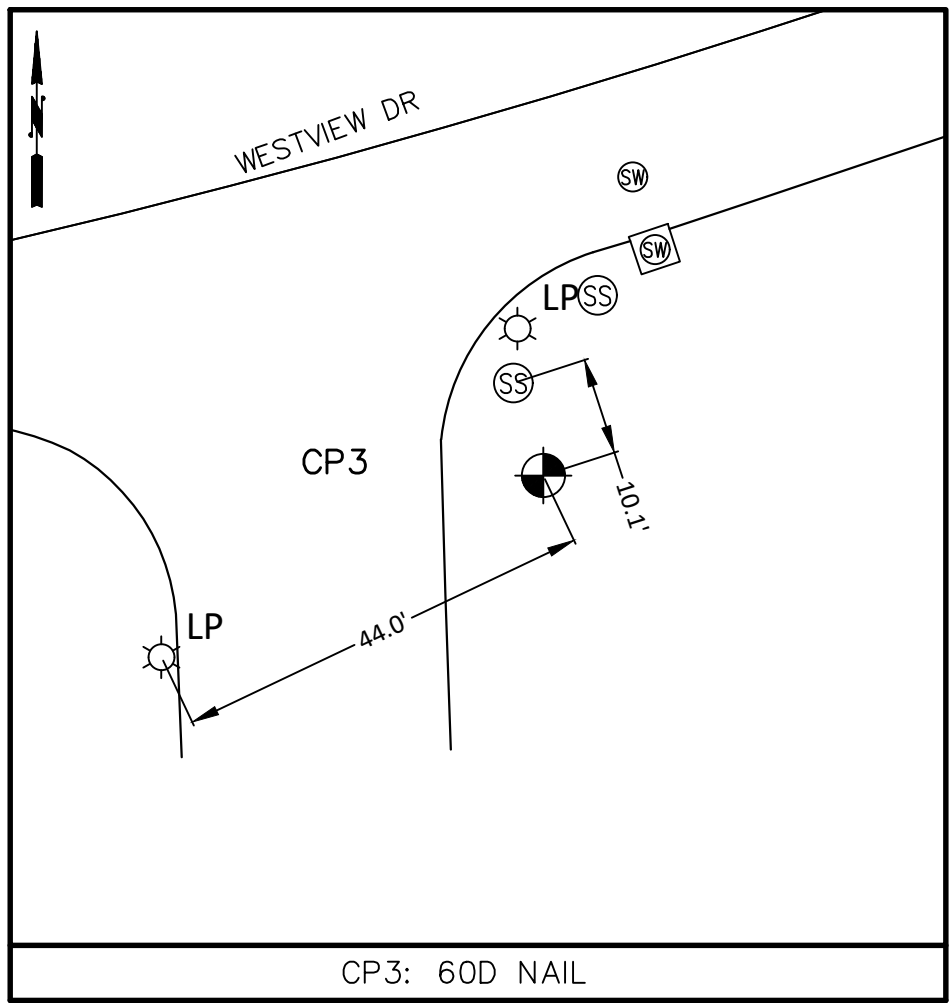
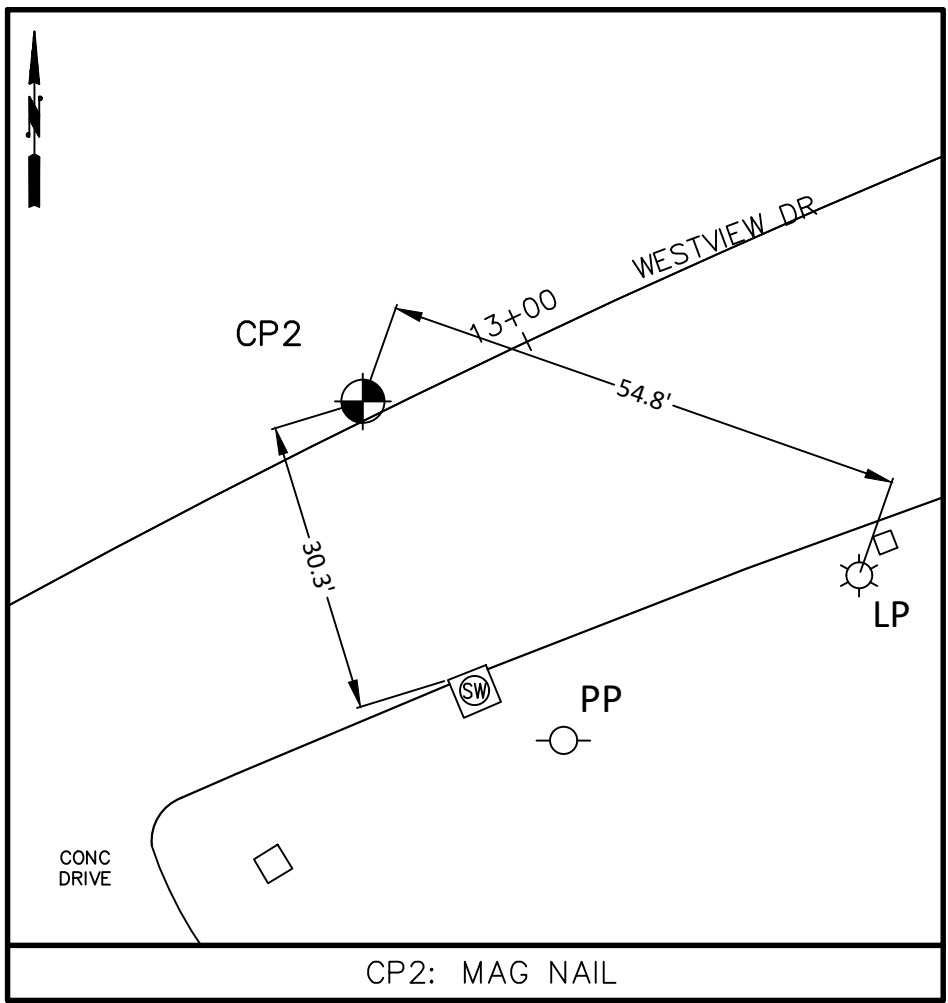
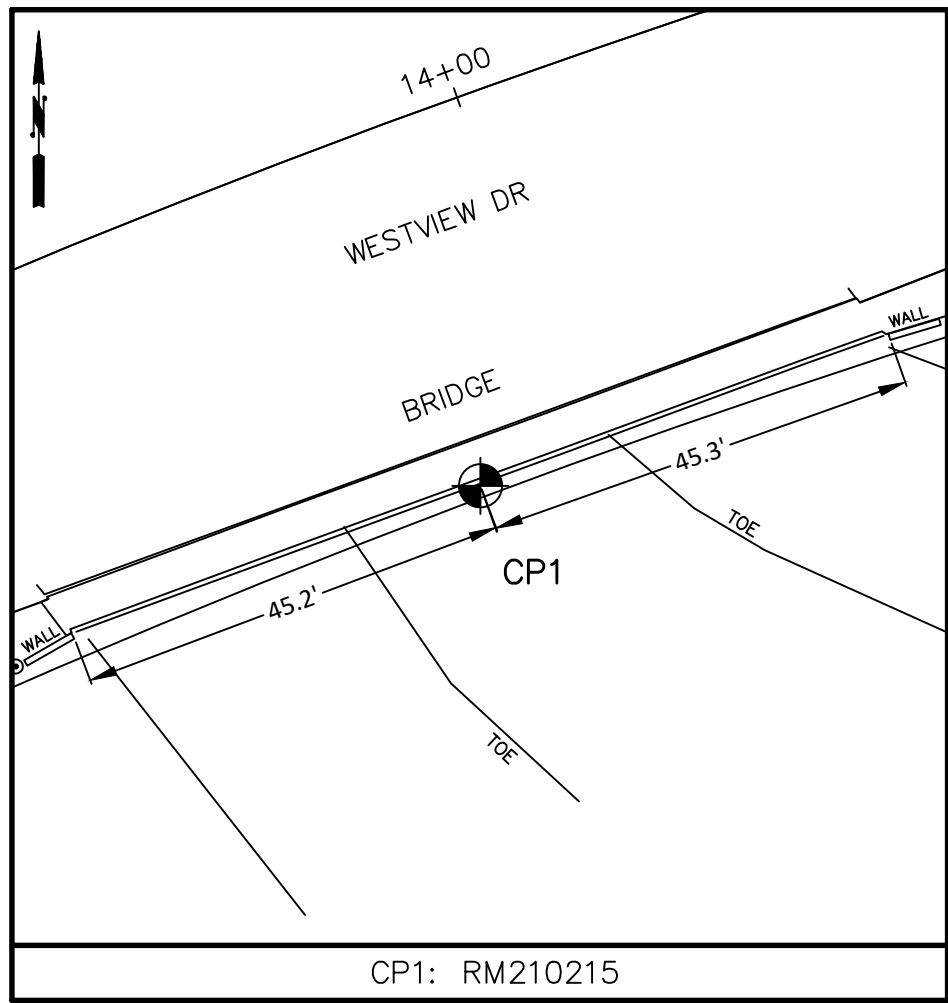
ELEVATION: 68.31 FEET

DESCRIPTION: BRASS DISK STAMPED:

"W 140 BM 03".

LOCATION: FROM THE INTERSECTION OF BINGLE ROAD AND WESTVIEW DRIVE, TAKE A RIGHT ON WESTVIEW AND TRAVEL APPROXIMATELY 0.4 MILE TO A BRIDGE. MONUMENT IS LOCATED ON EAST SIDE OF BRIDGE DOWNSTREAM CENTERLINE.

CP#	NORTHING	EASTING	ELEVATION IN FEET	DESCRIPTION
1	13853088.50	3079530.85	68.14	H.C.F.P. REF. MARK RM210215
2	13853084.35	3079419.03	67.02	MAG NAIL
3	13852803.69	3078964.16	68.81	60D NAIL
4	13852814.88	3078356.82	70.16	"X" IN CONC



I, the undersigned, a Registered Professional Land Surveyor of the State of Texas, do hereby certify that this survey was made on the ground and is true and correct to the best of my knowledge and belief.

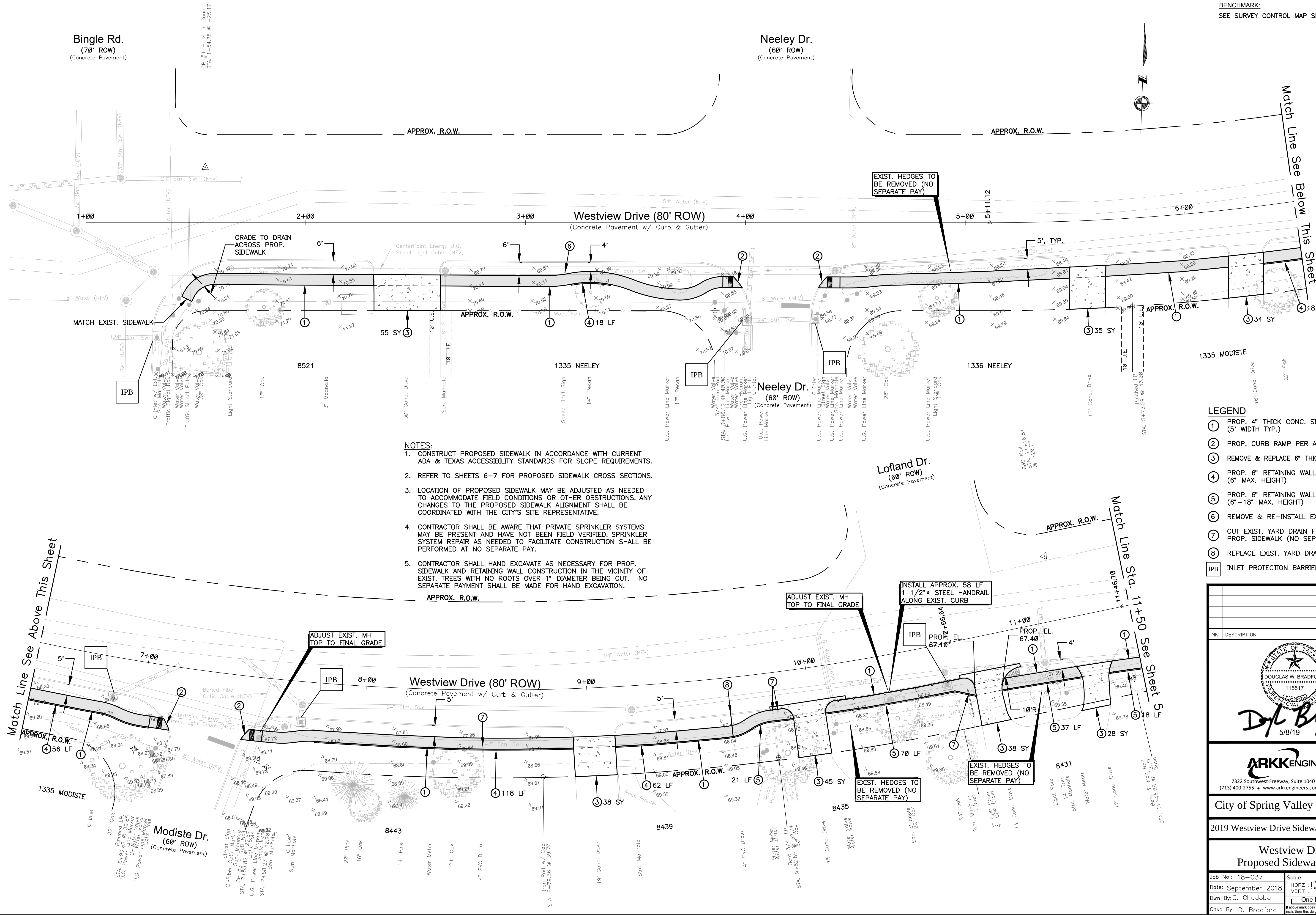
Robert D. Ellis
Registered Professional
Land Surveyor No. 4006



CONTROL SHEET
FOR
WESTVIEW DRIVE
BETWEEN BINGLE RD AND MORITZ DR
HARRIS COUNTY, TEXAS

Ellis Surveying Services, LLC.
2805 25th Avenue North
Texas City, TX 77590
Tel: (409) 938-8700 Fax (866) 678-7685
Texas Firm Reg. No. 100340-00

SCALE: 1" = 100'	PROJ. NUMBER 2736	DATE: 8-16-2018
PHONE: (409)-938-8700		SHEET 3 OF 13



- NOTES:**
1. CONSTRUCT PROPOSED SIDEWALK IN ACCORDANCE WITH CURRENT ADA & TEXAS ACCESSIBILITY STANDARDS FOR SLOPE REQUIREMENTS.
 2. REFER TO SHEETS 6-7 FOR PROPOSED SIDEWALK CROSS SECTIONS.
 3. LOCATION OF PROPOSED SIDEWALK MAY BE ADJUSTED AS NEEDED TO ACCOMMODATE FIELD CONDITIONS OR OTHER OBSTRUCTIONS. ANY CHANGES TO THE PROPOSED SIDEWALK ALIGNMENT SHALL BE COORDINATED WITH THE CITY'S SITE REPRESENTATIVE.
 4. CONTRACTOR SHALL BE AWARE THAT PRIVATE SPRINKLER SYSTEMS MAY BE PRESENT AND HAVE NOT BEEN FIELD VERIFIED. SPRINKLER SYSTEM REPAIR AS NEEDED TO FACILITATE CONSTRUCTION SHALL BE PERFORMED AT NO SEPARATE PAY.
 5. CONTRACTOR SHALL HAND EXCAVATE AS NECESSARY FOR PROP. SIDEWALK AND RETAINING WALL CONSTRUCTION IN THE VICINITY OF EXIST. TREES WITH NO ROOTS OVER 1" DIAMETER BEING CUT. NO SEPARATE PAYMENT SHALL BE MADE FOR HAND EXCAVATION.

- LEGEND**
- ① PROP. 4" THICK CONC. SIDEWALK (5' WIDTH TYP.)
 - ② PROP. CURB RAMP PER ADA REQUIREMENTS
 - ③ REMOVE & REPLACE 6" THICK CONC. DRIVEWAY
 - ④ PROP. 6" RETAINING WALL PER DETAILS (6" MAX. HEIGHT)
 - ⑤ PROP. 6" RETAINING WALL PER DETAILS (6"-18" MAX. HEIGHT)
 - ⑥ REMOVE & RE-INSTALL EXIST. TRAFFIC SIGN
 - ⑦ CUT EXIST. YARD DRAIN FLUSH AT BACK OF PROP. SIDEWALK (NO SEPARATE PAY)
 - ⑧ REPLACE EXIST. YARD DRAIN THROUGH CURB
 - IPB INLET PROTECTION BARRIER

MK.	DESCRIPTION	DATE	DWN.	CHK.

ARKKENGINEERS
7322 Southwest Freeway, Suite 1040 • Houston, Texas 77074
(713) 400-2755 • www.arkkengineers.com • TX PE Firm No. 13872

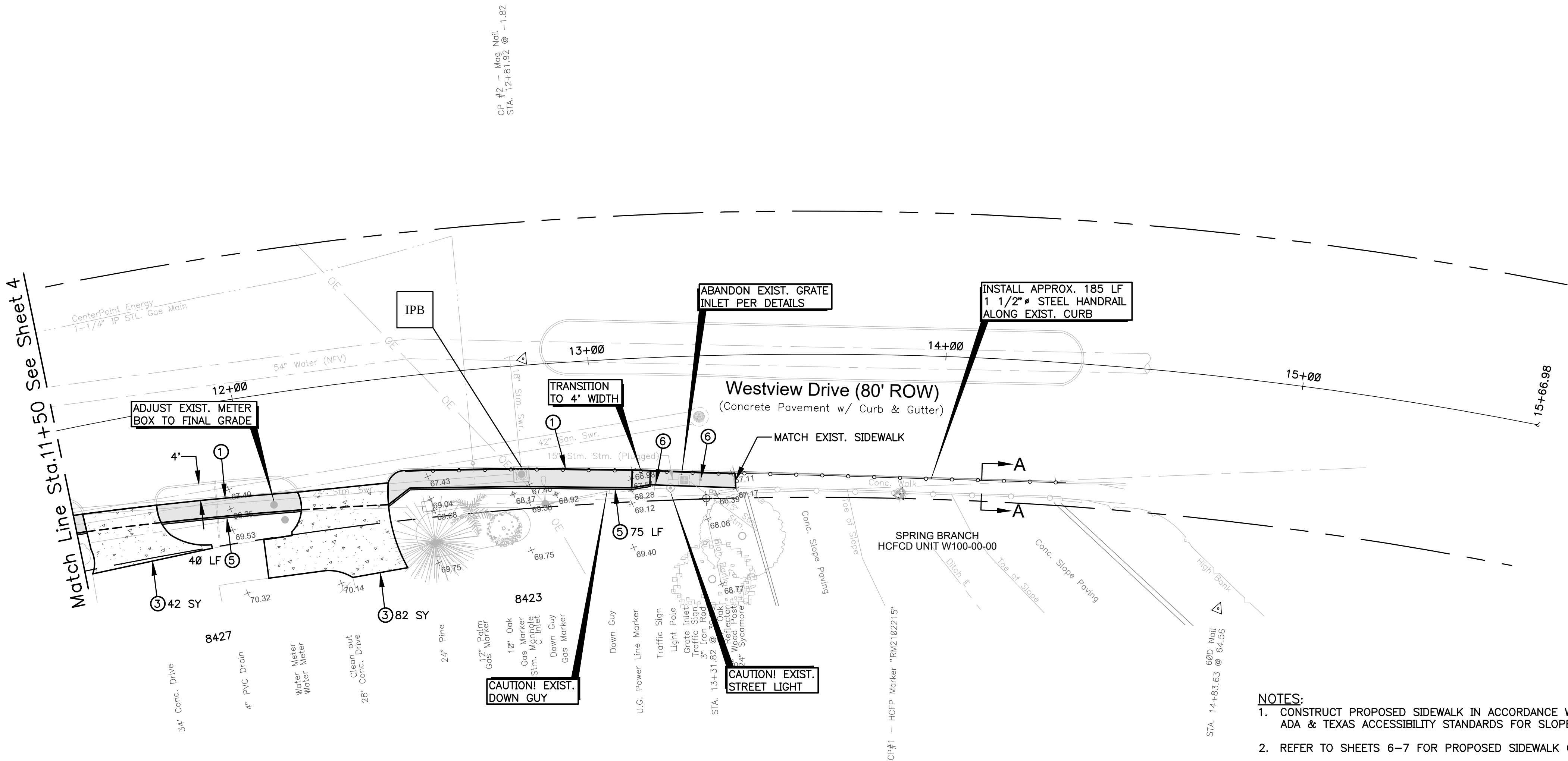
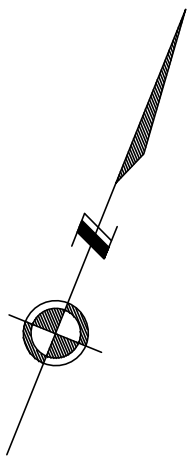
City of Spring Valley Village, Texas

2019 Westview Drive Sidewalk Improvements

**Westview Drive
Proposed Sidewalk Plan I**

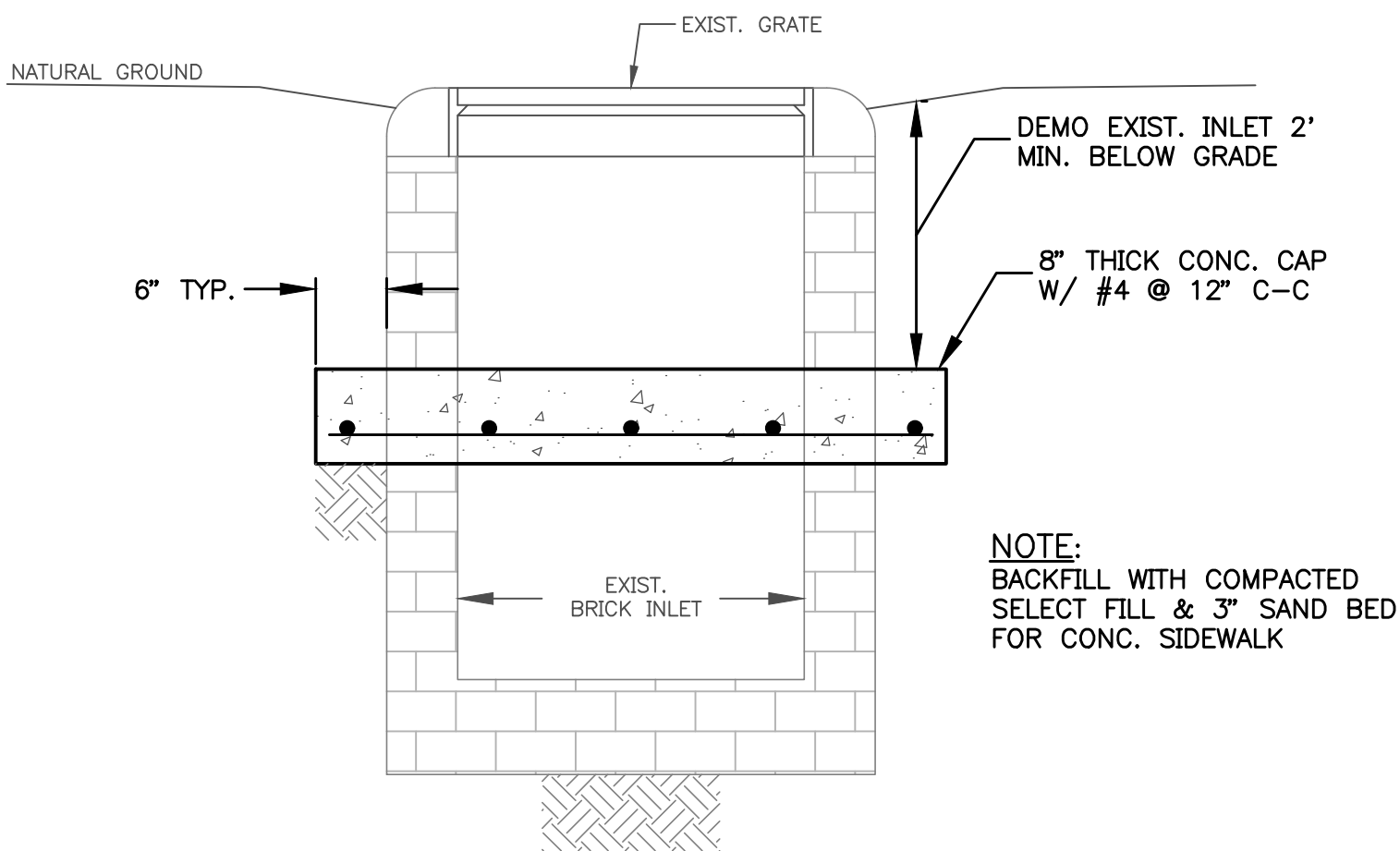
Job No.: 18-037	Scale: HORZ : 1" = 20' VERT : 1" = 2'	SHEET 4 OF 13
Date: September 2018	One Inch	
Dwn By: C. Chudoba	Chkd By: D. Bradford	

If above mark does not measure one inch, then this diag. not to scale

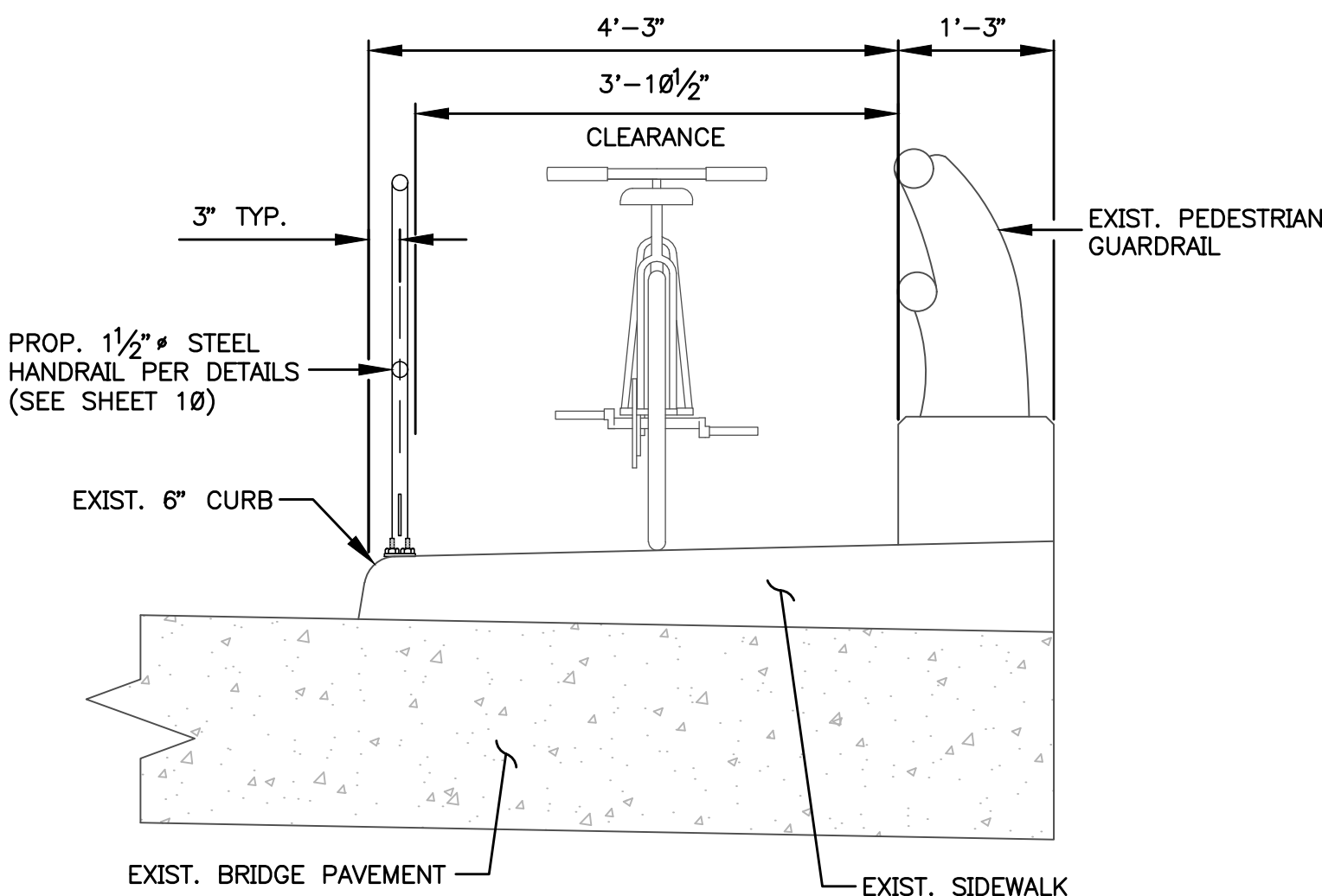


- NOTES:**
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- LEGEND**
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 - ② PROP. CURB RAMP PER ADA REQUIREMENTS
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 - ⑥ REMOVE & RE-INSTALL EXIST. TRAFFIC SIGN
 - ⑦ CUT EXIST. YARD DRAIN FLUSH AT BACK OF PROP. SIDEWALK (NO SEPARATE PAY)
 - ⑧ REPLACE EXIST. YARD DRAIN THROUGH CURB
 - IPB INLET PROTECTION BARRIER



INLET ABANDONMENT DETAIL
Scale: NTS



SECTION A-A
Scale: NTS

MK.	DESCRIPTION	DATE	DWN.	CHK.

D. Bradford
5/8/19

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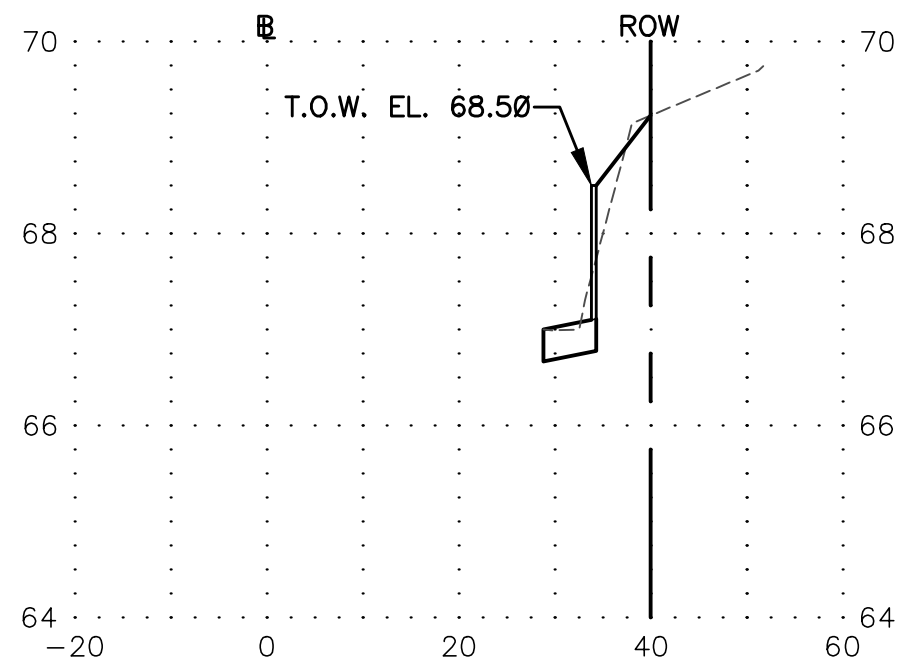
City of Spring Valley Village, Texas

2019 Westview Drive Sidewalk Improvements

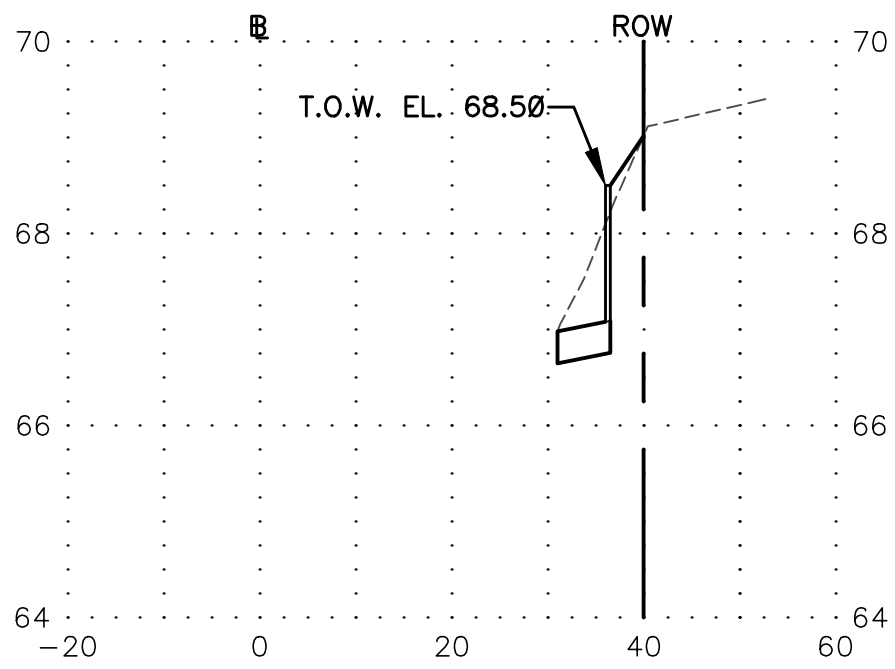
**Westview Drive
Proposed Sidewalk Plan II**

Job No.: 18-037	Scale: HORZ : 1" = 20' VERT : 1" = 2'	SHEET 5 OF 13
Date: September 2018		
Dwn By: C. Chudoba		
Chkd By: D. Bradford		

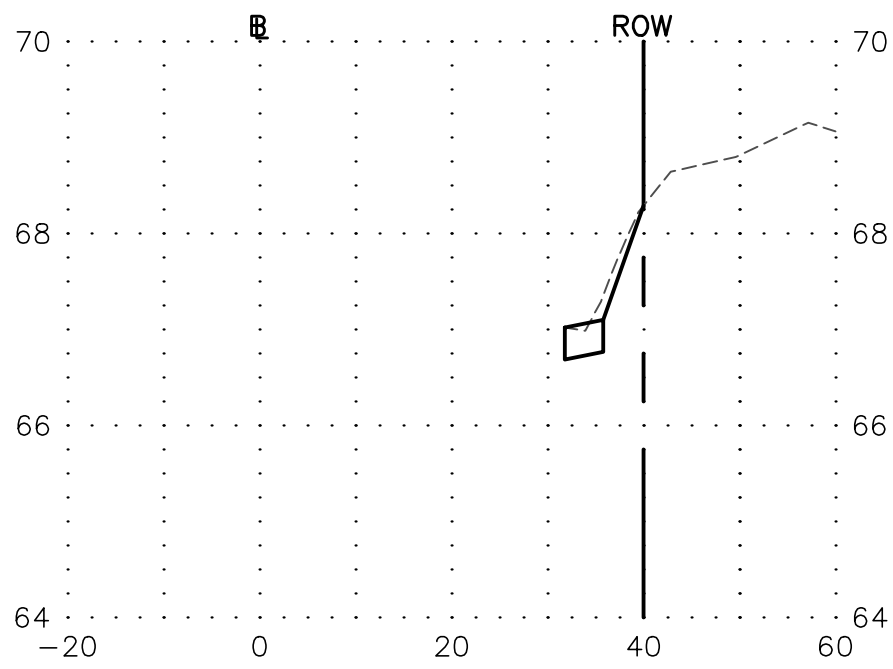
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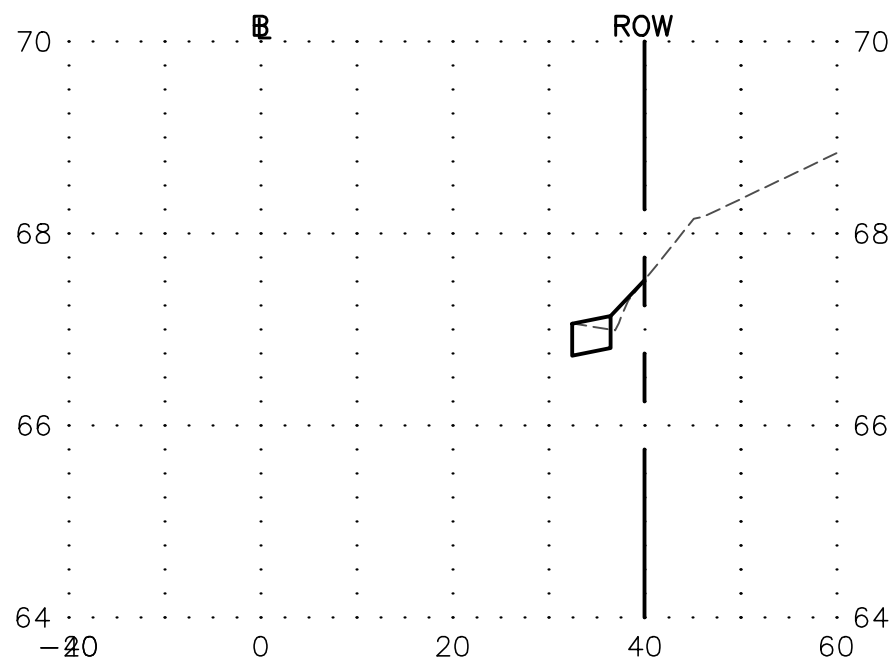
STA. 12+80



STA. 13+10



STA. 13+20



STA. 13+30

PK.	DESCRIPTION	DATE	DWN.	CHK.

D. Bradford
5/8/19

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City of Spring Valley Village, Texas

2019 Westview Drive Sidewalk Improvements

Westview Drive
Cross Sections II

Job No.: 18-037	Scale: HORZ : 1" = 20' VERT : 1" = 2'	SHEET 7 OF 13
Date: September 2018	One Inch	
Dwn By: C. Chudoba		
Chkd By: D. Bradford		

If above mark does not measure one inch, then this dwg. not to scale



-
- 1/2" BAR @ 12" C-C
- DETAIL A
- NAIL
- 1/4" R₃
- PLASTIC TUBE
LOOSE FIT
- SMOOTH BAR
- 3/4" BOARD
EXPANSION JOINT FILLER
(REDWOOD BOARD)
T = THICKNESS
- 10"

Technical drawing of a mechanical part showing front and top views with dimensions.

Front View (Top):

- Overall width: 2"
- Top feature width: 1"
- Top feature height: 1/2"
- Bottom feature height: 2"

Top View (Bottom):

- Overall width: 2"
- Overall height: 2 1/2"
- Distance from left edge to center: 1/4"
- Distance from right edge to center: 3/8"
- Distance from bottom edge to center: 1 1/4"
- Distance from top edge to center: 1/16"
- Feature at center: BAR DIA. + 1/4"

DETAIL A

SIDEWALK EXPANSION JOINT

Scale: NTS



EXPANSION JOINT



TYPICAL CONCRETE SIDEWALK

Scale: NTS

-

TYPICAL GRASS SODDING DETAILS

NOT TO SCALE

-
- #3 BARS SPACED @ 18" O.C.
- 2'-0"
- A
- 4-#3 BARS
- PLAN

PLAN



SECTION C-C

TYPICAL SIDEWALK W/ RETAINING WALL

Scale: NTS



5/8/19



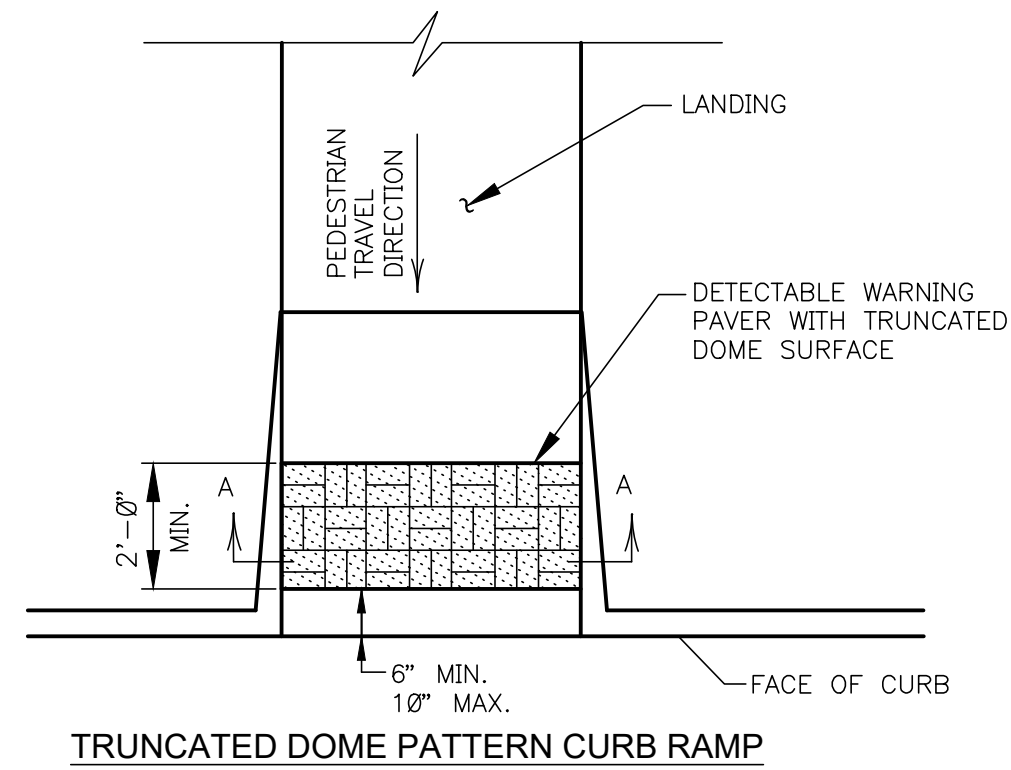
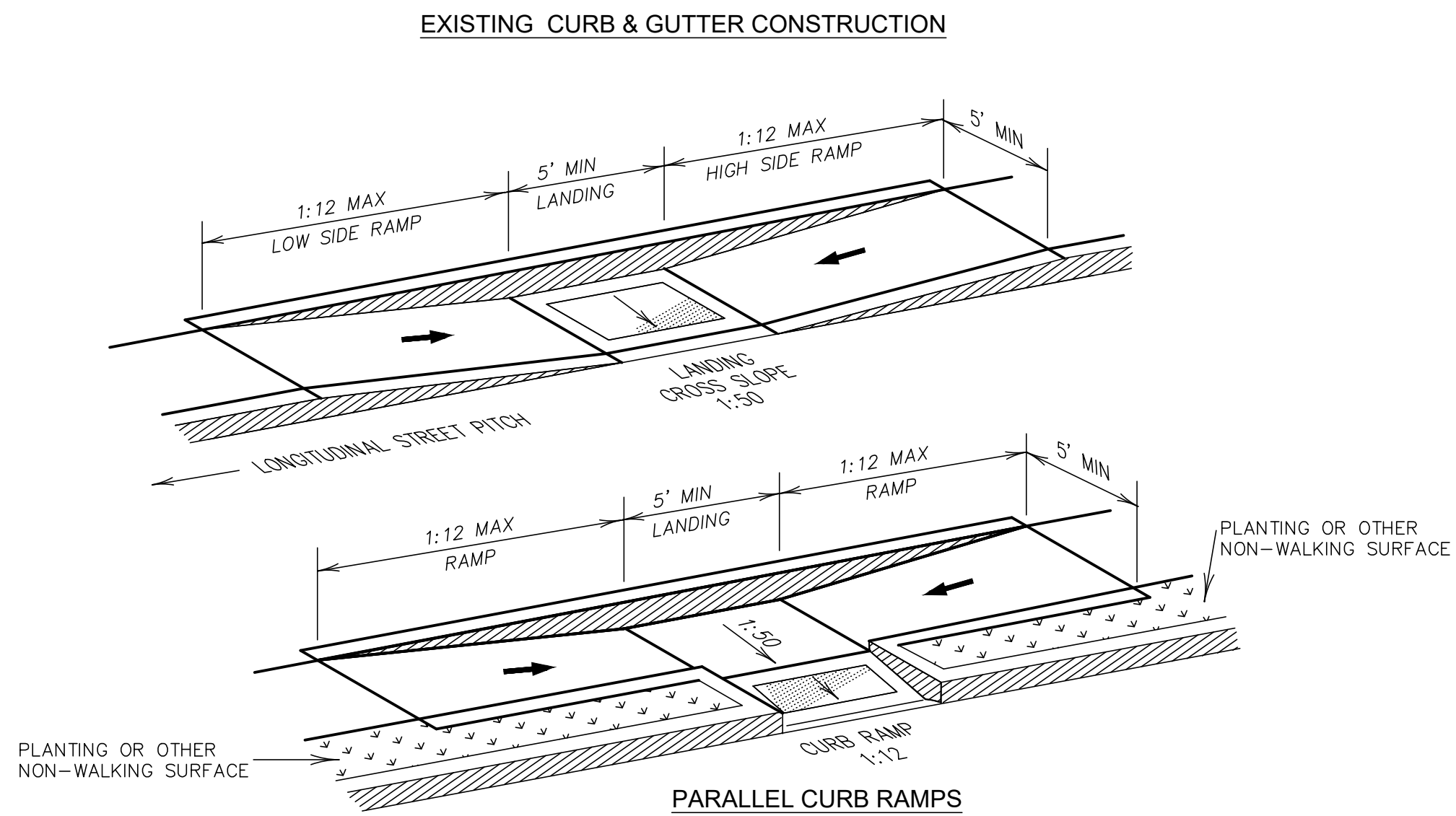
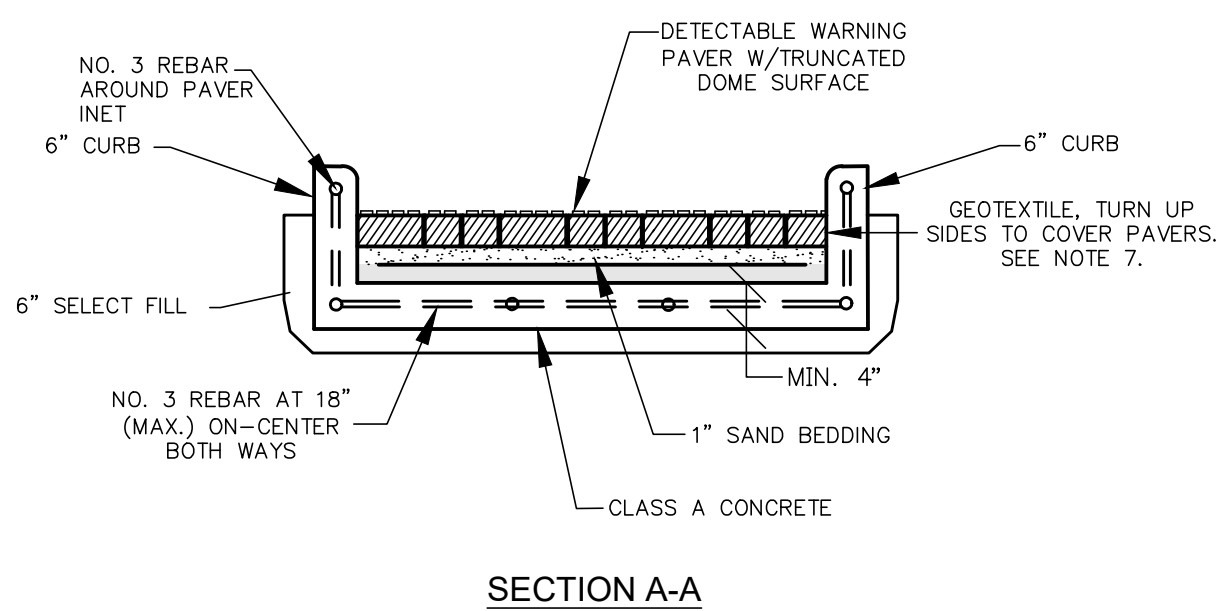
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(713) 400-2755 • www.arkengineers.com • TX PE Firm No. 13872

City of Spring Valley Village, Texas

2019 Westview Drive Sidewalk Improvements

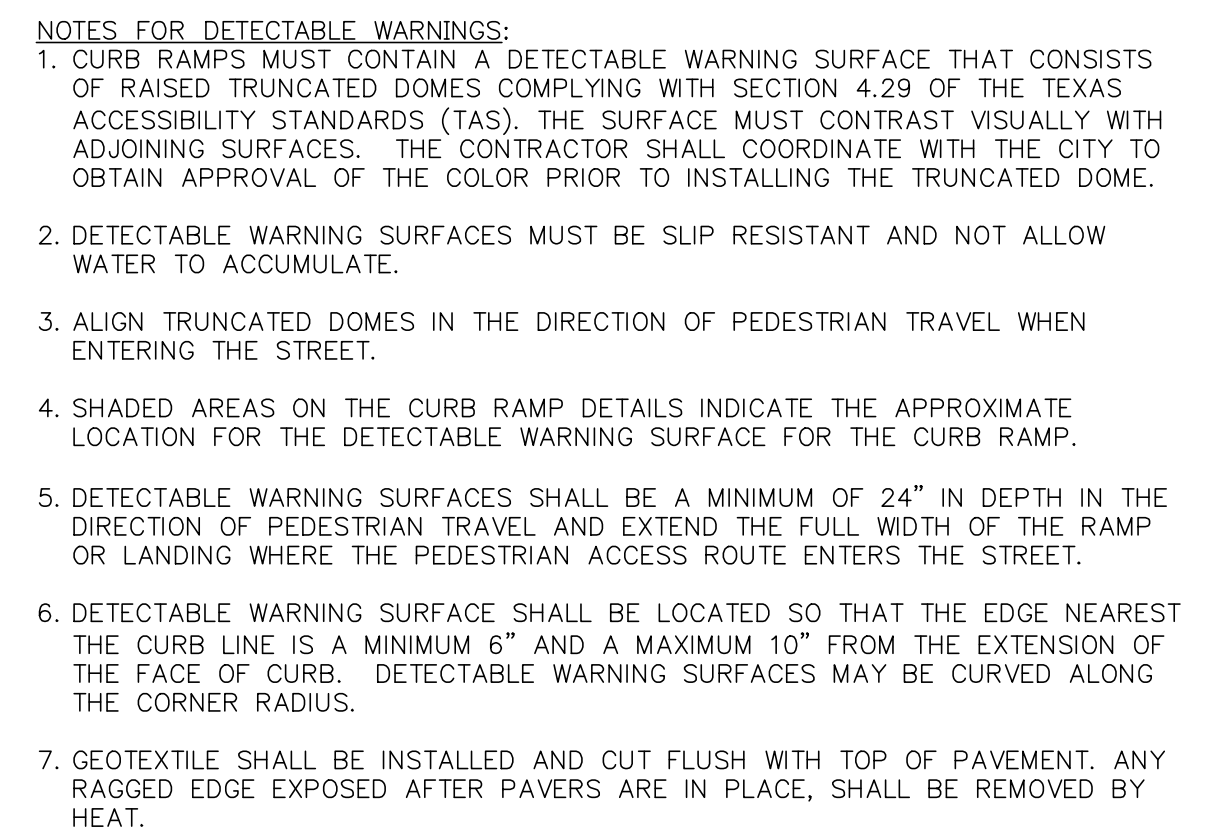
Sidewalk Details

Job No.: 18-037	Scale:	SHEET
Date: September 2018	HORZ : N/A	8
Dwn By: C. Chudoba	VERT : N/A	
Chkd By: D. Bradford	One Inch	OF 13



GENERAL NOTES (PAVERS):
FURNISH DETECTABLE WARNING PAVEMENT UNITS MEETING ALL REQUIREMENTS OF ASTM C-936, C-33. LAY IN A TWO BY TWO UNIT BASKET WEAVE PATTERN OR AS DIRECTED.

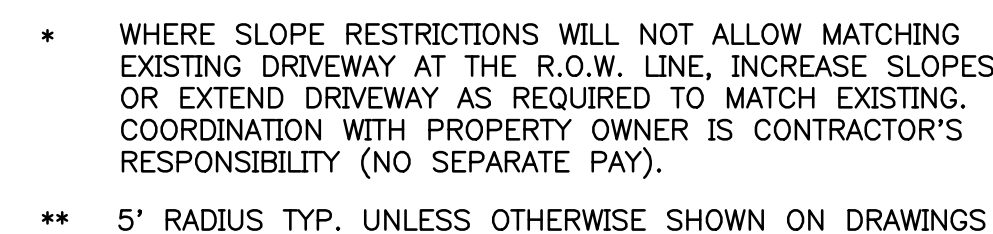
LAY FULL-SIZE UNITS FIRST FOLLOWED BY CLOSURE UNITS CONSISTING OF AT LEAST 25 PERCENT OF A FULL UNIT. CUT DETECTABLE WARNING PAVEMENT UNITS USING A POWER MASONRY SAW AND SHALL BE CUT FULL DEPTH.



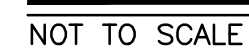
WHEEL CHAIR RAMP NOTES:

1. THE LOCATION OF A WHEELCHAIR RAMP MAY BE SHIFTED FROM THE PROPOSED LOCATION OF THE PLANS, BECAUSE OF UNFORESEEN EXISTING CONDITIONS AT THE TIME OF CONSTRUCTION. A CHANGE IN LOCATION WILL BE AS DIRECTED BY THE CITY OR ENGINEER.
2. ALL REINFORCING STEEL SHALL BE NEW BILLET STEEL AND MEET THE REQUIREMENTS OF ASTM DESIGNATION A-615. GRADE 60 DEFORMED BARS, FOR CONCRETE REINFORCEMENT.
3. MINIMUM CLEAR WIDTH OF WHEELCHAIR RAMP IS 3'-0".
4. IN AREAS WHERE CURB RAMP CONNECTS TO ROADWAY GUTTER WITHIN LIMITS OF A CURB ARC, A FLATTENED AREA (1/4"/FT. MAX.) SHALL BE PROVIDED SUCH THAT THE APPROACH TO RAMP IS 90° TO THE RAMP TRAVEL DIRECTION. FLATTENED AREA SHALL BE SLOPED TOWARD GUTTER TO PROVIDE POSITIVE DRAINAGE.
5. CONTRACTOR SHALL ENSURE CONNECTION OF PROPOSED SIDEWALK TO EXISTING SIDEWALK IS EVEN. ANY CHANGE IN ELEVATION IN EXCESS OF 1/4" WILL REQUIRE REMOVAL AND REPLACEMENT OF PROPOSED SIDEWALK.
6. IN THE EVENT FIELD CONDITIONS PREVENT THE SIDEWALK TRANSITIONS FROM BEING CONSTRUCTED @ A 1:20 SLOPE OR LESS, CONTRACTOR SHALL INSTALL ADDITIONAL WHEELCHAIR RAMP. CONTRACTOR SHALL COORDINATE THE ADDITIONAL WHEELCHAIR RAMP LENGTH IN THE FIELD WITH THE OWNER'S REPRESENTATIVE.
7. ADDITIONAL INFORMATION ON WHEELCHAIR RAMP LOCATION, DESIGN VISIBILITY AND TEXTURE MAY BE FOUND IN THE CURRENT EDITION OF THE TEXAS ACCESSIBILITY STANDARDS (TAS) PREPARED AND ADMINISTERED BY THE TEXAS DEPARTMENT OF LICENSING AND REGULATION (TDLR).

MK.	DESCRIPTION		DATE	DWN.	CHK.				
 <i>[Signature]</i> 5/8/19									
ARKENGINEERS 7322 Southwest Freeway, Suite 1040 • Houston, Texas 77074 (713) 400-2755 • www.arkengineers.com • TX PE Firm No. 13872									
City of Spring Valley Village, Texas									
2019 Westview Drive Sidewalk Improvements									
Curb Ramp Details									
Job No.: 18—037						Scale:		SHEET	
Date: September 2018						HORZ : N/A		9	
Dwn By: C. Chudoba						VERT : N/A			
Chkd By: D. Bradford						One Inch		OF 13	

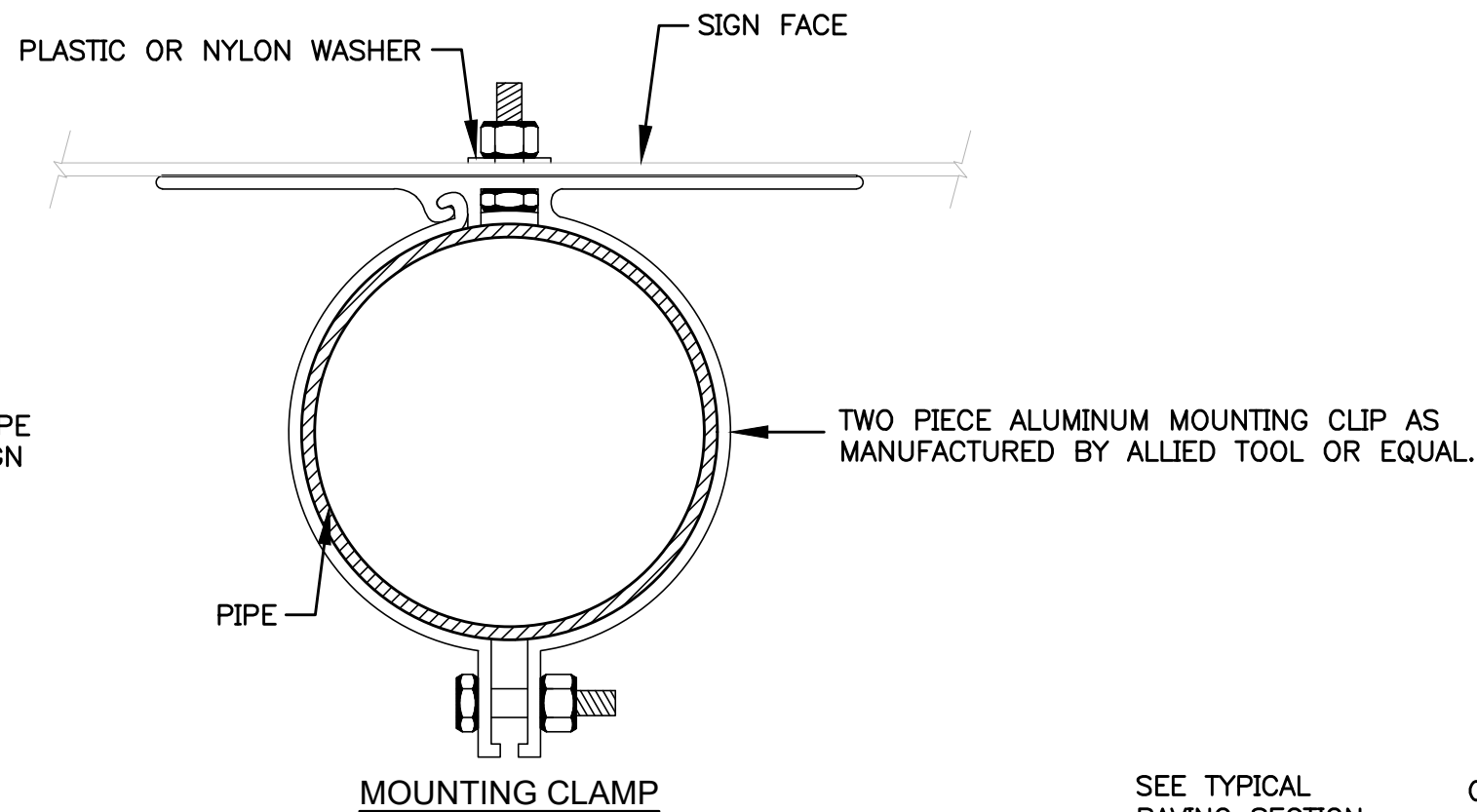


NOT TO SCALE

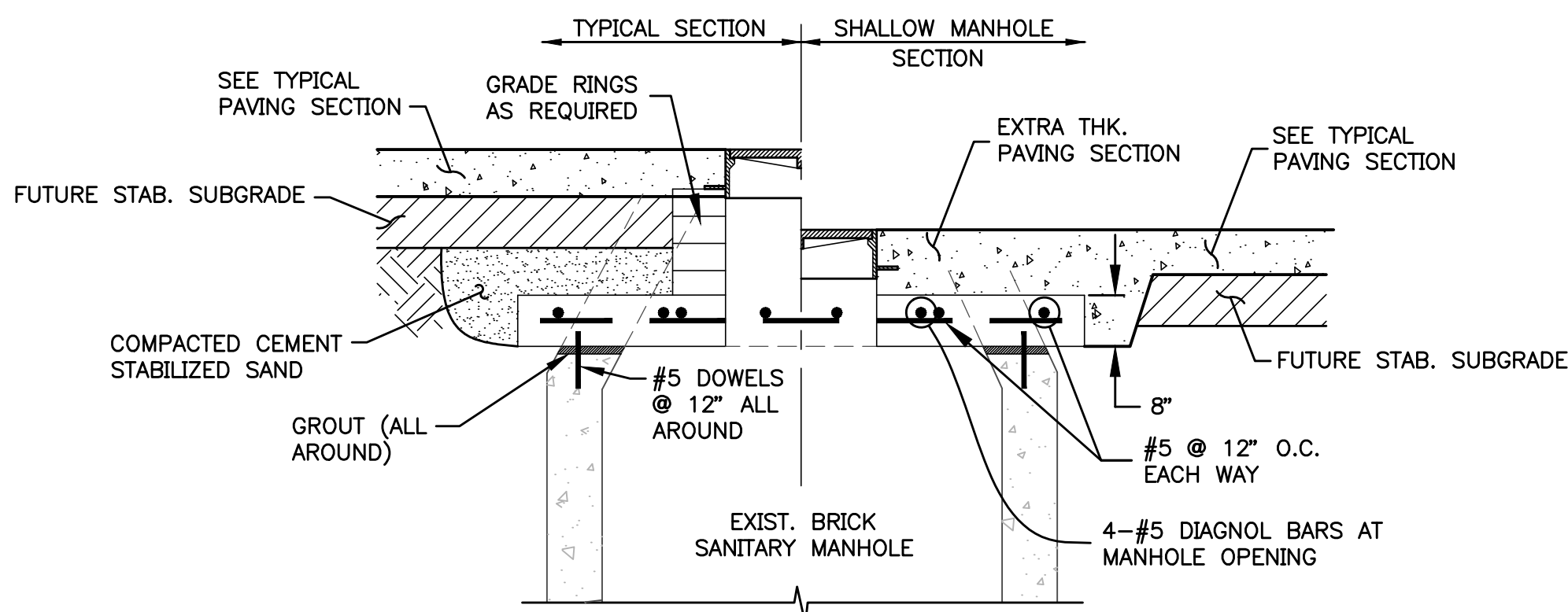
73

1. ALL TRAFFIC SIGNS SHALL BE V.I.P. DIAMOND GRADE REFLECTIVE MATERIAL.

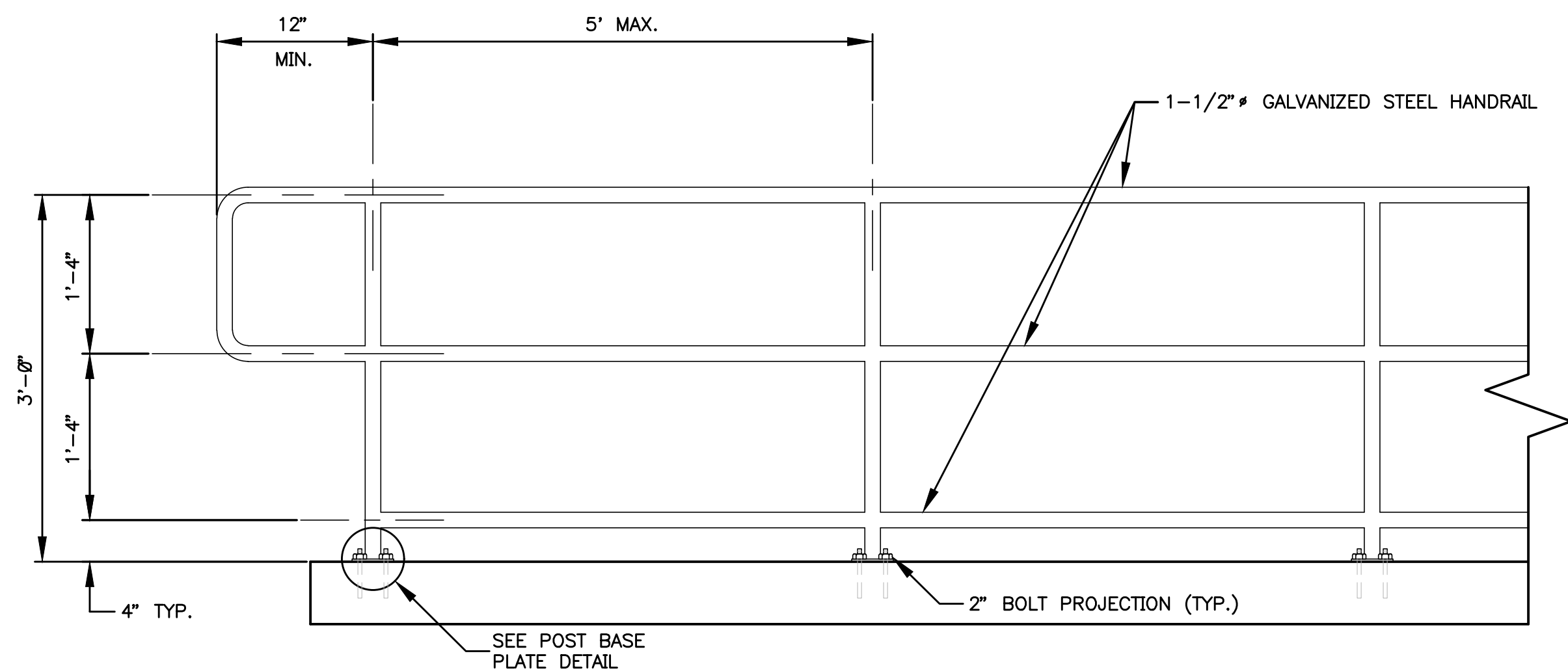
2. ALL SPECIAL SIGN CONSTRUCTION SIZES & COLORS SHALL BE COORDINATED W/ THE CITY OF SPRING VALLEY VILLAGE DEPARTMENT OF PUBLIC WORKS.
3. ALL STANDARD SIGNS SHALL BE SIZED & COLORED PER CURRENT TXMUTCD STANDARDS.
4. THE BASE SOCKET IS FORMED FROM 2 7/8" O.D. x 12 GAUGE GALVANIZED PIPE PER ASTM A525.
5. THE WEDGE IS FORMED FROM 11 GAUGE STEEL GALVANIZED PER ASTM A525.
6. THE SIGN POST IS 2.375" O.D. x .095" THIN WALL STEEL TUBING.
7. STEEL SUPPORTS SHALL BE MADE FROM NEW MATERIAL & SHALL BE CORROSION RESISTANT. STEEL SUPPORTS SHALL BE GALVANIZED IN ACCORDANCE W/ ASTM DESIGNATIONS A123 OR A525 (G-90 OR BETTER).
8. SUPPORTS SHALL BE STRAIGHT WITHIN 1 1/4" PER 5' OF LENGTH AND SHALL HAVE A SMOOTH, UNIFORM FINISH FREE FROM DEFECTS AFFECTING STRENGTH OR APPEARANCE. ANY BOLT HOLES AND SHEARED ENDS SHALL BE FREE FROM BURRS. BASES OF MULTI- SECTION SUPPORTS SHALL NOT EXTEND MORE THAN 5" ABOVE GROUND WHEN INSTALLED.
9. BOLTS, NUTS, SCREWS, WASHERS AND OTHER MISCELLANEOUS HARDWARE SHALL BE GALVANIZED IN ACCORDANCE TO ASTM DESIGNATION: A153 CLASS C OR D; OR B695 CLASS 50.
10. SIGN LOCATIONS SHOWN ON THIS PLAN ARE APPROXIMATE. FINAL LOCATION OF SIGNS TO BE DETERMINED BY CITY OF SPRING VALLEY VILLAGE DEPARTMENT OF PUBLIC WORKS.



Scale: NTS



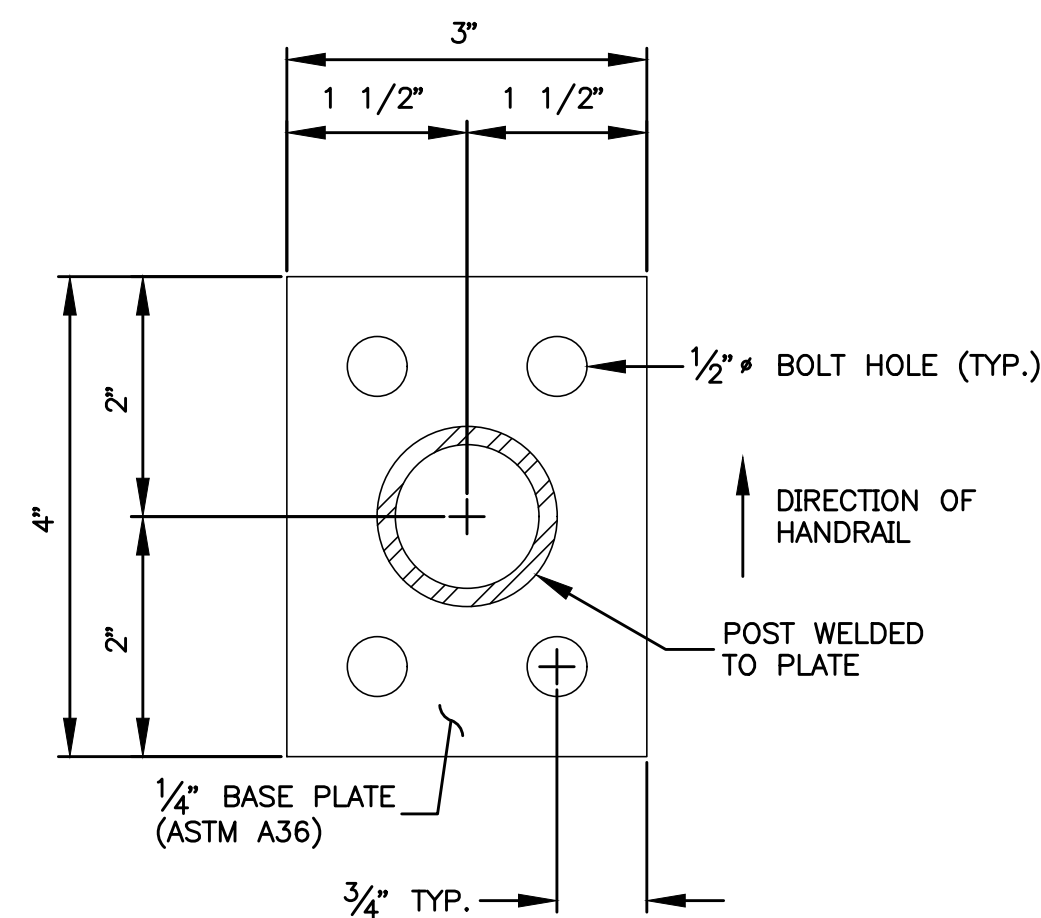
Scale: NTS



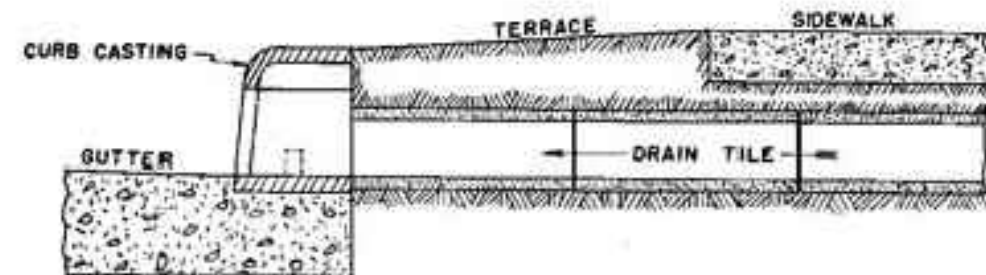
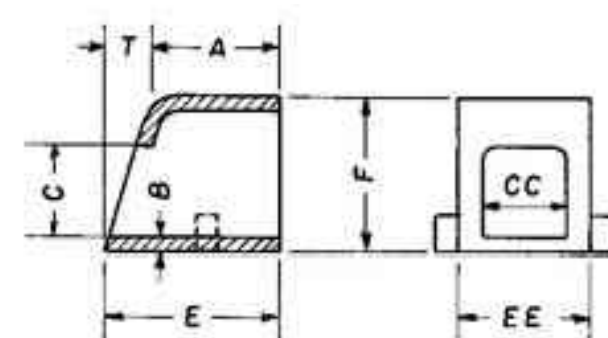
NOTE:

1. PROVIDE $\frac{3}{8}$ " DIA. ASTM A36 THREADED RODS WITH ONE HEX NUT AND ONE HARDENED STEEL WASHER AT EACH BOLT. EMBED ANCHOR BOLTS INTO CONCRETE A MINIMUM IF $3\frac{1}{2}$ " WITH ANCHORING EPOXY.

Scale: NTS

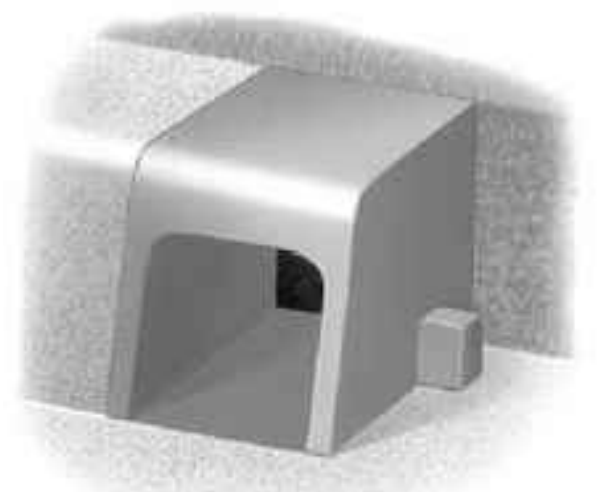


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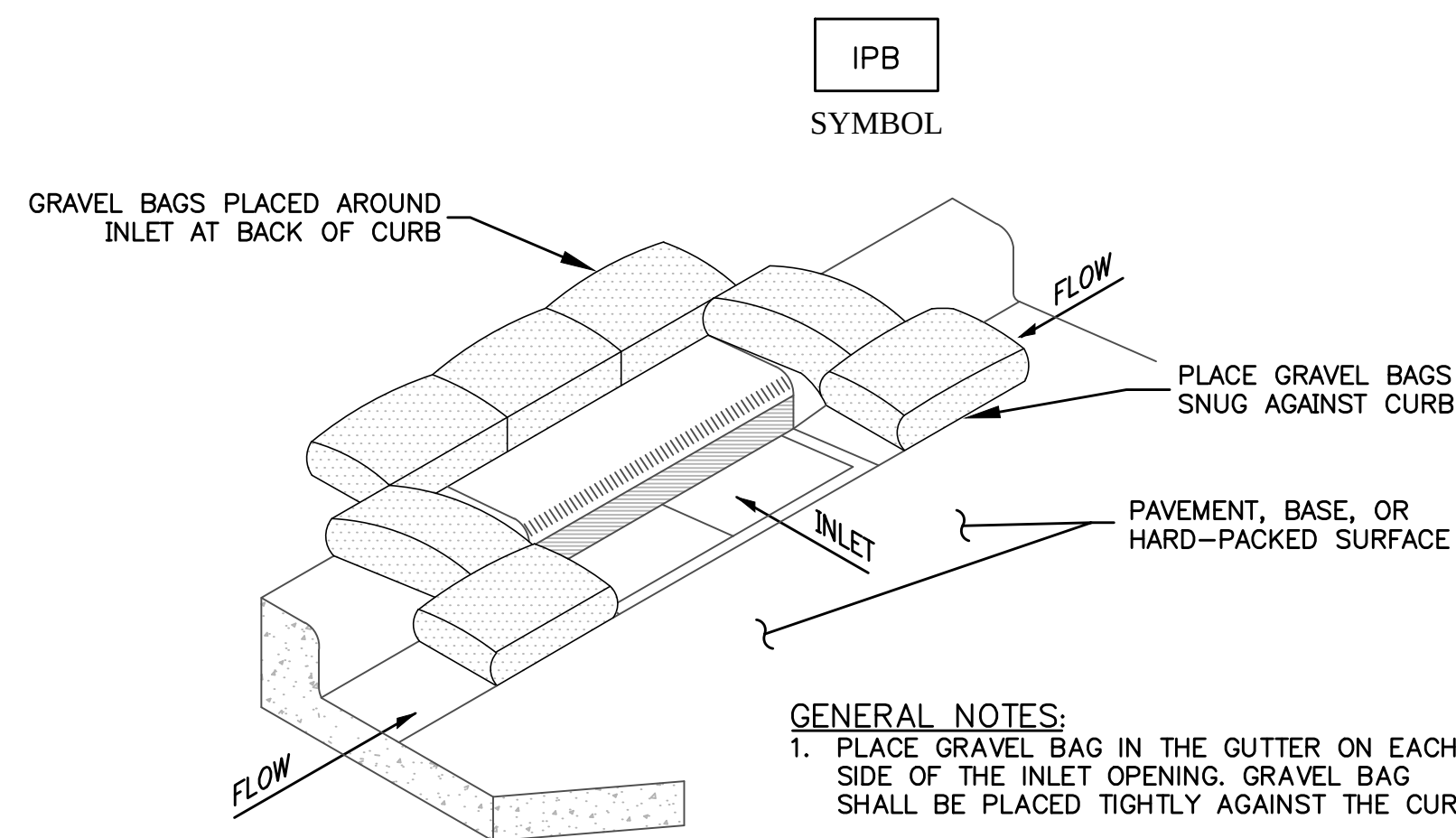


A	B	C	C-C	E	E-E	F	T
5	1/2	4	5-1/2	6	6-1/2	6-1/2	1

NOTE: MODEL R-3262 AS MANUFACTURED BY
NEENAH FOUNDRY OR APPROVED EQUAL



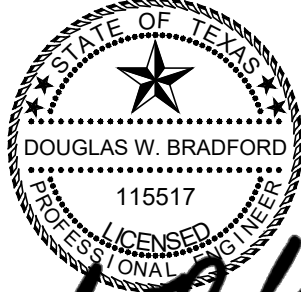
Scale: NTS



GENERAL NOTES:

1. PLACE GRAVEL BAG IN THE GUTTER ON EACH SIDE OF THE INLET OPENING. GRAVEL BAG SHALL BE PLACED TIGHTLY AGAINST THE CURB.
2. PLACE GRAVEL BAGS AT BACK OF CURB ALONG INLET.
3. DO NOT PLACE GRAVEL BAGS TO BLOCK THROAT OF INLET, UNLESS DIRECTED BY ENGINEER.

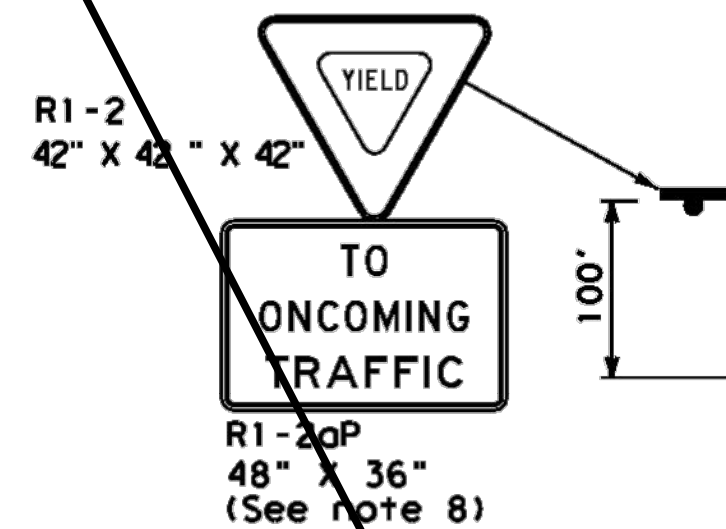
Scale: NTS

PK.	DESCRIPTION	DATE	DWN.	CHK.					
 <i>D.W. Bradford</i> 5/8/19									
 7322 Southwest Freeway, Suite 1040 • Houston, Texas 77074 (713) 400-2755 www.arkkengineers.com • TX PE Firm No. 13872									
City of Spring Valley Village, Texas									
2019 Westview Drive Sidewalk Improvements									
Miscellaneous Details									
Job No.: 18-037		Scale:			SHEET				
Date: September 2018		HORIZ : N/A			11				
Dwn By: C. Chudoba		VERT : N/A							
Chkd By: D. Bradford		☒ One Inch = _____'							
(If above mark does not measure one inch, then this dwg. not to scale)									
						OF 13			

DISCLAIMER: The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the conversion of this standard to other formats or for incorrect results or damages resulting from its use.

DATE: FILE:

Warning Sign Sequence in Opposite Direction Same as Below



Channelizing devices separate work space from traveled way

* NOT ALLOWED

TCP (1-2a)

ONE LANE TWO-WAY
CONTROL WITH YIELD SIGNS
(Less than 2000 ADT - See note 7)

END ROAD WORK

G20-2
48" x 24"

100' Approx.
Devices at
20' spacing

150' Min.

30' Min.

Work Space

Shadow Vehicle with TMA and high intensity rotating, flashing, oscillating or strobe lights. (See notes 5 & 6)

B

100' Max.
Devices at
20' spacing

15'

X

X

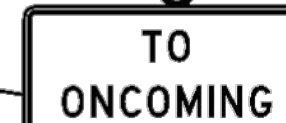
X

X

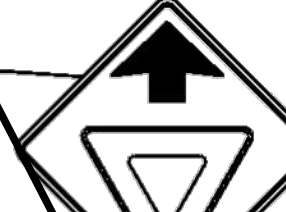
X



R1-2
42" x 42" x 42"



R1-2aP
48" x 36"
(See note 8)



CW3-2
48" x 48"



CW20-4D
48" x 48"



CW20-1D
48" x 48"
(Flags-
See note 1)

CW20-4D
48" x 48"



BE PREPARED TO STOP

CW3-4
48" x 48"
(See note 2)

CW20-7
48" x 48"



Except in emergencies, flagger stations shall be illuminated at night

Shadow Vehicle with TMA and high intensity rotating, flashing, oscillating or strobe lights. (See notes 5 & 6)

Except in emergencies, flagger stations shall be illuminated at night

END ROAD WORK

G20-2
48" x 24"

100' Approx.
Devices at
20' spacing

150' Min.

30' Min.

Work Space

B

100' Max.
Devices at
20' spacing

X

X

X

X

X



CW20-7
48" x 48"



CW16-2P
24" x 18"
(See note 2)



CW3-4
48" x 48"
(See note 2)



CW20-4D
48" x 48"



CW20-1D
48" x 48"
(Flags-
See note 1)

TCP (1-2b)

ONE LANE TWO-WAY
CONTROL WITH FLAGGERS

LEGEND

	Type 3 Barricade		Channelizing Devices
	Heavy Work Vehicle		Truck Mounted Attenuator (TMA)
	Trailer Mounted Flashing Arrow Board		Portable Changeable Message Sign (PCMS)
	Sign		Traffic Flow
	Flag		Flagger

Posted Speed *	Formula	Minimum Desirable Taper Lengths **			Suggested Maximum Spacing of Channelizing Devices		Minimum Sign Spacing "x" Distance	Suggested Longitudinal Buffer Space "B"	Stopping Sight Distance
		10' Offset	11' Offset	12' Offset	On a Taper	On a Tangent			
30	$L = \frac{WS^2}{60}$	150'	165'	180'	30'	60'	120'	90'	200'
35		205'	225'	245'	35'	70'	160'	120'	250'
40		265'	295'	320'	40'	80'	240'	155'	305'
45		450'	495'	540'	45'	90'	320'	195'	360'
50	L = WS	500'	550'	600'	50'	100'	400'	240'	425'
55		550'	605'	660'	55'	110'	500'	295'	495'
60		600'	660'	720'	60'	120'	600'	350'	570'
65		650'	715'	780'	65'	130'	700'	410'	645'
70		700'	770'	840'	70'	140'	800'	475'	730'
75		750'	825'	900'	75'	150'	900'	540'	820'

* Conventional Roads Only
** Taper lengths have been rounded off.
L=Length of Taper (FT) W=Width of Offset (FT) S=Posted Speed (MPH)

TYPICAL USAGE

MOBILE	SHORT DURATION	SHORT TERM STATIONARY	INTERMEDIATE TERM STATIONARY	LONG TERM STATIONARY
	✓	✓		

GENERAL NOTES

- Flags attached to signs where shown are REQUIRED.
- All traffic control devices illustrated are REQUIRED, except those denoted with the triangle symbol may be omitted when stated elsewhere in the plans, or for routine maintenance work, when approved by the Engineer.
- The CW3-4 "BE PREPARED TO STOP" sign may be installed after the CW20-4D "ONE LANE ROAD AHEAD" sign, but proper sign spacing shall be maintained.
- Sign spacing may be increased or an additional CW20-1D "ROAD WORK AHEAD" sign may be used if advance warning ahead of the flagger or R1-2 "YIELD" sign is less than 1500 feet.
- A Shadow Vehicle with a TMA should be used anytime it can be positioned 30 to 100 feet in advance of the area of crew exposure without adversely affecting the performance or quality of the work. If workers are no longer present but road or work conditions require the traffic control to remain in place, Type 3 Barricades or other channelizing devices may be substituted for the Shadow Vehicle and TMA.
- Additional Shadow Vehicles with TMAs may be positioned off the paved surface, next to those shown in order to protect wider work spaces.

TCP (1-2a)

- R1-2 "YIELD" sign traffic control may be used on projects with approaches that have adequate sight distance. For projects in urban areas, work spaces should be no longer than one half city block. In rural areas on roadways with less than 2000 ADT, work spaces should be no longer than 400 feet.
- R1-2 "YIELD" sign with R1-2aP "TO ONCOMING TRAFFIC" plaque shall be placed on a support at a 7 foot minimum mounting height.

TCP (1-2b)

- Flaggers should use two-way radios or other methods of communication to control traffic.
- Length of work space should be based on the ability of flaggers to communicate.
- If the work space is located near a horizontal or vertical curve, the buffer distances should be increased in order to maintain adequate stopping sight distance to the flagger and a queue of stopped vehicles (see table above).
- Channelizing devices on the center-line may be omitted when a pilot car is leading traffic and approved by the Engineer.
- Flaggers should use 24" STOP/SLOW paddles to control traffic. Flags should be limited to emergency situations.

		Traffic Operations Division Standard	
TRAFFIC CONTROL PLAN ONE-LANE TWO-WAY TRAFFIC CONTROL			
TCP (1-2) - 18			
FILE: tcp1-2-18.dgn	DN:	CK:	DW:
© TxDOT December 1985	CONT	SECT	JOB
REVISIONS			HIGHWAY
4-90 4-98			
2-94 2-12			
1-97 2-18			
	DIST	COUNTY	SHEET NO.
			12

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: May 21, 2019

TOPIC:

CONDUCT A PUBLIC HEARING CONCERNING:

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF SPRING VALLEY VILLAGE, TEXAS BY AMENDING SUBSECTION .02, FRONT BUILDING LINE SETBACKS ADJOINING A MAJOR THOROUGHFARE, OF SUBSECTION .09, BUILDING LINE SETBACKS, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION .05, BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A" OF CHAPTER 12 PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO SET THE FRONT BUILDING LINE SETBACK FOR LOTS ADJOINING A MAJOR THOROUGHFARE OTHER THAN WESTVIEW DRIVE AT TWENTY-FIVE FET (25'); PROHIBITING DRIVEWAY ENTRANCES ONTO SUCH MAJOR THOROUGHFARE IF THE LOT ALSO ADJOINS A MINOR STREET; PROVIDING A MINIMUM SETBACK OF THIRTY-EIGHT FEET (38') FOR GARAGES FACING SUCH MAJOR THOROUGHFARE; BY AMENDING SUBSECTION .10, DRIVEWAY WIDTH, TRANSITION, AND SEPARATION, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION .05, BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A" OF EXHIBIT "A" OF CHAPTER 12, PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO REQUIRE DRIVEWAYS TO ACCESS LOTS OFF OF STREETS OTHER THAN BINGLE ROAD AND CAMPBELL ROAD WHERE POSSIBLE; A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; PROVIDING A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

BACKGROUND:

In early 2018 and in response to a front building setback line issue on Westview Drive, the City Council directed the Planning and Zoning Commission to undertake a review of all of the building line setbacks applicable to properties along Westview Drive to determine whether it would be appropriate to revise those setbacks based on the development that has occurred along Westview Drive since the regulation was established in 1991.

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
--	----------------	-------

**Spring Valley Village City Council
Agenda Item Data Sheet**

City Council also directed the Commission to review and evaluate the residential building line setbacks for Campbell and Bingle Road. Planning Consultant Tony Allender with Hawes Hill and Associates along with City staff compiled the data for existing conditions on both Campbell and Bingle Road.

During the March 12, 2019 meeting, the Planning and Zoning Commission discussed the building line setbacks along Bingle and Campbell Road with Planning Consultant Tony Allender, City staff and members of the public, including a review of existing conditions, evaluating options for revising the building line setbacks, and identifying impacts associated with each option.

Mr. Allender showed the Commission that over time the majority of homes along both Campbell and Bingle Road were built approximately twenty five feet (25') from the front property line. His recommendation was to establish the front setback on Bingle and Campbell Road at twenty five feet (25') to be consistent with existing construction. The outcome of the discussion on March 12, 2019, was that no revisions to the side building line setback were needed but that revisions to the front building line setback would be appropriate considering the existing setbacks of the homes currently facing those streets.

The Commission requested that the City Attorney insert language into the ordinance that would prohibit a driveway entrance onto Bingle Road or Campbell Road if the lot also adjoined a minor street. The Commission also requested that a requirement be placed in the ordinance that required a minimum setback of thirty-eight feet (38') for garages that faced a major thoroughfare.

The City Attorney prepared a revised ordinance for consideration by the Planning and Zoning Commission meeting on May 14, 2019. The Planning and Zoning Commission voted unanimously in favor of the ordinance prepared by the City Attorney that would change the front setback on both Campbell and Bingle Road from 40 feet to 25 feet.

RECOMMENDATION:	Not applicable.
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ATTACHMENTS:	• Ordinance Number 2019-XX • Copy of Public Hearing Notice • Copy of List of and Letter Dated April 22, 2019 Mailed to Each Property Owner Along Bingle and Campbell
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ACTIONS TAKEN

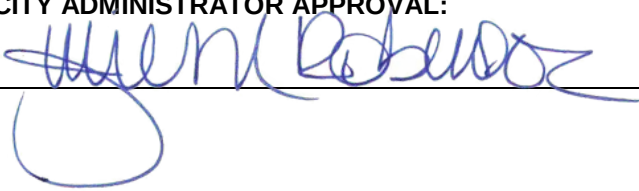
APPROVAL	READING PASSED	OTHER
☐ YES ☐ NO		

**Spring Valley Village City Council
Agenda Item Data Sheet**

- Copy of Constant Contact message dated April 24, 2019
- Lot by Lot Analysis Spreadsheets and Maps

FUNDING ISSUES:	☒ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
------------------------	---

FINANCE VERIFICATION OF FUNDING:	
---	---

SUBMITTING STAFF MEMBER: Oscar Arevalo, Building Official	CITY ADMINISTRATOR APPROVAL: 
---	--

ACTIONS TAKEN		
APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER

ORDINANCE NO. 2019-XX

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS BY AMENDING SUBSECTION .02, FRONT BUILDING LINE SETBACKS ADJOINING A MAJOR THOROUGHFARE, OF SUBSECTION .09, BUILDING LINE SETBACKS, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION 05 BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A", OF EXHIBIT "A" OF CHAPTER 12 PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO SET THE FRONT BUILDING LINE SETBACK FOR LOTS ADJOINING A MAJOR THOROUGHFARE OTHER THAN WESTVIEW DRIVE AT TWENTY-FIVE FEET (25'); PROHIBITING DRIVEWAY ENTRANCES ONTO SUCH MAJOR THOROUGHFARE IF THE LOT ALSO ADJOINS A MINOR STREET; PROVIDING A MINIMUM SETBACK OF THIRTY-EIGHT FEET (38') FOR GARAGES FACING SUCH MAJOR THOROUGHFARE; BY AMENDING SUBSECTION .10, DRIVEWAY WIDTH, TRANSITION AND SEPARATION, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION 05, BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A" OF EXHIBIT "A" OF CHAPTER 12, PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO REQUIRE DRIVEWAYS TO ACCESS LOTS OFF OF STREETS OTHER THAN BINGLE ROAD AND CAMPBELL ROAD WHERE POSSIBLE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; PROVIDING A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

* * * * *

WHEREAS, the City Council finds that it is in the best interest of the health, safety and welfare of its citizens to set the front setback for residential structures facing a major thoroughfare other than Westview Drive at twenty-five feet (25'), prohibiting driveways on lots adjoining any major thoroughfare other than Westview Drive to enter onto such major thoroughfare if the lot also adjoins a minor street, and requiring a minimum setback of thirty-eight feet (38') for garages facing such major thoroughfares;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters contained in the preamble of this Ordinance are hereby found to be true and correct and are incorporated herein.

Section 2. Section 05:02.03.09.02.02, Front Building Line Setbacks Adjoining a Major Thoroughfare, of Chapter 12, Planning and Zoning, of the Code of Ordinances of the City of Spring Valley Village, Texas is hereby amended by adding the language underscored below and deleting therefrom the language struckthrough below, Section 05:02.03.09.02.02 to read as follows:

“Adjoining a Major Thoroughfare. For a lot adjoining a major thoroughfare, other than Westview Drive, the front building setback line shall be ~~forty feet (40’)~~ twenty-five feet (25’). All garages facing a major thoroughfare must be setback a minimum of thirty-eight feet (38’), measured from the inside edge of any public sidewalk nearest the associated front property line.”

Lots Adjoining Westview Drive. Except as provided herein, for a lot adjoining and facing Westview Drive the front building setback line shall be twenty-five feet (25’); provided, however, for a lot adjoining and facing Westview Drive on the north side of Westview Drive between Bracher Street and Bingle Road, the front building setback line shall be forty feet (40’). All garages must be setback a minimum of thirty-six feet (36’) from the inside edge of any public sidewalk”

Section 3. Section 05:02.03.10, Driveway Width, Transition, and Separation, of Chapter 12, Planning and Zoning, of the Code of Ordinances of the City of Spring Valley Village, Texas is hereby amended by adding the language underscored below, Section 05:02.03.10 to read as follows:

“.10 Driveway Width, Transition, and Separation.

- .10.01 Except as provided by subsection 10.04 below, the maximum driveway width at the line of intersection with the street pavement shall not exceed twenty-four feet (24’), plus the corner radii at each intersection and the maximum width of the driveway located within the right-of-way shall not exceed twenty-four feet (24’).
- .10.02 Residential access ways, or curb cuts, shall meet or exceed the minimum standards set by the City. (See, e.g., Article 3.1200—Regulations for the Cutting of Streets).
- .10.03 No curb cut shall be located within twenty-four feet (24’) of a street intersection.
- .10.04 Lots that are adjacent to Campbell Road or Bingle Road and a minor street shall have vehicular driveways connecting with the minor street only.

- .10.05 Where the driveway provides direct access to a garage containing more than two (2) parking spaces and the garage fronts a side-street, then the corresponding curb cut shall not exceed thirty-six feet (36').
- .10.06 Only one (1) curb cut is permitted per residence; provided, however, a second curb cut is permitted when connected to a circular driveway. Except as provided by subsection 10.04, the total width of all curb cuts per residence shall not exceed twenty-four feet (24') plus the corner radii at each intersection.
- .10.07 If more than one (1) curb cut (that is street transition) is constructed on the same lot, such curb cuts shall be separated (nearest edge to nearest edge as measured along the street curb) by a minimum distance of at least twenty feet (20'). The driveways corresponding to the two (2) curb cuts must interconnect as a circular driveway, and at least one (1) curb cut must correspond to a driveway to the dwelling unit's garage or alternative enclosed vehicle parking space.
- .10.08 A parking pad is permitted only if it is contiguous to the driveway, it is a paved surface, and it is located entirely outside the City right-of-way.
- .10.09 It shall be unlawful for any person to cause or permit the placement or construction of a vehicular driveway, or any portion thereof, which violates the provisions of this section.

Section 4. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

Section 5. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Spring Valley Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 6. All rights and remedies of the City of Spring Valley Village are expressly saved as to any and all violations of the provisions of any Ordinances affecting and which have accrued at the time of the effective date of this Ordinance;

and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

Section 7. This Ordinance shall become effective upon passage, in accordance with law.

DULY PASSED, ADOPTED AND ORDAINED this _____ day of _____, 2019.

Tom S. Ramsey, Mayor
City of Spring Valley Village, Texas

ATTEST:

Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

DIVIDER PAGE

**PUBLIC NOTICE
CITY OF SPRING VALLEY VILLAGE, TEXAS
NOTICE OF PUBLIC HEARING**

Notice Is Hereby Given To Hear Comments And Testimony Concerning The Following Proposed Ordinance:

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS BY AMENDING SUBSECTION .02, FRONT BUILDING LINE SETBACKS ADJOINING A MAJOR THOROUGHFARE, OF SUBSECTION .09, BUILDING LINE SETBACKS, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION 05 BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A", OF EXHIBIT "A" OF CHAPTER 12 PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO SET THE FRONT BUILDING LINE SETBACK FOR LOTS ADJOINING A MAJOR THOROUGHFARE OTHER THAN WESTVIEW DRIVE AT TWENTY-FIVE FEET (25'); PROHIBITING DRIVEWAY ENTRANCES ONTO SUCH MAJOR THOROUGHFARE IF THE LOT ALSO ADJOINS A MINOR STREET; PROVIDING A MINIMUM SETBACK OF THIRTY SIX FEET (36') FOR GARAGES FACING SUCH MAJOR THOROUGHFARE; BY AMENDING SUBSECTION .10, DRIVEWAY WIDTH, TRANSITION AND SEPARATION, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION 05, BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A" OF EXHIBIT "A" OF CHAPTER 12, PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO REQUIRE DRIVEWAYS TO ACCESS LOTS OFF OF STREETS OTHER THAN BINGLE ROAD AND CAMPBELL ROAD WHERE POSSIBLE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; PROVIDING A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

The **Planning and Zoning Commission** of the City of Spring Valley Village will hold a public hearing regarding this request to provide all interested parties the right to appear and request information on:

Date: Tuesday, May 14, 2019

Time: 7:00 p.m.

Location: Council Chambers

Spring Valley Village City Hall

1025 Campbell Road

Houston, TX 77055

The **City Council** of the City of Spring Valley Village will hold a public hearing regarding this request to provide all interested parties the right to appear and request information on:

Date: Tuesday, May 21, 2019

Time: 6:00 p.m.

Location: Council Chambers

Spring Valley Village City Hall

1025 Campbell Road

Houston, TX 77055

For additional information regarding these public hearings, please contact the Building Official, Oscar Arevalo, at (713) 465-8308.

DIVIDER PAGE



EST. 1955

SPRING VALLEY VILLAGE

April 22, 2019

Dear Property Owner:

On Tuesday, **May 14, 2019**, beginning at 7:00 pm in the City Council Chambers at Spring Valley Village City Hall, 1025 Campbell Road, Houston, Texas 77055, the Spring Valley Village **Planning and Zoning Commission** is scheduled to hold a public hearing and take action on proposed revisions to the City's current zoning regulations for the front and side building setbacks for properties located along Campbell and Bingle Road. Contingent upon receiving a recommendation from the Planning and Zoning Commission, the **City Council** is scheduled to hold a public hearing and take action on the proposed revisions on **May 21, 2019** beginning at 6:00 pm in the City Council Chambers at Spring Valley Village City Hall. Whether the proposed revisions to the current zoning regulations for properties located on Campbell and Bingle Road will move forward from the Planning and Zoning Commission to the City Council will not be known until the Planning and Zoning Commission takes action to make a recommendation to the City Council.

You are invited to attend the Planning and Zoning Commission and the City Council meetings to hear the discussion and provide feedback to the Commission related to the proposed revisions. Packets for the Planning and Zoning Commission and the City Council meetings will be posted to the City's website by the close of business on the Thursday prior to the meeting day. Once the packets have been posted, you will be able to download the packet to review the information that is included related to the proposed revisions on the City's website in the Agenda Center at <https://springvalleytx.com/AgendaCenter> by scrolling down to the Planning and Zoning Commission and/or City Council section(s).

The Planning and Zoning Commission, City Council, and City staff appreciate your participation in the zoning text amendment process. Should you have any questions concerning the meeting, please feel free to contact me via email to oarevalo@springvalleytx.com or telephone to (832) 910-8577.

Sincerely,

Oscar Arevalo
Chief Building/Zoning Official

Wallace/Marie Dillard
16060 Dillard Dr. Ste200
Jersey Village ,TX 77040

Grace Chapel Church
1055 Bingle
Houston ,TX 77055

Yesmeen Quadri
1118 Joshua Ln.
Houston ,TX 77055

Jaswant Sihra
1122 Joshua Ln.
Houston ,TX 77055

Robert Wertheimer
1126 Joshua Ln.
Houston ,TX 77055

Mohammed Uddin
1130 Joshua Ln.
Houston ,TX 77055

Tisha Krause
1134 Joshua Ln.
Houston ,TX 77055

John Stiff
1138 Joshua Ln.
Houston ,TX 77055

Scottie Wilcoxson
1151 Bingle
Houston ,TX 77055

Lynh Hua
1155 Bingle
Houston ,TX 77055

Jerry Simonton
1203 Bingle
Houston ,TX 77055

Daniela Garduno
8601 Cedarspur
Houston ,TX 77055

Michael Jean Del Amo
8600 Cedarspur
Houston ,TX 77055

Houston House Buyers
8601 Cedarbrake
Houston ,TX 77055

Rick Anderson
8602 Cedarbrake
Houston ,TX 77055

Ronnie Adams
8601 Merlin Dr.
Houston ,TX 77055

Tobiah Utter
8602 Merlin Dr.
Houston ,TX 77055

Kendall Crawford
8601 Lupton Ln.
Houston ,TX 77055

Rafael Hernandez
8602 Lupton Ln.
Houston ,TX 77055

Julio Garay
8601 Westview Dr.
Houston ,TX 77055

Stephen Kubik
8602 Westview Dr.
Houston ,TX 77055

Gregory Herbst
8603 Cedardale Ln.
Houston ,TX 77055

Isel Caballero
8602 Cedardale Ln.
Houston ,TX 77055

Eric/Cynthia Randolph
1441 Bingle Rd.
Houston ,TX 77055

Cory Christofferson
1440 Bingle Rd.
Houston ,TX 77055

John Kocurek
1432 Bingle Rd.
Houston ,TX 77055

Sean Salinas
1430 Bingle Rd.
Houston ,TX 77055

Karin Matthews
1426 Bingle Rd.
Houston ,TX 77055

Jeff Sasser/Eric Blakey
1422 Bingle Rd.
Houston ,TX 77055

John Burns
1418 Bingle Rd.
Houston ,TX 77055

Saul Delgado
1410 Bingle Rd.
Houston ,TX 77055

Thuong Le
1406 Bingle Rd.
Houston ,TX 77055

Huong Vo
8522 Westview Dr.
Houston ,TX 77055

Elizabeth Nguyen
8521 Westview Dr.
Houston ,TX 77055

Kim Hyun
11323 Rocky Mill Dr.
Cypress ,TX 77429

Elizabeth Vinh
1328 Bingle Rd.
Houston ,TX 77055

Thomas Soriero
1324 Bingle Rd.
Houston ,TX 77055

Dorli Bradshaw
1320 Bingle Rd.
Houston ,TX 77055

Chinyi Tsai
1318 Bingle Rd.
Houston ,TX 77055

Oscar Morales
8530 Merlin Dr.
Houston ,TX 77055

Mike Zabransky
8529 Merlin Dr.
Houston ,TX 77055

Joseph/Melissa Malouf
1240 Bingle Rd.
Houston ,TX 77055

Joshep Quoyeser
8519 Cedarbrake Dr.
Houston ,TX 77055

Matt Butler
8520 Cedarbrake Dr.
Houston ,TX 77055

Deborah Bryant
1202 Bingle Rd.
Houston ,TX 77055

Heath Novasad
8522 Burkhart Rd.
Houston ,TX 77055

Jeffrey Fuhrman
8529 Burkhart Rd.
Houston ,TX 77055

Greg Rako
8468 Winningham Dr.
Houston ,TX 77055

William O'Dell
18 Woodsborough Cr.
Houston ,TX 77055

Michael Ballases
20 Woodsborough Cr.
Houston ,TX 77055

Memorial MRI & Diagnostic
1346 Campbell Rd.
Houston ,TX 77055

Gina Kim
47 Windsor Ct.
Houston ,TX 77055

Kit Gebauer
42 Windsor Ct.
Houston ,TX 77055

Cecile Kinkle
9022 Lupton Ct.
Houston ,TX 77055

Dara Flinn
9023 Lupton Ct.
Houston ,TX 77055

Ashley Wetzel
9040 Larston St.
Houston ,TX 77055

Joe Holcomb
9045 Larston St.
Houston ,TX 77055

Dan Cobos
1224 Campbell Rd.
Houston ,TX 77055

Sherry Preston
9052 Elizabeth Dr.
Houston ,TX 77055

Salim Ahmed
9035 Elizabeth Dr.
Houston ,TX 77055

Barry Chaloupka
1218 Campbell Rd.
Houston ,TX 77055

Mark Upchurch
1214 Campbell Rd.
Houston ,TX 77055

Matt Camarillo
3 Village Oaks Ln.
Houston ,TX 77055

Ashley Sinkiewicz
2 Village Oaks Ln.
Houston ,TX 77055

Keith Streng
9046 Bace Dr.
Houston ,TX 77055

Federico Schoenhofer
9047 Bace Dr.
Houston ,TX 77055

Richard Brown
4 Cardwell Ct.
Houston ,TX 77055

Kenny/Nhu Truong
5 Cardwell Ct.
Houston ,TX 77055

Marc Trieu
3 Cardwell Ct.
Houston ,TX 77055

Speedy Printing
1028 Campbell Rd.
Houston ,TX 77055

YourTable, LLC
1024 Campbell Rd.
Houston ,TX 77055

Eric Brown
1022 Campbell Rd.
Houston ,TX 77055

Campbell Pizza Fino
1020 Campbell Rd.
Houston ,TX 77055

Campbell Nails
1018 Campbell Rd.
Houston ,TX 77055

Campbell Medical Clinic
12335 Kingsride Ln. Ste426
Houston ,TX 77024

Campbell Project Partners LLC
9801 Westheimer Rd. Ste250
Houston ,TX 77042

Grace Community Church
1021 Campbell Rd.
Houston ,TX 77055

Jeff Lindenberger
1 Pecan Trail Ln.
Houston ,TX 77055

Spring Branch Presb Church
1215 Campbell Rd.
Houston ,TX 77055

DIVIDER PAGE

For Constant Contact/social media post:

SUBJECT: Public Hearing and Consideration of Revisions to Zoning Regulations Related to Front Yard Setbacks and Side Yard Setbacks Applicable to Campbell Road and Bingle Road by Planning & Zoning Commission – May 14, 2019 at 7:00 pm

The Planning & Zoning Commission will hold a public hearing and consider an ordinance revising the zoning regulations for the front and side building setbacks on Campbell Road and Bingle Road at the May 14, 2019 meeting. Based on the direction from the March 12 meeting, the Commission is considering reducing the front yard setback for residential properties on Campbell Road and Bingle Road from 40 feet to 25 feet.

Residents are invited to attend the Planning and Zoning Commission meeting to hear the discussion and provide feedback to the Commission related to this issue. The packet for the meeting will be posted by the close of business on Thursday, May 9, 2019, to the City's website in the Agenda Center, which you can find at <https://springvalleytx.com/AgendaCenter> and scrolling down to the Planning and Zoning Commission section. You will also be able to download the packet to review the information that is included related to this discussion item.

Until the Commission meets, we will not know what the recommendation will be to the City Council. If the Commission makes a recommendation, then the City Council will also hold a public hearing and consider an ordinance on May 21, 2019.

DIVIDER PAGE

BINGLE ROAD LOT BY LOT ANALYSIS

LstOrd	Address	Side of Bingle Road	Total Building Area (in sq. ft.)	Total Land Area (in sq. ft.)	Acreage	Percent of Lot Area	Year of Improvement	Total Market Value	Building Face	Lot Depth (in ft.)	Estimated Setback of Home (in ft.)	Zoning	Current Use
1400 Block of Bingle Road													
1	1440 Bingle Road	EAST	4,681	17,611	0.4043	0.2658	2010	\$ 1,040,000	Front	224	40.0	District A	Single Family Res
2	1432 Bingle Road	EAST	1,898	20,340	0.4670	0.0933	1950	\$ 460,000	Front	225	43.0	District A	Single Family Res
3	1430 Bingle Road	EAST	3,265	22,300	0.5120	0.1464	2007	\$ 1,049,700	Front	225	68.0	District A	Single Family Res
4	1426 Bingle Road	EAST	3,183	15,712	0.3607	0.2026	1991	\$ 743,000	Front	193	67.0	District A	Single Family Res
5	1422 Bingle Road	EAST	3,355	14,482	0.3325	0.2317	1991	\$ 837,142	Front	194	71.0	District A	Single Family Res
6	1418 Bingle Road	EAST	3,285	14,171	0.3254	0.2318	1992	\$ 790,578	Front	195	69.0	District A	Single Family Res
7	1410 Bingle Road	EAST	1,535	9,051	0.2078	0.1696	1953	\$ 379,065	Front	118	40.0	District A	Single Family Res
8	1406 Bingle Road	EAST	1,717	8,269	0.1898	0.2076	1953	\$ 340,100	Front	121	33.0	District A	Single Family Res
9	8522 Westview Drive	EAST	2,098	9,600	0.2204	0.2185	1953	\$ 385,000	Side	80	34.0	District A	Single Family Res
1	1441 Bingle Road	WEST	2,136	25,200	0.5785	0.0848	1980	\$ 534,000	Front	180	32.0	District A	Single Family Res
2	8602 Cedardale Drive	WEST	3,955	16,465	0.3780	0.2402	2002	\$ 1,010,000	Side	181	25.0	District A	Single Family Res
3	8603 Cedardale Drive	WEST	2,519	17,000	0.3903	0.1482	1984	\$ 620,000	Side	203	38.0	District A	Single Family Res
4	8602 Westview Drive	WEST	2,440	19,000	0.4362	0.1284	1983	\$ 507,343	Side	190	30.0	District A	Single Family Res
1300 Block of Bingle Road													
10	8521 Westview Drive	EAST	3,515	9,393	0.2156	0.3742	2008	\$ 884,400	Side	78	33.0	District A	Single Family Res
11	1332 Bingle Road	EAST	-	9,216	0.2116	0.0000	0	\$ 313,528	Front	123	0.0	District A	Unimproved Lot
12	1328 Bingle Road	EAST	1,857	9,000	0.2066	0.2063	1953	\$ 444,000	Front	124	27.0	District A	Single Family Res
13	1324 Bingle Road	EAST	1,950	9,000	0.2066	0.2167	1953	\$ 385,990	Front	124	28.0	District A	Single Family Res
14	1320 Bingle Road	EAST	2,105	9,000	0.2066	0.2339	1953	\$ 444,600	Front	129	40.0	District A	Single Family Res
15	1318 Bingle Road	EAST	1,501	9,000	0.2066	0.1668	1953	\$ 376,800	Front	129	37.0	District A	Single Family Res
16	8530 Merlin Drive	EAST	1,605	10,400	0.2388	0.1543	1953	\$ 444,300	Side	132	37.0	District A	Single Family Res
5	8601 Westview Drive	WEST	2,036	12,600	0.2893	0.1616	1955	\$ 421,500	Side	150	24.0	District A	Single Family Res
6	8602 Lupton Lane	WEST	2,014	11,050	0.2537	0.1823	1955	\$ 467,284	Side	128	18.0	District A	Single Family Res
7	8601 Lupton Lane	WEST	1,755	10,176	0.2336	0.1725	1952	\$ 440,878	Side	142	28.0	District A	Single Family Res
8	8602 Merlin Drive	WEST	2,568	10,176	0.2336	0.2524	1970	\$ 471,975	Side	100	22.0	District A	Single Family Res
1200 Block of Bingle Road													
17	8529 Merlin Drive	EAST	1,742	12,219	0.2805	0.1426	1968	\$ 500,000	Side	118	37.0	District A	Single Family Res

18 1240 Bingle Road	EAST	2,976	15,271	0.3506	0.1949	1998	\$ 763,000	Front	203	40.0	District A	Single Family Res
19 8519 Cedarbrake Drive	EAST	2,939	14,155	0.3250	0.2076	1989	\$ 892,746	Side	150	23.0	District A	Single Family Res
20 8520 Cedarbrake Drive	EAST	2,935	14,250	0.3272	0.2060	1985	\$ 846,000	Side	150	34.6	District A	Single Family Res
21 1202 Bingle Road	EAST	2,823	37,481	0.8605	0.0753	1992	\$ 1,091,100	Front	202	56.0	District A	Single Family Res
22 8522 Burkhart Road	EAST	3,915	12,525	0.2876	0.3126	1999	\$ 930,000	Side	130	33.0	District A	Single Family Res
9 8601 Merlin Drive	WEST	3,398	10,175	0.2336	0.3340	1998	\$ 901,057	Side	93	36.0	District A	Single Family Res
10 8602 Cedarbrake Drive	WEST	2,531	12,325	0.2830	0.2054	1965	\$ 528,000	Side	147	29.0	District A	Single Family Res
11 8601 Cedarbrake Drive	WEST	2,038	12,410	0.2849	0.1642	1965	\$ 605,271	Side	148	28.0	District A	Single Family Res
12 8600 Cedarspur Drive	WEST	2,640	12,600	0.2893	0.2095	1978	\$ 513,125	Side	151	21.0	District A	Single Family Res
13 8601 Cedarspur Drive	WEST	2,446	12,516	0.2874	0.1954	1979	\$ 568,811	Side	148	21.0	District A	Single Family Res
14 1203 Bingle Road	WEST	3,764	15,000	0.3444	0.2509	1999	\$ 709,000	Front	116	28.0	District A	Single Family Res
1100 Block of Bingle Road												
23 8529 Burkhart Road	EAST	4,843	23,457	0.5385	0.2065	1998	\$ 1,209,200	Side	261	29.0	District A	Single Family Res
24 8468 Winningham Lane	EAST	2,289	13,860	0.3182	0.1652	1979	\$ 526,898	Side	124	26.0	District A	Single Family Res
25 0 Winningham Lane	EAST	-	3,850	0.0884	0.0000	0	\$ 193	Side	52	0.0	District A	Unimproved Lot
26 18 Woodsborough Circle	EAST	3,243	19,487	0.4474	0.1664	1990	\$ 1,012,300	Side	164	22.0	District A	Single Family Res
27 20 Woodsborough Circle	EAST	3,062	11,458	0.2631	0.2672	1990	\$ 910,000	Side	129	17.0	District A	Single Family Res
15 1155 Bingle Road	WEST	2,579	12,325	0.2830	0.2092	1979	\$ 440,636	Front	150	46.0	District A	Single Family Res
16 1151 Bingle Road	WEST	2,442	12,810	0.2941	0.1906	1979	\$ 416,446	Front	149	30.0	District A	Single Family Res
17 1138 Joshua Lane	WEST	4,043	27,021	0.6203	0.1496	2000	\$ 1,312,500	Rear	139	31.0	District A	Single Family Res
18 1134 Joshua Lane	WEST	4,083	10,000	0.2296	0.4083	2002	\$ 1,201,975	Rear	140	27.0	District A	Single Family Res
19 1130 Joshua Lane	WEST	4,168	10,000	0.2296	0.4168	2002	\$ 1,100,000	Rear	139	31.0	District A	Single Family Res
20 1126 Joshua Lane	WEST	3,894	10,000	0.2296	0.3894	2000	\$ 1,023,000	Rear	139	31.0	District A	Single Family Res
21 1122 Joshua Lane	WEST	4,156	10,125	0.2325	0.4105	2000	\$ 1,030,000	Rear	145	20.0	District A	Single Family Res
22 1118 Joshua Lane	WEST	3,846	13,120	0.3012	0.2931	2000	\$ 1,047,908	Rear	206	25.0	District A	Single Family Res
23 1114 Joshua Lane	WEST	4,687	12,670	0.2909	0.3699	2001	\$ 1,243,000	Rear	206	58.0	District A	Single Family Res

Permitted Setback (in ft.)	Difference	Built Prior to Zoning	Meet Today's Code?	Currently Out of Compliance *	What do You See?
40	0.0	No	Yes	No	Home
40	3.0	Yes	Yes	No	Home
40	28.0	No	Yes	No	Home
40	27.0	No	Yes	No	Home
40	31.0	No	Yes	No	Home
40	29.0	No	Yes	No	Home
40	0.0	Yes	Yes	No	Home
40	-7.0	Yes	No	No	Home
25	9.0	Yes	Yes	No	Home
40	-8.0	Yes	No	No	Vegetation
25	0.0	No	Yes	No	Fence
25	13.0	No	Yes	No	Fence
25	5.0	No	Yes	No	Fence
25	8.0	No	Yes	No	Home
40	N/A	No	Yes	No	Home
40	-13.0	Yes	No	No	Home
40	-12.0	Yes	No	No	Home
40	0.0	Yes	Yes	No	Home
40	-3.0	Yes	No	No	Home
25	12.0	Yes	Yes	No	Fence
25	-1.0	Yes	No	No	Home
25	-7.0	Yes	No	No	Fence
25	3.0	Yes	Yes	No	Home
25	-3.0	Yes	No	No	Home
25	12.0	Yes	Yes	No	Fence

Setback Info				Insufficient to meet requirement	
Area	Average	High	Low	Number	Percent
1400 Block	45.38	71	25	2	15%
Front	51.44	71	32	2	22%
Side	31.75	38	25	0	0%
Rear	N/A	N/A	N/A	N/A	N/A
1300 Block	29.40	40	18	6	60%
Front	33.00	40	27	3	75%
Side	27.00	37	18	3	50%
Rear	N/A	N/A	N/A	N/A	N/A
1200 Block	32.2	56	21	4	33%
Front	41.33	56	28	1	33%
Side	29.18	37	21	3	33%
Rear	N/A	N/A	N/A	N/A	N/A
1100 Block	30.23	58	17	4	31%
Front	38.00	46	30	1	50%
Side	23.50	29	17	2	50%
Rear	31.86	58	20	1	14%

Recommendations
 Reduce Front Yard to 25 feet
 Allow Reduction of Side Yard to 15 feet if a Boundary Fence

40	0.0	No	Yes	No	Home
25	-2.0	No	No	Yes	Fence
25	9.6	No	Yes	No	Fence
40	16.0	No	Yes	No	Vegetation
25	8.0	No	Yes	No	Fence
25	11.0	No	Yes	No	Fence
25	4.0	Yes	Yes	No	Fence
25	3.0	Yes	Yes	No	Fence
25	-4.0	Yes	No	No	Fence
25	-4.0	Yes	No	No	Fence
40	-12.0	Yes	No	No	Home

25	4.0	No	Yes	No	Fence
25	1.0	Yes	Yes	No	Fence
25	N/A	No	Yes	No	N/A
25	-3.0	No	No	Yes	Fence
25	-8.0	No	No	Yes	Fence
40	6.0	Yes	Yes	No	Home
40	-10.0	Yes	No	No	Home
25	6.0	No	Yes	No	Fence
25	2.0	No	Yes	No	Fence
25	6.0	No	Yes	No	Fence
25	6.0	No	Yes	No	Fence
25	-5.0	No	No	Yes	Fence
25	0.0	No	Yes	No	Fence
25	33.0	No	Yes	No	Fence

Campbell Road Lot by Lot Analysis

LstOrd	Address	Side of	Total Building Area (in sq. ft.)	Total Land Area (in sq. ft.)	Acreage	Percent of Lot Area	Year of Improvement	Total 2018 Market Value	Estimated			
		Campbell Road							Building Face	Lot Depth (in ft.)	Setback of Home (in ft.)	Zoning
1	47 Windsor Court	East	4,257	8,146	0.1870	0.5226	2008	\$ 1,085,758	Side	132	12.4	C/WPADD
2	42 Windsor Court	East	3,689	6,705	0.1539	0.5502	2007	\$ 944,894	Side	76	14.6	C/WPADD
3	9022 Lupton Court	East	1,983	12,690	0.2914	0.1563	1970	\$ 666,000	Side	146	19.9	District A
4	9023 Lupton Court	East	1,946	11,703	0.2687	0.1663	1969	\$ 537,971	Side	138	18.3	District A
5	9036 Larston Street	East	2,434	10,800	0.2480	0.2254	1976	\$ 574,968	Rear	196	95.4	District A
6	9040 Larston Street	East	2,904	14,797	0.3397	0.1963	1976	\$ 852,028	Rear	196	26.2	District A
7	9045 Larston Street	East	2,195	15,000	0.3444	0.1463	1976	\$ 687,027	Rear	208	38.1	District A
8	1224 Campbell Road	East	1,842	15,000	0.3444	0.1228	1955	\$ 542,502	Front	161	28.7	District A
9	9052 Elizabeth Road	East	1,750	16,254	0.3732	0.1077	1973	\$ 573,982	Side	113	29.6	District A
10	9035 Ellizabeth Road	East	5,631	15,900	0.3650	0.3542	2015	\$ 1,620,600	Side	102	37.8	District A
11	1218 Campbell Road	East	2,712	15,000	0.3444	0.1808	1955	\$ 662,596	Front	154	34.0	District A
12	1214 Campbell Road	East	2,587	17,365	0.3987	0.1490	1950	\$ 507,832	Front	157	37.7	District A
13	3 Village Oaks Lane	East	4,486	24,584	0.5644	0.1825	1991	\$ 1,125,000	Side	123	42.2	District A
14	2 Village Oaks Lane	East	3,315	10,704	0.2458	0.3097	1995	\$ 877,586	Side	109	21.1	District A
15	9046 Bace Drive	East	1,596	14,570	0.3345	0.1095	1952	\$ 485,000	Side	155	5.1	District A
16	9047 Bace Drive	East	3,531	14,980	0.3439	0.2357	2014	\$ 1,242,900	Side	107	40.3	District A
17	4 Cardwell Court	East	3,973	10,007	0.2298	0.3970	2003	\$ 974,500	Side	131	18.3	District A
18	5 Cardwell Court	East	4,145	10,181	0.2338	0.4071	2009	\$ 1,263,400	Rear	118	21.5	District A
19	3 Cardwell Court	East	3,433	10,034	0.2304	0.3421	2002	\$ 1,152,342	Side	108	17.6	District A
20	1 Pecan Trail Lane	West	3,979	11,911	0.2735	0.3341	2000	\$ 1,031,382	Side	119	19.1	District A

* Analysis does not include the possibility of variances from setback requirements

** Excludes the highest and lowest setback in District A due to substantial deviation from other properties

Permitted Setback (in ft.)	Difference	Built Prior to Zoning	Meet Today's Code?	Currently Out of Compliance*	What do You See?
4	8.4	No	Yes	No	Fence
4	10.6	No	Yes	No	Fence
25	-5.1	Yes	No	No	Fence
25	-6.7	Yes	No	No	Fence
25	70.4	Yes	Yes	No	Fence
25	1.2	Yes	Yes	No	Fence
25	13.1	Yes	Yes	No	Fence
40	-11.3	Yes	No	No	Vegetation
25	4.6	Yes	Yes	No	Vegetation
25	12.8	No	Yes	No	Home
40	-6.0	Yes	No	No	Vegetation
40	-2.3	Yes	No	No	Vegetation
25	17.2	No	Yes	No	Vegetation
25	-3.9	No	No	Yes	Fence
25	-19.9	Yes	No	No	Fence
25	15.3	No	Yes	No	Fence
25	-6.7	No	No	Yes	Fence
25	-3.5	No	No	Yes	Fence
25	-7.4	No	No	Yes	Fence
25	-5.9	No	No	Yes	Fence

Average Setback
of Home by
Category (in ft)

**

- 13.5 C/WPADD
- 26.9 District A - Rear/Side
- 33.5 District A - Front

Recommendations

- Reduce Front Yard to 25 feet
- Allow Reduction of Side Yard to 15 feet if a Boundary Fence

SPRING VALLEY: CAMPBELL

Municipal Limits

Setback Type

- Front
- Side
- Rear



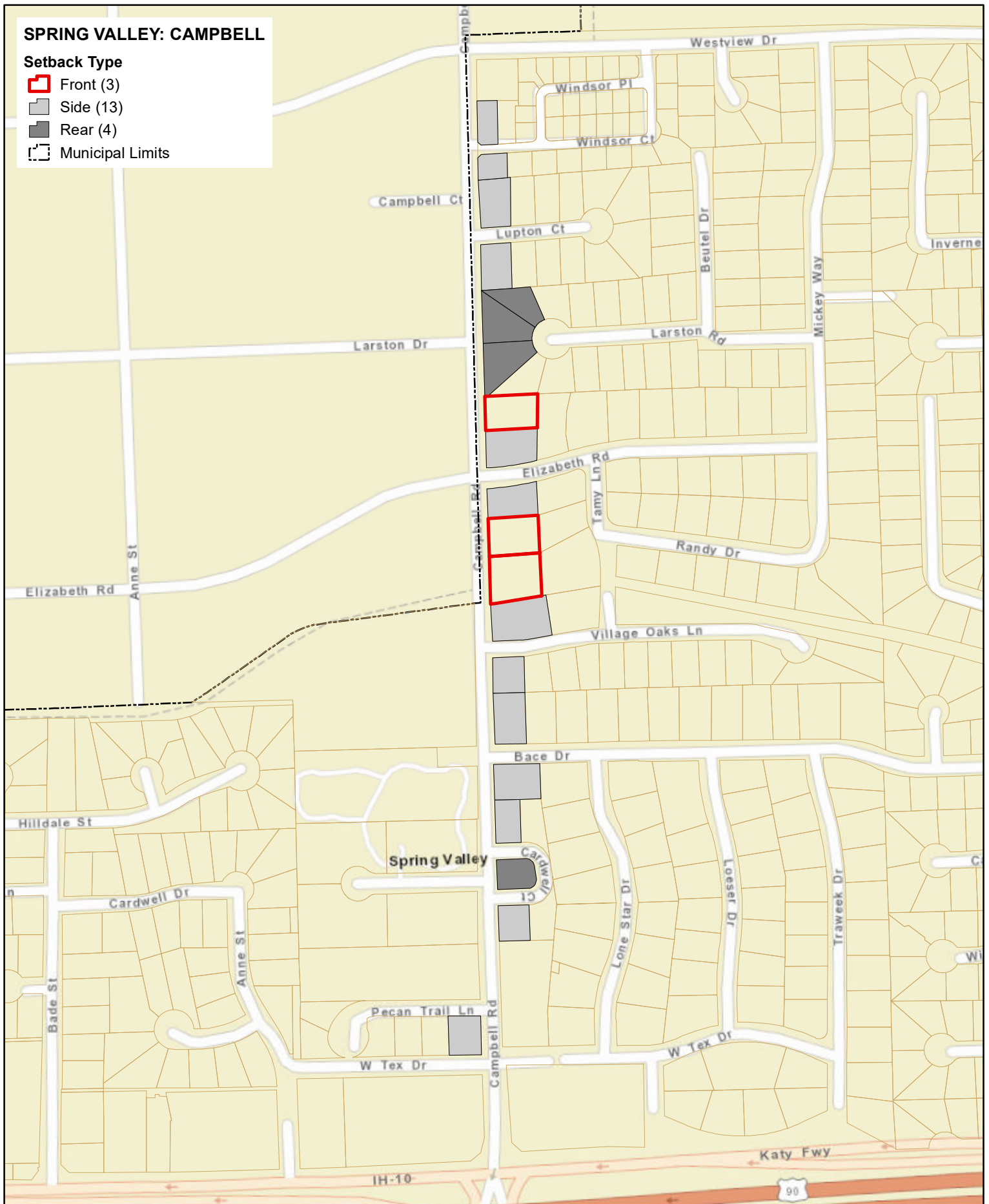
0 100 200 Feet



SPRING VALLEY: CAMPBELL

Setback Type

- Front (3)
- Side (13)
- Rear (4)
- Municipal Limits



0 100 200 Feet



Service Layer Credits: Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community
Data Source: Google Maps 2016-2017, HCAD Oct-Nov 2018, TNIRIS

SPRING VALLEY: CAMPBELL

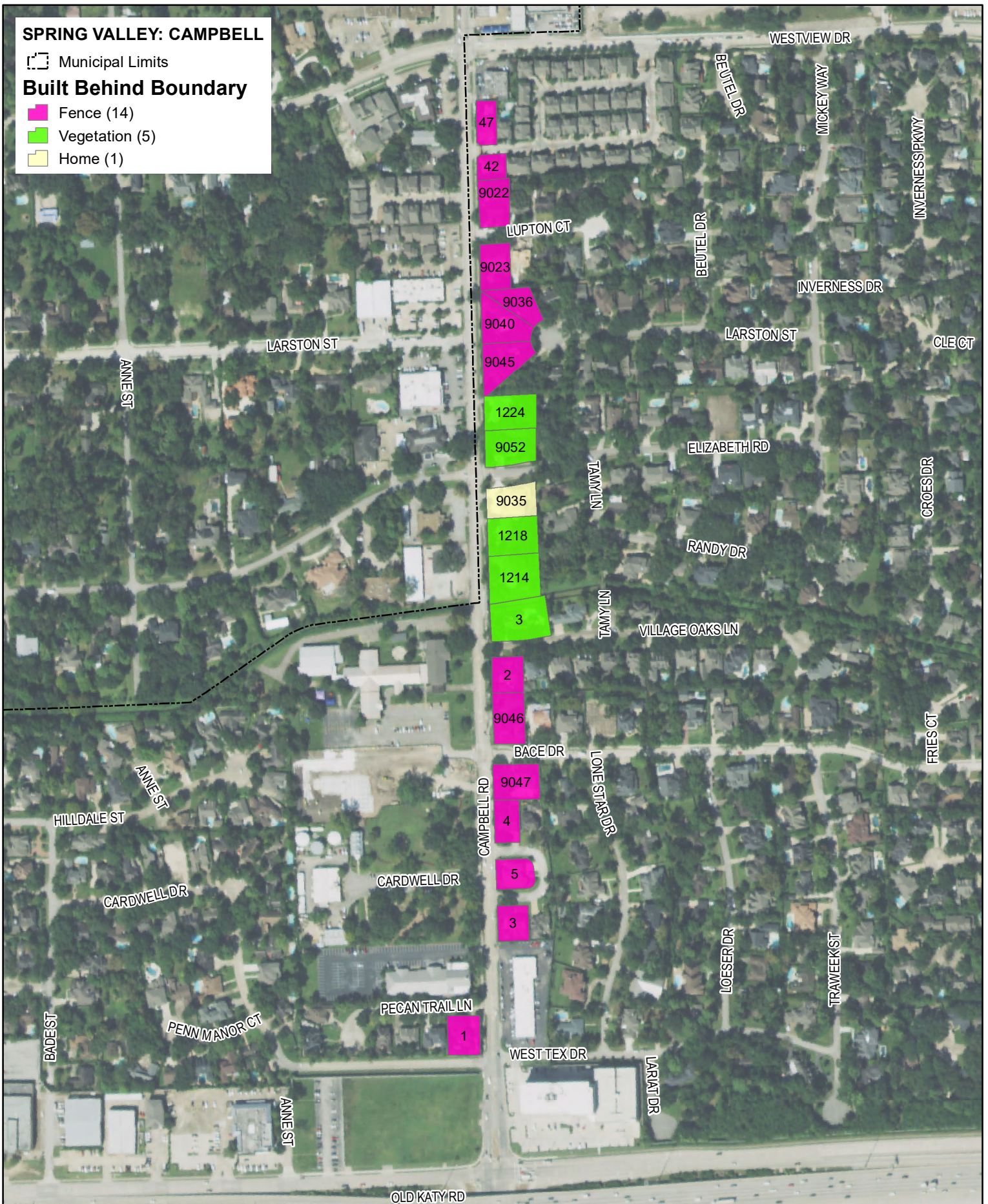
 Municipal Limits

Built Behind Boundary

 Fence (14)

 Vegetation (5)

 Home (1)



0 100 200 Feet



SPRING VALLEY: CAMPBELL

Year of Construction

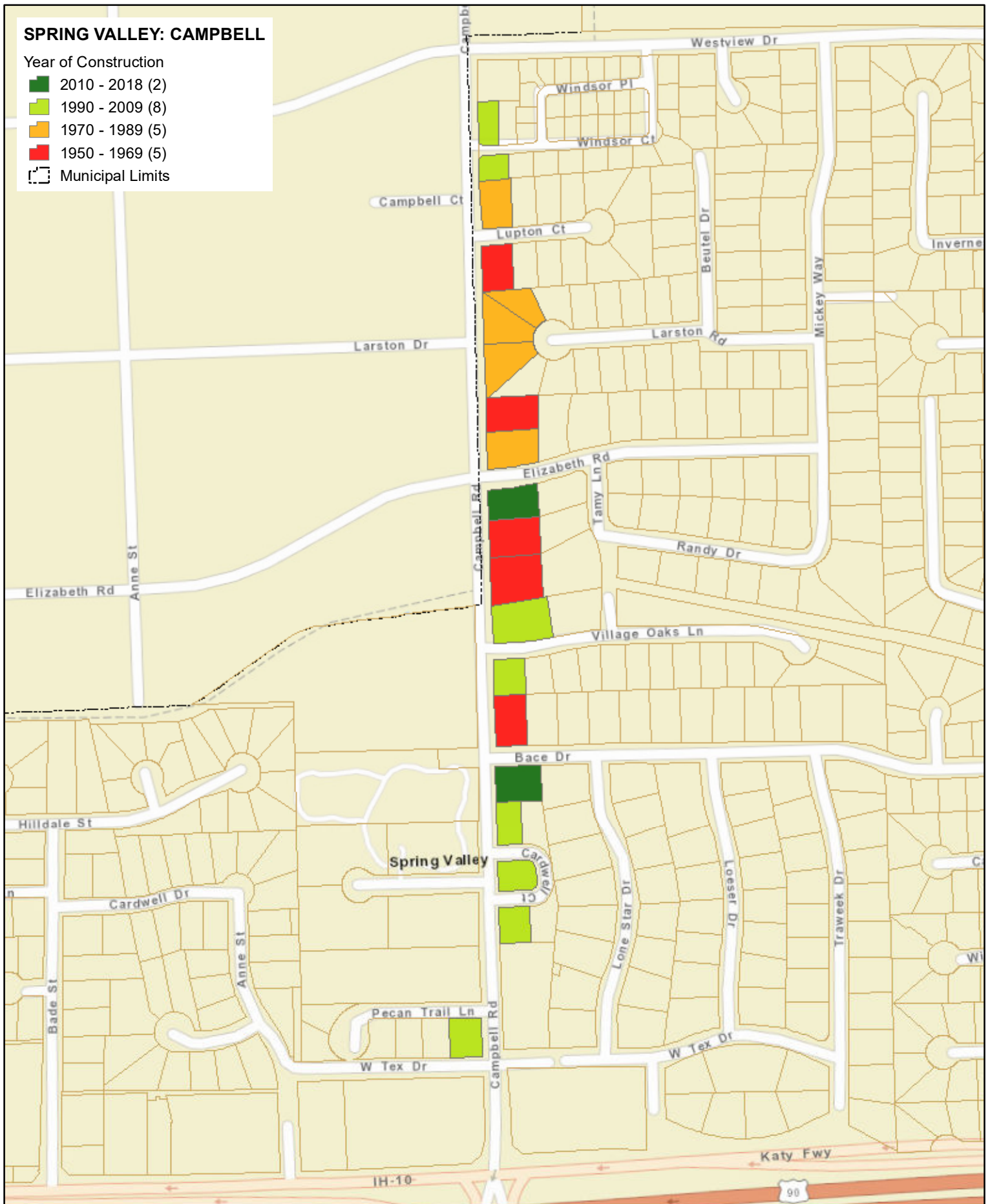
2010 - 2018 (2)

1990 - 2009 (8)

1970 - 1989 (5)

1950 - 1969 (5)

Municipal Limits



0 100 200 Feet



Service Layer Credits: Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community
Data Source: Google Maps 2016-2017, HCAD Oct-Nov 2018, TNIRIS

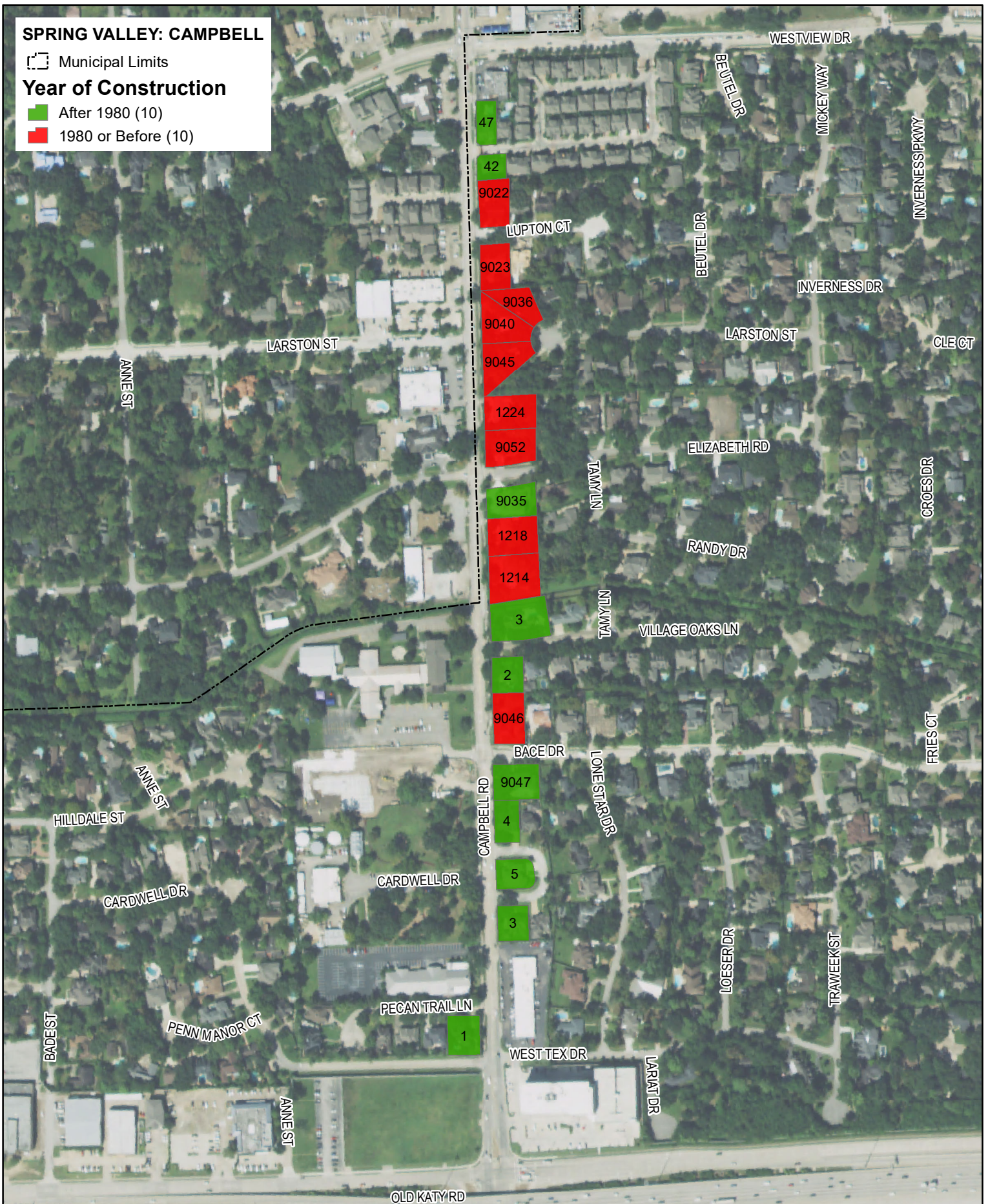
SPRING VALLEY: CAMPBELL

 Municipal Limits

Year of Construction

 After 1980 (10)

 1980 or Before (10)



0 100 200 Feet



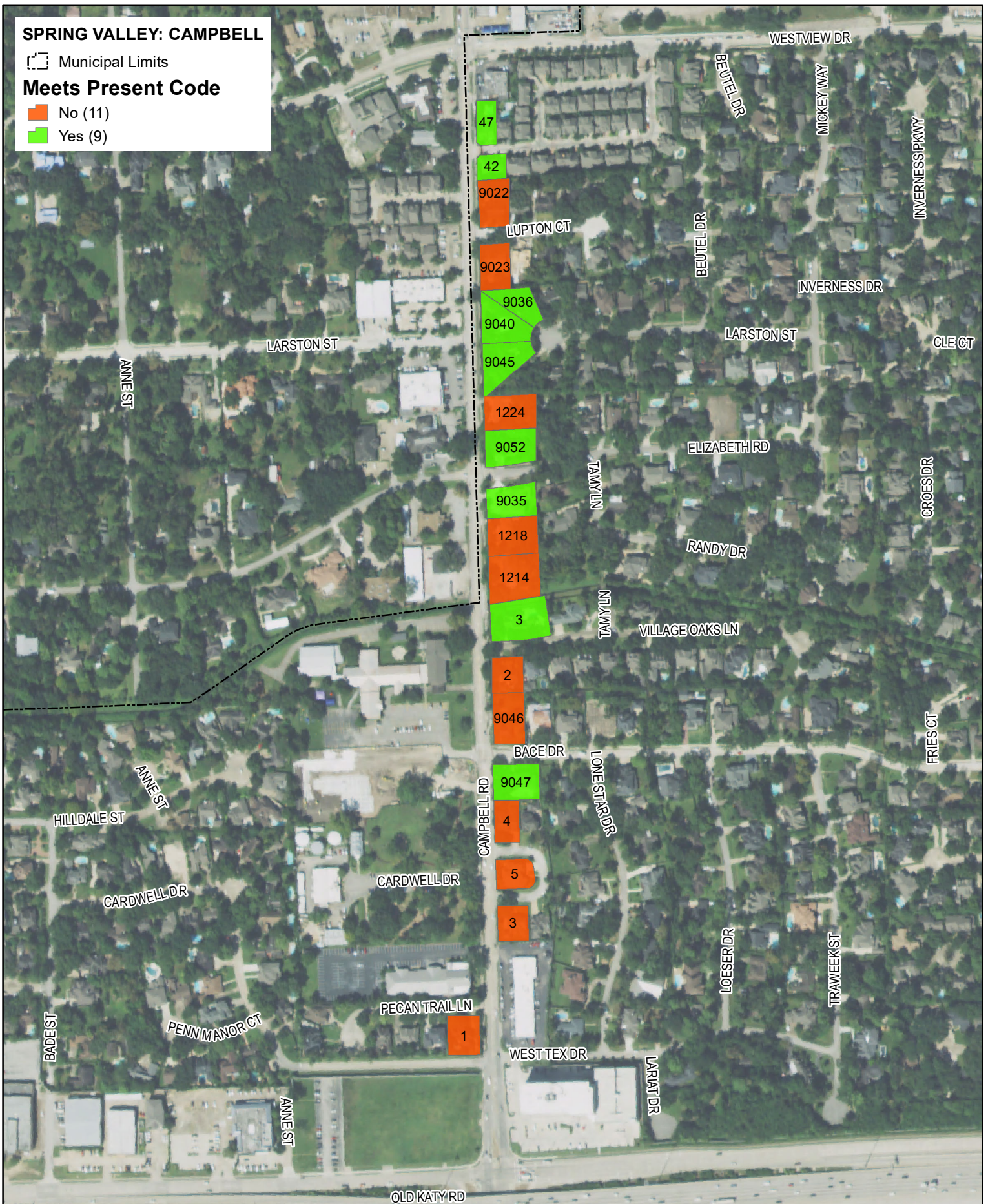
SPRING VALLEY: CAMPBELL

 Municipal Limits

Meets Present Code

 No (11)

 Yes (9)



0 100 200 Feet

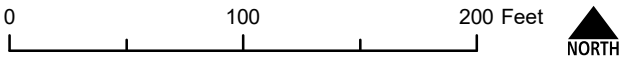
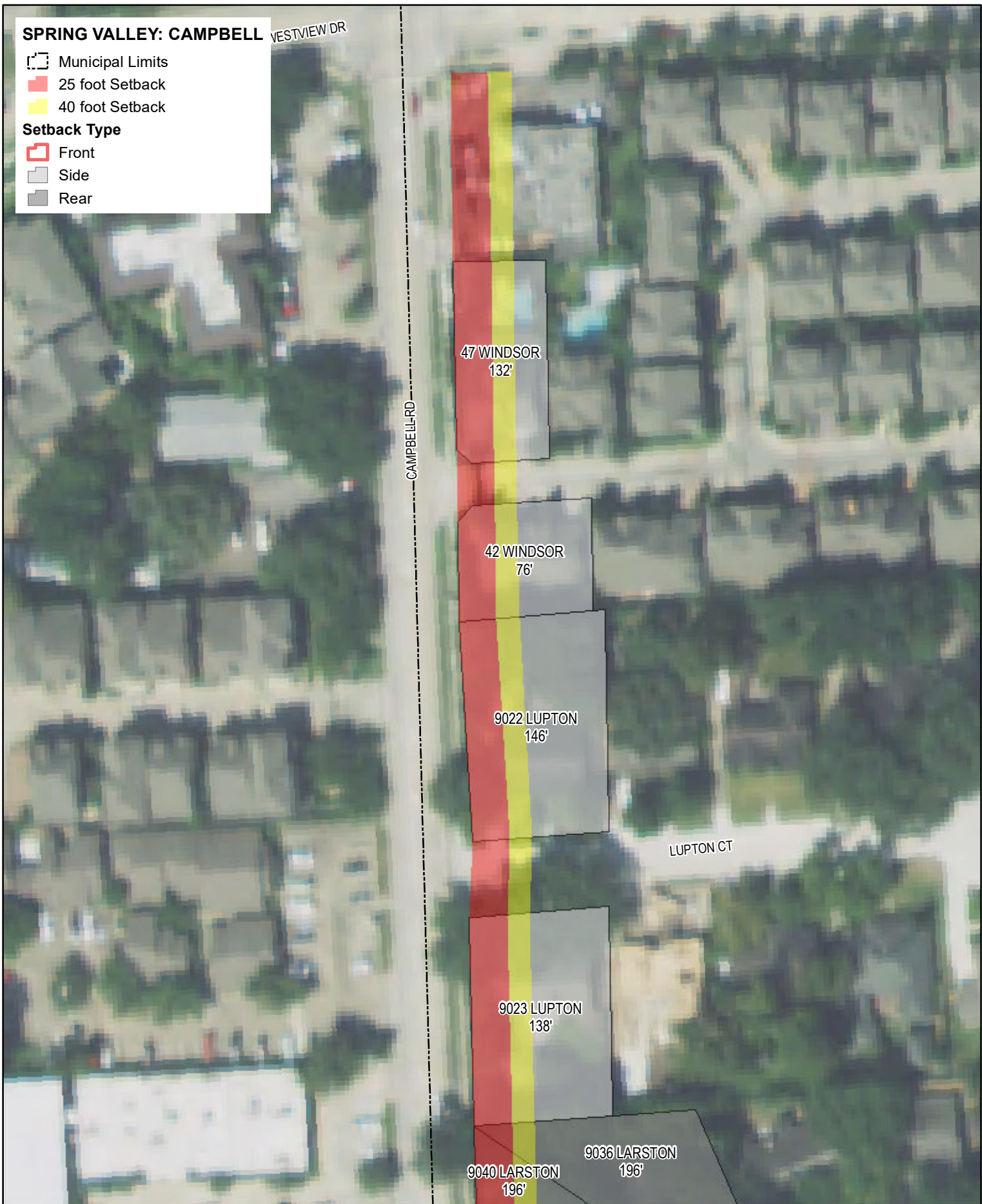


SPRING VALLEY: CAMPBELL

- Municipal Limits
- 25 foot Setback
- 40 foot Setback

Setback Type

- Front
- Side
- Rear

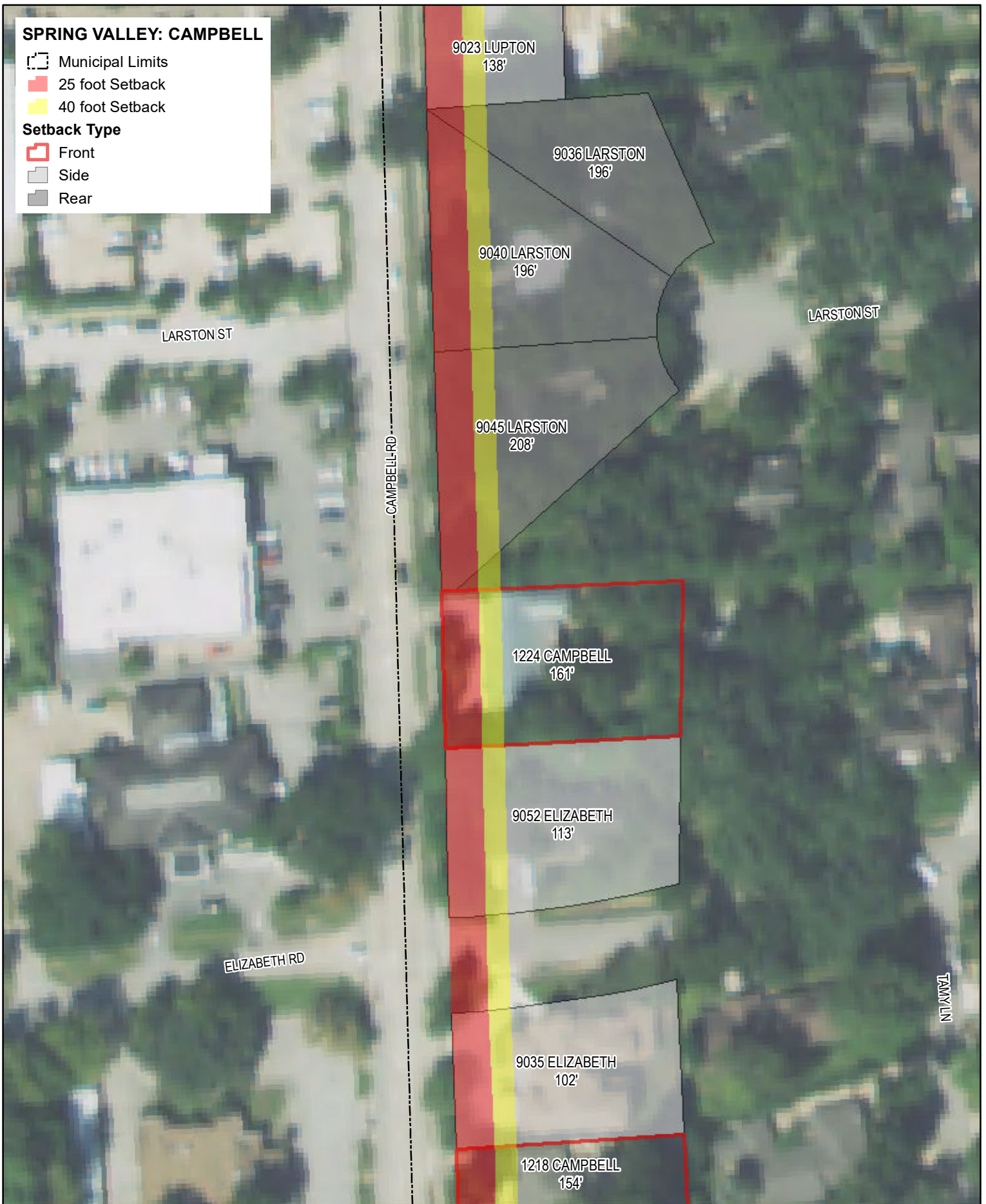


SPRING VALLEY: CAMPBELL

- Municipal Limits
- 25 foot Setback
- 40 foot Setback

Setback Type

- Front
- Side
- Rear



SPRING VALLEY: CAMPBELL

-  Municipal Limits
-  25 foot Setback
-  40 foot Setback

Setback Type

-  Front
-  Side
-  Rear



0 100 200 Feet

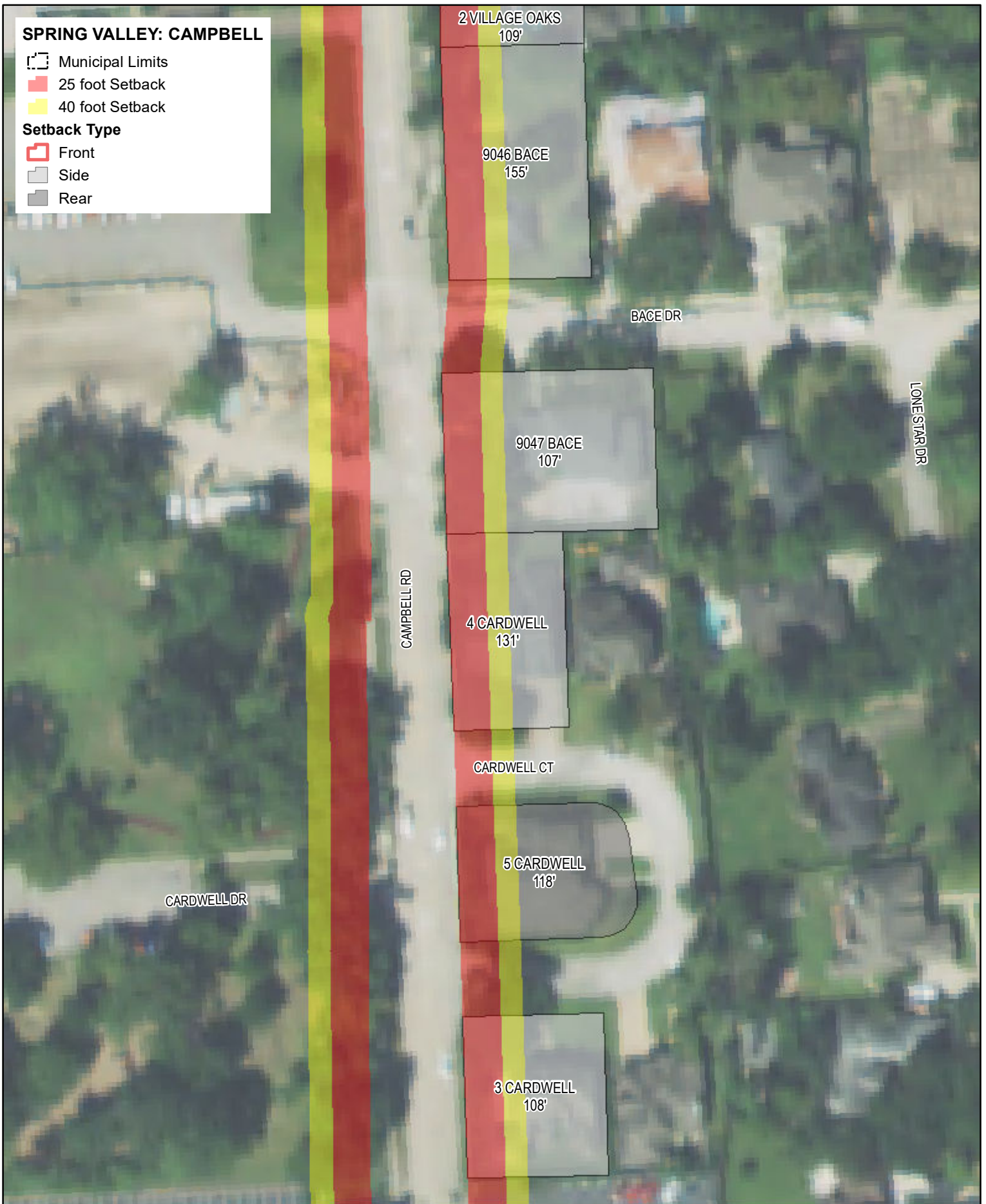


SPRING VALLEY: CAMPBELL

-  Municipal Limits
-  25 foot Setback
-  40 foot Setback

Setback Type

-  Front
-  Side
-  Rear



0 100 200 Feet

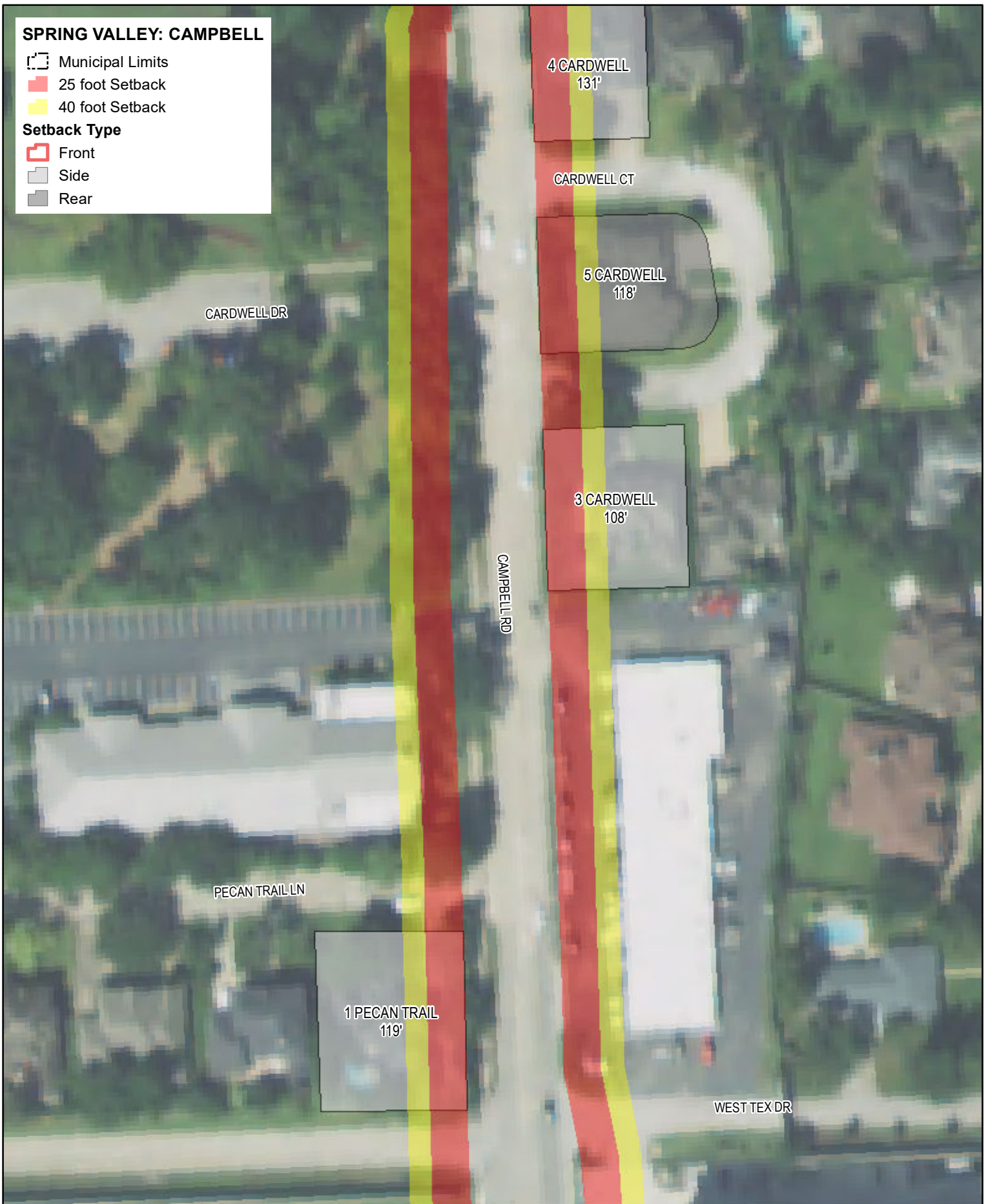


SPRING VALLEY: CAMPBELL

-  Municipal Limits
-  25 foot Setback
-  40 foot Setback

Setback Type

-  Front
-  Side
-  Rear



0 100 200 Feet



SPRING VALLEY: CAMPBELL

Property Class

- Commercial
- Commercial Vacant
- Exempt
- Single Family Residential
- Utility
- Vacant Lot
- Municipal Limits



0 100 200 Feet

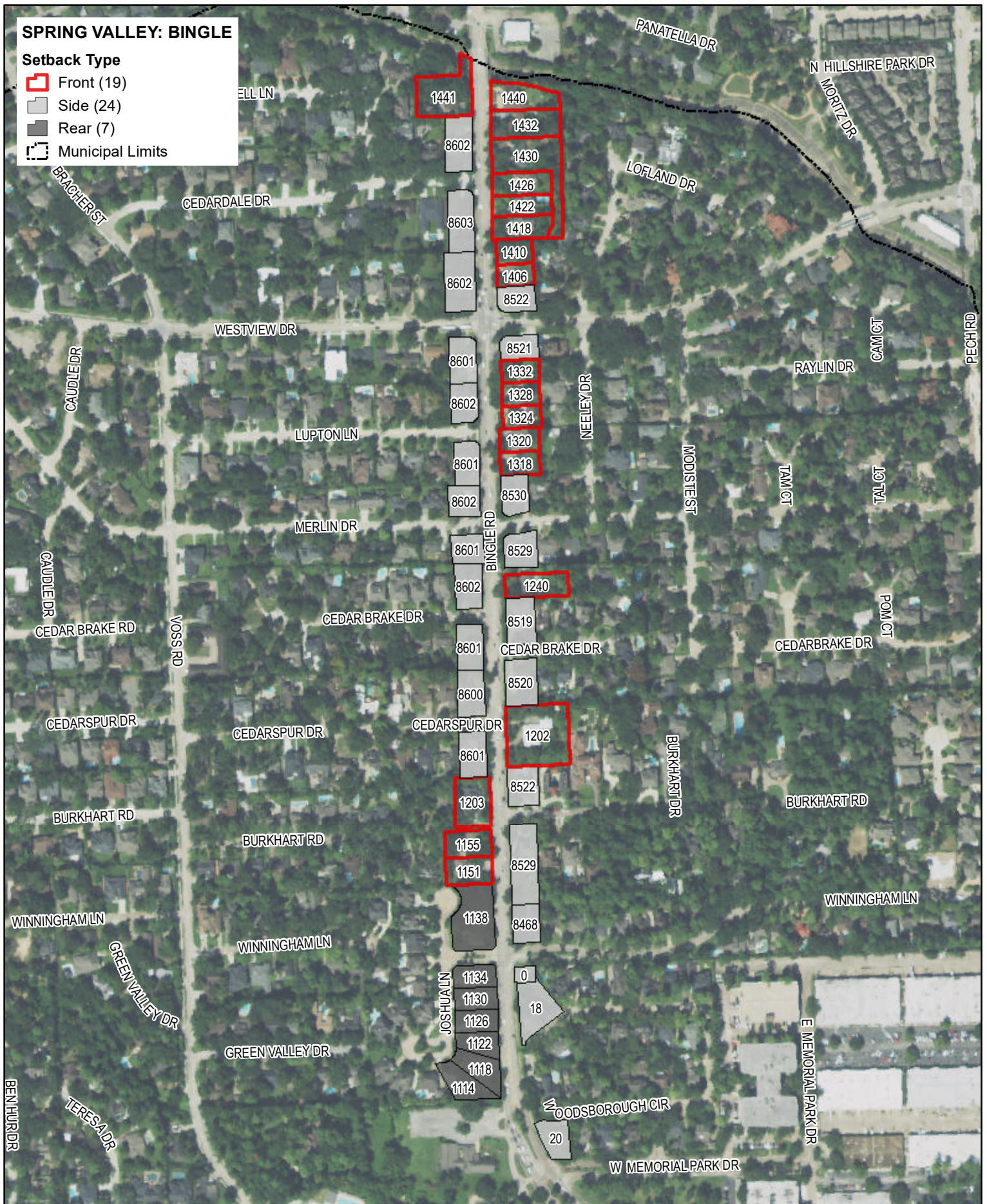


Service Layer Credits: Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the **City of Campbell** User Community
Data Source: Google Maps 2016-2017, HCAD Oct-Nov 2018, TNRIS

SPRING VALLEY: BINGLE

Setback Type

- Front (19)
- Side (24)
- Rear (7)
- Municipal Limits



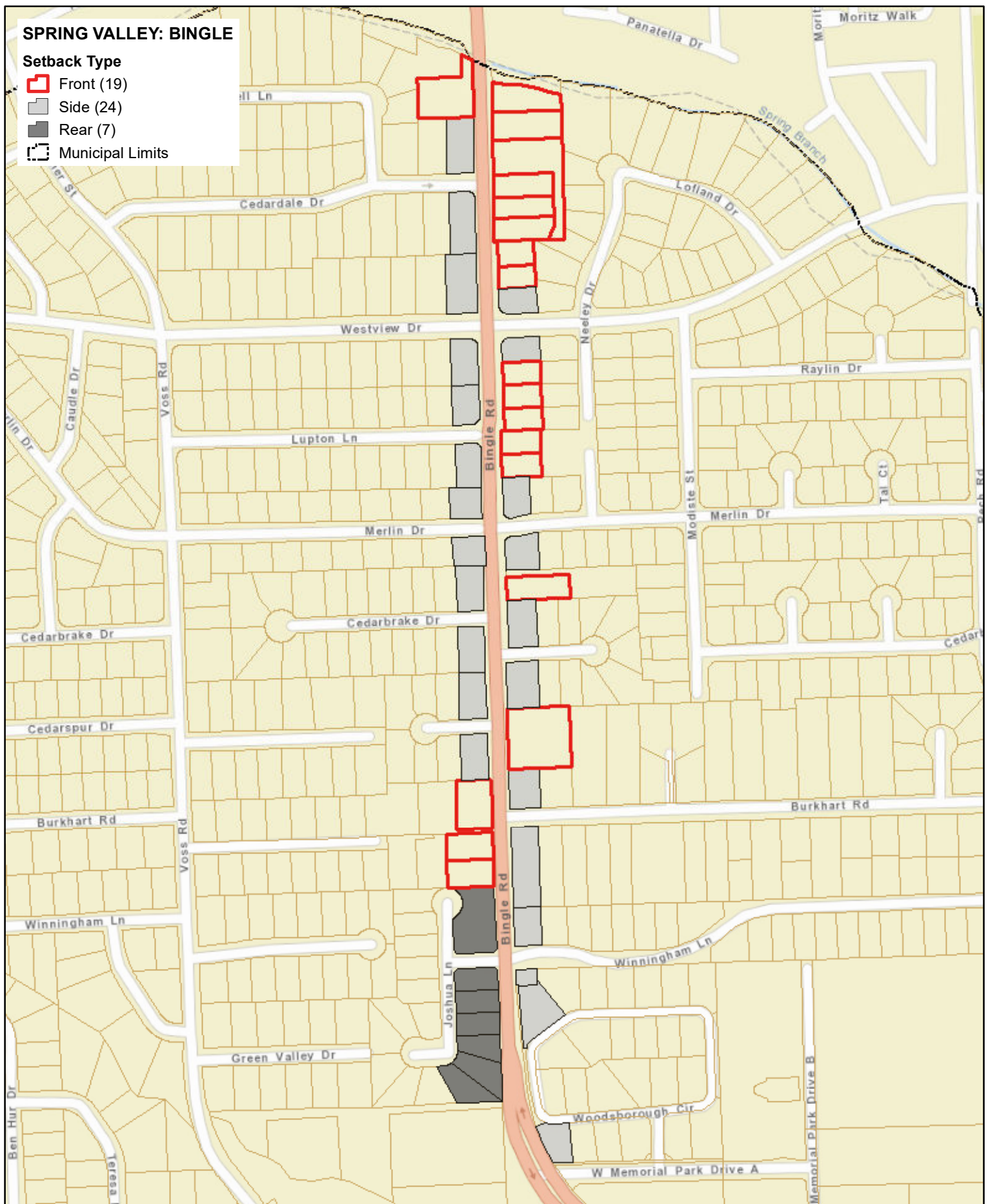
0 100 200 Feet



SPRING VALLEY: BINGLE

Setback Type

- Front (19)
- Side (24)
- Rear (7)
- Municipal Limits



0 100 200 Feet



Service Layer Credits: Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, OpenStreetMap contributors, and the GIS User Community
Data Source: Google Maps 2016-2017, HCAD Oct-Nov 2018, TNRI

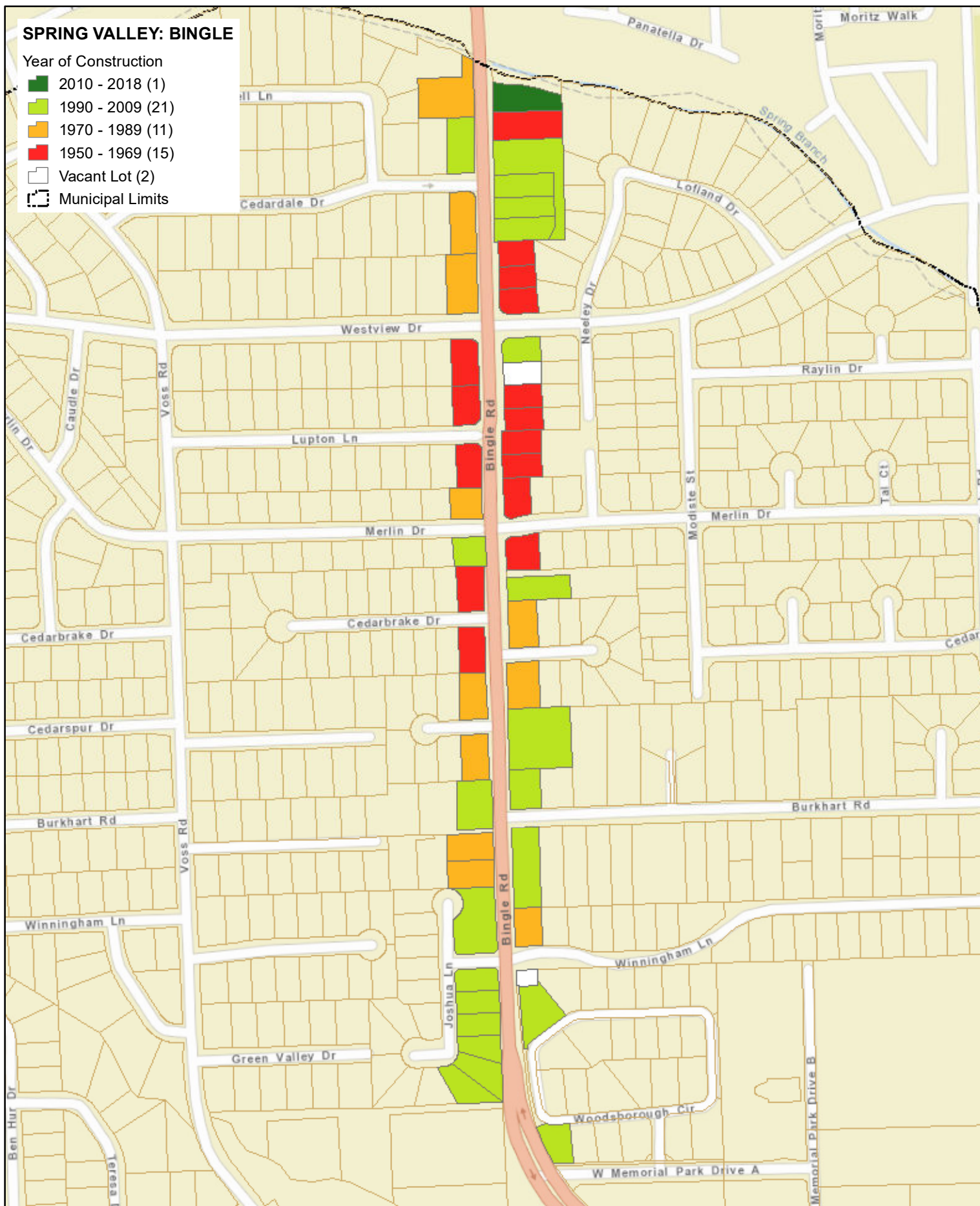
- Fence (25)
- Home (22)
- Vegetation (2)
- N/A (1)



SPRING VALLEY: BINGLE

Year of Construction

- 2010 - 2018 (1)
- 1990 - 2009 (21)
- 1970 - 1989 (11)
- 1950 - 1969 (15)
- Vacant Lot (2)
- Municipal Limits



0 100 200 Feet



Service Layer Credits: Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, OpenStreetMap contributors, and the GIS User Community
Data Source: Google Maps 2016-2017, HCAD Oct-Nov 2018, TNRI

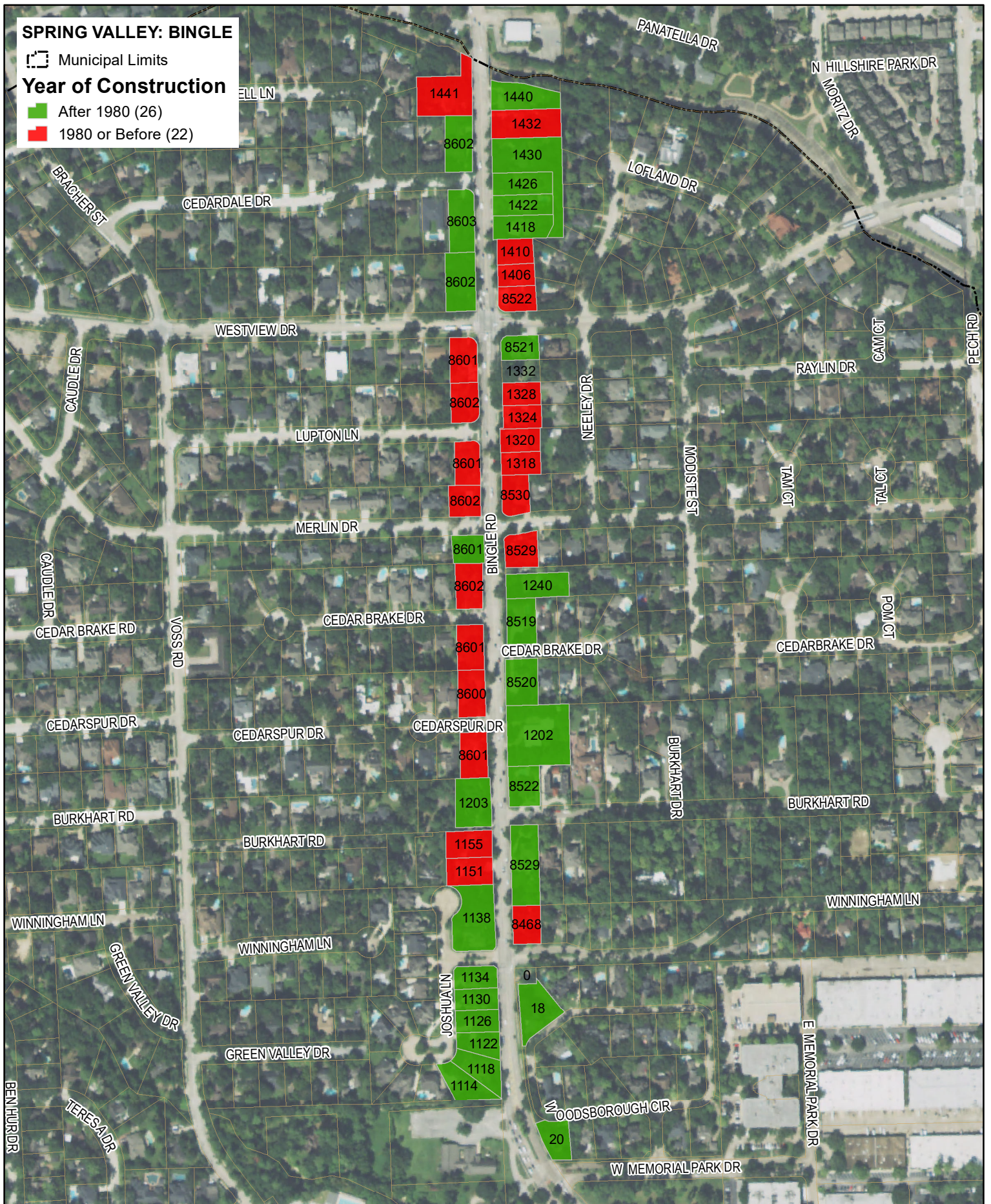
SPRING VALLEY: BINGLE

Municipal Limits

Year of Construction

After 1980 (26)

1980 or Before (22)



0 100 200 Feet



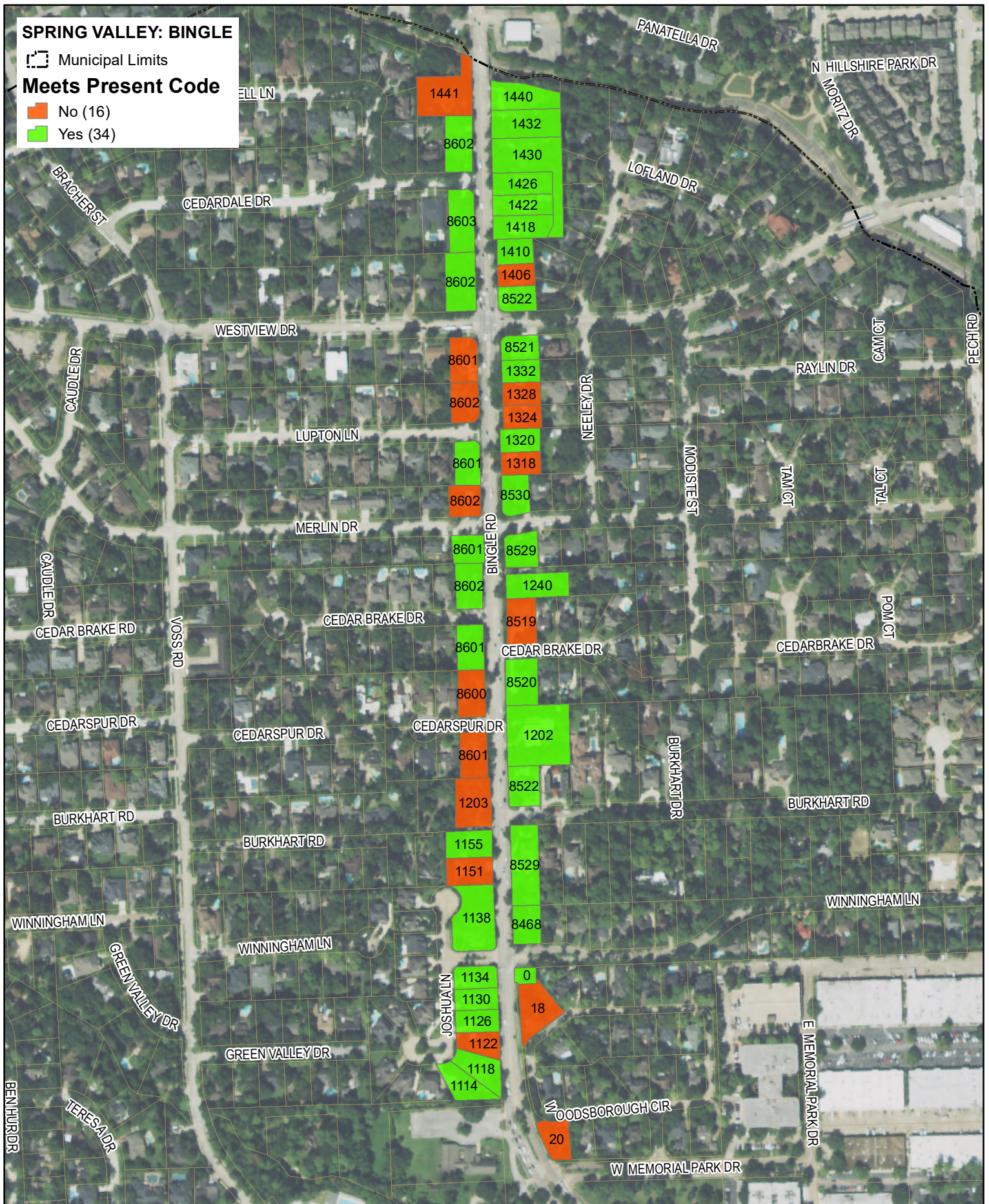
SPRING VALLEY: BINGLE

Municipal Limits

Meets Present Code

No (16)

Yes (34)



0 100 200 Feet

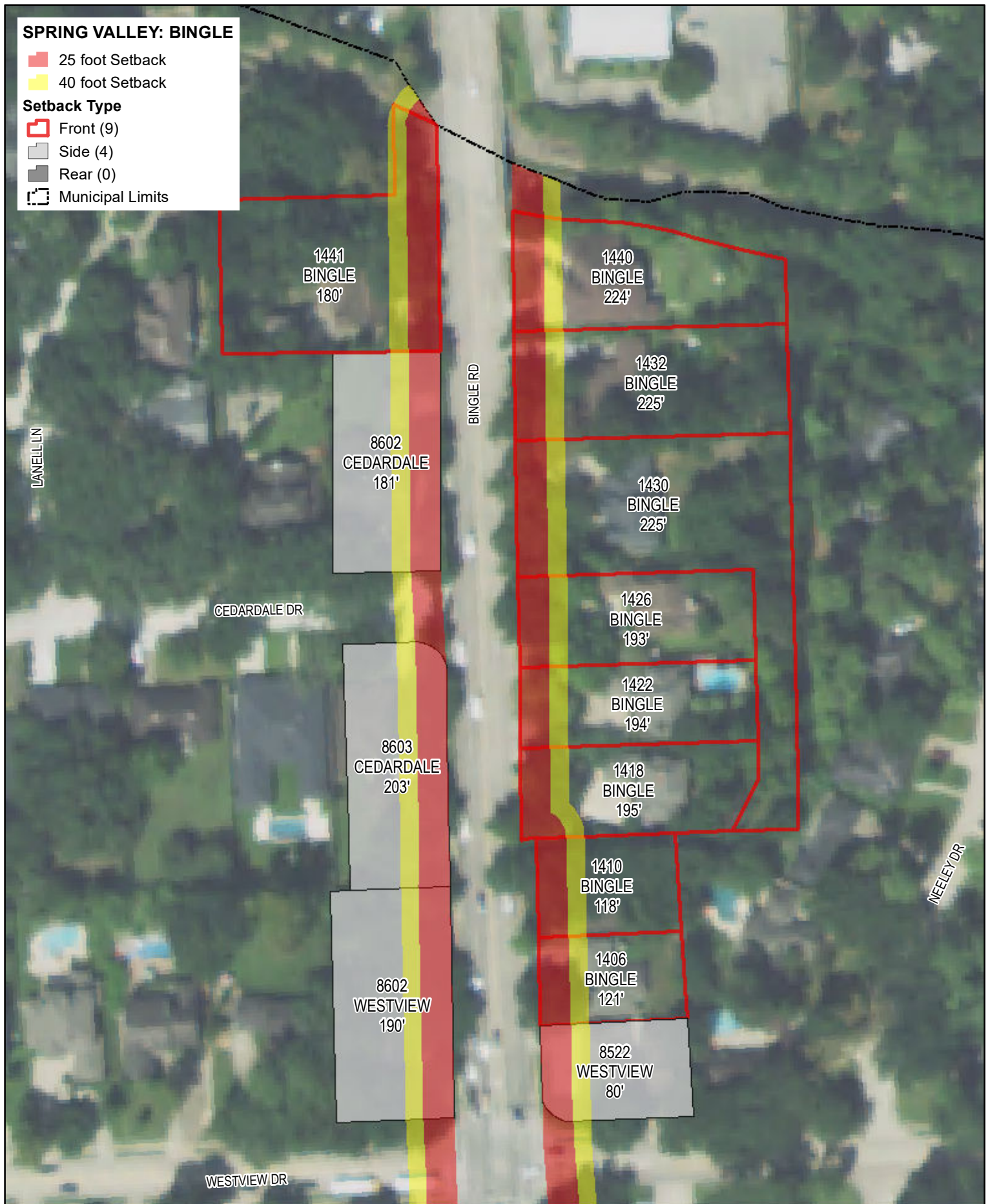


SPRING VALLEY: BINGLE

- 25 foot Setback
- 40 foot Setback

Setback Type

- Front (9)
- Side (4)
- Rear (0)
- Municipal Limits



0 100 200 Feet

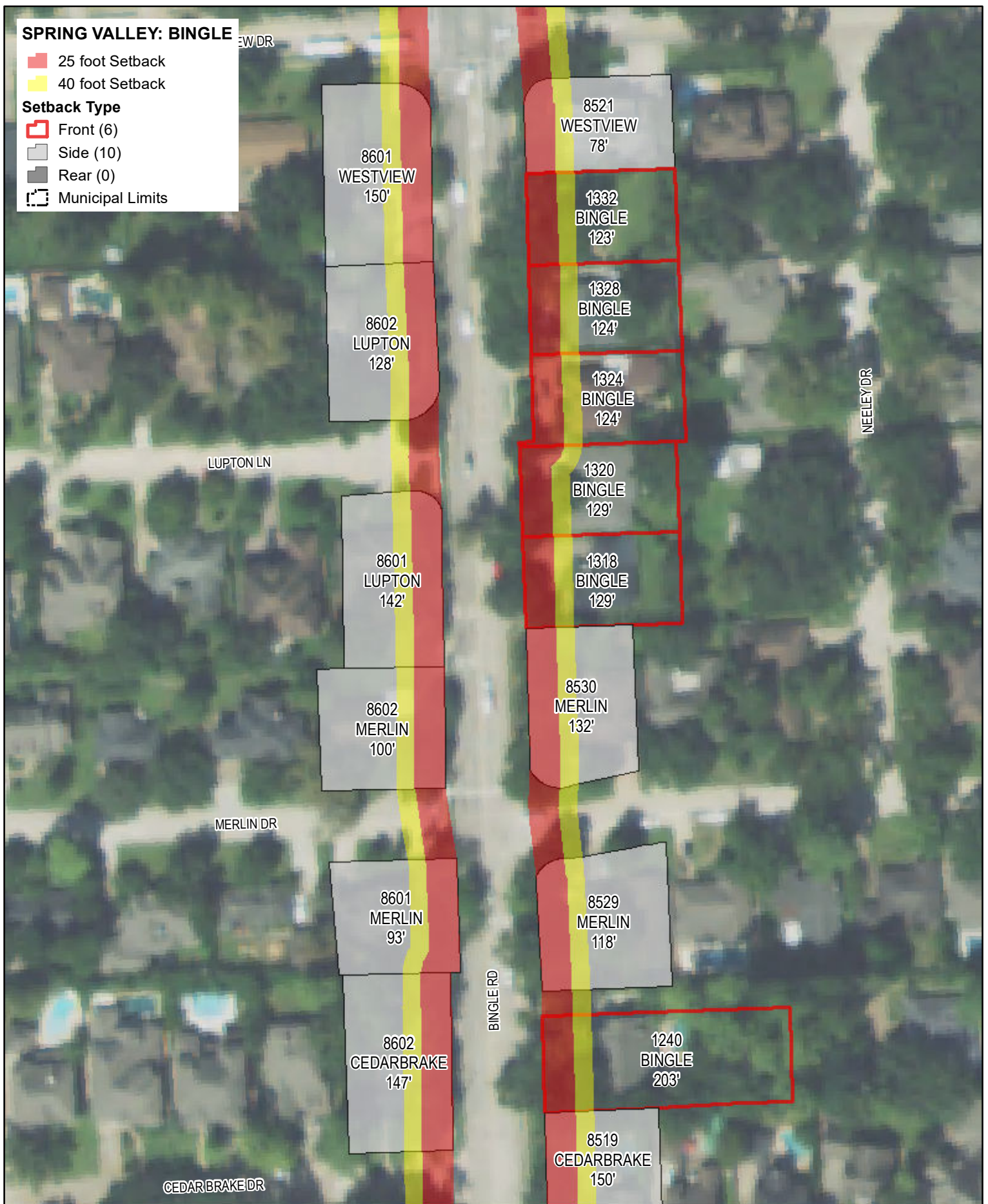


SPRING VALLEY: BINGLE

- 25 foot Setback
- 40 foot Setback

Setback Type

- Front (6)
- Side (10)
- Rear (0)
- Municipal Limits



0 100 200 Feet

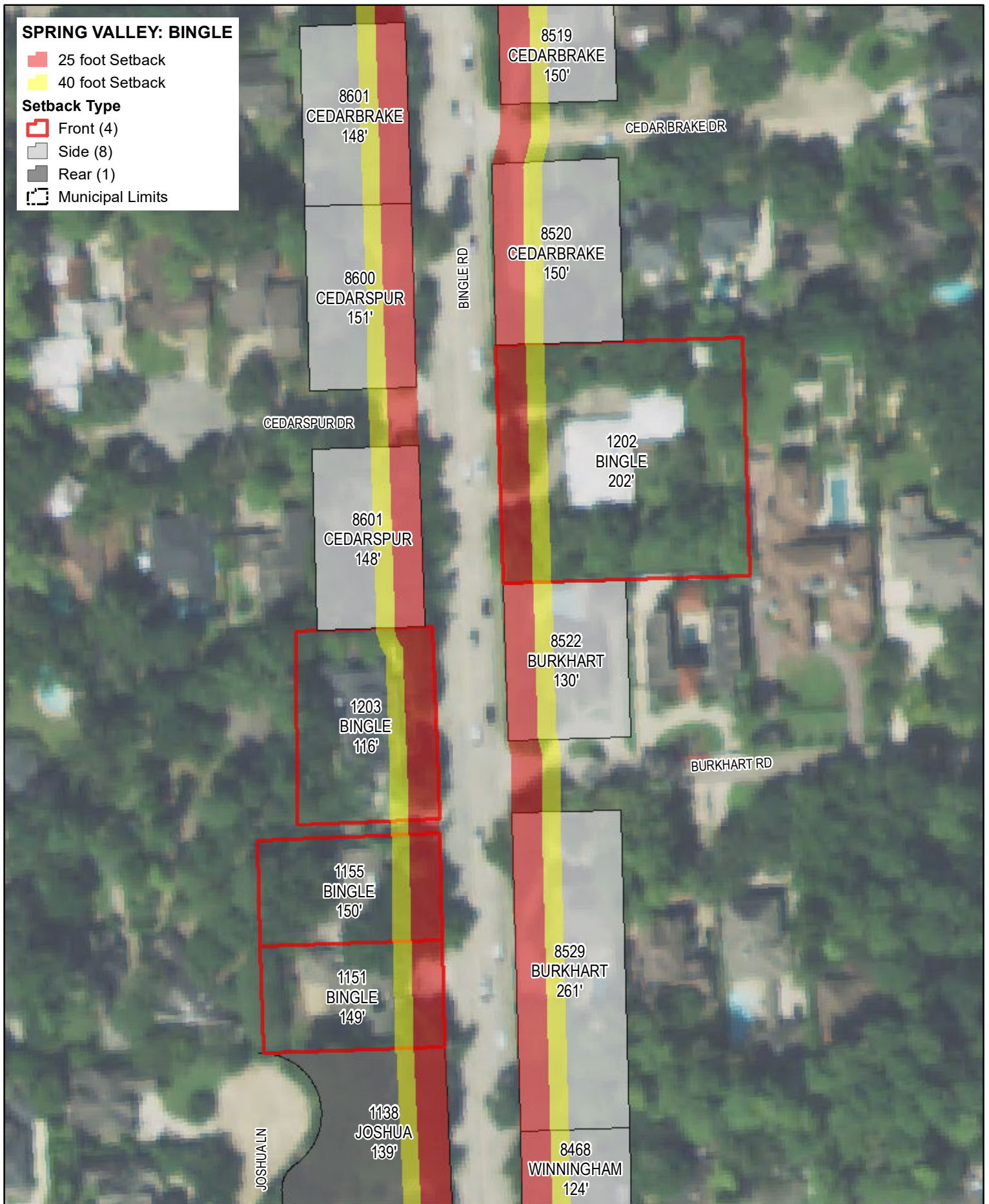


SPRING VALLEY: BINGLE

- 25 foot Setback
- 40 foot Setback

Setback Type

- Front (4)
- Side (8)
- Rear (1)
- Municipal Limits



0 100 200 Feet

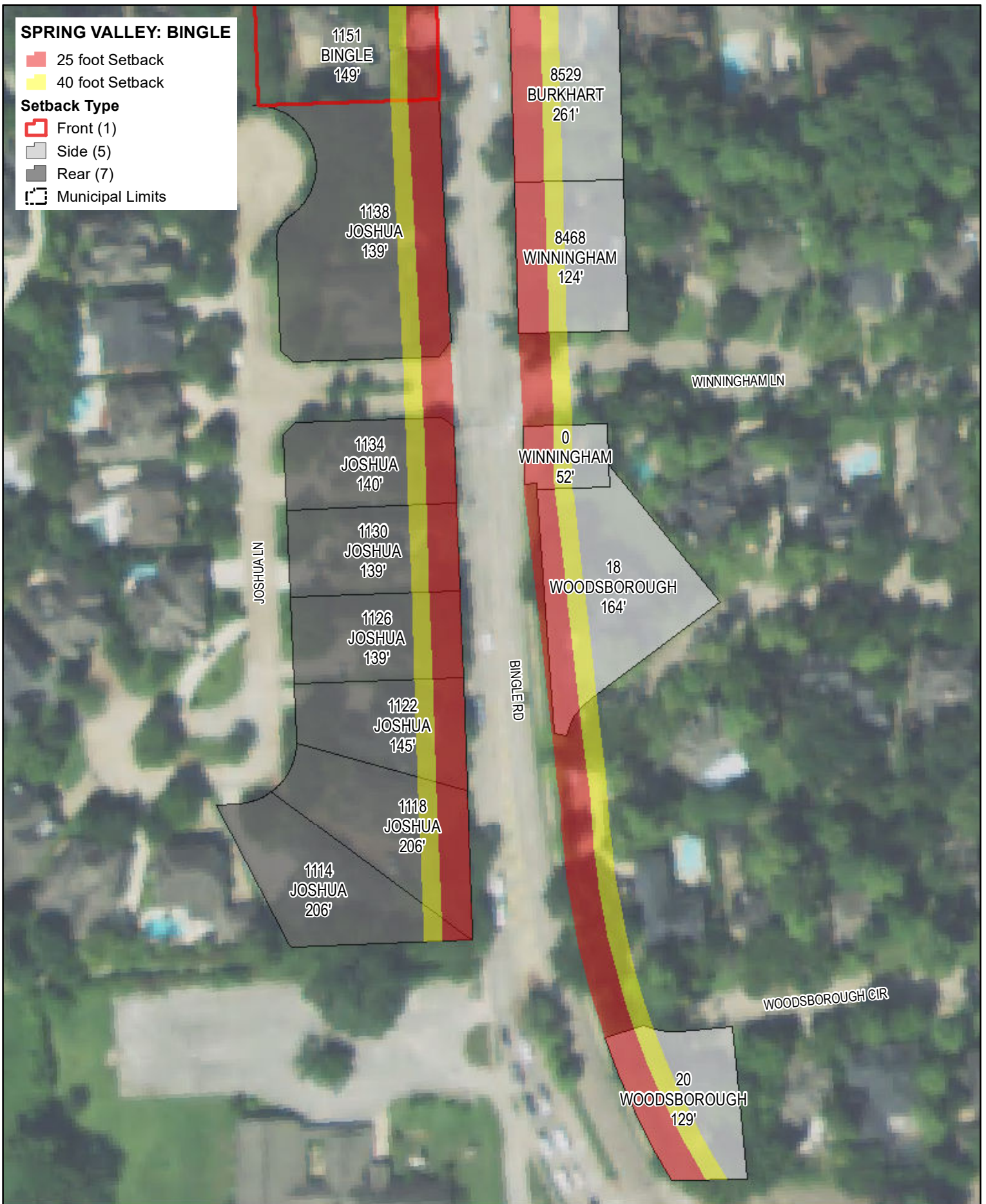


SPRING VALLEY: BINGLE

- 25 foot Setback
- 40 foot Setback

Setback Type

- Front (1)
- Side (5)
- Rear (7)
- Municipal Limits



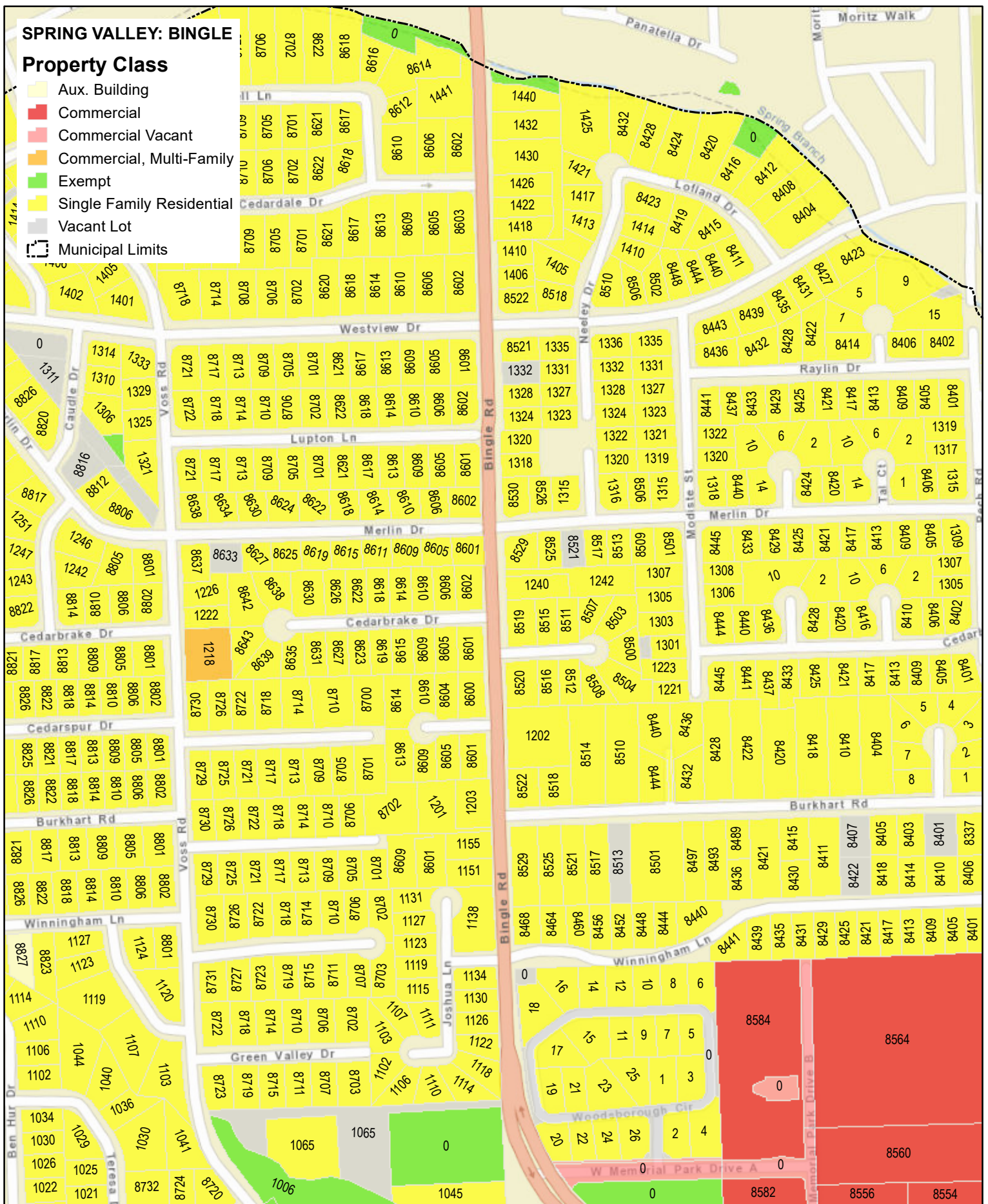
0 100 200 Feet



SPRING VALLEY: BINGLE

Property Class

- Aux. Building
- Commercial
- Commercial Vacant
- Commercial, Multi-Family
- Exempt
- Single Family Residential
- Vacant Lot
- Municipal Limits



MEETING DATE: May 21, 2019

TOPIC:

Ordinance No. 2019-XX

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF SPRING VALLEY VILLAGE, TEXAS BY AMENDING SUBSECTION .02, FRONT BUILDING LINE SETBACKS ADJOINING A MAJOR THOROUGHFARE, OF SUBSECTION .09, BUILDING LINE SETBACKS, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION .05, BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A" OF CHAPTER 12 PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO SET THE FRONT BUILDING LINE SETBACK FOR LOTS ADJOINING A MAJOR THOROUGHFARE OTHER THAN WESTVIEW DRIVE AT TWENTY-FIVE FET (25'); PROHIBITING DRIVEWAY ENTRANCES ONTO SUCH MAJOR THOROUGHFARE IF THE LOT ALSO ADJOINS A MINOR STREET; PROVIDING A MINIMUM SETBACK OF THIRTY-EIGHT FEET (38') FOR GARAGES FACING SUCH MAJOR THOROUGHFARE; BY AMENDING SUBSECTION .10, DRIVEWAY WIDTH, TRANSITION, AND SEPARATION, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION .05, BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A" OF EXHIBIT "A" OF CHAPTER 12, PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO REQUIRE DRIVEWAYS TO ACCESS LOTS OFF OF STREETS OTHER THAN BINGLE ROAD AND CAMPBELL ROAD WHERE POSSIBLE; A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; PROVIDING A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

BACKGROUND:

In the previous agenda item, the City Council held a public hearing considering the amendment of Subsection .02, Front Building Line Setbacks Adjoining A Major Thoroughfare, of Subsection .09, Building Line Setbacks, and Subsection .10, Driveway Width, Transition and Separation, both of which are found in Section .03, Size and Area Requirements, of Subsection .02, Limitations and Restrictions, of Section .05, Building and Use Restrictions in Dwelling District "A," of Exhibit "A" of Chapter 12,

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
---	-----------------------	--------------

**Spring Valley Village
City Council Agenda Item
Data Sheet**

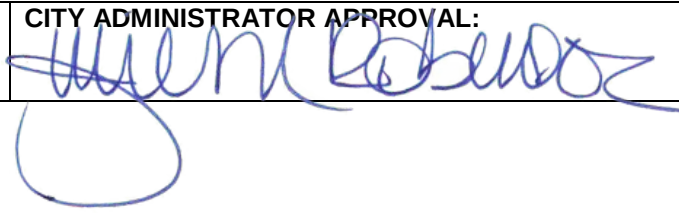
	Planning and Zoning, of the City of Spring Valley Village Code of Ordinances to: (1) Reduce front building line setbacks for residential properties on both Campbell Road and Bingle Road from 40 feet to 25 feet; and (2) Require a minimum setback of 38 feet for garages that face a major thoroughfare. (3) Prohibit a driveway entrance onto Campbell Road or Bingle Road if a lot adjoins a minor thoroughfare; and If approved, this ordinance would implement the proposed revisions to Chapter 12, Planning and Zoning, of the City's Code of Ordinances.
--	---

RECOMMENDATION:	On May 14, 2019, the Planning and Zoning Commission recommended approval of the Ordinance.
------------------------	--

ATTACHMENTS:	- Ordinance No. 2019-XX - Copy of Planning and Zoning Commission Voting Form
---------------------	---

FUNDING ISSUES:	☒ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
------------------------	---

FINANCE VERIFICATION OF FUNDING:	
---	---

SUBMITTING STAFF MEMBER:	CITY ADMINISTRATOR APPROVAL:
Oscar Arevalo, Building Official	

ACTIONS TAKEN		
APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER

ORDINANCE NO. 2019-XX

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS BY AMENDING SUBSECTION .02, FRONT BUILDING LINE SETBACKS ADJOINING A MAJOR THOROUGHFARE, OF SUBSECTION .09, BUILDING LINE SETBACKS, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION 05 BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A", OF EXHIBIT "A" OF CHAPTER 12 PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO SET THE FRONT BUILDING LINE SETBACK FOR LOTS ADJOINING A MAJOR THOROUGHFARE OTHER THAN WESTVIEW DRIVE AT TWENTY-FIVE FEET (25'); PROHIBITING DRIVEWAY ENTRANCES ONTO SUCH MAJOR THOROUGHFARE IF THE LOT ALSO ADJOINS A MINOR STREET; PROVIDING A MINIMUM SETBACK OF THIRTY-EIGHT FEET (38') FOR GARAGES FACING SUCH MAJOR THOROUGHFARE; BY AMENDING SUBSECTION .10, DRIVEWAY WIDTH, TRANSITION AND SEPARATION, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION 05, BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A" OF EXHIBIT "A" OF CHAPTER 12, PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO REQUIRE DRIVEWAYS TO ACCESS LOTS OFF OF STREETS OTHER THAN BINGLE ROAD AND CAMPBELL ROAD WHERE POSSIBLE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; PROVIDING A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

* * * * *

WHEREAS, the City Council finds that it is in the best interest of the health, safety and welfare of its citizens to set the front setback for residential structures facing a major thoroughfare other than Westview Drive at twenty-five feet (25'), prohibiting driveways on lots adjoining any major thoroughfare other than Westview Drive to enter onto such major thoroughfare if the lot also adjoins a minor street, and requiring a minimum setback of thirty-eight feet (38') for garages facing such major thoroughfares;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters contained in the preamble of this Ordinance are hereby found to be true and correct and are incorporated herein.

Section 2. Section 05:02.03.09.02.02, Front Building Line Setbacks Adjoining a Major Thoroughfare, of Chapter 12, Planning and Zoning, of the Code of Ordinances of the City of Spring Valley Village, Texas is hereby amended by adding the language underscored below and deleting therefrom the language struckthrough below, Section 05:02.03.09.02.02 to read as follows:

“Adjoining a Major Thoroughfare. For a lot adjoining a major thoroughfare, other than Westview Drive, the front building setback line shall be ~~forty feet (40’)~~ twenty-five feet (25’). All garages facing a major thoroughfare must be setback a minimum of thirty-eight feet (38’), measured from the inside edge of any public sidewalk nearest the associated front property line.

Lots Adjoining Westview Drive. Except as provided herein, for a lot adjoining and facing Westview Drive the front building setback line shall be twenty-five feet (25’); provided, however, for a lot adjoining and facing Westview Drive on the north side of Westview Drive between Bracher Street and Bingle Road, the front building setback line shall be forty feet (40’). All garages must be setback a minimum of thirty-six feet (36’) from the inside edge of any public sidewalk”

Section 3. Section 05:02.03.10, Driveway Width, Transition, and Separation, of Chapter 12, Planning and Zoning, of the Code of Ordinances of the City of Spring Valley Village, Texas is hereby amended by adding the language underscored below, Section 05:02.03.10 to read as follows:

“.10 Driveway Width, Transition, and Separation.

- .10.01 Except as provided by subsection 10.04 below, the maximum driveway width at the line of intersection with the street pavement shall not exceed twenty-four feet (24’), plus the corner radii at each intersection and the maximum width of the driveway located within the right-of-way shall not exceed twenty-four feet (24’).
- .10.02 Residential access ways, or curb cuts, shall meet or exceed the minimum standards set by the City. (See, e.g., Article 3.1200—Regulations for the Cutting of Streets).
- .10.03 No curb cut shall be located within twenty-four feet (24’) of a street intersection.
- .10.04 Lots that are adjacent to Campbell Road or Bingle Road and a minor street shall have vehicular driveways connecting with the minor street only.
- .10.05 Where the driveway provides direct access to a garage containing more than two (2) parking spaces and the garage fronts a side-street, then the corresponding curb cut shall not exceed thirty-six feet (36’).

- .10.06 Only one (1) curb cut is permitted per residence; provided, however, a second curb cut is permitted when connected to a circular driveway. Except as provided by subsection 10.04, the total width of all curb cuts per residence shall not exceed twenty-four feet (24') plus the corner radii at each intersection.
- .10.07 If more than one (1) curb cut (that is street transition) is constructed on the same lot, such curb cuts shall be separated (nearest edge to nearest edge as measured along the street curb) by a minimum distance of at least twenty feet (20'). The driveways corresponding to the two (2) curb cuts must interconnect as a circular driveway, and at least one (1) curb cut must correspond to a driveway to the dwelling unit's garage or alternative enclosed vehicle parking space.
- .10.08 A parking pad is permitted only if it is contiguous to the driveway, it is a paved surface, and it is located entirely outside the City right-of-way.
- .10.09 It shall be unlawful for any person to cause or permit the placement or construction of a vehicular driveway, or any portion thereof, which violates the provisions of this section.

Section 4. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

Section 5. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part or provision hereof declared to be invalid or unconstitutional; and the City Council of the City of Spring Valley Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 6. All rights and remedies of the City of Spring Valley Village are expressly saved as to any and all violations of the provisions of any Ordinances affecting and which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

Section 7. This Ordinance shall become effective upon passage, in accordance with law.

DULY PASSED, ADOPTED AND ORDAINED this _____ day of _____, 2019.

Tom S. Ramsey, Mayor
City of Spring Valley Village, Texas

ATTEST:

Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

DIVIDER PAGE



SPRING VALLEY
VILLAGE

PLANNING & ZONING COMMISSION VOTING FORM

DATE: MAY 14, 2019

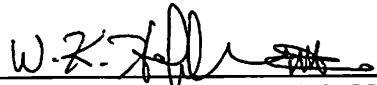
AGENDA ITEM #4:

CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance No. 2019-XX – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS BY AMENDING SUBSECTION .02, FRONT BUILDING LINE SETBACKS ADJOINING A MAJOR THOROUGHFARE, OF SUBSECTION .09, BUILDING LINE SETBACKS, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION .05 BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT “A”, OF EXHIBIT “A” OF CHAPTER 12 PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO SET THE FRONT BUILDING LINE SETBACK FOR LOTS ADJOINING A MAJOR THOROUGHFARE OTHER THAN WESTVIEW DRIVE AT TWENTY-FIVE FEET (25’); PROHIBITING DRIVEWAY ENTRANCES ONTO SUCH MAJOR THOROUGHFARE IF THE LOT ALSO ADJOINS A MINOR STREET; PROVIDING A MINIMUM SETBACK OF THIRTY-EIGHT FEET (38’) FOR GARAGES FACING SUCH MAJOR THOROUGHFARE; BY AMENDING SUBSECTION .10, DRIVEWAY WIDTH, TRANSITION AND SEPARATION, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION .05, BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT “A” OF EXHIBIT “A” OF CHAPTER 12, PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO REQUIRE DRIVEWAYS TO ACCESS LOTS OFF OF STREETS OTHER THAN BINGLE ROAD AND CAMPBELL ROAD WHERE POSSIBLE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; PROVIDING A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

MEMBER NAME	MOTIONED	SECONDED	AYE	NAY	ABSTAINED
CHARLIE CALDERWOOD	✓		✓		
TREY HOFFMAN			✓		
PATRICK JOHNSON			✓		
MARYELLEN MCGLOTHLIN		✓	✓		
ANNE-MARIE MCMICHAEL			✓		
LOUISE RICHMAN			✓		
AMY WINSTEAD			✓		
JOHN LISENBY, ALTERNATE			n/a		

MOTION CARRIED ✓

MOTION DENIED _____


TREY HOFFMAN, CHAIRMAN
PLANNING & ZONING COMMISSION

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: May 21, 2019

TOPIC:	Resolution No. 19-XX A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, ADOPTING A RESIDENTIAL NEIGHBORHOOD TRAFFIC CALMING/CONTROL POLICY; AND PROVIDING AN EFFECTIVE DATE.
BACKGROUND:	During the March 26, 2019 meeting, the Council requested that the following revisions be incorporated into the draft Residential Neighborhood Traffic Calming/Control Policy: (1) <u>Create a generic email address for submissions to be sent to.</u> A new publicworks@springvalleytx.com email has been created and is ready for use. (2) <u>Clarify the process by which a Traffic Calming/Control Measure Petition is generated.</u> On Page 5 of the Proposed Policy, the Procedures for Requesting Installation or Removal of Traffic Calming or Control Devices has been revised to include the submission of a Project Request form that then triggers the generation of a Traffic Calming/Control Measure Petition by City staff. A sample Project Request form is provided in Appendix B to the Proposed Policy. (3) <u>Include a time limit for submission of the completed Traffic Calming/Control Measure Petition.</u> On Page 5 under Section 1.1.2 (c), there is now a requirement that the signatures on the Petition must be dated within 90 days of the issuance of the Petition. The draft policy defines acceptable traffic calming and control measures that may be requested, outlines the types of roadways are eligible for consideration, establishes an application process, sets an application fee that is charged once an actual application has been submitted, provides for communication to and feedback from all affected parties, and provides for Council determination of all requests.
RECOMMENDATION:	Staff requests any additional direction from the Council concerning the Proposed Policy. If there are no additional revisions, then the Proposed Policy is submitted for Council's approval.
ATTACHMENTS:	• Resolution No. 19-XX

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
--	------------------------------	---------------------

**Spring Valley Village City Council
Agenda Item Data Sheet**

• Copy of Letter Dated May 1, 2019 and Sent to All Property Owners in the City Regarding the Proposed Policy	
FUNDING ISSUES:	☒ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
FINANCE VERIFICATION OF FUNDING: 	
SUBMITTING STAFF MEMBER: Arthur Faiello, Director of Public Works	CITY ADMINISTRATOR APPROVAL: 

ACTIONS TAKEN		
APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER

RESOLUTION NUMBER 19-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, ADOPTING A RESIDENTIAL NEIGHBORHOOD TRAFFIC CALMING/CONTROL POLICY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Spring Valley Village desires to have a written policy outlining the policy and process for requesting the installation and/or removal of residential neighborhood traffic calming/control devices, and the City does not currently have such a policy; and

WHEREAS, the City Council is of the opinion that the Residential Neighborhood Traffic Calming/Control Policy attached hereto as Exhibit "A" should be adopted.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The City Council of the City of Spring Valley Village hereby adopts the Residential Neighborhood Traffic Calming/Control Policy attached hereto as Exhibit "A."

Section 3. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED AND ADOPTED on this the ____ day of _____, 2019.

Tom S. Ramsey, Mayor
City of Spring Valley Village, Texas

ATTEST:

Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

EXHIBIT “A”
TO
RESOLUTION NUMBER 19-XX



EST. 1955

SPRING VALLEY
V I L L A G E

Residential Neighborhood Traffic Calming/Control Policy

Resolution #***** approved by the City of Spring Valley Village City Council on _____

It is important to the City of Spring Valley Village to maintain the safety and integrity of neighborhoods and meet the needs of drivers on the roadway. In response to this set of objectives, the City has developed a Neighborhood Traffic Calming/Control Policy to address certain neighborhood traffic issues.

This policy allows citizens to request the installation or removal of traffic calming/control measures and establishes a procedure for making such requests. The policy and the accompanying procedures specify the types of streets that are eligible for consideration, how to submit a request, and procedures used to evaluate a request. Considering that traffic calming/control measure(s) may also affect nearby streets, the policy provides a means for property owners in the primary and adjacent affected areas to participate in the process and understand the impact on affected streets prior to providing their feedback on the proposal.

The City is responsible for the implementation of this policy and installation or removal of any approved traffic calming/control measures. If you have any questions concerning this policy and the procedures adopted herein, please contact the Public Works Department by email to publicworks@springvalleytx.com or by phone at 713-465-8308.

Definitions

An **Applicant** is the individual who submits an Application requesting the installation or removal of a traffic calming/control measure and may be designated as the contact person for a group (Individual, HOA, subdivision, or a sub-set of an HOA or subdivision) requesting the traffic calming/control measure, as applicable.

An **Adjacent Affected Area** consists of the properties abutting:

1. The Primary Affected Area;
2. Any street that feeds into the Target Street; and
3. Those streets in the area adjacent to the Target Street that are likely to experience an increase in traffic after a traffic calming/control measure is implemented due to diverted traffic and/or depend on the Target Street for convenient access as determined by the City.

The **Primary Affected Area** consists of the properties abutting the Target Street. The City will determine the Primary Affected Area for the Target Street following the submittal of a complete Application.

Street closure refers to the partial or complete closure of a publicly-owned and maintained street to through traffic, typically implemented by the installation of a physical measure or barrier designed to prevent vehicular traffic from passing in either direction, and may include warning signage, pedestrian access through the barrier, emergency vehicle access, and a vehicle turn-around, if required.

Street length is the quantified distance along the centerline of the street from the projection of the curb line at the last intersecting street or an existing acceptable turn-around point to the center of the proposed turn-around, dead-end, or cul-de-sac.

A **Target Street** is the street for which a complete Application for the installation or removal of a traffic calming/control measure has been submitted to the City.

A **Traffic calming/control measure(s)** is traffic control regulatory signage, a physical barrier or a geometric design feature installed to reduce the speed and/or volume of vehicles traveling a roadway.

Eligibility Requirements for Requesting Installation or Removal of a Traffic Calming/Control Measure

A Project Request and/or Application for Residential Neighborhood Traffic Calming/Control Measure(s) is eligible for consideration by the City if it meets all of the following eligibility requirements:

- (1) Traffic calming and control measures that are eligible for consideration by the City Council are:
 1. Speed Cushions
 2. Stop Signs
 3. New Traffic Signals

4. Changes to traffic signal sequencing/signalization
5. Road closures (extreme situations)

Notwithstanding the criteria and procedures described in this policy, the City Council, at its discretion, may close, divert or reopen any public street within the City when deemed necessary to preserve or protect the public health, safety, and welfare.

(2) Operational Characteristics of Target Street:

- (a) Traffic calming/control measure(s) may be requested only for Local Streets or Collector Streets as identified in Appendix A hereto.
- (b) Properties fronting or having access to the Target Street must be predominantly residential in character.
- (c) A traffic calming/control measure must not eliminate the only means of vehicular, pedestrian, emergency, or service vehicle access to any property or restrict access to utilities.
- (d) A road closure or any other traffic calming/control measure must not create terminated roadway segments, dead-end blocks, or cul-de-sacs that are greater than 500' in length.

(3) Geometric Characteristics of Target Street:

- (a) The Target Street must have adequate sight distances for safely accommodating the traffic calming/control measure, as determined by the City.
- (b) The Target Street must not have curves or grades that prevent safe placement of the traffic calming/control measure. The measure may not be located on streets that have a vertical grade of more than 5% on their immediate approaches.
- (c) The Target Street must be paved and be at least 1,000 feet in contiguous length. If there is no curb and gutter, a special design is required to prevent vehicles from maneuvering around the traffic calming/control measure(s).
- (d) The design and implementation of the traffic calming/control measure must not interfere with the existing Target Street drainage, property access, or driveways.
- (e) Street rehabilitation/reconstruction of any sort on the Target Street scheduled to occur within one year of the requested traffic calming/control measure will delay the request until such time that, if approved, it can be completed during the planned construction process.

An Application for the installation or removal of a traffic calming/control measure must meet the above Eligibility Requirements.

Procedures for Requesting the Installation or Removal of Traffic Calming/Control Measure(s)

1.1.1. Project Request

Prior to submitting an Application, a Project Request for Residential Neighborhood Traffic Calming/Control Measure(s) must be submitted to the Department of Public Works for the City of Spring Valley Village in the form provided by the City and must originate from at least one of the property owners residing on the Target Street. A Project Request may be submitted by email to publicworks@springvalleytx.com or by hard copy to City of Spring Valley Village, Attn: Department of Public Works, 1025 Campbell Road, Houston, Texas 77055. The submission of a Project Request for Residential Neighborhood Traffic Calming/Control Measure(s) will prompt the generation of a Traffic Calming/Control Measure(s) Petition that will be issued and dated by the City. An example of a Project Request form is provided in Appendix B.

1.1.2. Traffic Calming/Control Measure (s) Petition Requirements

After submitting a Project Request and prior to submitting an Application, the Applicant must obtain a Traffic Calming/Control Measure(s) Petition that is issued and dated by the City. The Applicant must obtain all required signatures.

- (a) The Petition must be signed by a minimum of 75% of the residential property owners in the Primary Affected Area which will be identified by the City.
- (b) Signatures from renters or tenants do not qualify.
- (c) All signatures on the Petition must be dated within 90 days of the issuance of the Petition by the City.

In order to obtain a Petition from the City to submit with an Application, please submit a completed Project Request for Residential Neighborhood Traffic Calming/Control Measure(s) to the Public Works Department either by email to publicworks@springvalleytx.com or by hard copy delivered to City of Spring Valley Village, Attn: Department of Public Works, 1025 Campbell Road, Houston, Texas 77055. The Primary Affected Area will be determined by the City, and a Petition will be issued and provided to the Applicant either by email or hard copy for use with the Application.

1.1.3. Application Requirements

An Application consists of:

- (a) A completed Application for Residential Neighborhood Traffic Calming/Control Measure(s) provided by the City and the form of which may be found in Appendix B to this policy;
- (b) A completed Traffic Calming/Control Measure(s) Petition using a Petition that has been issued by the City; **and**
- (c) The application review fee of \$100 which is due at the time of submittal.

1.1.4. Application Submittal and Review

Each Application will be reviewed by the City for compliance with this policy, and only complete Applications will be accepted and processed for consideration by the City Council. In the event that an Application is deemed to be incomplete, the Applicant will be notified by the City in writing of the deficiency that exists.

1.1.5. Public Notice

Once City staff has reviewed and confirmed that an Application is complete, the City will notify all property owners within both the Primary Affected Area and the Adjacent Affected Area of the proposed traffic calming/control measure(s) by mailing a public notice and map, an example of which is provided in Appendix B, that:

- (a) describes the proposed traffic calming/control measure type(s) and location;
- (b) provides the date of the City Council meeting during which the proposed traffic calming/control measure(s) will be considered; and
- (c) provides information on ways that property owners may provide feedback concerning the proposed traffic calming/control measure(s) and a deadline for doing so.

1.1.6. City Council Decision

The City Council shall have the final decision making authority regarding all complete Applications for Residential Neighborhood Traffic Calming/Control Measure(s). The City Council will hold a public hearing on the proposed traffic calming/control measure(s) during the meeting at which the proposed measure(s) will be considered in order to provide the public with an additional opportunity to provide feedback prior to the City Council making its decision.

1.1.7. Prohibition on Submission of Application for One Year

In the event that the City Council denies an Application regarding the proposed Traffic Calming/Control Measures, no Application may be submitted for the street(s) that were the subject of the denied Application for one year from the date of the City Council's denial of the Application.

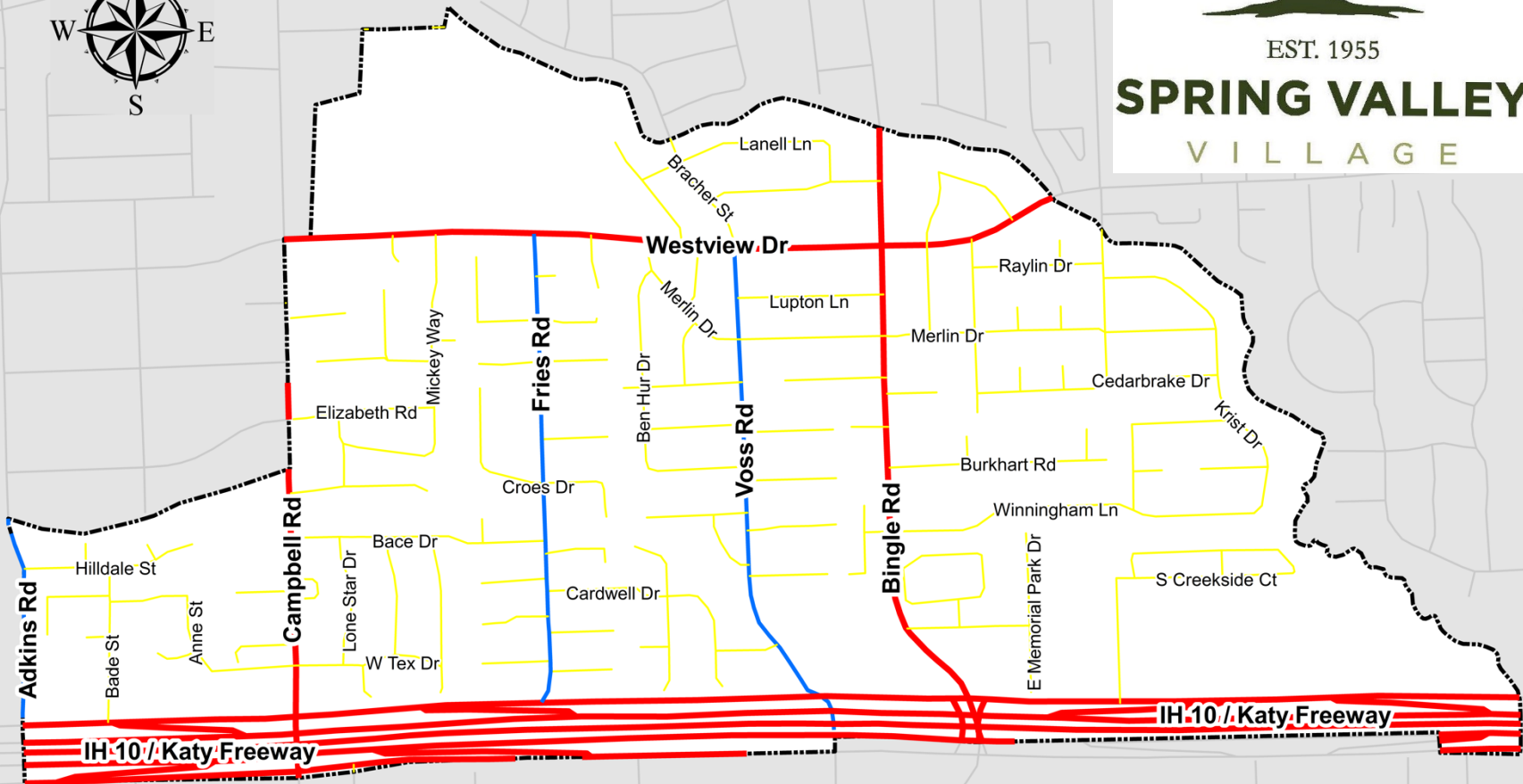
Appendix A

City of Spring Valley Village, Texas 2018 Thoroughfare Map



EST. 1955

SPRING VALLEY
VILLAGE



Legend

— Major Thoroughfare
 — Collector Street
 — Local Street
 Spring Valley Village City Limits
 Villages / Houston / Harris County

0 0.25 0.5 1 Miles

Source: Houston-Galveston Area Council (H-GAC) Datasets, 2015
and Texas Department of Transportation (TxDOT), 2015

City of Spring Valley Village Thoroughfares

STREET NAME	ROAD CLASSIFICATION
ADKINS RD	Collector Street
ANNE ST	Local Street
BACE DR	Local Street
BADE ST	Local Street
BEN HUR DR	Local Street
BEUTEL DR	Local Street
BINGLE RD	Major Thoroughfare
BRACHER ST	Local Street
BURKHART CIR	Local Street
BURKHART CT	Local Street
BURKHART DR	Local Street
BURKHART FOREST CT	Local Street
BURKHART RD	Local Street
CAM CT	Local Street
CAMPBELL CT	Local Street
CAMPBELL RD	Major Thoroughfare
CARDWELL CT	Local Street
CARDWELL DR	Local Street
CAUDLE DR	Local Street
CAVELL LN	Local Street
CEDARBRAKE DR	Local Street
CEDARBROOK DR	Local Street
CEDARDALE DR	Local Street
CEDARSPUR DR	Local Street
CREEKSIDE LN	Local Street
CROES DR	Local Street
E MEMORIAL PARK DR	Local Street
ECHO VALLEY DR	Local Street
ELIZABETH RD	Local Street
FRIES CT	Local Street
FRIES RD	Collector Street
GENS CT	Local Street
GREEN VALLEY DR	Local Street
HEATHER CIR	Local Street
HILLDALE ST	Local Street
IH 10 / KATY FREEWAY	Major Thoroughfare
INVERNESS DR	Local Street
INVERNESS PKWY	Local Street
JOSHUA LN	Local Street
KRIST DR	Local Street
LANELL LN	Local Street
LARIAT DR	Local Street
LARSTON ST	Local Street
LEAFY LN	Local Street

LOESER DR	Local Street
LOFLAND DR	Local Street
LONE STAR DR	Local Street
LUPTON CT	Local Street
LUPTON LN	Local Street
MARTIN CT	Local Street
MARTIN LN	Local Street
MERLIN CT	Local Street
MERLIN DR	Local Street
MICKY WAY	Local Street
MODISTE ST	Local Street
N CREEKSIDE LN	Local Street
NEELEY DR	Local Street
PARKLAND CT	Local Street
PECAN TRAIL LN	Local Street
PECH RD	Local Street
PENN MANOR CT	Local Street
POM CT	Local Street
RANDY DR	Local Street
RAYLIN DR	Local Street
S CREEKSIDE LN	Local Street
SPRING OAKS CIR	Local Street
TAL CT	Local Street
TAM CT	Local Street
TAMY LN	Local Street
TERESA DR	Local Street
TRAWEAK ST	Local Street
VILLAGE OAKS LN	Local Street
VOSS RD	Collector Street
W MEMORIAL PARK DR	Local Street
W TEX DR	Local Street
WESTVIEW DR	Major Thoroughfare
WINNINGHAM LN	Local Street
WOODSBOROUGH CIR	Local Street
WOODSBOROUGH DR	Local Street

Appendix B

Project Request for Residential Neighborhood Traffic Calming/Control Measures

Project Request Submission Date _____

Project Request # _____
(To be completed by City)

Requestor's Name _____

Requestor's Property Address _____

Does the Requestor represent his/her self as an Individual? ☐ Yes ☐ No

Does the Requestor represent an HOA or Neighborhood? ☐ Yes ☐ No

If yes, please provide information below.

HOA/Neighborhood: _____

(Subdivision Name and/or Home Owners Association Name if applicable)

Brief Description of Traffic Calming/Control Measure(s) Requested: _____

(Include Street Name and address limits of requested traffic calming/control measure(s) and attach a map with limits of the desired traffic calming/control area clearly identified.)

Requestor's Signature: _____

Written Name of Requestor: _____

Date of Signature: _____

Application for Residential Neighborhood Traffic Calming/Control Measure(s)

Application Date _____ Application Fee: \$ 100.00 Application # _____
(To be completed by City)

Applicant's Name _____

Applicant's Property _____

Address _____

Does the Applicant represent his/her self as an Individual? ☐ Yes ☐ No

Does the Applicant represent an HOA or Neighborhood? ☐ Yes ☐ No

If yes, please provide information below.

HOA/
Neighborhood _____
(Subdivision Name and/or Home Owners Association Name, if Applicable)

Brief Description
of Traffic _____
Calming/Control _____
Measure _____
Requested _____
(Include Street Name and address limits of requested traffic calming/control measure,
attach a map with limits of the desired traffic calming/control area clearly identified)

Reason for
Request _____

HOA
Acknowledgement
and Applicant's
Signature _____
I hereby certify that I am the Homeowners Association (HOA) President (or duly
authorized agent of the HOA, subdivision or neighborhood); and I acknowledge this
request submitted by the Applicant listed herein. Approval of the HOA is not
required for this application. This acknowledgement only indicates that the HOA has
been made aware of the request.
(Please print legibly or type on the lines below)

HOA / Neighborhood Representative

Applicant / Contact Person

Signature (must be original signature)

Signature (must be original signature)

HOA Representative Title

Title (if applicable)

Address

Property Address

City, State, Zip

City, State, Zip

Best Telephone Number

Best Telephone Number

E-mail address

E-mail address

Please attach completed Traffic Calming/Control Measure(s) Petition issued by the City. Failure to
attach such Petition to this Application will result in rejection of the Application.

Traffic Calming/Control Measure(s) Petition Form

The City of Spring Valley Village requires this Petition to consider an Application requesting the installation or removal of traffic calming/control measure(s) on an eligible street. The Petition will be issued and dated by the City, and it must be signed by a minimum of 75% of the property owners in the Primary Affected Area. Signatures from renters or tenants do not qualify. All signatures on the Petition must be dated within 90 days of the issuance of the Petition by the City.

Obtaining a completed Petition is one step in the process and does not guarantee approval of a requested traffic calming/control measure(s) for a particular street.

By signing this Petition, I affirm that I am the property owner of the Property Address listed and that I concur with the traffic calming/control measure(s) being requested. Seventy-five percent (75%) of the Primary Affected Area's property owners must concur for the City to consider an Application for Residential Neighborhood Traffic Calming/Control Measure(s).

DATE ISSUED BY CITY: _____
NAME OF CITY STAFF ISSUING PETITION: _____
ISSUED TO: (PRINTED NAME) _____

Property Address	Mailing Address	Property Owner	Signature	Date of Signature
123 Main Street Spring Valley Village, TX 77055	123 Main Street Spring Valley Village, TX 77055	John & Jane Doe		
124 Main Street Spring Valley Village, TX 77055	321 Broadway Dallas, TX 75214	Jane Doe		
125 Main Street Spring Valley Village, TX 77055	125 Main Street Spring Valley Village, TX 77055	John & Jane Doe		
126 Main Street Spring Valley Village, TX 77055	126 Main Street Spring Valley Village, TX 77055	John Doe		
127 Main Street Spring Valley Village, TX 77055	127 Main Street Spring Valley Village, TX 77055	John & Jane Doe		
128 Main Street Spring Valley Village, TX 77055	128 Main Street Spring Valley Village, TX 77055	Jane Doe		
129 Main Street Spring Valley Village, TX 77055	123 Country Lane Spring Valley Village, TX 75082	John & Jane Doe		
130 Main Street Spring Valley Village, TX 77055	130 Main Street Spring Valley Village, TX 77055	John Doe		
131 Main Street Spring Valley Village, TX 77055	131 Main Street Spring Valley Village, TX 77055	John & Jane Doe		

PUBLIC NOTICE

January 1, 2019

For: Main Street – 0000-19

By: City of Spring Valley Village Department of Public Works

Dear Resident,

The City of Spring Valley Village has received an Application from _____ (Name of Applicant), the property owner at **123 Main Street, Spring Valley Village, TX 77055** for the installation (or removal) of a Traffic Calming/Control Measure on Main Street in Spring Valley Village. A copy of the Application may be found on the City's website at _____.

The City Council is scheduled to consider the Application and proposed traffic calming/control measure(s) at the _____, 2019 meeting. Written comments will be accepted until January 16, 2019 and may be submitted to our office online at: **website name here** or using the Comment Card below. City staff will review all written comments regarding the project on Main Street and provide the feedback to the City Council. There will also be a public hearing during the _____, 2019 City Council meeting to provide an additional opportunity for you to provide feedback to the City Council prior to making a decision on the Application.

For additional information, please call City of Spring Valley Village at 713-465-8308. Thank you for your participation and interest in traffic safety on Spring Valley Village streets.

Comment Card

Please submit any comments you may have regarding the proposed Traffic Calming/Control Measure in writing. ***All comments must be received by the City no later than January 16, 2019.***

Mail to: City of Spring Valley Village
Department of Public Works
1025 Campbell Road
Houston, TX 77055

Online: **website name here.** _____

Project Name: **Main Street 0000-19**

Printed Name: _____

Address of the Property You Own in Spring Valley Village: _____

☐ I DO support. ☐ I DO NOT support. ☐ I support the measure but **with modifications.**

Signature: _____

Date: _____

Email Address: _____

Best Phone Number: _____

Proposed Traffic Calming/Control Measure

EXAMPLE 1. Main Street (Speed Cushion Installation)



Proposed Traffic Calming/Control Measure

EXAMPLE 2. West Street (Road Closure)



DIVIDER PAGE



EST. 1955

SPRING VALLEY VILLAGE

May 1, 2019

Dear Property Owner:

Over the last several months, City staff has been developing a proposed Residential Neighborhood Traffic Calming/Control Measure Policy for use by the City Council in evaluating traffic calming/control measures to ensure consistency for all such requests.

On Tuesday, May 21, 2019, beginning at 6:00 pm in the City Council Chambers at Spring Valley Village City Hall, 1025 Campbell Road, Houston, Texas 77055, the City Council will be discussing and possibly taking action on a proposed Residential Neighborhood Traffic Calming/Control Policy that has been developed, a copy of which is available on the home page of the City's website at www.springvalleytx.com. You are encouraged to attend the meeting to hear the discussion by the City Council and provide feedback concerning the proposed Policy.

The packet for the meeting will be posted by the close of business on Thursday, May 16, 2019, to the City's website in the Agenda Center which you can find at <https://springvalleytx.com/AgendaCenter> and scrolling down to the City Council section. You will also be able to download the packet to review the information that is included related to this discussion item.

The City Council, and City staff appreciate your participation concerning the proposed Residential Neighborhood Traffic Calming/Control Policy. Should you have any questions concerning the meeting, please feel free to contact me via email to jrobinson@springvalleytx.com or telephone to (713) 465-8308.

Sincerely,

Julie M. Robinson
City Administrator

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: May 21, 2019

TOPIC: **Briefing, Discussion and Direction Concerning Possible Spring Valley Green Initiative**

BACKGROUND: Council Member Donaho has drafted the Spring Valley Green Initiative document that is provided with this agenda item and will brief the Council on this proposed Initiative.

RECOMMENDATION: None

ATTACHMENTS: • Spring Valley Green Initiative Document

FUNDING ISSUES:

☒ Not applicable – no dollars are being spent or received.

☐ Full amount already budgeted in Acct/Project# _____

☐ Not budgeted, if approved, the following will be included in the next Budget Amendment:

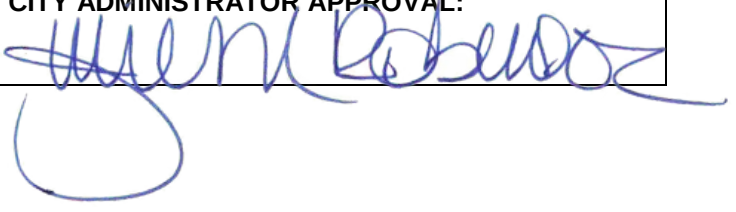
☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____

☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____

☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____

FINANCE VERIFICATION OF FUNDING:



SUBMITTING STAFF MEMBER:	CITY ADMINISTRATOR APPROVAL:
Julie M. Robinson, City Administrator	

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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DIVIDER PAGE

Spring Valley Green Initiative

The City of Spring Valley Village (“the City”) is committed to reducing its impact on the environment and to providing leadership in the community for residents and businesses who wish to join in this effort. To that end, the City has identified a number of objectives (below) that it believes can be accomplished through policy, programs, and/or community outreach. The Spring Valley Green Initiative is a commitment to accomplishing those objectives.



Objectives

- Support and promote municipal and community-wide energy conservation
- Investigate opportunities for the increased use of renewable energy resources
- Expand opportunities for residents and businesses to recycle
- Ensure the quality and resilience of Spring Valley's water supply
- Preserve and enhance Spring Valley's urban tree canopy and open spaces
- Increase urban agricultural opportunities for residents
- Identify and support community improvement projects
- Provide residents with tools to reduce their impact on the environment and improve their community
- Develop communications strategy to better inform the residents about Spring Valley's environmental policies and initiatives
- Solicit community feedback on how the City can be a better steward of the community's land and resources
- Raise awareness in the community about the importance of conservation and protecting our local environment

Environmental Action Committee

In order to accomplish the Objectives set forth herein, the City shall name an Environmental Action Committee (“the Committee”). The Committee shall consist of at least three individuals, including a member of City Council, who shall serve as Director, and a member of City staff. The Committee’s responsibilities shall be as follows:

- (1) Create and facilitate the adoption of an Environmental Action Plan.
- (2) Create and facilitate execution of a communications plan designed to inform and educate the community about the City’s environmental policies and initiatives, and how the City and its residents can work to improve our local environmental quality.
- (3) Take any and all additional action authorized by City Council to accomplish the objectives set forth herein.

Environmental Action Plan

The Environmental Action Plan (“EAP”) shall serve as the City’s blueprint for sustainable and environmentally responsible growth. The planning document shall address six (6) categories, including:

- Energy
- Water
- Land Use
- Recycling
- Sustainable City
- Community Improvement Projects

With respect to each category, the EAP shall set forth: (1) broad goals; (2) specific objectives; and (3) proposed actions or initiatives. The objectives and actions may, where necessary, provide metrics to measure results over time.

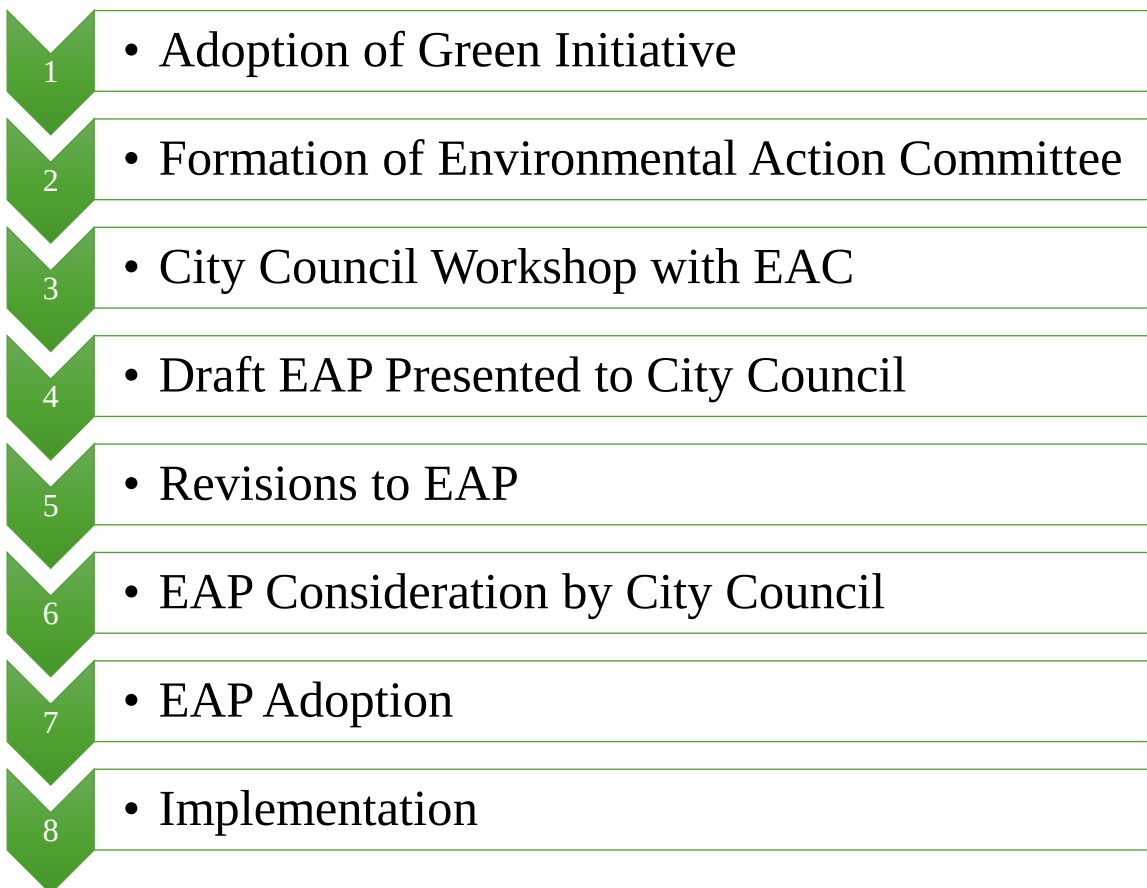
The EAP is intended to be used by City staff for guidance when developing or updating documents, policies, or procedures, but may also include objectives or programs that specifically relate to the work of community groups or organizations. Creation, adoption, and implementation of the EAP shall occur in accordance with the Process set forth below.

Communications Plan

The Committee shall work with City staff to develop a communication plan designed to provide City residents with the following:

- Information about current City programs, policies and regulations designed to accomplish the above-referenced Objectives.
- Details of this Green Initiative and the City's Environmental Action Plan.
- Resources that set forth important information about water conservation, energy conservation, recycling, community improvement opportunities, and environmentally sustainable land use.

Process



**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: May 21, 2019

TOPIC:	Briefing And Discussion Concerning Quarterly Investment Report For Period Ending March 31, 2019
---------------	--

BACKGROUND:	Per the City's Investment Policy, the Investment Officer shall prepare an investment report at least quarterly. This investment report covers the quarter ending March 31, 2019. <u>Investment Report</u> • As of March 31, 2019, the City had over \$21 million in cash and investments. • The City earned \$96,410 in interest for this quarter. This is up \$25,034 or 285% from this time last fiscal year. • As of March 31, 2019, Wells Fargo Bank pledged \$7,035,096.51 in collateral to secure the balances in excess of the \$250,000 secured by FDIC. • Beginning Value as of September 30, 2018 was \$11,785,968 and Ending Value on March 31, 2019 was \$21,630,331. • This fiscal year-to-date shows book value additional of \$18,640,162 and book value withdrawals of \$8,789,817.
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RECOMMENDATION:	N/A
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ATTACHMENTS:	• Quarterly Investment Report for FY 2018-2019 Period Ending March 31, 2019
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FUNDING ISSUES:	☒ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
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FINANCE VERIFICATION OF FUNDING:	
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SUBMITTING STAFF MEMBER:	CITY ADMINISTRATOR APPROVAL:
Michelle Yi, City Treasurer	

ACTIONS TAKEN		
APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER

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EST. 1955

SPRING VALLEY
VILLAGE**MEMORANDUM**

TO: Honorable Mayor and Council Members
FROM: Michelle Yi, City Treasurer
CC: Julie Robinson, City Administrator
DATE: May 13, 2019
SUBJECT: Quarterly Investment Report for the Period Ended March 31, 2019

In accordance with the Public Funds Investment Act, Chapter 2256.023 of the Government Code, the Investment Officer shall prepare and submit to City Council a quarterly report of investment transactions of all funds for the preceding period.

The City invests cash that is not immediately needed for operations in Certificates of Deposit, Texpool, and Securities issued by Agencies of the Federal Government as allowed by the Public Funds Investment Act and the City's Investment Policy.

Portfolio Recap:

- During the quarter, The SWEEP earned an average yield of 2.2155%.
- The City transferred \$600,000 from Wells Fargo into TexPool during the quarter to earn an average yield of 2.3061%.
- Throughout the quarter, the City's investments earned interest \$96,410.

In late March, several indicators released signaled a moderation in the pace of economic growth. The Fed rate remained unchanged during the quarter and the Fed indicates that no more rate hikes will be coming this year. Staff continues to monitor the accounts being held by the City.

Enclosed are details of the City investment transactions for Quarter Ended March 31, 2019. This information shows that on the beginning market value as of September 30, 2018 was \$11,785,968 and ending market value on March 31, 2019 was \$21,630,331. Also included are spreadsheets showing the book value additions of \$18,640,162 and book value withdrawals of \$8,789,817 for fiscal year-to-date activity.

As of March 31, 2019, the City's cash and investments were as follows:

<u>INVESTMENTS</u> <u>CATEGORY</u>	<u>BOOK</u> <u>VALUE</u>	<u>MARKET % OF</u> <u>PORTFOLIO</u>
Cash in Demand Accounts	\$ 10,582,773	48.93%
Certificates of Deposit (CDs)	\$ 212,260	0.98%
Investment Pool	\$ 10,354,104	47.87%
Money Market/Savings	\$ 481,194	2.22%
	<u>\$ 21,630,331</u>	<u>100.00%</u>

Compliance: The City requires its depository banks to provide collateral for all deposits in excess of Federal Deposit Insurance. As of March 31, 2019, the market value of collateral pledged to the City by Wells Fargo through the Bank of New York Mellon was \$7,035,096.51.

Market Value: The City currently holds no investments in which the book value differs from the market value. For all holdings, the book value is equal to the market value.

To the best of my knowledge, this report is in compliance with the investment strategy expressed in the City of Spring Valley Village Investment Policy and with the Texas Public Funds Investment Act, V.T.C.A., Government Code Ch. 2256, as amended

Investment Officer:

Michelle Yi, City Treasurer

**CITY OF SPRING VALLEY VILLAGE
INVESTMENT PORTFOLIO - SUMMARY
March 31, 2019**

<u>INVESTMENTS CATEGORY</u>	<u>ORIGINAL FACE VALUE</u>	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>	<u>MARKET % OF PORTFOLIO</u>
Cash in Demand Accounts	\$ 10,582,773	\$ 10,582,773	\$ 10,582,773	48.93%
Certificates of Deposit (CDs)	\$ 212,260	\$ 212,260	\$ 212,260	0.98%
Investment Pool	\$ 10,354,104	\$ 10,354,104	\$ 10,354,104	47.87%
Money Market/Savings	<u>\$ 481,194</u>	<u>\$ 481,194</u>	<u>\$ 481,194</u>	<u>2.22%</u>
	<u>\$ 21,630,331</u>	<u>\$ 21,630,331</u>	<u>\$ 21,630,331</u>	<u>100.00%</u>

Weighted Average Maturity *	6 Days
Weighted Average Yield*	2.3459%
Comparative Yields:	
	3-month Tsy Bill 2.4000%
	6-month Tsy Bill 2.4400%
	2-year Tsy Note 2.2700%

* Does include cash accounts

CITY OF SPRING VALLEY VILLAGE
SUMMARY INVESTMENT REPORT
For the Quarter Ended March 31, 2019

Account Description	Date		Rate/	Purchase	Purchase	Market	Face	Beginning Values @ 10/1/18		Ending Values @ 03/31/2019		Accrued
	Purchase	Maturity	Coupon	Yield	Price	Price	Amount	Book Value	Market Value	Book Value	Market Value	Interest
Cash Accounts												
Wells Fargo - General/Utility	03/31/19	04/01/19	2.3499%	2.3499%	\$ -	\$ -	\$ 3,009,164.56	\$ 1,924,939.56	\$ 1,924,939.56	\$ 3,009,164.56	\$ 3,009,164.56	\$ -
Wells Fargo - Child Safety Fee	03/31/19	04/01/19	0.2000%	0.2000%	-	-	51,570.17	49,361.76	49,361.76	51,570.17	51,570.17	-
Wells Fargo - Savings	03/31/19	04/01/19	0.2000%	0.2000%	-	-	415,896.41	415,481.86	415,481.86	415,896.41	415,896.41	-
Wells Fargo - Court On-Line Pay	03/31/19	04/01/19	0.2000%	0.2000%	-	-	8,119.95	7,938.43	7,938.43	8,119.95	8,119.95	-
Wells Fargo - GO/CO Bonds	03/31/19	04/01/19	0.1800%	0.1800%			6,739,613.12	-	-	6,739,613.12	6,739,613.12	
Wells Fargo - Reserved for Bond	03/31/19	04/01/19	-	-	-	-	358,408.47	245,890.50	245,890.50	358,408.47	358,408.47	-
Sub-total							10,582,772.68	2,643,612.11	2,643,612.11	10,582,772.68	10,582,772.68	-
Certificates of Deposit												
Allegiance Bank #1002083862	12/18/18	12/17/19	1.2500%	1.2500%	-	-	212,260.01	209,049.46	209,049.46	212,260.01	212,260.01	762.40
Sub-total							212,260.01	209,049.46	209,049.46	212,260.01	212,260.01	762.40
Investment Pools												
TexPool - General Fund	09/30/18	10/01/18	2.2872%	2.2872%			7,016,487.67	6,143,780.67	6,143,780.67	7,016,487.67	7,016,487.67	-
TexPool - Utility Fund	03/31/19	04/01/19	2.2872%	2.2872%			1,064,131.66	554,947.63	554,947.63	1,064,131.66	1,064,131.66	-
TexPool - Capital Replacement Fund	09/30/18	10/01/18	2.2872%	2.2872%			1,011,895.52	1,000,341.95	1,000,341.95	1,011,895.52	1,011,895.52	
TexPool - Capital Improvement Fund	09/30/18	10/01/18	2.2872%	2.2872%			1,261,589.39	750,256.47	750,256.47	1,261,589.39	1,261,589.39	
Sub-total							10,354,104.24	8,449,326.72	8,449,326.72	10,354,104.24	10,354,104.24	-
Money Market/Savings Accounts												
Green Bank	03/31/19	04/01/19	2.1200%	2.1200%	-	-	237,071.41	234,604.08	234,604.08	237,071.41	237,071.41	-
Third Coast Bank	03/31/19	04/01/19	0.6000%	0.6000%	-	-	244,122.42	243,393.33	243,393.33	244,122.42	244,122.42	-
Sub-total							481,193.83	477,997.41	477,997.41	481,193.83	481,193.83	-
Total							\$ 21,630,330.76	\$ 11,779,985.70	\$ 11,779,985.70	\$ 21,630,330.76	\$ 21,630,330.76	\$ 762.40

**CITY OF SPRING VALLEY VILLAGE
INVESTMENT ACTIVITY REPORT
For the Quarter Ended March 31, 2019**

Account Description	Date		Rate/ Coupon	Face Amount	Beginning Balance		Fiscal Year-To-Date Activity			Ending Balance	
	Purchase	Maturity			10/01/18 Book Value	10/01/18 Market Value	Deposits/ Purchases	Withdrawals/ Maturities/Calls	Incr/(Decr) Market Value	03/31/19 Book Value	03/31/19 Market Value
Cash Accounts											
Wells Fargo - General/Utility	03/31/19	04/01/19	2.3169%	\$ 3,009,164.56	\$ 1,924,939.56	\$ 1,924,939.56	\$ 9,874,042.73	\$ 8,789,817.73		\$ 3,009,164.56	\$ 3,009,164.56
Wells Fargo - Child Safety Fee	03/31/19	04/01/19	0.1800%	51,570.17	49,361.76	49,361.76	2,208.41	-	-	51,570.17	51,570.17
Wells Fargo - Savings	03/31/19	04/01/19	0.2000%	415,896.41	415,481.86	415,481.86	414.55	-	-	415,896.41	415,896.41
Wells Fargo - Court On-Line Pay	03/31/19	04/01/19	0.2000%	8,119.95	7,938.43	7,938.43	181.52	-	-	8,119.95	8,119.95
Wells Fargo - GO/CO Bonds	03/31/19	04/01/19	0.1800%	6,739,613.12	-	-	6,739,613.12	-	-	6,739,613.12	6,739,613.12
Wells Fargo - Bond Reserved	03/31/19	04/01/19	0.0000%	358,408.47	245,890.50	245,890.50	112,517.97	-	-	358,408.47	358,408.47
Sub-total				10,582,772.68	2,643,612.11	2,643,612.11	16,728,978.30	8,789,817.73	-	10,582,772.68	10,582,772.68
Certificates of Deposit											
Allegiance Bank #1002083862	12/18/16	12/17/17	1.2500%	212,260.01	209,049.46	209,049.46	3,210.55	-	-	212,260.01	212,260.01
Sub-total				212,260.01	209,049.46	209,049.46	3,210.55	-	-	212,260.01	212,260.01
Investment Pools											
TexPool - General Fund	09/30/18	10/01/18	2.2872%	7,016,487.67	6,143,780.67	6,143,780.67	872,707.00	-	-	7,016,487.67	7,016,487.67
TexPool - Utility Fund	03/31/19	04/01/19	2.2872%	1,064,131.66	554,947.63	554,947.63	509,184.03	-	-	1,064,131.66	1,064,131.66
TexPool - Capital Replacement Fund	09/30/18	10/01/18	2.2872%	1,011,895.52	1,000,341.95	1,000,341.95	11,553.57	-	-	1,011,895.52	1,011,895.52
TexPool - Capital Improvement Fund	09/30/18	10/01/18	2.2872%	1,261,589.39	750,256.47	750,256.47	511,332.92	-	-	1,261,589.39	1,261,589.39
Sub-total				10,354,104.24	8,449,326.72	8,449,326.72	1,904,777.52	-	-	10,354,104.24	10,354,104.24
Money Market/Savings Accounts											
Green Bank	03/31/19	04/01/19	2.1200%	237,071.41	234,604.08	234,604.08	2,467.33	-	-	237,071.41	237,071.41
Third Coast Bank	03/31/19	04/01/19	0.6000%	244,122.42	243,393.33	243,393.33	729.09	-	-	244,122.42	244,122.42
Sub-total				481,193.83	477,997.41	477,997.41	3,196.42	-	-	481,193.83	481,193.83
Total				\$ 21,630,330.76	\$ 11,779,985.70	\$ 11,779,985.70	\$ 18,640,162.79	\$ 8,789,817.73	\$ -	\$ 21,630,330.76	\$ 21,630,330.76

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: May 21, 2019

TOPIC:	Consideration And Possible Action Concerning Changing The Dates Of The City Council Meetings For November And December.
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BACKGROUND:	City Council meetings are normally held on the 4th Tuesday of every month. Based on the regular meeting schedule, the dates for the November and December meetings are November 26, 2019 and December 24, 2019. The current date for the November City Council meeting is during the week of Thanksgiving. The current date for the December City Council meeting is Christmas Eve. On March 15, 2019, City Administrator Julie Robinson sent out an email checking availability to <u>move the November and December Council meetings to November 19, 2019 and December 10, 2019.</u> At that time, enough Council Members indicated that they were available on those two dates to constitute a quorum for both dates, but not all Council Member responded. Therefore, Staff requests Council's feedback on the proposed alternate dates.
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RECOMMENDATION:	None
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ATTACHMENTS:	• None
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FUNDING ISSUES:	☒ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
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FINANCE VERIFICATION OF FUNDING:	
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SUBMITTING STAFF MEMBER:	CITY ADMINISTRATOR APPROVAL:
Roxanne Benitez, City Secretary	

ACTIONS TAKEN		
APPROVAL ☐ YES ☐ NO	READINGS PASSED ☐ 1 st ☐ 2 nd ☐ 3 rd	OTHER

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: May 21, 2019

TOPIC: **Proposed FY 2019-2020 Budget Calendar.**

BACKGROUND: Since we are starting to develop the proposed FY 2019-2020 budget, a Proposed FY 2019-2020 Budget Calendar has been developed and is presented to the Council for review, feedback and approval.

The Proposed Budget Calendar has been developed to meet all State deadlines, and, to the greatest extent possible, Budget Workshops have been scheduled for regular Council meeting dates. In order to ensure that the Council has enough time to review the proposed budget over several meetings, we propose that Council consider adding a Budget Workshop at 5:00 pm on both June 25 and July 23 (both of which are regularly scheduled Council meetings).

Additional meeting dates outside of regular Council meeting dates that are proposed are:

- **Tuesday, August 20, 2019 at 6:00 pm** – This is a proposed additional Budget Workshop for Council to reserve on the calendar in case it is needed.
- **Thursday, September 12, 2019 at 6:00 pm** – First public hearing on the proposed FY 2020 tax rate.
- **Tuesday, September 17, 2019 at 6:00 pm** – Second public hearing on the proposed FY 2020 tax rate.

RECOMMENDATION: Staff requests feedback on and/or approval of the Preliminary Budget Calendar and particularly the additional dates and times that have been included to ensure a quorum of Council will be in attendance.

ATTACHMENTS: • Proposed FY 2019-2020 Budget Calendar

FUNDING ISSUES:

☒ Not applicable – no dollars are being spent or received.

☐ Full amount already budgeted in Acct/Project# _____

☐ Not budgeted, if approved, the following will be included in the next Budget Amendment:

☐ \$ _____ from Acct/Project# _____ will be transferred to Acct/Project# _____

☐ \$ _____ from unassigned fund balance will be used and added to Acct/Project# _____

☐ \$ _____ will be added to Revenue Acct# ____-____ and \$ _____ added to Expenditure Acct/Project# _____

FINANCE VERIFICATION OF FUNDING:



SUBMITTING STAFF MEMBER:

Michelle Yi, City Treasurer

CITY ADMINISTRATOR APPROVAL:



ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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PROPOSED BUDGET CALENDAR

FISCAL YEAR 2019-2020

May 17	Departments Notified Budget Preparation Documents are Available on Shared Drive.
May 21	Proposed Preliminary Budget Calendar Presented to City Council
June 3	Deadline for Departments to Load Base Budget and Budget Detail Sheets into Incode and Unfunded Supplemental Requests on Shared Drive.
June 4 - 14	Departmental Budget Review Sessions with City Administrator & City Treasurer (As Needed)
June 25	Initial Budget Workshop with City Council during Regular Council Meeting (NOTE: The Budget Workshop will begin at 5:00pm prior to the Regularly Schedule Council Meeting)
July 23	Budget Workshop with City Council during Regular Council Meeting (NOTE: The Budget Workshop will begin at 5:00pm prior to the Regularly Schedule Council Meeting)
August 20	Budget Workshop with City Council (as Needed) (NOTE: This is a Special Council Meeting on Tuesday at 6:00P.M.)
August 23	Proposed Budget Filed With City Secretary and Posted to City Website (Local Govt. Code §102.005 (before 30 th day before tax rate adopted)) Deadline for Chief Appraiser to Certify Tax Rolls to Taxing Units Tax Assessor to Calculate Effective Tax & Rollback Tax Rates
August 27	Budget Workshop With City Council To Review Revised Proposed Budget & Proposed Tax Rate (As Needed) During Regular Council Meeting

Establish Proposed Tax Rate; Take Record Vote and Schedule Public Hearings on and Adoption Date for Budget and Tax Rate

- August 28** **City Secretary Sends Property Tax Rate Public Hearing and Effective & Rollback Tax Rates, Statement and Schedules to Newspaper**
- Sept 4** **Publish Notice of Public Hearings on Tax Rate (Depends on when we will receive the Certified Roll from HCAD and Results of rates calculations)**
(only applies if tax rate will exceed the lower of the rollback rate or effective tax rate) (*Property Tax Code §26.05(d)*)
(*Property Tax Code §26.06(a)* and *Local Govt. Code §140.010*, no less than 7 days' notice before hearing on tax rate increase – Not be smaller than one-quarter page notice in newspaper and on City website)
- Publication of Effective & Rollback Tax Rate, Statement & Schedules**
(*Property Tax Code §26.06*)
- Continuous Internet Notice of Tax Rate Hearings Begins**
(only applies if tax rate will exceed the lower of the rollback rate or effective tax rate)
(*Property Tax Code §26.06(c)*)
- Sept 9** 72-hour notice for first public hearing (*Open Meetings Notice*)
- Sept 11** **Publish Notice of Public Hearing on Proposed Budget**
(*Local Govt. Code §102.0065*, Section (c) not earlier than the 30th or later than the 10th day before the date of the hearing)
- Sept 12** **First Public Hearing On Proposed Tax Rate**
(Only applies if tax rate will exceed the lower of the rollback rate or effective tax rate)
(NOTE: This is a Special Council Meeting on Thursday at 6:00 PM)
Property Tax Code §26.06(d) after each hearing the governing body shall give notice of the meeting at which it will vote on the proposed tax rate
- Schedule And Announce Second Public Hearing If Necessary**
Property Tax Code §26.06 (a) & (e) (at least 3 days after 1st public hearing)
- Approve FY 2020 Certified Appraisal Roll**
- Acceptance Of Effective And Rollback Tax Rates**
- Sept 12** 72-hour notice for second public hearing (*Open Meetings Notice*)
- Sept 17** **Second Public Hearing On Proposed Tax Rate**
(Only applies if tax rate will exceed the lower of the rollback rate or effective tax rate)
(NOTE: This is a Special Council Meeting on Tuesday at 6:00 PM)

Property Tax Code §26.06(d) after each hearing the governing body shall give notice of the meeting at which it will vote on the proposed tax rate

Sept 19 *72-hour notice for meeting to adopt tax rate (Open Meetings Notice)*

Sept 24 **Council Holds Public Hearing On Proposed Budget**
Local Govt. Code §102.006(b)

Council Adopts FY19-20 Budget And Adopts Tax Rates
(Separate actions with budget being adopted prior to tax rate)

*****ATTENDANCE IS IMPERATIVE*****

Local Govt. Code §102.007 (Adopt by Sept. 30 or within 60 days of receiving certified appraisal roll, whichever is later)

Property Tax Code §26.06 (e) The meeting to vote on the tax increase may not be earlier than the third day or later than the 14th day after the date of the second public hearing.

Sept 25 Adopted Budget Filed With City Secretary And Harris County Clerk
Local Govt. Code §102.008

Sept 29 Filing And Distribution Of Adopted Budget

Oct 1 **Begin New Fiscal Year**