



Regular City Council Meeting
February 26, 2019
6:00 p.m.

Tom S. Ramsey, Mayor
David Dominy
Joy McCormack

Allen Carpenter, Mayor Pro Tem
Tom Donaho
Marcus Vajdos



Notice is Hereby Given of a Regular Meeting of the City Council City of Spring Valley Village, Texas, 1025 Campbell Road, Spring Valley Village, Texas, in the Council Chambers, Tuesday, February 26, 2019, beginning at 6:00 p.m., For the Purpose of Considering and Acting upon the Following Items of Business:

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

2. INTRODUCTIONS

3. PROCLAMATIONS / ANNOUNCEMENTS

- 3.1 Presentation of Life Saving Award to Commend Police Personnel for Swift Action in a Medical Crisis (Chief Evans)

4. PUBLIC COMMENTS

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 5.1 Minutes for City Council Meeting on January 22, 2019
- 5.2 Ordinance Number 2019-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING THE CITY PERSONNEL MANUAL, AS ADOPTED BY ORDINANCE NUMBER 95-05 DULY PASSED AND APPROVED ON MARCH 29, 1995, BEING AMENDMENT NO. 10 TO THE PERSONNEL MANUAL, TO AMEND APPENDIX "A," "JOB ALIGNMENT AND SALARY RANGES FOR ALL CITY POSITIONS" TO INCLUDE A NEW POSITION HAVING THE JOB TITLE OF "ASSISTANT TO CITY ADMINISTRATOR" AND PLACED AT GRADE 9; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

OLD BUSINESS

6. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** January 2019 Police Department Staff Report (Chief Evans):
 1. Number of Calls for Service
 2. Number of Traffic Violations
 3. Number of K-9 Deployments
7. **UPDATE, DISCUSSION AND POSSIBLE ACTION CONCERNING:** Activities of the Village Fire Department Commissioners Meeting on January 23, 2019 and Status of Village Fire Commission's Reinstatement of Bunker Hill Village as a Full Member of the Village Fire Department. (Council Member Carpenter / Mayor Ramsey)
8. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Planning and Zoning Commission Meeting of February 12, 2019. (Council Member Vajdos / City Attorney Loren Smith)
9. **DISCUSSION AND DIRECTION CONCERNING:** Possible Construction Parking Restrictions for Bace Drive and/or City-Wide.
10. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 2019-XX - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, ARTICLE 1.800, RULES AND REGULATIONS OF PUBLIC PARKS, OF THE CODE OF ORDINANCES OF THE CITY, BY AMENDING SECTION 1.803, OFFENSES, OF ARTICLE 1.800, RULES AND REGULATIONS OF PUBLIC PARKS TO ALLOW DOMESTIC DOGS AND DOMESTIC CATS ON A LEASH IN PUBLIC PARKS; PROVIDING FOR SEVERABILITY, PROVIDING A SAVINGS CLAUSE AND EFFECTIVE DATE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR PUBLICATION.
11. **DISCUSSION AND DIRECTION CONCERNING:** Draft Residential Neighborhood Traffic Calming/Control Policy.

NEW BUSINESS

12. **CONDUCT A PUBLIC HEARING CONCERNING:** Ordinance No. 2019-XX - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING EXHIBIT A OF CHAPTER 12, "PLANNING AND ZONING," OF THE CODE OF ORDINANCES OF THE CITY, BY AMENDING SECTIONS 03:C-01, 03:F, 03:G-02, AND 05:02.01, RELATED TO GARAGES, CARPORTS AND PORTE-COCHERES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION.
 - A. Presentation of Proposed Ordinance by City Attorney
 - B. Those In Favor
 - C. Those Opposed

D. Adjourn Public Hearing

13. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2019-XX - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING EXHIBIT A OF CHAPTER 12, "PLANNING AND ZONING," OF THE CODE OF ORDINANCES OF THE CITY, BY AMENDING SECTIONS 03:C-01, 03:F, 03:G-02, AND 05:02.01, RELATED TO GARAGES, CARPORTS AND PORTE-COCHERES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION.
14. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF A PROPOSAL FOR CONCEPTUAL DESIGN SERVICES BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND CLARK CONDON AND ASSOCIATES, INC. FOR PHASE II PARK IMPROVEMENTS; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.
15. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2019-XX: AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, DECLARING UNOPPOSED CANDIDATES IN THE MAY 4, 2019 GENERAL CITY ELECTION ELECTED TO OFFICE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; CANCELING THE MAY 4, 2019 GENERAL CITY ELECTION; PROVIDING A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.
16. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX – Flood Mitigation Project Priorities from HCFCD 2018 Bond Election
17. **BRIEFING AND DISCUSSION CONCERNING:** Quarterly Investment Report For Period Ending December 31, 2018
18. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** New Performance Issues with Existing Ground Water Well #1 and Recommendation For Rehabilitation of the Well.
19. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Briefing by City Administrator:
 1. Status of Hilldale, Bade & Cardwell Paving and Utility Improvements Project
 2. Status of New Water Well Project
 3. Status of Automated Meter Project
 4. Status of Series 2019 Certificates of Obligation
20. **EXECUTIVE SESSION:** The City Council Will Now Hold A Closed Executive Meeting

Pursuant To The Provision Of Chapter 551, Government Code, Vernon's Texas Codes Annotated, In Accordance With The Authority Contained In:

- 20.1 Section 551.087 – Discuss or deliberate regarding commercial or financial information that the City of Spring Valley Village has received from a business prospect that the City of Spring Valley Village seeks to have locate, stay or expand in or near the City and which the City of Spring Valley Village is conducting economic development negotiations.
- 20.2 Section 551.074 – Personnel Matter – Discussion to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of the Police Chief.
- 21. **RECONVENE**
- 22. **CONSIDERATION AND POSSIBLE ACTION CONCERNING: Matters Discussed In Executive Session**
- 23. **ADJOURNMENT**

Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

The City Council reserves the right to convene in executive session from time to time as deemed necessary during this meeting to discuss any of the matters listed in the agenda, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices) or 551.087 (Deliberations Regarding Economic Development Negotiations).

I certify that a copy of the February 26, 2019 agenda of items to be considered by City Council was posted on or before the 21st day of February, 2019, at 3:30 p.m. pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code.

Attest:


Roxanne Benitez, TRMC, CPM, CMCO
City Secretary

In compliance with the Americans with Disabilities Act, this facility is wheelchair accessible and accessible parking spaces are available. To better serve attendees, requests for accommodations or interpretive services should be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-465-8308, Fax 713-461-7969, or Email secretary@springvalleytx.com for further information.

Consent Agenda Items

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, JANUARY 22, 2019 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:03 p.m.

Members Present:

Mayor Tom Ramsey

Mayor Pro-Tem Allen Carpenter

Council Member David Dominy (arrived at 6:05 p.m.)

Council Member Tom Donaho

Council Member Joy McCormack

Council Member Marcus Vajdos (left at 8:55 p.m.)

Members Absent:

None.

2. INTRODUCTIONS

Julie Robinson, City Administrator

Roxanne Benitez, City Secretary

Michelle Yi, City Treasurer

Loren Smith, City Attorney

Mark Schulze, Police Captain

Oscar Arevalo, Building Official

Arthur Faiello, Director of Public Works

3. PROCLAMATIONS / ANNOUNCEMENTS / PRESENTATIONS

None.

4. PUBLIC COMMENTS

None.

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

5.1 Minutes for City Council Meeting on December 11, 2018

5.2 2018 Racial Profiling Report presented by the Spring Valley Village Police Department

Council Member Carpenter made a motion to approve all items on the Consent Agenda, and Council Member Vajdos seconded the motion. Motion carried 5-0.

At this time, Council Member Carpenter made a motion to take Agenda Items 10 and 12 out of order, and Council Member Donaho seconded the motion. Motion carried 5-0.

NEW BUSINESS

10. BRIEFING, DISCUSSION AND POSSIBLE ACTION CONCERNING: Plans for New SBMSA Athletic Complex at 9016 Westview Drive and Possible Cost Sharing Related to Walking Trail.

Keith Stubbs, a SBMSA Board Member, gave a presentation on the proposed project which will be done in two phases. Phase 1 would be completed in May 2019 and Phase 2 would commence in late December 2019 and would last until February 2020. There was considerable discussion concerning the fact that SBMSA indicated that the walking track that had previously been in place would be removed and not replaced since neither SBMSA nor Spring Branch Independent School District (SBISD) was interested in replacing the walking trail. Mr. Stubbs advised that they did not want the walking trail in order to protect SBMSA's \$3 million investment and indicated that SBISD advised that they did not need a walking trail, but thought Spring Valley Village would want one. The City Council discussed options for a walking trail along the perimeter of the SBMSA property and requested cost estimates for the different options. Additionally, Council directed that a special Council Workshop meeting be held at 5:00 pm on February 26, 2019 to further discuss the walking trail options.

The Council also had discussions with the representatives from SBMSA about the construction of a walking path (essentially a sidewalk) that would start just south of the new parking and run southeasterly along the southern property line of the SBMSA property to the existing ADA ramp that connects to the existing sidewalk that runs south along the SBISD property to Westview Drive at an estimated cost of \$35,000. The goal of the proposed walking path would be to provide a concrete walking trail from Westview Drive to the new athletic fields which would improve connectivity for pedestrians. After discussion, SBMSA advised that they would be willing to pay for half of the proposed walking trail or \$17,500. Council Member Donaho made a motion to approve the expenditure of \$17,500.00 for the City's portion of the proposed walking trail as presented and to fund the expenditure from the FY 2018 Unexpected Fund Balance, and Council Member Dominy seconded the motion. Motion carried 5-0.

12. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance Number 2019-XX – AN ORDINANCE AUTHORIZING THE ISSUANCE OF CITY OF SPRING VALLEY VILLAGE, TEXAS, TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2019; AND LEVYING AN AD VALOREM TAX; PLEDGING CERTAIN NET REVENUES; AUTHORIZING THE EXECUTION OF A TRANSFER AND PAYING AGENCY AGREEMENT; AND OTHER MATTERS IN CONNECTION THEREWITH.

Mayor Ramsey read the Ordinance by caption only. Kristin Blomquist with Masterson Advisors, LLC, advised that the Certificates of Obligation were sold that day. City Administrator Julie Robinson advised that notices were sent to every property owner, and only two responses regarding the notice were received – both of which inquiring as to how a resident could purchase the City's bond. After discussion, Council Member Vajdos made a motion to approve Ordinance No. 2019-01, and Council Member Carpenter seconded the

motion. Motion carried 5-0.

At this time, Council Member Carpenter made a motion to take Agenda Item 15 out of order, and Council Member Donaho seconded the motion. Motion carried 5-0.

- 15. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CONTRACT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND FERGUSON ENTERPRISES, INC. FOR CITYWIDE INSTALLATION OF NEW WATER METERS AND AN AUTOMATED METERING INFRASTRUCTURE (AMI) SYSTEM; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Public Works Director Arthur Faiello advised that staff used BuyBoard to review vendors as well as receive quotes for this project. Mr. Faiello further advised that the quote submitted by Ferguson Enterprises, Inc. is the best value for the City and within the budget previously approved by the Council for this project. The installation of the new meters should take approximately three months to complete. After discussion, Council Member Dominy made a motion to approve Resolution Number 19-02, and Council Member McCormack seconded the motion. Motion carried 5-0.

OLD BUSINESS

- 6. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meeting on December 19, 2018. (Council Member Carpenter / Mayor Ramsey)
- 7. UPDATE, DISCUSSION AND POSSIBLE ACTION CONCERNING:** Support of Village Fire Department Commissioners' Decision To Reinstate Bunker Hill Village as a Full Member of the Village Fire Department and for Such Reinstatement to Occur at the Earliest Possible Date and Not Later than January of 2020. (Mayor Ramsey)

Council Member Carpenter addressed Item 6 in his discussion of Item 7. Council Member Carpenter advised that a presentation from Bunker Hill Village regarding their desire to be reinstated into the Village Fire Department was given to the Fire Commission at the last meeting. He also advised that the remaining five Memorial Villages must unanimously approve to reinstate Bunker Hill Village and added that a resolution would have to be approved by December 31, 2019 in order for Bunker Hill Village to become a voting member starting January 1, 2020. There was considerable discussion by the Council concerning the need to reinstate Bunker Hill Village as soon as possible, the process and mechanism to accomplish the reinstatement, and the politics being played by other Villages that are currently interfering with the reinstatement.

Following discussion, Council Member McCormack made a motion to:

- (1) Support the reinstatement of the City of Bunker Hill Village as a full voting member of the Village Fire Department at the earliest possible date with no stipulations; and
- (2) Approve an amendment to the Interlocal Agreement that outlines a clear process with

deadlines for reinstating Bunker Hill Village as a full voting member as early as possible but not later than December 31, 2019. Council Member Vajdos seconded the motion. Motion carried 5-0.

Council further directed City Administrator Julie Robinson to send a letter to the Fire Commission on Wednesday, January 23, 2019, notifying the Commission of the Council's formal action taken.

- 8. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of METRO Related to New Bond Issuance and Anticipated Meeting of the METRO Multi-Cities Coalition. (Mayor Ramsey)

Mayor Ramsey advised that METRO would be having a proposed bond issuance in November and a meeting of the METRO cities would be held at the Spring Valley Village City Hall on March 5, 2019 to discuss the proposed bond issuance and make decisions concerning the Coalition's two appointments to the METRO Board.

- 9. BRIEFING AND DISCUSSION CONCERNING:** AED Implementation Success Story in Spring Valley Village. (Mayor Ramsey)

Mayor Ramsey advised that on December 25, 2018, Commissioner Dixon and Officers Alvarado and Diaz were able to arrive at a resident's home in less than two minutes and use one of the new AED systems to resuscitate her, allowing time for the ambulance to arrive and transport her to the hospital.

- 11. DISCUSSION AND DIRECTION CONCERNING:** Possible Revision to Section 1.1803, Offenses, of Article 1.1800, Rules and Regulations of Public Parks, in the Code of Ordinances to Allow Domestic Animals in City Parks.

City Administrator Julie Robinson advised that the City had received feedback from residents regarding allowing domestic animals in the park and asked for direction from Council concerning revising the current park regulations to allow domestic animals in City parks. After discussion, it was the consensus of Council to proceed with allowing revision to the current park regulations to allow leashed domestic animals in City parks. Ms. Robinson advised that a proposed ordinance would be on a future agenda.

- 13. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, EXPRESSING ITS OPPOSITION TO LEGISLATIVE INTERFERENCE WITH LOCAL SERVICES, LOCAL REVENUE AND LOCAL CONTROL; PROVIDING FOR THE INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Council Member Vajdos made a motion to approve Resolution Number 19-01, and Council Member Carpenter seconded the motion. Motion carried 5-0.

- 14. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 2019-XX – AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, PROVIDING FOR THE HOLDING OF A GENERAL ELECTION TO BE HELD ON MAY 4, 2019 FOR THE PURPOSE OF ELECTING THREE (3) CITY COUNCIL

MEMBERS; AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTIONS.

Mayor Ramsey read the Ordinance by caption only. Council Member Vajdos made a motion to approve Ordinance No. 2019-02, and Council Member Dominy seconded the motion. Motion carried 5-0.

16. BRIEFING AND DISCUSSION CONCERNING: Briar Branch Flood Damage Mitigation Project Being Undertaken by Memorial City Redevelopment Authority (TIRZ 17).

Director of Public Works Arthur Faiello briefed the Council on construction activity that is occurring in Briar Branch and being undertaken by Memorial City Redevelopment Authority (TIRZ 17) and the City's concerns related to the downstream impacts of the project. Doug Bradford with ARKK Engineers provided additional information concerning the project and advised that, based on a drainage impact study, the project improvements are not anticipated to negatively affect the residents of Spring Valley Village.

17. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Creation of New Assistant to the City Administrator Position and Approval of Placement in Adopted Job Alignment and Salary Ranges for All City Positions.

City Administrator Julie Robinson advised that, over the last year and a half, she has evaluated the different staff positions and their responsibilities and determined where there was excess capacity for additional responsibilities. Consequently, there has been a redistribution of City functions and operations and cross-training to provide backup support for each Primary Team member. However, our current Team is maxed out and one additional position is needed that would provide support to the City Administrator and other Team members with current and upcoming projects. The new position would be entitled Assistant to the City Administrator and is recommended for placement at Grade 9 in the adopted Job Alignment and Salary Ranges for All City Positions. After discussion, Council Member Dominy made a motion to approve the creation of an Assistant to the City Administrator position and the placement in the adopted Job Alignment and Salary Ranges for All City Positions at Grade 9, and Council Member McCormack seconded the motion. Motion carried 5-0. Ms. Robinson advised that an ordinance amending the Job Alignment and Salary Ranges for All City Positions for the new position would be on the next agenda.

18. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: December 2018 Police Department Staff Report (Chief Evans):

Captain Schulze provided the report on behalf of Chief Evans.

1. Number of Calls for Service – 1,178
2. Number of Traffic Violations – 745
3. Number of K-9 Deployments – 85

19. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Briefing by City Administrator:

1. Status of Re-plat for 1138 Joshua Lane

No new information had been received so it will be moved forward to next month's agenda.

2. Status of Wellington SRP Development

Ms. Robinson met with the developer in December, and he is in the process of revising the façade; however, the revisions are not substantive.

3. Status of Bid for New Water Well Project

The bid will be published in tomorrow's edition of the Memorial Examiner and available on the City's website.

4. Status of Development of Traffic Calming/Control Measure Policy

Draft policy would be on the February 26, 2019 City Council agenda.

5. Snow Day Rescheduled for Saturday, January 26, 2019

Snow Day would be held on Saturday, January 26.

6. New Board and Commission Member Orientation Session Held on January 16, 2019

Last week's orientation went very well.

20. ADJOURNMENT

Council Member Carpenter made a motion to adjourn the meeting at 9:00 p.m., and Council Member Donaho seconded the motion. Motion carried 4-0.

Signed: _____
Tom S. Ramsey
Mayor

Attest: _____
Roxanne Benitez, TRMC, CPM, CMCC
City Secretary

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: February 26, 2019

TOPIC:	Ordinance Number 2019-XX AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING THE CITY PERSONNEL MANUAL, AS ADOPTED BY ORDINANCE NUMBER 95-05 DULY PASSED AND APPROVED ON MARCH 29, 1995, BEING AMENDMENT NO. 10 TO THE PERSONNEL MANUAL, TO AMEND APPENDIX "A," "JOB ALIGNMENT AND SALARY RANGES FOR ALL CITY POSITIONS" TO INCLUDE A NEW POSITION HAVING THE JOB TITLE OF "ASSISTANT TO CITY ADMINISTRATOR" AND PLACED AT GRADE 9; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.
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BACKGROUND:	On January 22, 2019, the City Council approved the creation of a new Assistant to the City Administrator position and the placement of the new position in the Adopted Job Alignment and Salary Ranges for all City Positions at Grade 9. During the discussion, I advised Council that an ordinance would be brought forward to incorporate the new position into the Adopted Job Alignment and Salary Ranges. This Ordinance amends Appendix "A" "Job Alignment and Salary Ranges for All City Positions" of the City's Personnel Manual to include the new position of Assistant to the City Administrator at Grade 9.
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RECOMMENDATION:	Staff recommends approval of the Ordinance.
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ATTACHMENTS:	• Ordinance Number 2019-XX
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FUNDING ISSUES:	☒ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
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FINANCE VERIFICATION OF FUNDING:	
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SUBMITTING STAFF MEMBER:	CITY ADMINISTRATOR APPROVAL:
Julie M. Robinson, City Administrator	

ACTIONS TAKEN		
APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER

ORDINANCE NUMBER 2019-XX

AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING THE CITY PERSONNEL MANUAL, AS ADOPTED BY ORDINANCE NUMBER 95-05 DULY PASSED AND APPROVED ON MARCH 29, 1995, BEING AMENDMENT NO. 10 TO THE PERSONNEL MANUAL, TO AMEND APPENDIX "A," "JOB ALIGNMENT AND SALARY RANGES FOR ALL CITY POSITIONS" TO INCLUDE A NEW POSITION HAVING THE JOB TITLE OF "ASSISTANT TO CITY ADMINISTRATOR" AND PLACED AT GRADE 9; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

WHEREAS, on March 29, 1995, by Ordinance Number 95-05, the City Council of the City of Spring Valley Village, Texas, adopted a Personnel Manual for all City employees ("Personnel Manual"), and the Personnel Manual has been amended several times since its original adoption with changes to various provisions; and

WHEREAS, in early 2018, the City Council approved using the Gulf Coast Texas Salary Survey conducted by Gallagher Benefit Services, Inc. Fox Lawson Group ("Gallagher") as the basis for and retained Gallagher to undertake a market comparison and develop a job alignment and salary structure for all City positions based on the 50th percentile; and

WHEREAS, on August 21, 2018, the proposed job alignment and salary ranges for all City positions was presented to and approved by the City Council, and, on September 25, 2018, by Ordinance Number 2018-22, the City Council adopted Appendix "A" entitled "Job Alignment and Salary Ranges for All City Positions as an amendment to the Personnel Manual; and

WHEREAS, on January 22, 2019, a proposed new position of Assistant to the City Administration to be placed at Grade 9 within the adopted Appendix "A" entitled "Job Alignment and Salary Ranges for All City Positions" was presented to and approved by the City Council; and

WHEREAS, the City Council hereby finds that Appendix "A," "Job Alignment and Salary Ranges for All City Positions" of the Personnel Manual should be amended to include a new position having the job title of "Assistant to City Administrator" and placed at Grade 9.

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble to this Ordinance are hereby found to be true and correct.

Section 2. Appendix "A," "Job Alignment and Salary Ranges For All City Positions" of the City's Personnel Manual, as adopted by Ordinance Number 95-05, duly passed and approved on March 29, 1995, as amended, is hereby amended to include a new position having the job title of "Assistant to the City Administrator" and placed at Grade 9, and to read in its entirety as reflected in Exhibit "A" attached hereto and incorporated herein. This amendment shall be referenced and referred to as **AMENDMENT NO. 10 TO THE PERSONNEL MANUAL.**

Section 3. All provisions of the ordinances of the City of Spring Valley Village, Texas, codified or uncoded, in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the ordinances of the City of Spring Valley Village, Texas, codified or uncoded, not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

Section 4. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part or provision hereof declared to be invalid or unconstitutional; and the City Council of the City of Spring Valley Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 5. This Ordinance shall become effective immediately upon its passage.

DULY PASSED AND APPROVED on this the ____ day of _____, 2019.

Tom S. Ramsey, Mayor
City of Spring Valley Village, Texas

ATTEST:

Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

APPENDIX A
JOB ALIGNMENT AND SALARY RANGES FOR ALL CITY POSITIONS

Non-Sworn and Sworn Management Positions

Grade	Job Title	Range Minimum	Range Midpoint	Range Maximum
1		\$22,951	\$27,541	\$32,131
2	Maintenance Worker	\$26,380	\$31,657	\$36,933
3	Court Clerk Light Equipment Operator	\$29,546	\$35,455	\$41,365
4	Heavy Equipment Operator Plant Operator Police Administrative Assistant	\$33,092	\$39,710	\$46,328
5	Utility Billing/Permit Technician Crew Leader Telecommunication Operator	\$37,063	\$44,475	\$51,888
6	Accounts Payable-Payroll Clerk	\$41,510	\$49,812	\$58,114
7	Court Administrator Public Works Supervisor Telecommunications Supervisor	\$43,835	\$54,793	\$65,752
8		\$48,218	\$60,273	\$72,327
9	Assistant to the City Administrator	\$53,040	\$66,300	\$79,560
10		\$58,344	\$72,930	\$87,516
11	Public Works Superintendent	\$60,588	\$78,764	\$96,941
12	Building Official City Secretary	\$65,435	\$85,066	\$104,696
13		\$70,670	\$91,871	\$113,072
14		\$76,324	\$99,221	\$122,118
15	Police Captain	\$82,429	\$107,158	\$131,887
16	City Treasurer Public Works Director	\$85,727	\$115,731	\$145,735
17	Police Chief	\$92,585	\$124,989	\$157,394
18		\$99,991	\$134,988	\$169,986
19	City Administrator	\$124,989	\$168,736	\$212,482

Sworn Non-Management Position

Grade	Job Title	Range Minimum	Range Midpoint	Range Maximum
P1	Police Officer	\$52,395	\$65,494	\$78,593
P2	Police Sergeant	\$67,976	\$81,572	\$95,167
P3	Police Lieutenant	\$75,641	\$90,770	\$105,898

Police Department Staff Report

SPRING VALLEY POLICE DEPARTMENT

Calls - By Type

01\01\2019
thru 01\31\2019

Type	Description	# Of Calls
21	911 HANG UP	1
6	ACCIDENT	21
22	ALARM	47
23	AMBULANCE CALL	10
24	ANIMAL CALL	8
43	ASSIST OUTSIDE AGENCY	18
126	BURGLARY OF MOTOR VEHICLE	5
135	BUSINESS CHECK	212
48	CITY CREW REPAIRS	7
49	CIVIL MATTER	2
38	DAMAGE TO CITY PROPERTY	1
53	DEBRIS IN ROADWAY	2
56	DISTURBANCE	2
60	FIRE CALL	5
67	HITCHHIKER	1
68	HOUSE CHECK	1
118	IDENTITY THEFT	4
121	ILLEGAL PARKED VEHICLE	2
70	INFORMATION	31
76	LOUD NOISE	1
81	OPEN DOOR	14
33	POSS. CONTROLLED SUBSTANCE	1
86	PUBLIC RELATIONS	86
88	RECOVERY STOLEN VEHICLE	1
91	ROBBERY	1
93	SEWER LEAK	1
96	SOLICITOR	3
99	STALLED VEHICLE	42
103	SUSPICIOUS ACTIVITY	10
104	SUSPICIOUS PERSON	17
105	SUSPICIOUS VEHICLE	31
4	THEFT	3
127	THEFT OF MOTOR VEHICLE	3
128	TRAFFIC ARREST	7
108	TRAFFIC CONTROL	1
11	TRAFFIC STOP	780
111	VEHICLE BLOCKING ROADWAY	1
112	VEHICLE CHECK	12
114	VIOLATION CITY ORDINANCE	2
42	WARRANT SERVICE	2
116	WATER LEAK	1
117	WELFARE CONCERN	9
Total		1,409

Spring Valley Village, TX PD

Jan 1, 2019 - Jan 31, 2019

Citation Violation Audit By Offense

Total Charges: **1155**

Description	Counts
CHANGE NAME/MAILING ADDRESS LATER THAN 30 DAYS (CDL)	2
CHANGED LANE WHEN UNSAFE	3
CHILD (4-17) NOT SECURED BY SAFETY BELT	1
CITY ORDINANCE - DOG AT LARGE	1
CITY ORDINANCE - SOLICITING WITHOUT A PERMIT - PEDDLER	4
CITY ORDINANCE - SOLICITING WITHOUT A PERMIT FUTURE	2
CONSTRUCTION REGULATION (C) PERMIT REQUIRED	1
CRIMINAL TRESPASSING	2
DEFECTIVE EQUIPMENT - WHITE LIGHT TO THE REAR	10
DEFECTIVE EQUIPMENT / NO LICENSE PLATE LIGHT	75
DEFECTIVE EQUIPMENT- EXCESSIVE NOISE, SPINNING TIRES	1
DEFECTIVE HEAD LAMPS	72
DEFECTIVE HEAD LIGHTS	42
DEFECTIVE STOP LAMP(S)	20
DEFECTIVE TAIL LAMP(S)	27
DISPLAY FICTITIOUS/WRONG/UNCLEAN LICENSE PLATES	3
DISPLAY UNCLEAN LICENSE PLATES	1
DISPLAY/ EXPIRED REGISTRATION	68
DISREGARD NO LANE CHANGE SIGN	1
DISREGARD POLICE OFFICER	1
DRIVING WHILE LICENSE INVALID UNDER PROVISIONS OF DL LAWS	19
DRIVING WITHOUT ANY LICENSE	4
DROVE WITHOUT LIGHTS (WHEN REQUIRED)	30
DROVE WRONG SIDE OF ROAD	1
DROVE WRONG WAY ON ONE-WAY ROADWAY	1
EXPIRED DRIVERS LICENSE	8
FAIL TO CONTROL SPEED	5
FAIL TO DISPLAY DRIVERS LICENSE	8

CONFIDENTIAL

Report Created on: Feb 1, 2019 2:59 PM

Page: 1 of 63



Spring Valley Village, TX PD

Jan 1, 2019 - Jan 31, 2019

Citation Violation Audit By Offense

Total Charges: **1155**

Description	Counts
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	54
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	32
FAIL TO REPORT CHANGE OF ADDRESS	3
FAILED TO DIM HEADLIGHTS - FOLLOWING	11
FAILED TO DIM HEADLIGHTS - MEETING	36
FAILED TO DRIVE IN A SINGLE LANE	4
FAILED TO SIGNAL TURN / LANE CHANGE	17
FAILED TO STOP AT DESIGNATED POINT (STOP SIGN)	2
FAILED TO STOP AT PROPER PLACE (TRAFFIC LIGHT)	1
FAILED TO STOP FOR SCHOOL BUS (OR REMAIN STOPPED)	2
ILLEGAL BUYERS TAGS	2
ILLEGAL PARKING - FIRE LANE - SHOP CTR	1
ILLEGAL PARKING - NO PARKING ANY TIME	2
IMPEDING TRAFFIC	1
LICENSE PLATE OBSCURED	4
MINOR IN POSSESSION OF ALCOHOL	1
NO DRIVERS LICENSE	119
NO FRONT LICENSE PLATE	2
NO SEAT BELT - DRIVER	2
OPEN CONTAINER	3
OPERATE MOTOR VEHICLE WITH FICTITIOUS LICENSE PLATES	1
OPERATE MOTOR VEHICLE WITHOUT LICENSE PLATES OR WITH ONE LICENSE PLATE	2
OPERATE UNREGISTERED MOTOR VEHICLE	7
PARKED FACING TRAFFIC	5
PASSING AUTHORIZED EMERGENCY VEHICLE	5
PASSING/DISREGARD NO PASSING ZONE	1
RAN RED LIGHT	100
RAN STOP SIGN	25

CONFIDENTIAL

Report Created on: Feb 1, 2019 2:59 PM

Page: 2 of 63



Spring Valley Village, TX PD

Jan 1, 2019 - Jan 31, 2019

Citation Violation Audit By Offense

Total Charges: **1155**

Description	Counts
SPEEDING >10% ABOVE POSTED LIMIT	250
SPEEDING IN SCHOOL ZONE	39
TRAFFIC OTHER	1
TURNED LEFT FROM WRONG LANE	1
TURNED RIGHT TOO WIDE	1
UNRESTRAINED CHILD 5 YEARS OF AGE TO 17	1
UNSAFE SPEED/TOO FAST FOR CONDITIONS	1
USE EQUIPMENT NOT APPROVED	1
VIOLATE DL RESTRICTION B	2

CONFIDENTIAL

Report Created on: Feb 1, 2019 2:59 PM

Page: 3 of 63



MONTHLY K-9 REPORT

FOR THE MONTH OF: Jan-19

MOYER, NABORS

FRITZ, ODIN

TOTALS

K-9 CALLS FOR SERVICE

SPRING VALLEY VILLAGE

133

OUTSIDE AGENCY

3

K-9 APPREHENSIONS

1

NARCOTICS CASES

4

PUBLIC RELATIONS EVENT

6

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: February 26, 2019

TOPIC: Possible Construction Parking Restrictions for Bace Drive and/or City-Wide.

BACKGROUND:

During the November 13, 2018, and December 11, 2018 meetings, the City Council discussed a request from resident Robert Brown to reconsider the No Parking zone on the south side of Bace Drive. On December 11, 2018, it was the direction of Council that the no parking zone on the south side of Bace Drive would not be removed or altered and for staff to develop an ordinance that would prevent contractors from parking on Bace Drive with the end result being that they will have to park either in driveways or on other improved surfaces. City Attorney Loren Smith indicated that he would research what needed to be done to restrict contractor parking on Bace Drive.

Since Mr. Brown was unable to attend the December 11, 2018 meeting, I emailed him the next day to advise him of Council's direction, and Mr. Brown responded with concerns about restricting contractor parking on Bace Drive or anywhere else in the City. A copy of the email correspondence with Mr. Brown is provided with this agenda item.

During the December 11, 2018, Mr. Smith advised that the City of Bunker Hill Village has adopted regulations for construction-related parking, and a copy of those regulations is provided with this agenda item.

Prior to drafting new regulations, Mr. Smith and I would like to have additional discussion with the Council about this issue of construction-related parking restrictions specifically:

(1) How widely should the restrictions be applied?
(2) Are there any other areas in the City that should be included?

RECOMMENDATION: Staff requests further direction from the Council on this issue.

ATTACHMENTS:

- Copy of City of Bunker Hill Village Construction Parking Regulations
- Copy of Email Correspondence with Resident Robert Brown Concerning Council's Direction During the December 11, 2018 meeting

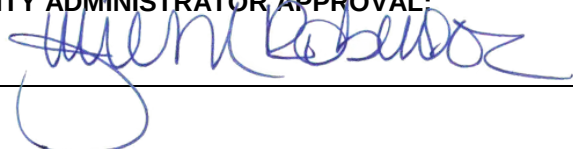
FUNDING ISSUES:

☒ Not applicable – no dollars are being spent or received.
☐ Full amount already budgeted in Acct/Project# _____
☐ Not budgeted, if approved, the following will be included in the

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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**Spring Valley Village City Council
Agenda Item Data Sheet**

next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____	
FINANCE VERIFICATION OF FUNDING: 	
SUBMITTING STAFF MEMBER: Julie M. Robinson, City Administrator	CITY ADMINISTRATOR APPROVAL: 

ACTIONS TAKEN		
APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER

DIVIDER PAGE

CITY OF BUNKER HILL VILLAGE CONSTRUCTION PARKING REGULATIONS

Sec. 4-12. - Construction related parking.

For any address for which an active building or maintenance permit has been issued, all vehicles shall be required to be parked on the lot for which the permit has been issued. For private streets, parking may not be in the access easement.

Vehicles parked temporarily for a period of thirty (30) minutes or less are not required to meet this requirement. Blocking of a street so that less than fifteen (15) feet of width for access is not allowed under any circumstance.

(Ord. No. 14-444, § 3, 10-21-14)

DIVIDER PAGE

Julie Robinson

From: Robert Brown <robertbrown05@gmail.com>
Sent: Tuesday, January 8, 2019 10:13 AM
To: Julie Robinson
Cc: Roxanne Benitez
Subject: Re: Discussion about Bace Drive No Parking Zone

Thanks Julie. I'd rather not attend the Jan. 22 meeting, so as long as you are able to convey my concerns, that is appreciated. With all the homes being built in Spring Valley, I'm not sure how restricting contractor parking would be good for the city. I certainly would not have room in my driveway for contractors to park, and I imagine that is true for most people. And contractors are really only an issue when they park on both sides of a narrow street, which is not permitted on Bace anyway. I would just really hate it if my request to remove an ordinance led to the passing of another ordinance.

On Wed, Jan 2, 2019 at 3:27 PM Julie Robinson <jrobinson@springvalleytx.com> wrote:

Hi Robert and Happy New Year! My apologies for not getting back with you sooner. The holidays certainly threw me off schedule. I had a discussion with the City Attorney earlier today, and we are going to have more discussion with the Council this month about whether they want to consider restrictions on contractor parking only on Bace or if it is something City-wide. There was discussion about both scenarios at the December meeting, so we want to get clarification before we start drafting anything.

I will be sure to let Council know about your concerns that these types of restrictions would only exacerbate the problems. We will see where they end up on this after we have more discussion. You are welcome to attend on January 22 if you like.

Julie M. Robinson, ICMA-CM

City Administrator

City of Spring Valley Village

1025 Campbell Road

Houston, Texas 77055

Direct Phone: 713-465-5306

Cell Phone: 713-438-3003



From: Robert Brown <robertbrown05@gmail.com>
Sent: Wednesday, January 2, 2019 2:59 PM
To: Julie Robinson <jrobinson@springvalleytx.com>
Cc: Roxanne Benitez <rbenitez@springvalleytx.com>
Subject: Re: Discussion about Bace Drive No Parking Zone

Hi Julie,

I hope you had a good holiday and are having a Happy New Year. I just wanted to follow up on my last email and see if you could help me understand why the council wants to prohibit contractor parking on Bace. I think maybe there has been some confusion, as this was only suggested as an *alternative* to restricting parking completely. Since the council decided to keep the no parking restriction in place, this additional ordinance will only exacerbate the problem that led to my original request. Hoping you can help clarify things.

Thanks,

Robert

On Thu, Dec 13, 2018 at 5:25 AM Robert Brown <robertbrown05@gmail.com> wrote:

Hi Julie,

Thanks for letting me know.

May I ask, what is the council's reasoning for the ordinance banning contractors from parking on the street? We had discussed restricting contractor parking as an alternate to restricting parking completely on the south side. But if parking on the south side is going to remain restricted, then I'm not sure what this new ordinance achieves, as the contractors were only an issue when parking was allowed on both sides. I did not intend for my request to remove an ordinance to result in the creation of another, which will be an additional inconvenience for my neighbors and me. If parking is to remain restricted on the south side, then there shouldn't be an issue with contractors parking on the street.

Thanks,

Robert

On Wed, Dec 12, 2018 at 11:03 AM Julie Robinson <jrobinson@springvalleytx.com> wrote:

Good morning, Robert. Last night, the Police Department provided pictures of their attempt to get an ambulance down Bace with SUVs parked on both sides, and essentially the ambulance could not get between the vehicles. Consequently, the Council's decision was not to change the no parking zone on the south side of Bace.

However, the Council did direct staff to develop an ordinance that would prevent contractors from parking on Bace. They will have to park either in driveways or on other improved surfaces. The City Attorney and I will be drafting this ordinance and plan to have it ready for the January 22, 2019 Council meeting.

Please let me know if you have any questions. Wishing you and your family a very Happy Holiday Season!

Julie M. Robinson, ICMA-CM

City Administrator

[City of Spring Valley Village](#)

[1025 Campbell Road](#)

[Houston, Texas 77055](#)

Direct Phone: 713-465-5306

Cell Phone: 713-438-3003



From: Julie Robinson <jrobinson@springvalleytx.com>
Sent: Monday, December 10, 2018 3:40 PM
To: Robert Brown <robertbrown05@gmail.com>
Cc: Roxanne Benitez <rbenitez@springvalleytx.com>; Julie Robinson <jrobinson@springvalleytx.com>
Subject: RE: Discussion about Bace Drive No Parking Zone

OK I will let you know tomorrow how it goes. Thanks!

Julie M. Robinson, ICMA-CM

City Administrator

[City of Spring Valley Village](#)

[1025 Campbell Road](#)

[Houston, Texas 77055](#)

Direct Phone: 713-465-5306

Cell Phone: 713-438-3003



From: Robert Brown <robertbrown05@gmail.com>
Sent: Monday, December 10, 2018 2:44 PM
To: Julie Robinson <jrobinson@springvalleytx.com>
Cc: Roxanne Benitez <rbenitez@springvalleytx.com>
Subject: Re: Discussion about Bace Drive No Parking Zone

Thanks. I don't think I will attend, but look forward to hearing the results.

On Mon, Dec 10, 2018 at 2:05 PM Julie Robinson <jrobinson@springvalleytx.com> wrote:

Not really unless you want to hear their report. Just wanted to be sure you knew about it.

Julie M. Robinson, ICMA-CM

City Administrator

[City of Spring Valley Village](#)

[1025 Campbell Road](#)

[Houston, Texas 77055](#)

Direct Phone: 713-465-5306

Cell Phone: 713-438-3003



From: Robert Brown <robertbrown05@gmail.com>
Sent: Monday, December 10, 2018 1:56 PM
To: Julie Robinson <jrobinson@springvalleytx.com>
Cc: Roxanne Benitez <rbenitez@springvalleytx.com>
Subject: Re: Discussion about Bace Drive No Parking Zone

Thank you, Julie. I appreciate the update and your offer to let me know what the findings are. Is there any reason for me to attend the meeting?

On Mon, Dec 10, 2018 at 1:45 PM Julie Robinson <jrobinson@springvalleytx.com> wrote:

Robert:

Tomorrow night, the Police Department is going to report back to the City Council about their experiment with emergency vehicles and their ability to get down Bace with cars parked on both sides. I have not heard their findings so we will hear them tomorrow night. If you are unable to attend, I will let you know what the findings are and any decision by the Council on your request.

Julie M. Robinson, ICMA-CM

City Administrator

[City of Spring Valley Village](#)

[1025 Campbell Road](#)

[Houston, Texas 77055](#)

Direct Phone: 713-465-5306

Cell Phone: 713-438-3003



**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: February 26, 2019

TOPIC: Ordinance Number 2019-XX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, ARTICLE 1.800, RULES AND REGULATIONS OF PUBLIC PARKS, OF THE CODE OF ORDINANCES OF THE CITY, BY AMENDING SECTION 1.803, OFFENSES, OF ARTICLE 1.800, RULES AND REGULATIONS OF PUBLIC PARKS TO ALLOW DOMESTIC DOGS AND DOMESTIC CATS ON A LEASH IN PUBLIC PARKS; PROVIDING FOR SEVERABILITY, PROVIDING A SAVINGS CLAUSE AND EFFECTIVE DATE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR PUBLICATION.

BACKGROUND: During the January 22, 2019 meeting, the Council directed staff to prepare an ordinance that would revise the offense for animals in public parks to allow domestic dog(s) and domestic cat(s) on leash within public parks. The proposed Ordinance revises Subsection (g) of Section 1.1803, Offenses, to allow domestic dog(s) and domestic cat(s) in public parks.

RECOMMENDATION: Staff recommends approval of the Ordinance.

ATTACHMENTS: • Ordinance Number 2019-XX

FUNDING ISSUES:

☒ Not applicable – no dollars are being spent or received.

☐ Full amount already budgeted in Acct/Project# _____

☐ Not budgeted, if approved, the following will be included in the next Budget Amendment:

☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____

☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____

☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____

FINANCE VERIFICATION OF FUNDING:



SUBMITTING STAFF MEMBER:

Loren Smith, City Attorney

CITY ADMINISTRATOR APPROVAL:



ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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ORDINANCE NUMBER 2019-XX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, ARTICLE 1.800, RULES AND REGULATIONS OF PUBLIC PARKS, OF THE CODE OF ORDINANCES OF THE CITY, BY AMENDING SECTION 1.803, OFFENSES, OF ARTICLE 1.800, RULES AND REGULATIONS OF PUBLIC PARKS TO ALLOW DOMESTIC DOGS AND DOMESTIC CATS ON A LEASH IN PUBLIC PARKS; PROVIDING FOR SEVERABILITY, PROVIDING A SAVINGS CLAUSE AND EFFECTIVE DATE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR PUBLICATION.

WHEREAS, it is currently an offense to permit animal(s), domestic or otherwise, within a public park; and

WHEREAS, the City Council has determined that it will be in the best public interest of the health, safety and welfare of the citizens of the City to allow domestic dog(s) and cat(s) in public parks when on a leash; and

WHEREAS, the City Council now deems it appropriate to adopt the amendments and to approve certain changes.

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. This ordinance shall in no manner amend, change, supplement, or revise any provision of any ordinance of the City, save and except the regulations, restrictions, terms and conditions provided for herein.

Section 3. Section 1.803, Offenses, of Article 1.800, Rules and Regulations of Public Parks, of the City's Code of Ordinances is hereby amended by deleting therefrom the language struck through below and adding thereto the language underscored below to read as follows:

"§ 1.1803 – Offenses.

(a) Public Parks. . Within the limits of any public park in the city limits, it shall be unlawful for any person to do or perform any of the acts specified below, except as otherwise may be provided:

- (1) Operate and/or use any motor vehicle or motorized equipment in and/or upon a public park except in certain areas, drives and pathways specifically designated or authorized for such purpose, including, but not limited to: automobiles, airplanes, drones, motor bikes, motorcycles, all-terrain vehicles (ATVs), mopeds, go-carts, or motorized models.
- (2) Operate any motor vehicle or motorized equipment in areas designated for the operation of such motor vehicles or motorized equipment in willful or wanton disregard for the safety of persons or property.
- (3) Park any motor vehicle or motorized equipment upon the grass, lawn, or any other areas within a public park that have not been designed for parking purposes.
- (4) Park any motor vehicle or motorized equipment in any parking lot or parking area so as to obstruct, block or hinder ingress or egress of such parking lot or parking area.
- (5) Permit or allow any child under the age of ten (10) years of age to make use of a public park without adult supervision.
- (6) Place or leave trash, refuse, or litter except in receptacles furnished for that purpose by the city.
- (7) Permit ~~any animal(s), domestic or otherwise,~~ other than domestic dog(s) and domestic cat(s) on a leash, within a public park. In addition to this prohibition, it shall be an additional offense for any person who permits any animal within a public park boundaries and fails to remove any waste left by such animal.
- (8) Fail to notify a city official at the city hall or the police department of:
 - (i) A defective or dangerous condition at a public park, or
 - (ii) Any injury or damage to persons or property occurring at a public park.

- (9) Possess within or bring any alcoholic beverage(s) into a public park.
- (10) Possess within or bring any glass container(s) into a public park.
- (11) Offer anything for sale or barter, or to exhibit anything, or to conduct any amusement, recreational activity, sports event, or other business for which any participation or admission fee is charged or revenue is otherwise derived in a public park without first obtaining the required permit as provided in this article.
- (12) Allow a public gathering in a public park without first obtaining the required permit as provided in this article.
 - (b) Nothing herein shall be construed to prohibit motor vehicles or motorized equipment used for the purpose of maintenance or for other public purposes performed by or at the direction of the city."

Section 4. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Spring Valley Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 5. Any person who shall violate any provision of this ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

Section 6. This ordinance shall be effective immediately upon adoption and publication of this ordinance or a caption that summarizes the purpose of this ordinance

and the penalty for violating this ordinance in every issue of the official newspaper for two days, or one issue of the newspaper if the official newspaper is a weekly paper, in accordance with section 52.011 of the Texas Local Government Code.

ADOPTED this ____ day of _____, 2019.

Tom S. Ramsey, Mayor
City of Spring Valley Village, Texas

ATTEST:

Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: February 26, 2019

TOPIC:	DISCUSSION AND DIRECTION CONCERNING: Draft Residential Neighborhood Traffic Calming/Control Policy.
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BACKGROUND:	Over the past two years, the City has discussed the development of a policy to establish a consistent procedure for accepting and processing any requests for traffic calming/control measures. During the November 13, 2018 Workshop Meeting, the Council provided direction to Staff on a number of policy questions related to the policy development, and Staff has developed a draft Residential Neighborhood Traffic Calming/Control Policy that includes that direction for the Council's consideration. The draft policy establishes an application process, sets an application fee, defines acceptable traffic calming and control measures that may be requested, outlines the types of roadways are eligible for consideration, provides for communication to and feedback from all affected parties, and establishes a formal procedure for consideration and Council determination of all requests. Following is a summary of the provisions of the draft policy: <u>Eligibility Requirements:</u> • Traffic calming and control measure(s) that may be requested: • Speed Cushions • Stop Signs • New Traffic Signals • Changes to Traffic Signal Sequencing/Signalization • Road Closures • Operational Characteristics of street on which traffic calming/control measures may be requested: • Must be either a Local Street or a Collector Street with no more than two lanes. • Properties along street must be predominately residential in nature. • Requested traffic calming/control measure may not eliminate the only means of vehicular, pedestrian, emergency, or service vehicle access to any property or restrict access to utilities. • Must not create a terminated roadway segment.
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ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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**Spring Valley Village City Council
Agenda Item Data Sheet**

- Geometric Characteristics of street on which traffic calming/control measures may be requested:
 - Must have adequate safe sight distances;
 - Must not have curves that prevent safe placement of measures and a grade of no more than 5% on immediate approaches;
 - Must have contiguous paved length of at least 1,000 feet;
 - Must not interfere with existing drainage and other utility infrastructure and property access;
 - Street rehabilitation/reconstruction on the requested street scheduled to occur within one year of requested measure will delay the request.

Application & Review Process:

The Application and Review process consists of four steps:

(1) Project Request must be submitted to the City in the form of an Application and must originate from at least one of the property owners residing on the Target Street.

- Application Requirements:
 - o Complete Application, form provided by the City in Appendix B;
 - o Complete Petition issued by the City, (example provided in Appendix B);
 - o Application Review Fee of \$100, due at submittal.
- The Applicant must obtain a Petition, issued and dated by the City and obtain all of the required signatures prior to submitting the application.
 - o Must be signed by a minimum of 75% of the property owners in the Primary Affected Area;
 - o Signatures from renters or tenants do not qualify;
 - o All signatures must be dated within six months of the issuance of the petition.

(2) City Staff reviews the Application for completeness. Only complete Applications move forward through the process.

(3) Once City Staff has confirmed a completed Application, the City will notify all property owners in the Primary and Adjacent Affected Areas by mailing a public notice and map of the affected areas (example of public notice is provided in Appendix B) and provide an opportunity for the public to provide feedback on the requested measures.

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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**Spring Valley Village City Council
Agenda Item Data Sheet**

(4) City Council will hold a public hearing during a Council meeting to allow the public an additional opportunity to provide feedback prior to the final decision. Council has final decision making authority on all Applications. The policy also provides that, if City Council denies an application regarding a proposed measure(s), no application may be submitted for those same streets for one year from the date of Council's denial.

RECOMMENDATION: Staff requests feedback and direction from the Council concerning the draft policy.
--

ATTACHMENTS: Draft Residential Neighborhood Traffic Calming/Control Policy

FUNDING ISSUES:	☒ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
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FINANCE VERIFICATION OF FUNDING:

SUBMITTING STAFF MEMBER: Arthur Faiello, Director of Public Works	CITY ADMINISTRATOR APPROVAL:
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ACTIONS TAKEN		
APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER



EST. 1955

SPRING VALLEY
V I L L A G E

Residential Neighborhood Traffic Calming/Control Policy

Resolution #***** approved by the City of Spring Valley Village City Council on _____

It is important to the City of Spring Valley Village to maintain the safety and integrity of neighborhoods and meet the needs of drivers on the roadway. In response to this set of objectives, the City has developed a Neighborhood Traffic Calming/Control Policy to address certain neighborhood traffic issues.

This policy allows citizens to request the installation or removal of traffic calming/control measures and establishes a procedure for making such requests. The policy and the accompanying procedures specify the types of streets that are eligible for consideration, how to submit a request, and procedures used to evaluate a request. Considering that traffic calming/control measure(s) may also affect nearby streets, the policy provides a means for property owners in the primary and adjacent affected areas to participate in the process and understand the impact on affected streets prior to providing their feedback on the proposal.

The City is responsible for the implementation of this policy and installation or removal of any approved traffic calming/control measures. If you have any questions concerning this policy and the procedures adopted herein, please contact Director of Public Works Arthur Faiello by email to afaiello@springvalleytx.com or by phone at 713-465-8308.

Definitions

An **Applicant** is the individual who submits an Application requesting the installation or removal of a traffic calming/control measure and may be designated as the contact person for a group (Individual, HOA, subdivision, or a sub-set of an HOA or subdivision) requesting the traffic calming/control measure, as applicable.

An **Adjacent Affected Area** consists of the properties abutting:

1. The Primary Affected Area;
2. Any street that feeds into the Target Street; and
3. Those streets in the area adjacent to the Target Street that are likely to experience an increase in traffic after a traffic calming/control measure is implemented due to diverted traffic and/or depend on the Target Street for convenient access as determined by the City.

The **Primary Affected Area** consists of the properties abutting the Target Street. The City will determine the Primary Affected Area for the Target Street following the submittal of a complete Application.

Street closure refers to the partial or complete closure of a publicly-owned and maintained street to through traffic, typically implemented by the installation of a physical measure or barrier designed to prevent vehicular traffic from passing in either direction, and may include warning signage, pedestrian access through the barrier, emergency vehicle access, and a vehicle turn-around, if required.

Street length is the quantified distance along the centerline of the street from the projection of the curb line at the last intersecting street or an existing acceptable turn-around point to the center of the proposed turn-around, dead-end, or cul-de-sac.

A **Target Street** is the street for which a complete Application for the installation or removal of a traffic calming/control measure has been submitted to the City.

A **Traffic calming/control measure(s)** is traffic control regulatory signage, a physical barrier or a geometric design feature installed to reduce the speed and/or volume of vehicles traveling a roadway.

Eligibility Requirements for Requesting Installation or Removal of a Traffic Calming/Control Measure

An Application for Residential Neighborhood Traffic Calming/Control Measure(s) is eligible for consideration by the City if it meets all of the following eligibility requirements:

- (1) Traffic calming and control measures that are eligible for consideration by the City Council are:
 1. Speed Cushions
 2. Stop Signs
 3. New Traffic Signals

4. Changes to traffic signal sequencing/signalization
5. Road closures (extreme situations)

Notwithstanding the criteria and procedures described in this policy, the City Council, at its discretion, may close, divert or reopen any public street within the City when deemed necessary to preserve or protect the public health, safety, and welfare.

(2) Operational Characteristics of Target Street:

- (a) Traffic calming/control measure(s) may be requested only for Local Streets or Collector Streets as identified in Appendix A hereto.
- (b) Properties fronting or having access to the Target Street must be predominantly residential in character.
- (c) A traffic calming/control measure must not eliminate the only means of vehicular, pedestrian, emergency, or service vehicle access to any property or restrict access to utilities.
- (d) A road closure or any other traffic calming/control measure must not create terminated roadway segments, dead-end blocks, or cul-de-sacs that are greater than 500' in length.

(3) Geometric Characteristics of Target Street:

- (a) The Target Street must have adequate sight distances for safely accommodating the traffic calming/control measure, as determined by the City.
- (b) The Target Street must not have curves or grades that prevent safe placement of the traffic calming/control measure. The measure may not be located on streets that have a vertical grade of more than 5% on their immediate approaches.
- (c) The Target Street must be paved and be at least 1,000 feet in contiguous length. If there is no curb and gutter, a special design is required to prevent vehicles from maneuvering around the traffic calming/control measure(s).
- (d) The design and implementation of the traffic calming/control measure must not interfere with the existing Target Street drainage, property access, or driveways.
- (e) Street rehabilitation/reconstruction of any sort on the Target Street scheduled to occur within one year of the requested traffic calming/control measure will delay the request until such time that, if approved, it can be completed during the planned construction process.

An Application for the installation or removal of a traffic calming/control measure must meet the above Eligibility Requirements.

Procedures for Requesting the Installation or Removal of Traffic Calming/Control Measure(s)

1.1.1. Project Request

A request must be submitted to the City of Spring Valley Village in the form of an Application for Residential Neighborhood Traffic Calming/Control Measure(s) and must originate from at least one of the property owners residing on the Target Street. An Application must be submitted to City of Spring Valley Village, Attn: Department of Public Works, 1025 Campbell Road, Houston, Texas 77055.

1.1.2. Application Requirements

An Application consists of:

- (a) A completed Application for Residential Neighborhood Traffic Calming/Control Measure(s) provided by the City and the form of which may be found in Appendix B to this policy;
- (b) A completed Traffic Calming/Control Measure(s) Petition using a Petition that has been issued by the City; **and**
- (c) The application review fee of \$100 which is due at the time of submittal.

1.1.3. Traffic Calming/Control Measure (s) Petition Requirements

Prior to submitting an Application, the Applicant must obtain a Traffic Calming/Control Measure(s) Petition that is issued and dated by the City. The Applicant must obtain all required signatures.

- (a) The Petition must be signed by a minimum of 75% of the residential property owners in the Primary Affected Area which will be identified by the City.
- (b) Signatures from renters or tenants do not qualify.
- (c) All signatures on the Petition must be dated within six months of the issuance of the Petition by the City.

1.1.4. Application Submittal and Review

Each Application will be reviewed by the City for compliance with this policy, and only complete Applications will be accepted and processed for consideration by the City Council. In the event that an Application is deemed to be incomplete, the Applicant will be notified by the City in writing of the deficiency that exists.

1.1.5. Public Notice

Once City staff has reviewed and confirmed that an Application is complete, the City will notify all property owners within both the Primary Affected Area and the Adjacent Affected Area of the proposed traffic calming/control measure(s) by mailing a public notice and map, an example of which is provided in Appendix B, that:

- (a) describes the proposed traffic calming/control measure type(s) and location;

- (b) provides the date of the City Council meeting during which the proposed traffic calming/control measure(s) will be considered; and
- (c) provides information on ways that property owners may provide feedback concerning the proposed traffic calming/control measure(s) and a deadline for doing so.

1.1.6. City Council Decision

The City Council shall have the final decision making authority regarding all complete Applications for Residential Neighborhood Traffic Calming/Control Measure(s). The City Council will hold a public hearing on the proposed traffic calming/control measure(s) during the meeting at which the proposed measure(s) will be considered in order to provide the public with an additional opportunity to provide feedback prior to the City Council making its decision.

1.1.7. Prohibition on Submission of Application for One Year

In the event that the City Council denies an Application regarding the proposed Traffic Calming/Control Measures, no Application may be submitted for the street(s) that were the subject of the denied Application for one year from the date of the City Council's denial of the Application.

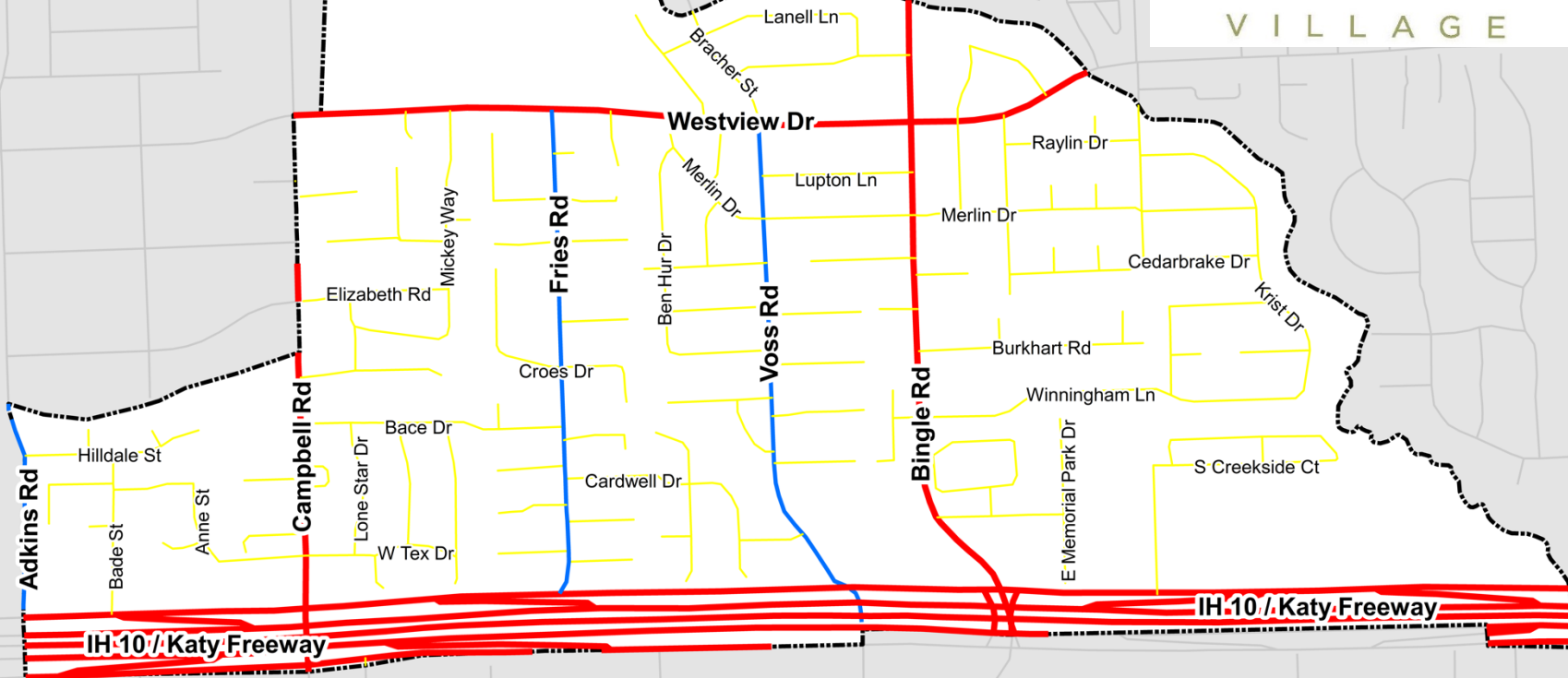
Appendix A

City of Spring Valley Village, Texas 2018 Thoroughfare Map



EST. 1955

SPRING VALLEY
VILLAGE



Legend

— Major Thoroughfare
 — Collector Street
 — Local Street
 Spring Valley Village City Limits
 Villages / Houston / Harris County

0 0.25 0.5 1 Miles

Source: Houston-Galveston Area Council (H-GAC) Datasets, 2015
and Texas Department of Transportation (TxDOT), 2015

City of Spring Valley Village Thoroughfares

STREET NAME	ROAD CLASSIFICATION
ADKINS RD	Collector Street
ANNE ST	Local Street
BACE DR	Local Street
BADE ST	Local Street
BEN HUR DR	Local Street
BEUTEL DR	Local Street
BINGLE RD	Major Thoroughfare
BRACHER ST	Local Street
BURKHART CIR	Local Street
BURKHART CT	Local Street
BURKHART DR	Local Street
BURKHART FOREST CT	Local Street
BURKHART RD	Local Street
CAM CT	Local Street
CAMPBELL CT	Local Street
CAMPBELL RD	Major Thoroughfare
CARDWELL CT	Local Street
CARDWELL DR	Local Street
CAUDLE DR	Local Street
CAVELL LN	Local Street
CEDARBRAKE DR	Local Street
CEDARBROOK DR	Local Street
CEDARDALE DR	Local Street
CEDARSPUR DR	Local Street
CREEKSIDE LN	Local Street
CROES DR	Local Street
E MEMORIAL PARK DR	Local Street
ECHO VALLEY DR	Local Street
ELIZABETH RD	Local Street
FRIES CT	Local Street
FRIES RD	Collector Street
GENS CT	Local Street
GREEN VALLEY DR	Local Street
HEATHER CIR	Local Street
HILLDALE ST	Local Street
IH 10 / KATY FREEWAY	Major Thoroughfare
INVERNESS DR	Local Street
INVERNESS PKWY	Local Street
JOSHUA LN	Local Street
KRIST DR	Local Street
LANELL LN	Local Street
LARIAT DR	Local Street
LARSTON ST	Local Street
LEAFY LN	Local Street

LOESER DR	Local Street
LOFLAND DR	Local Street
LONE STAR DR	Local Street
LUPTON CT	Local Street
LUPTON LN	Local Street
MARTIN CT	Local Street
MARTIN LN	Local Street
MERLIN CT	Local Street
MERLIN DR	Local Street
MICKY WAY	Local Street
MODISTE ST	Local Street
N CREEKSIDE LN	Local Street
NEELEY DR	Local Street
PARKLAND CT	Local Street
PECAN TRAIL LN	Local Street
PECH RD	Local Street
PENN MANOR CT	Local Street
POM CT	Local Street
RANDY DR	Local Street
RAYLIN DR	Local Street
S CREEKSIDE LN	Local Street
SPRING OAKS CIR	Local Street
TAL CT	Local Street
TAM CT	Local Street
TAMY LN	Local Street
TERESA DR	Local Street
TRAWEK ST	Local Street
VILLAGE OAKS LN	Local Street
VOSS RD	Collector Street
W MEMORIAL PARK DR	Local Street
W TEX DR	Local Street
WESTVIEW DR	Major Thoroughfare
WINNINGHAM LN	Local Street
WOODSBOROUGH CIR	Local Street
WOODSBOROUGH DR	Local Street

Appendix B

Application for Residential Neighborhood Traffic Calming/Control Measure(s)

Application Date _____ Application Fee: \$ 100.00 Application # _____
(To be completed by City)

Applicant's Name _____

Applicant's Property _____

Address _____

Does the Applicant represent his/her self as an Individual? ☐ Yes ☐ No

Does the Applicant represent an HOA or Neighborhood? ☐ Yes ☐ No

If yes, please provide information below.

HOA/
Neighborhood _____
(Subdivision Name and/or Home Owners Association Name, if Applicable)

Brief Description
of Traffic
Calming/Control
Measure
Requested _____

(Include Street Name and address limits of requested traffic calming/control measure,
attach a map with limits of the desired traffic calming/control area clearly identified)

Reason for
Request _____

HOA
Acknowledgement
and Applicant's
Signature I hereby certify that I am the Homeowners Association (HOA) President (or duly
authorized agent of the HOA, subdivision or neighborhood); and I acknowledge this
request submitted by the Applicant listed herein. Approval of the HOA is not
required for this application. This acknowledgement only indicates that the HOA has
been made aware of the request.
(Please print legibly or type on the lines below)

HOA / Neighborhood Representative

Signature (must be original signature)

HOA Representative Title

Address

City, State, Zip

Best Telephone Number

E-mail address

Applicant / Contact Person

Signature (must be original signature)

Title (if applicable)

Property Address

City, State, Zip

Best Telephone Number

E-mail address

Please attach completed Traffic Calming/Control Measure(s) Petition issued by the City. Failure to
attach such Petition to this Application will result in rejection of the Application.

Traffic Calming/Control Measure(s) Petition Form

The City of Spring Valley Village requires this Petition to consider an Application requesting the installation or removal of traffic calming/control measure(s) on an eligible street. The Petition will be issued and dated by the City, and it must be signed by a minimum of 75% of the property owners in the Primary Affected Area. Signatures from renters or tenants do not qualify. Obtaining a completed Petition is one step in the process and does not guarantee approval of a requested traffic calming/control measure(s) for a particular street.

By signing this Petition, I affirm that I am the property owner of the Property Address listed and that I concur with the traffic calming/control measure(s) being requested. Seventy-five percent (75%) of the Primary Affected Area's property owners must concur for to consider an Application for Residential Neighborhood Traffic Calming/Control Measure(s).

DATE ISSUED BY CITY: _____

NAME OF CITY STAFF ISSUING PETITION: _____

ISSUED TO: (PRINTED NAME) _____

Property Address	Mailing Address	Property Owner	Signature	Date of Signature
123 Main Street Spring Valley Village, TX 77055	123 Main Street Spring Valley Village, TX 77055	John & Jane Doe		
124 Main Street Spring Valley Village, TX 77055	321 Broadway Dallas, TX 75214	Jane Doe		
125 Main Street Spring Valley Village, TX 77055	125 Main Street Spring Valley Village, TX 77055	John & Jane Doe		
126 Main Street Spring Valley Village, TX 77055	126 Main Street Spring Valley Village, TX 77055	John Doe		
127 Main Street Spring Valley Village, TX 77055	127 Main Street Spring Valley Village, TX 77055	John & Jane Doe		
128 Main Street Spring Valley Village, TX 77055	128 Main Street Spring Valley Village, TX 77055	Jane Doe		
129 Main Street Spring Valley Village, TX 77055	123 Country Lane Spring Valley Village, TX 75082	John & Jane Doe		
130 Main Street Spring Valley Village, TX 77055	130 Main Street Spring Valley Village, TX 77055	John Doe		
131 Main Street Spring Valley Village, TX 77055	131 Main Street Spring Valley Village, TX 77055	John & Jane Doe		

PUBLIC NOTICE

January 1, 2019

For: Main Street – 0000-19

By: City of Spring Valley Village Department of Public Works

Dear Resident,

The City of Spring Valley Village has received an Application from _____ (Name of Applicant), the property owner at **123 Main Street, Spring Valley Village, TX 77055** for the installation (or removal) of a Traffic Calming/Control Measure on Main Street in Spring Valley Village. A copy of the Application may be found on the City's website at _____.

The City Council is scheduled to consider the Application and proposed traffic calming/control measure(s) at the _____, 2019 meeting. Public comments will be accepted until January 16, 2019. Written comments may be submitted to our office online at: **website name here** or using the Comment Card below. City staff will review all information and comments regarding the project on Main Street and provide the feedback to the City Council. There will also be a public hearing during the _____, 2019 meeting to provide an additional opportunity for you to provide feedback to the City Council prior to making a decision on the Application.

For additional information, please call City of Spring Valley Village at 713-465-8308. Thank you for your participation and interest in traffic safety on Spring Valley Village streets.

Comment Card

Do you have any comments regarding the proposed Traffic Calming/Control Measure? ***All comments must be received by the City no later than January 16, 2019.***

Mail to: City of Spring Valley Village
Department of Public Works
1025 Campbell Road
Houston, TX 77055

Online: **website name here.**

Project Name: **Main Street 0000-19**

Printed Name: _____

Address of the Property You Own in Spring Valley Village: _____

☐ I DO support. ☐ I DO NOT support. ☐ I support the measure but **with modifications.**

Signature: _____

Date: _____

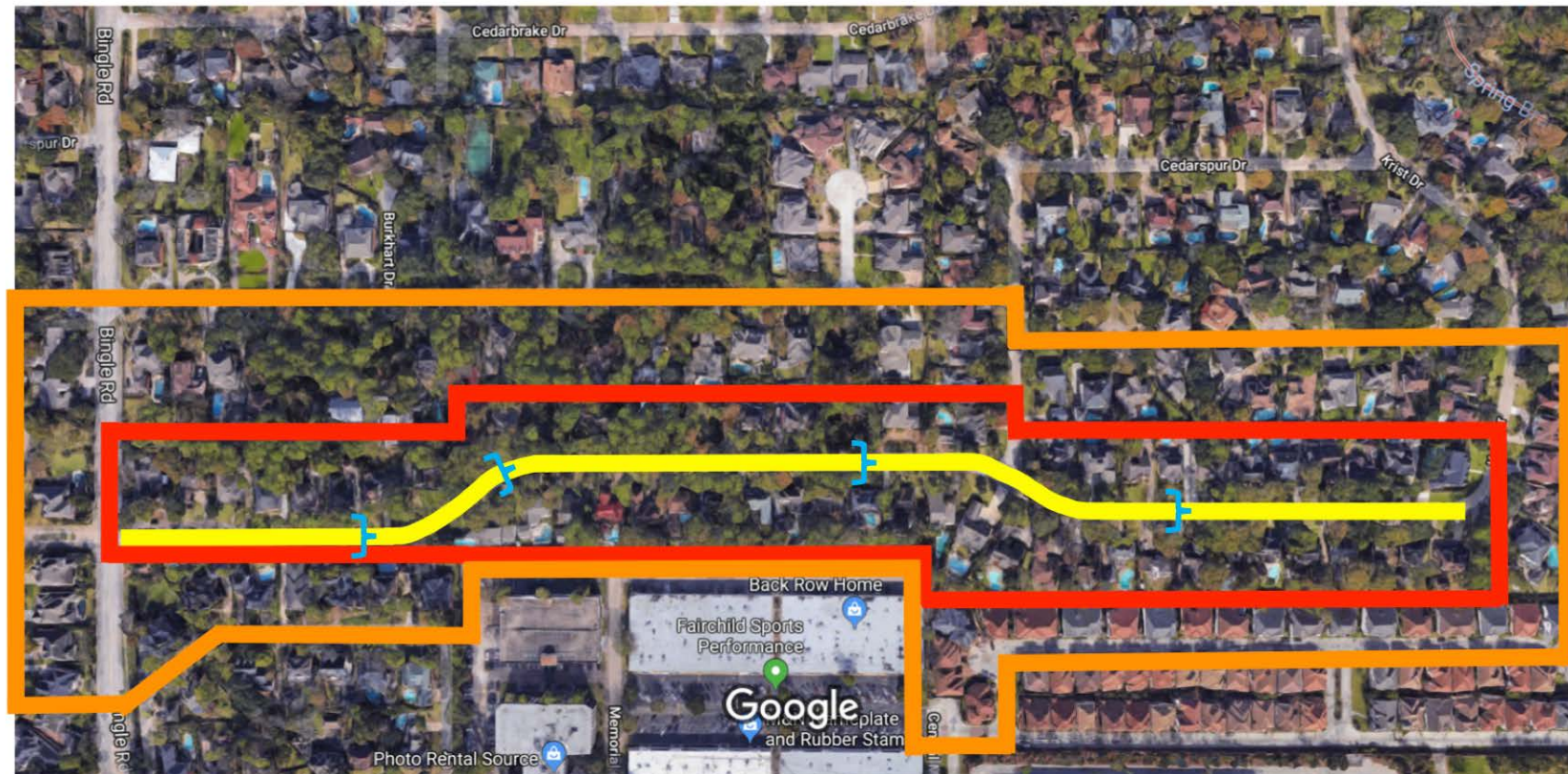
Email Address: _____

Best Phone Number: _____

Proposed Traffic Calming/Control Measure

EXAMPLE 1. Main Street (Speed Cushion Installation)

Google Maps Spring Valley Village



Legend

- Target Street
- Speed Hump/Cushion
- Primary Affected Area
- Adjacent Affected Area

Imagery ©2019 Google, Map data ©2019 Google 200 ft



Proposed Traffic Calming/Control Measure

EXAMPLE 2. West Street (Road Closure)



Spring Valley Village City Council
Agenda Item Data Sheet

MEETING DATE: February 26, 2019

TOPIC:	CONDUCT A PUBLIC HEARING CONCERNING: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING EXHIBIT A OF CHAPTER 12, "PLANNING AND ZONING," OF THE CODE OF ORDINANCES OF THE CITY, BY AMENDING SECTIONS 03:C-01, 03:F, 03:G-02, AND 05:02:01, RELATED TO GARAGES, CARPORTS, AND PORTE-COCHERES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE: AND PROVIDING FOR PUBLICATION.
---------------	---

BACKGROUND:	During the November 12 and December 10, 2018 meetings, the Planning & Zoning Commission discussed revisions to the current carport and porte-cochere regulations contained in the City's zoning ordinance. Based on the direction of the Commission from those meetings, the following revisions have been incorporated into the proposed ordinance that is presented to the City Council for consideration: - The definition of "carport" was amended and a definition for "Front Wall Line" was added - The requirement for a door into the residence from the porte-cochere was added. - The requirements for a porte-cochere was amended - A limit of 10 feet overhang for a recessed garage was added, and - A clarification of the front wall of the home was added.
--------------------	---

RECOMMENDATION:	None
------------------------	------

ATTACHMENTS:	- Ordinance No. 2019-XX - Copy of letter sent to the property owners within the City limits - Copy of the publication which was also notice placed on the City website
---------------------	--

FUNDING ISSUES:	☒ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$ _____ from Acct/Project# _____ will be
------------------------	--

ACTIONS TAKEN		
APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER

**Spring Valley Village City Council
Agenda Item Data Sheet**

	transferred to Acct/Project# _____ ☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
--	---

FINANCE VERIFICATION OF FUNDING:

Jim Kelley

SUBMITTING STAFF MEMBER:

Oscar Arevalo, Chief Building Official

CITY ADMINISTRATOR APPROVAL:

John Kobus

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
---	-----------------------	--------------

DIVIDER PAGE

ORDINANCE NO. 2019-XX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING EXHIBIT A OF CHAPTER 12, "PLANNING AND ZONING," OF THE CODE OF ORDINANCES OF THE CITY, BY AMENDING SECTIONS 03:C-01, 03:F, 03:G-02, AND 05:02.01, RELATED TO GARAGES, CARPORTS AND PORTE-COCHERES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION.

WHEREAS, the Planning and Zoning Commission (the "Commission") and the City Council have conducted, in the time and manner required by law, a public hearing on the proposed amendments to Exhibit "A" of Chapter 12 of the City's Code of Ordinances (the "Zoning Ordinance"); and

WHEREAS, the City Council has considered the report and recommendation of the Commission; and

WHEREAS, the City Council now deems it appropriate to adopt the amendments to the City's Zoning Ordinance as provided herein,

NOW, THEREFORE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Section 03:C-01, "Carport," of Section Three: - Definitions of the Zoning Ordinance is hereby amended by deleting the language struck through below and adding the language underscored as follows:

“03:C-01

Carport: A covered structure open on two or more sides, whether attached to a dwelling or freestanding. The portion of a dwelling, open on two or more sides, which is a component part of and a continuation of a dwelling, used or allowing designed for the routine storage of one or more the occupants' vehicles, and also utilized for storage by the occupants of the dwelling. A carport is not included within the definition of detached garage. See also “Garage, private.” A structure that complies with all requirements for a porte-cochere shall not be considered a carport under this ordinance.”

Section 3. Section Three: - Definitions of the Zoning Ordinance is hereby amended by adding a new Section 03:F-04, to be entitled “Front Wall Line,” that shall read as follows:

“03:F-04

Front Wall Line: The front wall line shall be a line located at the most forward exterior wall or glass of the gross building area of the main dwelling, parallel to the front building line.”

Section 4. Section 03:G-02 “Garage, private,” of Section Three: - Definitions, of the Zoning Ordinance, is hereby deleted in its entirety.

Section 5. Section 5:02.01, “Garages and Carports,” of Section Five: - Building and Use Restrictions in Dwelling District “A” of the Zoning Ordinance is hereby amended by deleting the language struck through below and adding the language underscored as follows:

“05:02.01 ***Garages and Carports:***

.01 *Required.* Each dwelling in Dwelling District “A” shall have an attached or detached garage. A garage shall have a minimum floor space of four hundred (400) square feet and shall be constructed and configured in such a manner that the garage is capable of storing a minimum of two (2) standard-sized four-wheeled vehicles side by side. Carports are prohibited.

.02 *Detached.* A detached garage: ~~(i) shall not exceed one story, and (ii) above the ground floor the detached garage shall neither have, nor have provisions for, sanitation, bath, or kitchen facilities.~~

.03 *Second story.* Access to the second story of an attached garage shall be enclosed and through the dwelling to which it is accessory.

.04 *Entrance or Exit.* No vehicle door(s) or vehicle entrance or exit of a garage constructed forward of the front wall line of the main dwelling ~~slab or the structure of a dwelling~~ shall face the street address: said door(s) or entrance or exit shall be located on a side of the garage that, in plan view, shall be at a 90-degree angle or greater to the street of address. No vehicle door(s) or vehicle entrance or exit of a garage shall face the street address unless the door, entrance or exit is set back five (5) feet or more from the front wall line of the main dwelling. No roof overhang or other extension of the garage roof attached to a garage at the vehicle door(s) or vehicle entrance shall extend more than ten (10) feet, and no extension or support structure for an extension shall be located past the front wall line unless it complies with section 05:02.01.06. ~~The front line shall be determined by drawing a line parallel to the front building line from the point the dwelling's slab~~

~~or structure, excluding any area of the garage, that is nearest the front property line.~~

.05 *Other Front Facing Garage Rules.* A front facing garage may not be more than fifty (50) percent of the width of the dwelling.

.06 *Certain Porte-Cocheres Permitted.* A porte-cochere is a permanent roofed structure attached to a dwelling to accommodate the passage of a vehicle, ~~that is open on at least two (2) sides, and that is located at a building entrance into an inner courtyard or driveway, or through a circle driveway in front of the dwelling,~~ open on at least two (2) sides, and shall not to be used for the routine storage of one or more vehicles. A porte-cochere is permitted subject to ~~all~~ the following requirements:

1. Porte-cocheres shall comply with the same required setbacks as those applicable to the main dwelling. In addition, no porte-cochere shall be located forward of the front wall line of the main dwelling, except where such porte-cochere extends over a circle driveway in front of the dwelling.

2. The maximum total square footage of the porte-cochere shall be less than four hundred (400) square feet.

3. The roof pitch of the porte-cochere ~~shall not exceed the predominate~~ shall be proportional to the roof pitch of the main residential structure dwelling. ~~No porte cochere shall be located forward of the front line of the dwelling slab or the structure of a dwelling unless the porte cochere is situated parallel to the front building line.~~ A porte-cochere shall be architecturally-integrated with the main dwelling and shall be constructed

of brick, stone, and other non-metal materials or a combination thereof in proportions similar to those of the ~~principal building~~ main dwelling and garage.

4. A porte-cochere shall be located at an entrance to the main dwelling. For purposes of this section, an entrance to the garage shall not be considered an entrance to the main dwelling."

Section 6. All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 7. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Spring Valley Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 8. This ordinance shall in no manner amend, change, supplement, or revise any provision of any ordinance of the City, save and except the regulations, restrictions, terms and conditions provided for herein. When a conflict exists between the Zoning Ordinance and this ordinance, this ordinance shall prevail.

Section 9. Any person who shall violate any provision of this ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

Section 10. This ordinance shall be effective immediately upon adoption and publication of this ordinance or a caption that summarizes the purpose of this ordinance and the penalty for violating this ordinance in every issue of the official newspaper for two days, or one issue of the newspaper if the official newspaper is a weekly paper, in accordance with section 52.011 of the Texas Local Government Code.

DULY PASSED AND ADOPTED on this the _____ day of _____, 2019.

Tom S. Ramsey, Mayor
City of Spring Valley Village, Texas

ATTEST:

Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

DIVIDER PAGE



EST. 1955

SPRING VALLEY VILLAGE

January 18, 2019

Dear Property Owner:

On Tuesday, **February 12, 2019**, beginning at 7:00 pm in the City Council Chambers at Spring Valley Village City Hall, 1025 Campbell Road, Houston, Texas 77055, the Spring Valley Village **Planning and Zoning Commission** is scheduled to hold a public hearing and take action on proposed revisions to the City's current zoning regulations for porte-cocheres and carports for residential structures. Contingent upon receiving a recommendation from the Planning and Zoning Commission, the **City Council** is scheduled to hold a public hearing and take action on the proposed revisions on **February 26, 2019** beginning at 6:00 pm in the City Council Chambers at Spring Valley Village City Hall. Whether the proposed revisions to the current zoning regulations for porte-cocheres and carports for residential structures will move forward from the Planning and Zoning Commission to the City Council will not be known until the Planning and Zoning Commission takes action to make a recommendation to the City Council.

You are invited to attend the Planning and Zoning Commission and the City Council meetings to hear the discussion and provide feedback to the Commission related to the proposed revisions. Packets for the Planning and Zoning Commission and the City Council meetings will be posted to the City's website by the close of business on the Thursday prior to the meeting day. Once the packets have been posted, you will be able to download the packet to review the information that is included related to the proposed revisions on the City's website in the Agenda Center at <https://springvalleytx.com/AgendaCenter> by scrolling down to the Planning and Zoning Commission and/or City Council section(s).

The Planning and Zoning Commission, City Council, and City staff appreciate your participation in the zoning text amendment process. Should you have any questions concerning the meeting, please feel free to contact me via email to oarevalo@springvalleytx.com or telephone to (832) 910-8577.

Sincerely,

Oscar Arevalo
Chief Building/Zoning Official

DIVIDER PAGE

**PUBLIC NOTICE
CITY OF SPRING VALLEY VILLAGE, TEXAS
NOTICE OF PUBLIC HEARING**

Notice Is Hereby Given To Hear Comments And Testimony Concerning The Following Proposed Ordinance:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING EXHIBIT A OF CHAPTER 12, "PLANNING AND ZONING," OF THE CODE OF ORDINANCES OF THE CITY, BY AMENDING SECTIONS 03:C-01, 03:F, 03:G-02, AND 05:02.01, RELATED TO GARAGES, CARPORTS AND PORTE-COCHERES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION.

The **Planning and Zoning Commission** of the City of Spring Valley Village will hold a public hearing regarding this request to provide all interested parties the right to appear and request information on:

Date: Tuesday, February 12, 2019
Time: 7:00 p.m.
Location: Council Chambers
Spring Valley Village City Hall
1025 Campbell Road
Houston, TX 77055

The **City Council** of the City of Spring Valley Village will hold a public hearing regarding this request to provide all interested parties the right to appear and request information on:

Date: Tuesday, February 26, 2019
Time: 6:00 p.m.
Location: Council Chambers
Spring Valley Village City Hall
1025 Campbell Road
Houston, TX 77055

For additional information regarding these public hearings, please contact the Building Official, Oscar Arevalo, at (713) 465-8308.

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: February 26, 2019

TOPIC:	ORDINANCE NO. 2019-XX AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING EXHIBIT A OF CHAPTER 12, "PLANNING AND ZONING," OF THE CODE OF ORDINANCES OF THE CITY, BY AMENDING SECTIONS 03:C-01, 03:F, 03:G-02, AND 05:02:01, RELATED TO GARAGES, CARPORTS, AND PORTE-COCHERES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE: AND PROVIDING FOR PUBLICATION.
BACKGROUND:	In the previous agenda item, the City Council held a public hearing considering the amendment of Section 05:02:01, Garages and Carports, of Section 5, Building and Use Restrictions in Dwelling District "A" of Chapter 12, Planning and Zoning, of the City of Spring Valley Village Code of Ordinances. If approved this ordinance would implement the proposed revisions to Chapter 12, Planning and Zoning, of the City's Code of Ordinances. This ordinance would apply to any new construction and not to existing structures.
RECOMMENDATION:	On February 8, 2019, the Planning & Zoning Commission recommended approval of the Ordinance.
ATTACHMENTS:	- Ordinance No. 2019-XX - Recommendation of the Planning & Zoning Commission
FUNDING ISSUES:	☒ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
FINANCE VERIFICATION OF FUNDING:	
	
SUBMITTING STAFF MEMBER:	CITY ADMINISTRATOR APPROVAL:
Oscar Arevalo, Chief Building Official	

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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DIVIDER PAGE

ORDINANCE NO. 2019-XX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING EXHIBIT A OF CHAPTER 12, "PLANNING AND ZONING," OF THE CODE OF ORDINANCES OF THE CITY, BY AMENDING SECTIONS 03:C-01, 03:F, 03:G-02, AND 05:02.01, RELATED TO GARAGES, CARPORTS AND PORTE-COCHERES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION.

WHEREAS, the Planning and Zoning Commission (the "Commission") and the City Council have conducted, in the time and manner required by law, a public hearing on the proposed amendments to Exhibit "A" of Chapter 12 of the City's Code of Ordinances (the "Zoning Ordinance"); and

WHEREAS, the City Council has considered the report and recommendation of the Commission; and

WHEREAS, the City Council now deems it appropriate to adopt the amendments to the City's Zoning Ordinance as provided herein,

NOW, THEREFORE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Section 03:C-01, "Carport," of Section Three: - Definitions of the Zoning Ordinance is hereby amended by deleting the language struck through below and adding the language underscored as follows:

“03:C-01

Carport: A covered structure open on two or more sides, whether attached to a dwelling or freestanding. The portion of a dwelling, open on two or more sides, which is a component part of and a continuation of a dwelling, used or allowing designed for the routine storage of one or more the occupants' vehicles, and also utilized for storage by the occupants of the dwelling. A carport is not included within the definition of detached garage. See also “Garage, private.” A structure that complies with all requirements for a porte-cochere shall not be considered a carport under this ordinance.”

Section 3. Section Three: - Definitions of the Zoning Ordinance is hereby amended by adding a new Section 03:F-04, to be entitled “Front Wall Line,” that shall read as follows:

“03:F-04

Front Wall Line: The front wall line shall be a line located at the most forward exterior wall or glass of the gross building area of the main dwelling, parallel to the front building line.”

Section 4. Section 03:G-02 “Garage, private,” of Section Three: - Definitions, of the Zoning Ordinance, is hereby deleted in its entirety.

Section 5. Section 5:02.01, “Garages and Carports,” of Section Five: - Building and Use Restrictions in Dwelling District “A” of the Zoning Ordinance is hereby amended by deleting the language struck through below and adding the language underscored as follows:

“05:02.01 ***Garages and Carports:***

.01 *Required.* Each dwelling in Dwelling District “A” shall have an attached or detached garage. A garage shall have a minimum floor space of four hundred (400) square feet and shall be constructed and configured in such a manner that the garage is capable of storing a minimum of two (2) standard-sized four-wheeled vehicles side by side. Carports are prohibited.

.02 *Detached.* A detached garage: ~~(i) shall not exceed one story, and (ii) above the ground floor the detached garage shall neither have, nor have provisions for, sanitation, bath, or kitchen facilities.~~

.03 *Second story.* Access to the second story of an attached garage shall be enclosed and through the dwelling to which it is accessory.

.04 *Entrance or Exit.* No vehicle door(s) or vehicle entrance or exit of a garage constructed forward of the front wall line of the main dwelling ~~slab or the structure of a dwelling~~ shall face the street address: said door(s) or entrance or exit shall be located on a side of the garage that, in plan view, shall be at a 90-degree angle or greater to the street of address. No vehicle door(s) or vehicle entrance or exit of a garage shall face the street address unless the door, entrance or exit is set back five (5) feet or more from the front wall line of the main dwelling. No roof overhang or other extension of the garage roof attached to a garage at the vehicle door(s) or vehicle entrance shall extend more than ten (10) feet, and no extension or support structure for an extension shall be located past the front wall line unless it complies with section 05:02.01.06. ~~The front line shall be determined by drawing a line parallel to the front building line from the point the dwelling's slab~~

~~or structure, excluding any area of the garage, that is nearest the front property line.~~

.05 *Other Front Facing Garage Rules.* A front facing garage may not be more than fifty (50) percent of the width of the dwelling.

.06 *Certain Porte-Cocheres Permitted.* A porte-cochere is a permanent roofed structure attached to a dwelling to accommodate the passage of a vehicle, ~~that is open on at least two (2) sides, and that is located at a building entrance into an inner courtyard or driveway, or through a circle driveway in front of the dwelling,~~ open on at least two (2) sides, and shall not to be used for the routine storage of one or more vehicles. A porte-cochere is permitted subject to ~~all~~ the following requirements:

1. Porte-cocheres shall comply with the same required setbacks as those applicable to the main dwelling. In addition, no porte-cochere shall be located forward of the front wall line of the main dwelling, except where such porte-cochere extends over a circle driveway in front of the dwelling.

2. The maximum total square footage of the porte-cochere shall be less than four hundred (400) square feet.

3. The roof pitch of the porte-cochere ~~shall not exceed the predominate~~ shall be proportional to the roof pitch of the main residential structure dwelling. ~~No porte cochere shall be located forward of the front line of the dwelling slab or the structure of a dwelling unless the porte cochere is situated parallel to the front building line.~~ A porte-cochere shall be architecturally-integrated with the main dwelling and shall be constructed

of brick, stone, and other non-metal materials or a combination thereof in proportions similar to those of the ~~principal building~~ main dwelling and garage.

4. A porte-cochere shall be located at an entrance to the main dwelling. For purposes of this section, an entrance to the garage shall not be considered an entrance to the main dwelling."

Section 6. All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 7. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Spring Valley Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 8. This ordinance shall in no manner amend, change, supplement, or revise any provision of any ordinance of the City, save and except the regulations, restrictions, terms and conditions provided for herein. When a conflict exists between the Zoning Ordinance and this ordinance, this ordinance shall prevail.

Section 9. Any person who shall violate any provision of this ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

Section 10. This ordinance shall be effective immediately upon adoption and publication of this ordinance or a caption that summarizes the purpose of this ordinance and the penalty for violating this ordinance in every issue of the official newspaper for two days, or one issue of the newspaper if the official newspaper is a weekly paper, in accordance with section 52.011 of the Texas Local Government Code.

DULY PASSED AND ADOPTED on this the _____ day of _____, 2019.

Tom S. Ramsey, Mayor
City of Spring Valley Village, Texas

ATTEST:

Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

DIVIDER PAGE



EST. 1955

**SPRING VALLEY
VILLAGE**

**PLANNING & ZONING
COMMISSION
VOTING FORM**

DATE: FEBRUARY 12, 2019

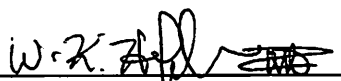
AGENDA ITEM #4:

CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance No. 2019-XX – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING EXHIBIT A OF CHAPTER 12, “PLANNING AND ZONING,” OF THE CODE OF ORDINANCES OF THE CITY, BY AMENDING SECTIONS 03:C-01, 03:F, 03:G-02, AND 05:02.01, RELATED TO GARAGES, CARPORTS AND PORTE-COCHERES; PROVIDING FOR SEVERABILITY; PROVIDING A SAVINGS CLAUSE AND EFFECTIVE DATE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR PUBLICATION.

<u>MEMBER NAME</u>	<u>MOTIONED</u>	<u>SECONDED</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>
CHARLIE CALDERWOOD			✓		
TREY HOFFMAN			✓		
PATRICK JOHNSON	absent				
MARYELLEN MCGLOTHLIN			✓		
ANNE-MARIE MCMICHAEL		✓	✓		
LOUISE RICHMAN			✓		
AMY WINSTEAD			✓		
JOHN LISENBY, ALTERNATE	✓		✓		

MOTION CARRIED ✓

MOTION DENIED _____



**TREY HOFFMAN, CHAIRMAN
PLANNING & ZONING COMMISSION**

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: February 26, 2019

TOPIC:	Resolution Number 19-XX A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF A PROPOSAL FOR CONCEPTUAL DESIGN SERVICES BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND CLARK CONDON AND ASSOCIATES, INC. FOR PHASE II PARK IMPROVEMENTS; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.
BACKGROUND:	In January, Sheila Condon and Mary Keilers met with Mayor Ramsey and me to discuss moving forward with Phase II of the park improvements. Following that meeting, Clark Condon submitted a proposal for conceptual design services for the Phase II park improvements with the scope of the improvements to be focused on drainage, lighting, walkways, and cleanup but does not contemplate a renovation of the playground. The proposal is submitted for the Council's consideration. In the event that Council wishes to proceed with this project, it is anticipated that funding will be available from the unexpended fund balance from FY 2017.
RECOMMENDATION:	None
ATTACHMENTS:	• Resolution Number 19-XX
FUNDING ISSUES:	☐ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☒ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☒ \$ 16,000.00 from unassigned fund balance will be used and added to Acct/Project# 25-50-5544 ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
FINANCE VERIFICATION OF FUNDING:	
SUBMITTING STAFF MEMBER:	CITY ADMINISTRATOR APPROVAL:
Julie M. Robinson, City Administrator	

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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RESOLUTION NUMBER 19-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF A PROPOSAL FOR CONCEPTUAL DESIGN SERVICES BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND CLARK CONDON AND ASSOCIATES, INC. FOR PHASE II PARK IMPROVEMENTS; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has been presented a Proposal for conceptual design services by and between the City of Spring Valley Village, Texas and Clark Condon and Associates, Inc. for Phase II Park Improvements (hereinafter called "Proposal"), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference; and

WHEREAS, upon full review and consideration of the Proposal and all matters attendant and related thereto, the City Council is of the opinion that the terms and conditions thereof should be approved, and that the Mayor should be authorized to execute the Proposal and any and all documents necessary to effectuate such Proposal on behalf of the City of Spring Valley Village.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The terms and conditions of the Proposal, having been reviewed by the City Council of the City of Spring Valley Village and found to be acceptable and in the best interests of the City of Spring Valley Village and its citizens, are hereby in all things approved.

Section 3. The Mayor is hereby authorized to execute the Proposal and empowered, for and on behalf of the City, to take all such actions and to execute, verify, acknowledge, certify to, file and deliver all such instruments and documents required in the Proposal as shall in the judgment of the Mayor be appropriate in order to effect the purposes of the foregoing resolution and Proposal.

Section 4. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED on this the ____ day of _____, 2019.

Tom Ramsey, Mayor
City of Spring Valley Village, Texas

ATTEST:

Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

EXHIBIT "A"

TO

RESOLUTION NUMBER 18-XX

CLARK CONDON

January 23, 2019

10401 STELLA LINK ROAD
HOUSTON, TEXAS 77025

phone 713.871.1414 *fax* 713.871.0888

CLARKCONDON.COM

Tom Ramsay
City of Spring Valley Village
1025 Campbell Rd
Houston, Texas 77055

Re: Spring Valley City Hall Park

Dear Tom,

We are pleased to submit this proposal for Conceptual Design Services for Phase II of the City Hall Park. For the purposes of this proposal, you will be referred to as the Client and Clark Condon Associates, Inc. as the Landscape Architect.

SCOPE OF WORK - The general scope for this work will be Conceptual Design, sketches, and field sketches. It will not include final detailed design (e.g. Design Development, Construction Documents, Bidding, or Construction Administration). These services will be submitted in a proposal at the end of Conceptual Design.

The scope for Phase II of the park is to focus on drainage, lighting, walkways, and clean up but does not contemplate complete playground redo.

FEES – The fee for this project will be hourly to a maximum of **\$16,000.00** based upon estimated time for professional services, plus reimbursable expense.

REIMBURSABLE EXPENSES - The Client shall pay the Landscape Architect for the cost of out-of-town travel expenses, messengers, mileage, printing, services of professional consultants which cannot be quantified at the time of contracting, and other directly related costs. All expenses will be billed at cost plus 15%.

ADDITIONAL SERVICES – We consider additional services to include changes made after a phase of work has been accepted and we have been authorized by the Client to proceed to the next phase or because of Client changes to previous Project budget parameters or Project requirements. An additional services lump sum proposal will be submitted to the owner for approval prior to the start of any out of scope work.

HOURLY RATES

Partner	\$350.00/hour
Principal	\$225.00/hour
Senior Associate	\$175.00/hour
Associate	\$125.00/hour
Project Staff	\$100.00/hour
Administrative	\$90.00/hour

Hourly rates will be reviewed annually and may be increased in accordance with annual salary and cost-of-living reviews.

BILLING - Billing shall be monthly based on the portion of the total estimated fee. Invoices shall be due upon receipt. Clark Condon Associates, Inc. reserves the right to charge the amount of interest allowable under the current laws of the State of Texas on any invoices not paid within thirty (30) days.

STANDARD OF CARE – The Landscape Architectural Services shall be performed with care and diligence as is consistent with the professional skill and care applicable at the time and in the locations of the Project and appropriate for a project of the nature and scope of this Project.

OWNERSHIP OF DOCUMENTS – The Landscape Architect shall be deemed the author and owner of all documents and deliverables developed pursuant to this Agreement and provided to the Client by the Landscape Architect (collectively, the “Design Materials”). Subject to payment by the Client of all fees and Reimbursable Expenses owed to the Landscape Architect, the Landscape Architect grants to the Client an irrevocable, non-exclusive license to reproduce the Design Materials solely for the construction of the Project and for information and reference with respect to the use of the Project.

INDEMNIFICATION – Client and Landscape Architect each agree to indemnify and hold harmless the other, and their respective officers, employees and representatives, from and against liability for losses, damages, and expenses, including reasonable attorney’s fees, but only to the extent such losses, damages, or expenses are caused by the indemnifying party’s negligent acts, errors, or omissions. In the event losses, damages, or expenses are caused by the joint or concurrent negligence of Client and Landscape Architect, they shall be borne by each party in proportion to its negligence.

ASSIGNMENT – Neither party shall assign their interest in this Agreement without the express written consent of the other, except as to the assignment of proceeds.

GOVERNING LAW – This Agreement shall be construed and enforced in accordance with the laws of the State of Texas.

JURISDICTION – The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as landscape architects in Texas. The Board may be reached at the following address:

Texas Board of Architectural Examiners
P.O. Box 12337 Austin, TX 78711-2337
(512) 305-9000 – Phone / (512) 305-8900 Fax

TERMINATION - If the Client should decide to terminate this Agreement, he shall give Clark Condon Associates, Inc. seven (7) days written notice and shall pay for all services rendered to the date of termination. Clark Condon Associates, Inc. reserves the right to terminate this contract upon fifteen (15) days notice if any amount billed to client is sixty days past due.

WAIVER OF SUBROGATION – To the extent damages are covered by property insurance, the Client and Landscape Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in this Agreement.

DISPUTE RESOLUTION - In the event of any Dispute arising out of or relating to this Agreement or the Services, the Parties shall first use their best efforts to settle the Dispute. To this effect, any Party shall send (via electronic mail, facsimile and overnight delivery) a written notice to the other Party that such Dispute exists, which shall include a brief recitation of the nature of the Dispute. Within seven (7) days of the date of such a notice, the senior executives of each Party or their respective parent companies shall consult and negotiate with each other, and attempt to reach a solution satisfactory to the Parties. All negotiations pursuant to this section shall be confidential, privileged, and inadmissible in any arbitration or legal proceeding, and shall be treated as compromise and settlement negotiations for all purposes.

If the Dispute is not resolved by negotiation within a period of thirty (30) days of the transmission of the written notice from one Party to the other of the existence of such a Dispute, then both parties agree to mediation with a mutually agreeable mediator, mediation failing, the Dispute shall be finally resolved by litigation in the State District Court of Harris County, Texas

WAIVER OF CONSEQUENTIAL DAMAGES – The Landscape Architect and Client waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party’s termination of this Agreement.

LIMITATION OF LIABILITY – In recognition of the relative risks and benefits of the project to both the Client and the Landscape Architect, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Landscape Architect, and its subconsultants, to the Client and to all construction contractors and

subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever and claim expenses from any cause or causes, so that the total aggregate liability of the Landscape Architect, and its subconsultants, to all those named shall not exceed the Landscape Architect's total fee for services rendered on this project. Such claims and clauses include, but are not limited to, negligence (including gross negligence), professional errors or omissions, strict liability and breach of warranty.

COMPLETE AGREEMENT – This Agreement represents the entire understanding between the Client and the Landscape Architect and supersedes all prior negotiations, representations, or agreements, whether written or oral with respect to its subject matter. The person(s) signing this Agreement on behalf of the parties hereby individually warrant that they have full legal power to execute this Agreement on behalf of the respective parties and to bind and obligate the parties with respect to all provisions contained herein. This Agreement may be amended only in a writing signed by both the Client and the Landscape Architect.

If this Agreement meets with your approval, please sign in the appropriate place below and return one copy to us. I appreciate the opportunity to submit this proposal to you and look forward to working with you.

Sincerely,



Sheila Condon FASLA
President / Landscape Architect

APPROVED _____ DATE _____

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: February 26, 2019

TOPIC:	Ordinance Number 2019-XX AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, DECLARING UNOPPOSED CANDIDATES IN THE MAY 4, 2019 GENERAL CITY ELECTION ELECTED TO OFFICE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; CANCELING THE MAY 4, 2019 GENERAL CITY ELECTION; PROVIDING A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.
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BACKGROUND:	During the candidate application filing period of January 16 to February 15, 2019, the City received only one application for each of the open positions in the General Election. We received applications from the following: - David Dominy (Council Member position) - Marcus Vajdos (Council Member position) - Tom Donaho (Council Member position) Additionally, the City received no write-in candidate applications by the filing deadline of February 19, 2019. Since all of the applicants were unopposed, the City may cancel the General Election for this year. On Election Day, Saturday, May 4th, a notice will be posted on the front doors of City Hall making residents aware that the election was cancelled. The notice will also be posted on the City's website. I have informed all of the applicants, and they will be sworn in on May 21, 2019, prior to the City Council meeting.
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RECOMMENDATION:	Staff recommends approval of the Ordinance.
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ATTACHMENTS:	Ordinance Number 2019-XX
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FUNDING ISSUES:	☒ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
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FINANCE VERIFICATION OF FUNDING:	
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SUBMITTING STAFF MEMBER: Roxanne Benitez, City Secretary	CITY ADMINISTRATOR APPROVAL: 
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ACTIONS TAKEN		
APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER

ORDINANCE NO. 2019-XX

AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, DECLARING UNOPPOSED CANDIDATES IN THE MAY 4, 2019 GENERAL CITY ELECTION ELECTED TO OFFICE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; CANCELING THE MAY 4, 2019 GENERAL CITY ELECTION; PROVIDING A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

WHEREAS, the general city election was called for May 4, 2019, for the purpose of electing three (3) members to the City Council for full terms in the general election; and

WHEREAS, the City Secretary has certified in writing that there is no proposition on the ballot, that no person has made a declaration of write-in candidacy, and that each candidate on the ballot is unopposed for election to office; and

WHEREAS, under these circumstances, Subchapter C, Chapter 2, Election Code, authorizes the City Council to declare the candidates elected to office and cancel the election.

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters contained in the preamble of this Ordinance are hereby found to be true and correct and are incorporated herein.

Section 2. The following candidates, who are unopposed in the May 4, 2019 General City Election, are declared elected to office and shall be issued certificates of election following the time the election would have been canvassed:

COUNCIL MEMBERS, AT LARGE

David Dominy (two-year term)

Tom Donaho (two-year term)

Marcus Vajdos (two-year term)

Section 3. The May 4, 2019 General City Election is canceled, and the City Secretary is directed to cause a copy of this Ordinance to be posted on Election Day at each polling place that would have been used in the election.

Section 4. It is declared to be the intent of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance is declared invalid by

the judgment or decree of a court of competent jurisdiction, the invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the City Council would have enacted them without the invalid portion.

Section 5. This Ordinance shall take effect upon its final passage, and it is so ordained.

DULY PASSED, APPROVED, AND ADOPTED this the 26th day of February, 2019.

Tom S. Ramsey, Mayor
City of Spring Valley Village, Texas

ATTEST:

Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: February 26, 2019

TOPIC: Resolution Number 19-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, EXPRESSING ITS FULL SUPPORT FOR THE BOND PROJECTS IDENTIFIED, PRIORITIZED, AND PUBLICLY PRESENTED AS BEING INCLUDED IN AND FUNDED BY THE HARRIS COUNTY FLOOD CONTROL DISTRICT 2018 BOND ELECTION AND REQUESTING THAT HARRIS COUNTY COMMISSIONERS COURT PROCEED WITH SUCH BOND PROJECTS; REQUESTING THAT HARRIS COUNTY COMMISSIONERS COURT NOT INCORPORATE THE USE OF HUD LOW-TO-MODERATE INCOME CRITERIA TO NOW RE-PRIORITIZE THE HCFCD 2018 BOND ELECTION BOND PROJECTS; AND PROVIDING AN EFFECTIVE DATE.

BACKGROUND: On Tuesday, February 19, 2019, it was brought to my attention that County Judge Hidalgo has proposed re-prioritizing the HCFCD 2018 Bond Projects that were represented to and approved by voters by incorporating the use of the HUD Low-to-Moderate Income criteria to ensure “social equity” in determining which projects will now be funded. The City received no information about “public meetings” that supposedly happened the week of February 4, and I found out on February 20, 2019, that the last of these “public meetings” was actually by invitation only. This item will be on the Commissioners Court’s agenda for March 12, 2019 and is scheduled for some type of action.

After discussions about this issue, Mayor Ramsey asked that a Resolution be presented to the Council. The proposed Resolution expresses the Council’s full support for the bond projects that were identified, prioritized and publicly presented for the Harris County Flood Control District 2018 Bond Election and requests that the Commissioners Court proceed with those bond projects. Additionally, it requests that the Commissioners Court not incorporation the use of the HUD low-to-moderate income criteria to re-prioritize the HCFCD 2018 Bond Projects.

RECOMMENDATION: Staff recommends approval of the Resolution.

ATTACHMENTS:

- Resolution Number 19-XX
- Copy of Harris County Judge Lina Hidalgo’s Meeting Agenda Item for February 7, 2019 Incorporating Equity into the HCFCD 2018 Bond Project Prioritization
- Copy of Letter Dated February 20, 2019 from City of Humble

ACTIONS TAKEN

APPROVAL	READING PASSED	OTHER
☐ YES ☐ NO		

**Spring Valley Village City Council
Agenda Item Data Sheet**

Mayor Merle Aaron and City Manager Jason Steube
Concerning Proposed Re-Prioritization of HCFCF 2018 Bond
Projects

FUNDING ISSUES:

☒ Not applicable – no dollars are being spent or received.

☐ Full amount already budgeted in Acct/Project# _____

☐ Not budgeted, if approved, the following will be included in the next Budget Amendment:

☐ \$ _____ from Acct/Project# _____ will be transferred to Acct/Project# _____

☐ \$ _____ from unassigned fund balance will be used and added to Acct/Project# _____

☐ \$ _____ will be added to Revenue Acct# ____-____ and \$ _____ added to Expenditure Acct/Project# _____

FINANCE VERIFICATION OF FUNDING:

Julie M. Robinson

SUBMITTING STAFF MEMBER:

Julie M. Robinson, City Administrator

CITY ADMINISTRATOR APPROVAL:

Jason Steube

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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RESOLUTION NUMBER 19-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, EXPRESSING ITS FULL SUPPORT FOR THE BOND PROJECTS IDENTIFIED, PRIORITIZED, AND PUBLICLY PRESENTED AS BEING INCLUDED IN AND FUNDED BY THE HARRIS COUNTY FLOOD CONTROL DISTRICT 2018 BOND ELECTION AND REQUESTING THAT HARRIS COUNTY COMMISSIONERS COURT PROCEED WITH SUCH BOND PROJECTS; REQUESTING THAT HARRIS COUNTY COMMISSIONERS COURT NOT INCORPORATE THE USE OF HUD LOW-TO-MODERATE INCOME CRITERIA TO NOW RE-PRIORITIZE THE HCFCD 2018 BOND ELECTION BOND PROJECTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, after receiving permission from the Governor of the State of Texas, on June 12, 2018, the Commissioners Court of Harris County, Texas ("Commissioners Court"), approved an Order calling a special bond election for and on behalf of Harris County Flood Control District ("District") as an emergency election in response to catastrophic damages caused by and resulting from Hurricane Harvey to authorize up to \$2.5 billion for flood control projects and future flood protection ("HCFCD 2018 Bond Election Order"); and

WHEREAS, pursuant to Section 14 of the HCFCD 2018 Bond Election Order, the Commissioners Court declared its intentions that:

"(a) The proceeds of the Bonds shall be used only for the purposes described in the Proposition.

(b) The projects undertaken with proceeds of the Bonds will provide benefits throughout the boundaries of the District which coincide with the boundaries of Harris County. With respect to the Addicks and Barker Reservoirs, the District will continue to cooperate with the U. S. Army Corps of Engineers as a non-federal sponsor.

(c) The District expects that the projects to be provided with proceeds of the Bonds will include, but are not limited to, those projects described as Bond Projects in the report to be filed by the District with the Court ("Bond Projects"). Bond Projects are also set out as such on the District's website (www.hcfcd.org). . . ."; and

WHEREAS, the Commissioners Court realized that the flood waters from Hurricane Harvey did not discriminate based on income, jurisdictional or political boundaries; and

WHEREAS, in Section 14(g) of the HCFCD 2018 Bond Election Order, the Commissioners Court provided "a process for the equitable expenditure of funds, recognizing that project selection may have been affected in the past and may continue to be affected by eligibility requirements for matching Federal, State, and other local government funds"; and

WHEREAS, the Bond Projects identified by the District were spread geographically across Harris County and the different watersheds to ensure that all citizens benefited from the Bond Projects – not just those citizens in low-to-moderate income areas as identified by the Department of Housing and Urban Development; and

WHEREAS, between June 5 and August 1, 2018, the District hosted 23 Community Engagement Meetings in each of Harris County's 22 watersheds (plus Halls Bayou, a tributary of Greens Bayou), to gather public input and ideas, and to answer questions about the 2018 Harris County Flood Control District Bond Program; and

WHEREAS, in addition to the pre-Bond Election Community Engagement Meetings, the District has been and will be hosting additional Community Engagement Meetings as part of the preliminary engineering process for each Bond Project to gather additional public input for the project before presenting the final Preliminary Engineering Report to the Commissioners Court for each project; and

WHEREAS, these Community Engagement Meetings and the amount of information provided to the public for the various Bond Projects included in the HCFCD 2018 Bond Election has provided the most transparent process ever implemented in the history of Harris County; and

WHEREAS, on August 25, 2018, the HCFCD 2018 Bond Election was held, and the bond proposition was approved overwhelming by the public with approximately 86% of voters approving the bond proposition based on the Bond Projects that had been identified and presented to the public.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The City of Spring Valley Village fully supports the Bond Projects identified, prioritized, and publicly presented as being included in and funded by the HCFCD 2018 Bond Election.

Since the flood waters from Hurricane Harvey did not discriminate based on income, flood control and future flood protection projects funded by the HCFCD 2018 Bond Election should be provided to all areas and not only to low-income areas. The basic criteria for selecting Bond Projects should be a cost-benefit analysis to assure that the most good is achieved with the bond proceeds that have been approved by the voters. The Bond Projects that were represented to the public as being part of the HCFCD 2018 Bond Election were based on a cost-benefit analysis and distributed geographically

throughout Harris County and the different watersheds to ensure that all areas received flood control and future flood protection improvements. Utilizing HUD low-to-moderate income Census blocks now to re-prioritize the approved Bond Projects does not ensure equitable distribution of the Bond Projects or bond proceeds for all Harris County citizens, and Harris County should not incorporate the use of HUD low-to-moderate income criteria to now re-prioritize the HCFCD 2018 Bond Election Bond Projects.

Section 3. The City of Spring Valley Village respectfully requests that Harris County Commissioners Court proceed with the Bond Projects as promised to the public in the HCFCD 2018 Bond Election and not incorporate new criteria that would re-prioritize the Bond Projects to benefit low-to-moderate income areas as opposed to all areas regardless of income level.

Section 4. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED on this the ____ day of _____, 2019.

Tom Ramsey, Mayor
City of Spring Valley Village, Texas

ATTEST:

Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

DIVIDER PAGE

MEETING AGENDA



Date: February 7, 2019

Time: 10:00 AM – 12:00 PM

Topic: **Incorporating Equity in HCFCD 2018 Bond Project
Prioritization**

1. Review of Bond Order Language and reason for this meeting (*10 minutes*)
2. Schedule of events with goal to have item of March 12th Court agenda for discussion (*5 minutes*)
3. Presentation of Evaluation Criteria (*15 minutes*)
 - a. Existing Conditions Drainage Level of Service
 - b. Equity
 - c. Flood Risk Reduction
 - d. Long Term Maintenance Costs
 - e. Minimize Environmental Impacts
 - f. Potential for Multiple Benefits
 - g. Project Efficiency
4. Evaluation Criteria Scoring (*15 minutes*)
4. Evaluation Criteria Weighting for Weighted Factor Analysis (*15 minutes*)
5. Results of Trial Evaluation (*15 minutes*)
6. BREAK (*10 minutes*)
7. Discussion of Items 2 – 5
 - Small group discussion (15 minutes)
 - Large group discussion (15 minutes) where each small group will present their thoughts and comments
8. Conclude Meeting (*5 minutes*)

Send written comments to Gabe Baker – Harris County Judges Office (Gabe.Baker@cjo.hctx.net)

Harris County Flood Control District

Attendance sign-In Sheet

Subject: Prioritization of the Implementation of HCFCF 2018 Bond Projects - Stakeholder Meeting

Location: 9900 Northwest Freeway, Houston, TX 77092 - Conference Room 100

Date: February 7, 2019

10:00 AM

Name	Organization	Telephone	E-Mail
Bart Baker	North Houston District	281-874-2140	bbaker@northhouston.org
B. D. (Dick) Smith	CCFCC	281-469-5161	FloodALLIANCE@CCFCC.ORG
Jim Robertson	CCFCC/CCGP	281-370-8243	JHRVER@aol.com
Douglas Ray	HCAO	713-274-5163	
Jose Jimenez	PCT 2	713-274-2371	
Lisa Gonzalez	HARC	281-364-6044	Lgonzalez@HARCresearch.org
William Martinez	AGC Houston	713-843-3705	william.m@agc-houston.org
PAMELA Rocchi	HC PRECINCT 4	713-274-4050	proccchi@hcp4.net
Laura Rodriguez	County Judge	(713) 594-5435	laura.rodriguez@ajco.hctx.net
Randy Jones	GHBA	7866-9441	rijones@terravision.net
Beth White	Houston Parks Board		bethwhite@houstonparksboard.org
Marlisa Briggs	N. Houston Assoc.	281-591-5909	marlisa-briggs@north-houston.org
Cozy Morgan	GHBA	281-664-1432	cmorgan@ghba.org
Jenna Armstrong	Jenna Armstrong	936-414-4111	jarmstrong@lakelouston.org
Amber Burton	Houston Assoc. of Realtors	(832) 326-7765	amber.burton@har.com
KRIS BANKS	KRIS Corp. GARCIA	713-274-2016	kris.banks@pct2.hctx.net
Christelle Palay	HOME Coalition	281-401-0229	Christelle@palayco.com
Iris Gonzalez	CEER	713-331-9913	iris@ceerhouston.org
Evelyn Merz	Houston Sierra Club	713-644-8228	elmerz@hst-pc.org



HARRIS COUNTY, TEXAS

BUDGET MANAGEMENT DEPARTMENT

Administration Building

1001 Preston, Suite 500

Houston, TX 77002

(713) 274-1100

June 5, 2018

To: County Judge Emmett and
Commissioners Ellis, Morman,
Radack, and Cagle

Fm: William J. Jackson

Re: Flood Control District bond election

Vote of the Court:

	Yes	No	Abstain
Judge Emmett	☐	☐	☐
Comm. Ellis	☐	☐	☐
Comm. Morman	☐	☐	☐
Comm. Radack	☐	☐	☐
Comm. Cagle	☐	☐	☐

Consideration of and possible action regarding a Harris County Flood Control District bond election on August 25, 2018 in an amount up to \$2.5 billion for flood control projects and future flood protection.

Presented to Commissioners' Court

JUN 12 2018

APPROVE E/R
Recorded Vol. _____ Page _____

ORDER

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

The Commissioners Court of Harris County, Texas, acting in its capacity as the governing body of the Harris County Flood Control District, convened at a regular meeting of such Court at the Harris County Administration Building in the City of Houston, Texas, on the _____ day of _____, 2018, with the following members present, to-wit: **JUN 12 2018**

Ed Emmett	County Judge
Rodney Ellis	Commissioner, Precinct No. 1
Jack Morman	Commissioner, Precinct No. 2
Steve Radack	Commissioner, Precinct No. 3
R. Jack Cagle	Commissioner, Precinct No. 4

And the following members absent, to-wit none, constituting a quorum, when among other business, the following was transacted:

**ORDER CALLING HARRIS COUNTY FLOOD CONTROL
DISTRICT BOND ELECTION**

Commissioner Ellis introduced an order and made a motion that the same be adopted. Commissioner Radack seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Ed Emmett	☒	☐	☐
Comm. Rodney Ellis	☒	☐	☐
Comm. Jack Morman	☒	☐	☐
Comm. Steve Radack	☒	☐	☐
Comm. R. Jack Cagle	☒	☐	☐

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

Presented to Commissioners' Court

JUN 12 2018

APPROVE E/R

Recorded Vol. _____ Page _____

RECITALS

WHEREAS, the Governor of the State of Texas has determined that an emergency exists and has granted permission to the Commissioners Court of Harris County, Texas (the "Court") to order a special election for and on behalf of the Harris County Flood Control District (the "District") as an emergency election on a non-uniform date pursuant to the provisions of Texas Election Code, Section 41.0011;

WHEREAS, specifically, the emergency was the occurrence and the extreme damages caused by and resulting from Hurricane Harvey in and throughout Harris County (the "County") and Southeast Texas in August, 2017; and

WHEREAS, the Court, acting in its capacity as the governing body of the District, wishes to proceed with the calling of a bond election for the purposes set forth in this Order.

NOW, THEREFORE, BE IT ORDERED BY THE COMMISSIONERS COURT OF HARRIS COUNTY, TEXAS, ACTING IN ITS CAPACITY AS THE GOVERNING BODY OF THE HARRIS COUNTY FLOOD CONTROL DISTRICT, THAT:

Section 1: All of the facts and recitals of this Order are declared to be true and correct, and such facts and recitals are, therefore, incorporated fully herein for all purposes.

Section 2: An election shall be held in and throughout County, on August 25, 2018, which is not less than sixty-two (62) nor more than ninety (90) days from the date of this Order, at which election of the following proposition shall be submitted:

HARRIS COUNTY FLOOD CONTROL DISTRICT PROPOSITION A

SHALL THE COMMISSIONERS COURT OF HARRIS COUNTY, TEXAS, ACTING IN ITS CAPACITY AS THE GOVERNING BODY OF THE HARRIS COUNTY FLOOD CONTROL DISTRICT, BE AUTHORIZED TO ISSUE, IN ONE OR MORE SERIES, BONDS OF SUCH DISTRICT IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$2,500,000,000.00, BEARING INTEREST AT A RATE OR RATES NOT EXCEEDING THE MAXIMUM INTEREST RATE NOW OR HEREAFTER AUTHORIZED BY LAW, AS SHALL BE DETERMINED WITHIN THE DISCRETION OF SUCH COMMISSIONERS COURT AT THE TIME OF ISSUANCE, AND MATURING SERIALLY OR OTHERWISE AT SUCH TIMES AS MAY BE FIXED BY SUCH COMMISSIONERS COURT NOT TO EXCEED 30 YEARS FROM THEIR DATE OR DATES, FOR THE PURPOSES OF FINANCING FLOOD CONTROL PROJECTS FOR THE DISTRICT, INCLUDING PURCHASING LANDS, EASEMENTS, RIGHTS-OF-WAY AND STRUCTURES, AND FOR THE ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS, INCLUDING

DETENTION BASINS, CHANNEL MODIFICATIONS AND OTHER WORKS SUITABLE FOR USE IN CONNECTION WITH FLOOD DAMAGE REDUCTION, OF AND ON BEHALF OF THE HARRIS COUNTY FLOOD CONTROL DISTRICT, INCLUDING BUT NOT LIMITED TO ALL COSTS ASSOCIATED WITH IMPROVEMENTS TO HOLD OR CONVEY STORM WATER, INCLUDING WETLANDS MITIGATION, AND ALL ADDITIONS TO SUCH SYSTEMS AND ALL WORKS, IMPROVEMENTS, FACILITIES, INTERESTS IN PROPERTY, AND CONTRACT RIGHTS NECESSARY OR CONVENIENT OR IN THE AID THEREOF, FOR SUCH DISTRICT OR IN COOPERATION OR BY CONTRACT WITH THE UNITED STATES OF AMERICA OR ANY AGENCY THEREOF, THE STATE OF TEXAS OR ANY AGENCY THEREOF, THE CITY OF HOUSTON, ANY OTHER MUNICIPALITY OR POLITICAL SUBDIVISION WITHIN HARRIS COUNTY, OR ANY COUNTY ADJACENT TO HARRIS COUNTY OR ANY MUNICIPALITY OR POLITICAL SUBDIVISION WITHIN SUCH A COUNTY, AND ANNUALLY TO LEVY, TO THE FULL EXTENT AUTHORIZED BY THE CONSTITUTION AND THE LAWS OF THE STATE OF TEXAS, AN AD VALOREM TAX OF THE DISTRICT UPON ALL TAXABLE PROPERTY WITHIN SUCH DISTRICT SUFFICIENT TO PAY THE INTEREST ON SUCH BONDS AND TO CREATE AND PROVIDE A SINKING FUND FOR THE REDEMPTION OF SAID BONDS AT MATURITY?

Section 3: The time during which the polls will be open for voting on election day, August 25, 2018, shall be from 7:00 a.m. to 7:00 p.m.

Section 4: The election shall be held at the polling places in the County election precincts established or to be established by the Court, pursuant to Tex. Elec. Code §42.001 *et seq.*, as amended. The Court has appointed or will appoint presiding judges and alternative presiding judges to conduct such election in each election precinct or consolidated precinct in which a polling place is located. The presiding judge shall appoint the number of clerks, within the prescribed number of clerks heretofore authorized and set by the Court, that the election judge considers necessary for the proper conduct of the election pursuant to Tex. Elec. Code §§32.031, 32.032, & 32.033, as amended.

Section 5: The ballots of such election shall conform to the requirements of the Texas Election Code, as amended, and shall have printed thereon the following, together with Spanish, Chinese and Vietnamese translations:

OFFICIAL BALLOT

HARRIS COUNTY FLOOD CONTROL DISTRICT PROPOSITION A

THE ISSUANCE OF BONDS IN AN AMOUNT ☐ FOR
NOT TO EXCEED \$2,500,000,000.00, FOR
FLOOD CONTROL PURPOSES AND THE
LEVYING OF THE TAX OF THE DISTRICT IN ☐ AGAINST
PAYMENT THEREOF.

Section 6: Early voting shall be conducted by the County Clerk of the County, namely Stan Stanart. The early voting shall be conducted on the first floor of the Harris County Administration Building, 1001 Preston, Houston, Harris County, Texas 77002, or at the Harris County Law Library Conference Center, in the basement of 1019 Congress, Houston, Texas 77002, and at such other locations as ordered by this Court. Early voting shall be conducted from Wednesday, August 8, 2018, through Tuesday, August 21, 2018, and shall be conducted on the weekdays of the early voting period and during the hours that the County Clerk's office is regularly open for business, that is from 8:00 a.m. to 4:30 p.m., except that on Saturday, August 11, 2018 and Saturday, August 18, 2018, and weekdays from Wednesday, August 15, 2018 through Tuesday, August 21, 2018, early voting shall be conducted from 7:00 a.m. until 7:00 p.m. In addition, early voting will be conducted on Sunday, August 12, 2018 and Sunday, August 19, 2018 from 1:00 p.m. until 6:00 p.m. The mailing address to which ballot applications and ballots voted by mail are to be sent is as follows: Stan Stanart, Harris County Clerk, Attn: Elections Division, P.O. Box 1148, Houston, Texas 77251-1148. The ballot applications must be received by the County Clerk by August 14, 2018, at 4:30 p.m.

In addition to the early voting at the main early voting polling place, the County Clerk shall conduct early voting by personal appearance at one or more temporary branch polling places in each state representative district in the County, pursuant to Tex. Elec. Code §85.062, as amended.

Section 7: All duly qualified resident voters of the County shall be entitled to vote on the proposition submitted by this Order.

Section 8: A Notice of Election containing a substantial copy of this Order shall be published in an English language newspaper of general circulation in the District and the County, such notice to be published on the same day in each of two (2) successive weeks, the date of the first publication to be not less than fourteen (14) days prior to the date set for the election. Further, at least one of such notices shall be published not earlier than the thirtieth (30th) day nor later than the fourteenth (14th) day before election day. For each precinct that is combined to form a consolidated precinct under Tex. Elec. Code §42.008, as amended, not later than the tenth (10th) day before election day, a copy of such notice shall be posted in the polling place used in the preceding general election, giving notice of the precinct's consolidation, and the location of the polling place of the consolidated

precinct. Notice of this election shall also be given by posting, not later than the twenty-first (21st) date before election day, a substantial copy of this Order (a) in at least three (3) public places in Harris County, (b) at the Harris County Courthouse, (c) on the bulletin board used for posting notices of the meetings of the Court in its capacity as the governing body of the District, and (d) on the County's or the District's website, together the notice of election and the contents of the proposition. In addition, a substantial copy of this Order shall be posted in a prominent location at each polling place on election day and during early voting by personal appearance. The County Clerk is hereby authorized and directed to cause such notices of election to be published and posted as hereinabove described.

Section 9: The Notice of Election shall be translated into the Spanish language and such Spanish translation shall be posted with each notice posted pursuant to Section 8 of this Order, and such Spanish translation shall be published at the times provided in Section 8 of this Order in a Spanish language newspaper of general circulation in the County.

Section 10: The Notice of Election shall be translated into the Vietnamese language and such Vietnamese translation shall be posted with each notice posted pursuant to Section 8 of this Order, and such Vietnamese translation shall be published at the times provided in Section 8 of this Order in a Vietnamese language newspaper of general circulation in the County.

Section 11: The Notice of Election shall be translated into the Chinese language and such Chinese translation shall be posted with each notice posted pursuant to Section 8 of this Order, and such Chinese translation shall be published at the times provided in Section 8 of this Order in a Chinese language newspaper of general circulation in the County.

Section 12: The election shall be held in accordance with the Texas Election Code, as amended, and the provisions of the Constitution of the State of Texas and the United States of America.

Section 13: (a) Pursuant to Section 3.009, Texas Election Code: (i) the proposition language that will appear on the ballot is set forth in Section 5 of this Order, (ii) the purposes for which the bonds are to be authorized are set forth in Section 2 of this Order, (iii) the principal amount of bonds to be authorized is set forth in Section 2 of this Order, (iv) if the issuance of bonds is authorized by voters, taxes sufficient to pay the annual principal of and interest on the bonds and to provide a sinking fund to pay the bonds may be imposed, as set forth in Section 2 of this Order, (v) bonds authorized pursuant to this Order may be issued to mature as may be fixed by the Court, not to exceed 30 years from their date or dates and bearing interest at the rate or rates (not to exceed 15%), as authorized by law and determined by the Court, (vi) as of the beginning of the District's current fiscal year, the aggregate amount of outstanding principal of the District's debt obligations was \$83,075,000.00, and the aggregate amount of outstanding interest on the District's debt obligations was \$39,945,900.00, and (vii) and the District's

ad valorem debt service tax rate as of the date of adoption of this Order is \$0.00095 per \$100 of taxable property.

The aggregate amounts of outstanding principal and interest on the District's debt obligations provided above do not include the District's debt secured by sources other than the District's ad valorem tax, including the District's Contract Tax Refunding Bonds, Series 2017A; Contract Tax Refunding Bonds, Series 2015B; Contract Tax Refunding Bonds, Series 2014A; Contract Tax Refunding Bonds, Taxable Series 2014B; Contract Tax Refunding Bonds, Series 2008C; and Contract Tax Refunding Bonds, Series 2008A (collectively, the "Contract Tax Bonds"). As of the beginning of the District's current fiscal year, the aggregate amount of outstanding principal of the Contract Tax Bonds was \$470,745,000.00, and the aggregate amount of outstanding interest on the Contract Tax Bonds was \$202,787,882.27.

(b) Based upon market conditions as of the date of this Order and using taxable assessed values for the 2018 tax year (2018/2019 fiscal year), without adjustment for anticipated growth in taxable assessed value in future years, if the bonds are authorized, the estimated total tax rate of the District is expected to be approximately \$0.062997 per \$100 of taxable assessed value, based on current State law, which is subject to change. The estimated total tax rate represents the sum of (i) the most recently adopted tax rate for operations and maintenance, which is \$0.027360 per \$100 of taxable assessed valuation plus (ii) the estimated tax rate for voted debt obligations of the District, including the bonds, which is to remain at \$0.035637 per \$100 of taxable assessed valuation.

If approved by voters, the bonds will be secured by an ad valorem tax that is sufficient to pay the principal of and interest on the bonds. Actual tax rates, interest rates, maturity dates, aggregate outstanding indebtedness and interest on such debt will only be established and known at the time that bonds are issued. In addition, actual tax rates will depend upon, among other factors, the assessed valuation of taxable property, prevailing interest rates, the market for the District's bonds and general market conditions at the time that bonds are issued.

The estimated tax rates and other statements contained in this subsection (b) are (i) based on certain assumptions (including assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from projections obtained from the District's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 3.009, Texas Election Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to give rise to a contract with voters or limit the authority of the Court to issue bonds in accordance with the proposition submitted by this Order.

Section 14: In calling the Election the Court, as the governing body of the District, declares its intentions as follows:

- (a) The proceeds of the Bonds shall be used only for the purposes described in the Proposition.
- (b) The projects undertaken with proceeds of the Bonds will provide benefits throughout the boundaries of the District which coincide with the boundaries of Harris County. With Respect to the Addicks and Barker Reservoirs, the District will continue to cooperate with the U.S. Army Corps of Engineers as a non-federal sponsor.
- (c) The District expects that the projects to be provided with proceeds of the Bonds will include, but are not limited to, those projects described as Bond Projects in the report to be filed by the District with the Court ("Bond Projects"). Bond Projects are also set out as such on the District's website (www.hcfcd.org).
- (d) Proceeds of the Bonds will be used to purchase lands, easements, rights-of-way and structures, including buyouts and removal of houses and other structures that may have been repeatedly flooded, in order to obtain optimal rights-of-way to achieve the purposes for which the Bonds are issued. Nothing in this Order shall be construed as limiting the District's authority under State law to require dedication of land.
- (e) Prior to beginning construction of any Bond Projects, as defined above, the District shall cause preliminary engineering reports to be prepared and presented at a regularly scheduled meeting of Commissioners Court for approval. At or near the time of commencement of such a report, the District shall solicit public comments at one or more meetings called for comment on the proposed project. Such meetings for public comment shall be conducted within at least one of the primary watersheds affected by the project.
- (f) Projects will be undertaken in an expeditious manner, giving due consideration to the time required for environmental and other permitting, the acquisition of all needed land and rights-of-way and other factors the timing of which are not under the District's control. Funds will be sought from, or provided to, federal, state and other local governments, as determined by the Court, to match or enhance the projects authorized to be undertaken with proceeds of the Bonds. Funds and assets may also be accepted from other sources to provide local matching funds for projects, such as grants from private foundations or donations of interests in property, to the extent that, as determined by the Court, such grants do not significantly delay or complicate implementation of such projects.
- (g) Since flooding issues do not respect jurisdictional or political boundaries, the Commissioners Court shall provide a process for the equitable expenditure of funds, recognizing that project selection may have been affected in the past and may continue to be affected by eligibility requirements for matching Federal, State, and other local government funds.

(h) The Court may determine to expend proceeds of the Bonds without regard to the eligibility requirements for matching federal, state and other local funds.

All of the foregoing intentions are subject to the requirements of applicable federal and state law, and such intentions (other than (a) above) shall not be construed to give rise to a contract with the voters or otherwise or limit the authority of the Court to issue the Bonds in accordance with the Proposition or expend the proceeds of the Bonds as otherwise authorized by applicable law.

Section 15: All acts undertaken prior to the adoption of this Order by the County Judge, County Clerk, the Director of the Office of the Financial Management, the County Attorney, the County Treasurer and other officers and agents of the County or the District in connection with the foregoing matters are hereby ratified, confirmed and adopted by the District.

Prioritizing Implementation of 2018 Bond Program Projects Stakeholder Workshop

**Matt Zeve, P.E.
Deputy Executive Director, HCFCD**

**Gabe Baker
Flood Control Policy Advisor, CJO**



Bond Order Language

(g) Since flooding issues do not respect jurisdictional or political boundaries, the Commissioners Court shall provide a process for the equitable expenditure of funds, recognizing that project selection may have been affected in the past and may continue to be affected by eligibility requirements for matching Federal, State, and other local government funds.

<https://www.hcfcd.org/2018-bond-program/bond-order-language/>

Schedule

- January 8 – Direction from Commissioners Court
- January 9 – now – development of draft methodology
- February 7 and 19 - stakeholder meetings
- February 20 – 25 – prepare final draft based on stakeholder meeting input
- February 26 – 28 – prepare and submit Court paperwork
- March 12 – present to Commissioners Court

Project Prioritization Evaluation Criteria

- Existing Conditions Drainage Level of Service
- Equity
- Flood Risk Reduction
- Long Term Maintenance Costs
- Minimize Environmental Impacts
- Potential for Multiple Benefits
- Project Efficiency

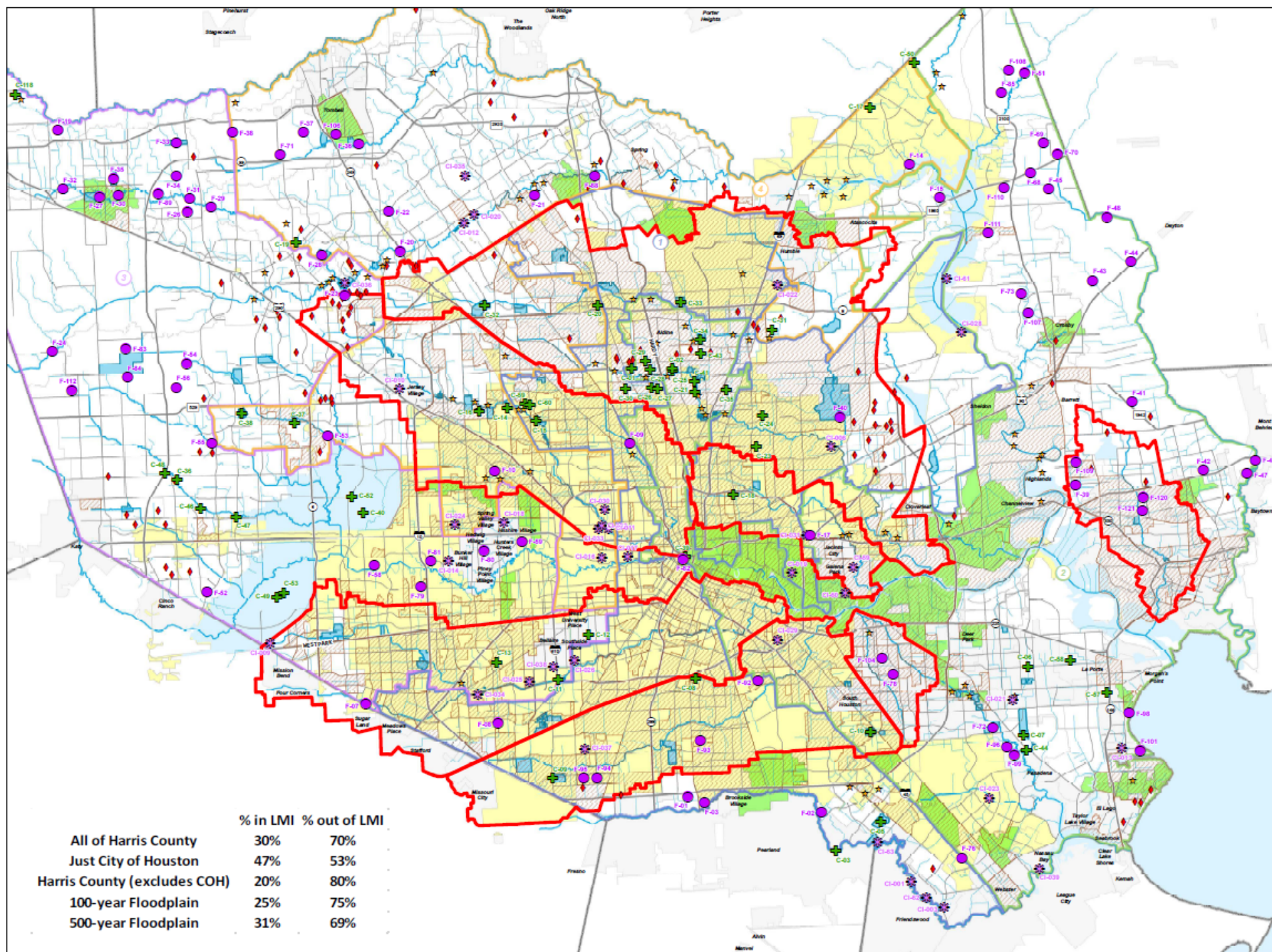
Existing Conditions Level of Service

Criteria	Score
Level of service is > 1% AEP storm (100-year storm)	0
Level of service is < 1% AEP storm (100-year storm)	1
Level of service is < 2% AEP storm (50-year storm)	2
Level of service is < 4% AEP storm (25-year storm)	4
Level of service is < 10% AEP storm (10-year storm)	6
Level of service is < 20% AEP storm (5-year storm)	8
Level of service is < 50% AEP storm (2-year storm)	10



Equity

Criteria	Score
Located in a Low to Moderate Income Area	
HCFCDD CIP project in area within the last 0-10 years	6
HCFCDD CIP project in area within the last 11+ years	10
Not Located in a Low to Moderate Income Area	
HCFCDD CIP project in area within the last 0-10 years	3
HCFCDD CIP project in area within the last 11+ years	6



Flood Risk Reduction

Criteria	Score
Floodplain removed from 0 structures*	0
Floodplain removed from < 0.05% of structures (~100 structures)	3
Floodplain removed from < 0.1% of structures (~200 structures)	6
Floodplain removed from < 0.2% of structures (~400 structures)	8
Floodplain removed from >0.25% of structures (~500 structures)	10

* - HCFCD is looking at determining total housing units as a metric as opposed to structures

Long Term Maintenance Cost

Criteria	Score
Project will require extensive or specialized maintenance	2
Project will require maintenance outside of HCFCD's regular maintenance practices	6
Project only requires regular, on-going maintenance	10



Minimize Environmental Impacts

Criteria	Score
Project will have significant environmental impacts requiring a Corps of Engineers Individual Permit and mitigation bank credits	0
Project will have significant environmental impacts requiring mitigation bank credits	2
Project are able to significantly avoid environmental impacts	6
Project has minimal or no environmental impacts	10

Potential for Multiple Benefits

Criteria	Score
Project does not have multiple benefits	0
Project has recreational benefits	4
Project has environmental enhancement benefits	6
Project has recreational and environmental enhancement benefits	10

Project Efficiency

$$\textit{Project Efficiency} = \frac{\textit{Total Cost of Project (\$)}}{\textit{\# of Structures Benefitted}}$$

Project Efficiency

Criteria	Score
Greater than 200,000	2
200,000 to 100,000	4
100,000 to 50,000	6
Less than 50,000	8
Partnership Projects	10

Weighted Factor Analysis

Weighting Factor	%
Existing Condition Level of Service	20%
Equity	20%
Flood Risk Reduction	30%
Long Term Maintenance Costs	5%
Minimizes Environmental Impacts	5%
Potential for Multiple Benefits	5%
Project Efficiency	15%

100%

Weighted Factor Rankings

(9 Sample Projects)

Project	Flood Risk Reduction	Potential for Multiple Benefits	Long Term Maintenance Costs	Minimizes Environmental Impacts	Existing Conditions Drainage Level of Service	Project Efficiency	Equity	Weighted Sum	Rank
Criteria Weight	0.30	0.05	0.05	0.05	0.20	0.15	0.20	1.00	
C-02 (P518-07-00)	8	10	10	6	7	10	8	8.2	2
C-08 (C118-00-00)	5	0	6	6	10	10	10	7.6	3
C-30 (P118-27-00)	6	7	10	2	10	10	10	8.3	1
CI-031 (H103-00-00)	4	0	10	6	10	10	6	6.7	5
F-08 (D140-00-00)	6	4	10	6	2	2	8	5.1	6
F-106 (M100-00-00)	3	10	10	0	8	4	3	4.7	7
F-14 (Kingwood)	3	10	10	6	3	4	4	4.2	8
F-81 (W153-00-00)	3	0	2	0	1	4	6	3.0	9
F-92 (C116-00-00)	6	0	10	6	10	4	10	7.2	4

Pairwise Weighting Factors

Criteria	Flood Risk Reduction	Potential for Multiple Benefits	Long Term Maintenance Costs	Minimizes Environmental Impacts	Existing Conditions Drainage Level of Service	Project Efficiency	Equity	Sum	Rank
Flood Risk Reduction		3	3	3	3	3	3	18	1
Potential for Multiple Benefits	1		3	1	1	3	1	10	4
Long Term Maintenance Costs	1	1		3	1	1	1	8	6
Minimizes Environmental Impacts	1	3	1		1	3	1	10	5
Existing Conditions Drainage Level of Service	1	3	3	3		3	3	16	2
Project Cost	1	1	3	1	1		1	8	7
Equity	1	3	3	3	1	3		14	3

Pairwise Rankings

Project	Flood Risk Reduction	Potential for Multiple Benefits	Long Term Maintenance Costs	Minimizes Environmental Impacts	Existing Conditions Drainage Level of Service	Project Efficiency	Equity	Weighted Sum	Rank
Criteria Weight	18	10	8	10	16	8	14		
C-02 (P518-07-00)	8	10	10	6	7	10	8	688	1
C-08 (C118-00-00)	5	0	6	6	10	10	10	578	4
C-30 (P118-27-00)	6	7	10	2	10	10	10	658	2
CI-031 (H103-00-00)	4	0	10	6	10	10	6	536	5
F-08 (D140-00-00)	6	4	10	6	2	2	8	448	6
F-106 (M100-00-00)	3	10	10	0	8	4	3	436	7
F-14 (Kingwood)	3	10	10	6	3	4	4	430	8
F-81 (W153-00-00)	3	0	2	0	1	4	6	202	9
F-92 (C116-00-00)	6	0	10	6	10	4	10	580	3

Comparison of Priority Projects

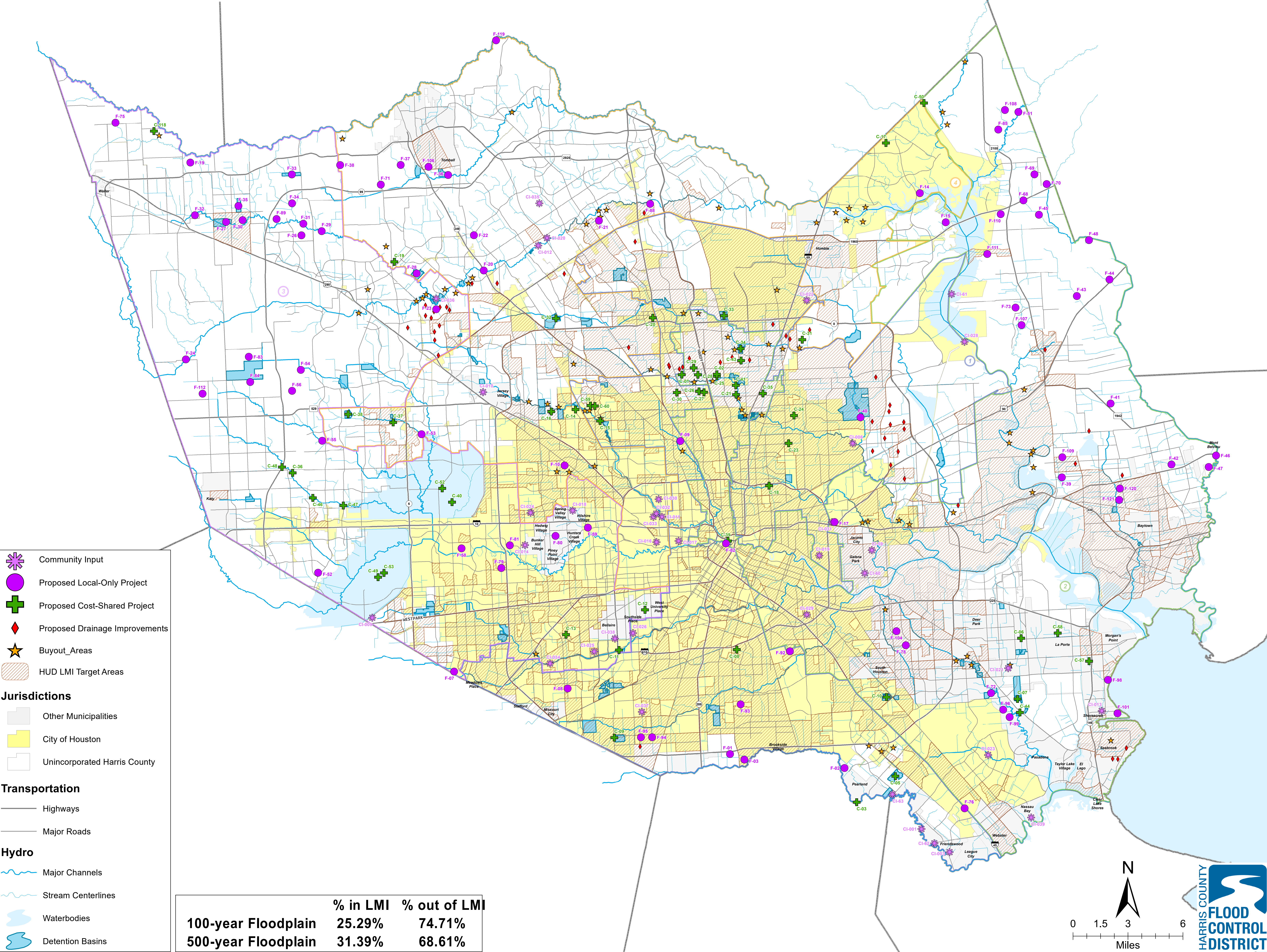
Project	Weighted Factor Ranking	Pairwise Ranking
C-30 (P118-27-00)	1	2
C-02 (P518-07-00)	2	1
C-08 (C118-00-00)	3	4
F-92 (C116-00-00)	4	3
CI-031 (H103-00-00)	5	5
F-08 (D140-00-00)	6	6
F-106 (M100-00-00)	7	7
F-14 (Kingwood)	8	8
F-81 (W153-00-00)	9	9

Discussion

Send comments in writing to Gabe Baker (County Judge's Office)

Gabe.Baker@cjo.hctx.net

County HUD LMI Statistics



DRAFT

**Prioritizing the Implementation of
Harris County Flood Control
District
2018 Bond Projects**

February 1, 2019



Purpose

This document provides the draft documentation for the Harris County Flood Control District (District) evaluation process of prioritizing District 2018 Bond projects. This report will outline the evaluation criteria and weighting process to prioritize each project relative to each other. The 2018 Bond election identified over 200 projects throughout Harris County. The projects will be prioritized over the next ten years to deliver the maximum flood damage reduction benefits to Harris County citizens.

Flood Risk Reduction Benefits

HCFCFCD strives to complete projects that help the most people first (worst first approach). Flood risk reduction benefits can be calculated in terms of water surface elevation reductions, reductions in limits of the 1% floodplain (100-year floodplain), or the number of structures where flooding risks have been reduced. The [preliminary engineering report phase](#) for each Bond project will quantify these benefits. If a preliminary engineering report is not prepared at this time, HCFCFCD will estimate the benefits in terms of structures where flooding risks could be reduced.

Types of Bond Projects

The following are the major types of projects within the 2018 Bond election.

- Right of Way, Planning, Design and/or Construction Projects – Traditional infrastructure projects HCFCFCD uses to reduce flooding potential.
- Floodplain Preservation and Right of Way Acquisition – Acquisition of property deep in the floodplain for preservation as well as acquisition of property for future projects.
- Subdivision Drainage Improvements – Projects typically in partnership with another agency that has primary jurisdiction to improve the internal subdivision drainage in conjunction with HCFCFCD channels.
- Storm Repairs and Restore Channel Capacity - Projects that include fixing side slope failures and desilting channels to the restore the channel capacity to the original design.
- Flood Warning System – Improvements and advancements to the existing HCFCFCD Flood Warning System
- Floodplain Mapping Updates – Updates to the Federal Emergency Management Agency (FEMA) 1% floodplain maps and other mapping products.

Construction Ready Projects

HCFCFCD was executing a phased Capital Improvement Program before the 2018 Bond election. Several projects that are in final design will have bid-ready construction plans in the near future and can quickly be executed by Bond funding. HCFCFCD will prioritize using Bond funding to pay for these construction-ready projects to deliver the projects quickly so that the flood risk reduction benefits can be realized by the community. Since these projects are already underway, our plan will be to re-engage the community to inform them of progress and timelines but will continue these projects as designed.

Project Prioritization

Evaluation criteria were developed to rank each of the 2018 Bond projects. The criteria allow for an opportunity to create objectivity in the prioritization process. Two methods were utilized to rank projects: Weighted Factors Analysis and a Pairwise Analysis, both of which are described in the sections below. For each method, the following criteria were used and are discussed below.

- Existing Conditions Drainage Level of Service
- Equity
- Flood Risk Reduction
- Long Term Maintenance Costs
- Minimize Environmental Impacts
- Potential for Multiple Benefits
- Project Efficiency

Each criterion described below has a scoring system ranging from 0 to 10. A score of “10” represents that a project where all criteria were met and a score of “0” shows the project met did not meet the criterion. A higher score will result in a higher final rank of the project in this prioritization algorithm.

Existing Conditions Drainage Level of Service

The drainage level of service is a data set that was developed to determine the capacity of HCFCFCD channels. The capacity ranges from 1% Annual Exceedance Probability (AEP), or 100-year storm, to the 50% AEP storm, or 2-year storm. Table 1 defines the scoring associated with the level of service for the District channel in question.

Table 1: Existing Conditions Drainage Level of Service Scoring Criteria

Criteria	Score
Level of service is > 1% AEP storm (100-year storm)	0
Level of service is < 1% AEP storm (100-year storm)	1
Level of service is < 2% AEP storm (50-year storm)	2
Level of service is < 4% AEP storm (25-year storm)	4
Level of service is < 10% AEP storm (10-year storm)	6
Level of service is < 20% AEP storm (5-year storm)	8
Level of service is < 50% AEP storm (2-year storm)	10

Equity

It is important to include equity as an evaluation criterion. Incorporating equity in the HCFCD 2018 Bond Program utilizes the U.S. Department of Housing and Urban Development (HUD) Low Moderate Income (LMI) mapping for Harris County. LMI data was used in combination with the last time HCFCD completed a flood damage reduction project in the area to provide scores for the equity criterion. The HCFCD projects would not include maintenance projects, but capital improvement projects that have lowered flood risks in the project area. Table 2 provides the scoring ranges to account for equity.

Table 2: Equity Scoring Criteria

Criteria	Score
Located in a Low to Moderate Income Area	
HCFCD CIP project in area within the last 0-10 years	6
HCFCD CIP project in area within the last 11+ years	10
Not Located in a Low to Moderate Income Area	
HCFCD CIP project in area within the last 0-10 years	3
HCFCD CIP project in area within the last 11+ years	6

Flood Risk Reduction

Flood risk reduction benefits are calculated in terms of the number of structures, as opposed to the value of structures, where flooding risks have been reduced. This will take into account if multi-family structures (apartments) benefit by the proposed project. Providing flood risk reduction for multi-family structures can arguably benefit more people. Additionally, the percentages shown in the table below are calculated by evaluating the percent of structures removed from the effective 1% floodplain in all of Harris County by each proposed project. Based on the Harris County Appraisal District's building footprint database, there are 183,833 structures that intersect with the limits of the Federal Emergency Management Agency (FEMA) mapped 1% AEP effective floodplain. Thus, the percentages appear low. Table 3 defines the scoring associated with the 1% flood risk reduction of each Bond project.

Table 3: Flood Risk (1% AEP) Reduction Scoring Criteria

Criteria	Score
Floodplain removed from 0 structures*	0
Floodplain removed from < 0.05% of structures (~100 structures)	3
Floodplain removed from < 0.1% of structures (~200 structures)	6
Floodplain removed from < 0.2% of structures (~400 structures)	8
Floodplain removed from >0.25% of structures (~500 structures)	10

* HCFCD is looking to determine the number of housing units and using that as a metric as opposed to structures. For example, an apartment building is one structure, but will contain multiple housing units. A flood damage reduction project could benefit multiple families and this benefit wouldn't be captured by only considering structures. HCFCD will continue to work on this effort as we refine the methodology.

Long Term Maintenance Costs

Maintenance costs can be affected by the ability to access the channel, channel geometry and material, and maintenance berm width. Concrete-lined channels have different maintenance costs than grass-lined channels. Additionally, the size of the channel and/or stormwater detention basin will affect the maintenance costs. Table 4 defines the scoring associated with long term maintenance costs.

Table 4: Long Term Maintenance Costs Scoring Criteria

Criteria	Score
Project will require extensive or specialized maintenance	2
Project will require maintenance outside of HCFCD's regular maintenance practices	6
Project only requires regular, on-going maintenance	10

Minimize Environmental Impacts

Table 5 defines the scoring associated with project specific environmental mitigation. Environmental mitigation could include purchasing credits at a wetlands or streambank mitigation bank, completing environmental permits, and creating self-mitigating projects. Each of these items has an impact on project cost and schedule.

Table 5: Minimize Environmental Impacts Scoring Criteria

Criteria	Score
Project will have significant environmental impacts requiring a Corps of Engineers Individual Permit and mitigation bank credits	0
Project will have significant environmental impacts requiring mitigation bank credits	2
Project are able to significantly avoid environmental impacts	6
Project has minimal or no environmental impacts	10

Potential for Multiple Benefits

Table 6 defines the scoring associated with the project's potential for multiple benefits including, but not limited to recreational and environmental enhancements.

Table 6: Potential for Multiple Benefits Scoring Criteria

Criteria	Score
Project does not have multiple benefits	0
Project has recreational benefits	4
Project has environmental enhancement benefits	6
Project has recreational and environmental enhancement benefits	10

Project Efficiency

Table 7 provides scoring for ranges of project efficiency. Project efficiency is defined as the total cost of the project divided by the number of structures that receive a flood damage reduction benefit.

$$Project\ Efficiency = \frac{Total\ Cost\ of\ Project\ (\$)}{\#\ of\ Structures\ Benefitted}$$

Partnership projects are partially funded by another agency such as FEMA or a municipality. Since partnership projects leverage HCFCD 2018 Bond funds, they are given a score of 10.

Table 7: Project Efficiency Scoring

Criteria	Score
Greater than 200,000	2
200,000 to 100,000	4
100,000 to 50,000	6
Less than 50,000	8
Partnership Projects	10

Weighted Factors Analysis

The Weighted Factors analysis allows criteria to be weighted based on percentages that sum to 100 percent. Each of the criteria was given a percentage weighting.

- Existing Conditions Drainage Level of Service Weighting Factor 20%
- Equity Weighting Factor 20%
- Flood Risk Reduction Weighting Factor 30%
- Long Term Maintenance Costs Weighting Factor 5%
- Minimizes Environmental Impacts Weighting Factor 5%
- Potential for Multiple Benefits Weighting Factor 5%
- Project Efficiency Weighting Factor 15%
- 100%

Using the criteria, scoring, and weights, Table 8 presents a ranking of a sample of nine projects. The metrics defined above were used to calculate a ranking for each HCFCD 2018 Bond Project. Each criterion score is multiplied by the criteria weight and added together for a total sum. The sum is the project rank.

Table 8: Weighted Factor Ranking of Bond Projects

Project	Flood Risk Reduction	Potential for Multiple Benefits	Long Term Maintenance Costs	Minimizes Environmental Impacts	Existing Conditions Drainage Level of Service	Project Efficiency	Equity	Weighted Sum	Rank
Criteria Weight	0.30	0.05	0.05	0.05	0.20	0.15	0.20	1.00	
C-02 (P518-07-00)	8	10	10	6	7	10	8	8.2	2
C-08 (C118-00-00)	5	0	6	6	10	10	10	7.6	3
C-30 (P118-27-00)	6	7	10	2	10	10	10	8.3	1
CI-031 (H103-00-00)	4	0	10	6	10	10	6	6.7	5
F-08 (D140-00-00)	6	4	10	6	2	2	8	5.1	6
F-106 (M100-00-00)	3	10	10	0	8	4	3	4.7	7
F-14 (Kingwood)	3	10	10	6	3	4	4	4.2	8
F-81 (W153-00-00)	3	0	2	0	1	4	6	3.0	9
F-92 (C116-00-00)	6	0	10	6	10	4	10	7.2	4

Pairwise Analysis

A Pairwise Analysis determines the tradeoffs between evaluation criteria as a function of their relative importance. The same criteria were used as the Weighted Factor analysis, but the relative weightings differ because a Pairwise Analysis has more objectivity. Table 9 presents how the weighting of the criteria was calculated. The evaluation criteria are presented across the top row and left column. The solid blocks down the middle are where the selected criteria intersect. If the criteria on the top are more important than the criteria on the left, a value of 1 is populated. If they are equally important, a value of 2 is populated. If the criteria on the left are more important than the criteria on the top, a value of 3 is populated. The sum of all values for a given row then becomes the weighting factor of the respective evaluation criteria.

The process of determining a rank for each 2018 Bond project involves attributing a score to each of the criteria and then multiplying each score by the applicable criteria weight. The scores are then added together for a total sum. The alternative yielding the highest total sum is recognized as the most favorable (highest ranking). Using the Pairwise analysis typically provides a greater separation between each alternative than the Weighted Factor analysis.

Table 9: Calculation of Pairwise Weighting Factors for Evaluation Criteria

Criteria	Flood Risk Reduction	Potential for Multiple Benefits	Long Term Maintenance Costs	Minimizes Environmental Impacts	Existing Conditions Drainage Level of Service	Project Efficiency	Equity	Sum	Rank
Flood Risk Reduction		3	3	3	3	3	3	18	1
Potential for Multiple Benefits	1		3	1	1	3	1	10	4
Long Term Maintenance Costs	1	1		3	1	1	1	8	6
Minimizes Environmental Impacts	1	3	1		1	3	1	10	5
Existing Conditions Drainage Level of Service	1	3	3	3		3	3	16	2
Project Cost	1	1	3	1	1		1	8	7
Equity	1	3	3	3	1	3		14	3

Using the criteria, weights established in Table 9, and the metrics defined above, each of the alternatives was scored. Each score is multiplied by the criteria weight and added together for a total sum. Table 10 presents the results of the overall scores and ranking for each HCFC 2018 Bond project evaluated.

Table 10: Pairwise Ranking of HCFCD 2018 Bond Projects Evaluated

Project	Flood Risk Reduction	Potential for Multiple Benefits	Long Term Maintenance Costs	Minimizes Environmental Impacts	Existing Conditions Drainage Level of Service	Project Efficiency	Equity	Weighted Sum	Rank
Criteria Weight	18	10	8	10	16	8	14		
C-02 (P518-07-00)	8	10	10	6	7	10	8	688	1
C-08 (C118-00-00)	5	0	6	6	10	10	10	578	4
C-30 (P118-27-00)	6	7	10	2	10	10	10	658	2
CI-031 (H103-00-00)	4	0	10	6	10	10	6	536	5
F-08 (D140-00-00)	6	4	10	6	2	2	8	448	6
F-106 (M100-00-00)	3	10	10	0	8	4	3	436	7
F-14 (Kingwood)	3	10	10	6	3	4	4	430	8
F-81 (W153-00-00)	3	0	2	0	1	4	6	202	9
F-92 (C116-00-00)	6	0	10	6	10	4	10	580	3

Table 11 shows the results of the ranking between the two methodologies.

Table 11: Comparison of Priority Projects (Weighted Factor and Pairwise Rankings)

Project	Weighted Factor Ranking	Pairwise Ranking
C-30 (P118-27-00)	1	2
C-02 (P518-07-00)	2	1
C-08 (C118-00-00)	3	4
F-92 (C116-00-00)	4	3
CI-031 (H103-00-00)	5	5
F-08 (D140-00-00)	6	6
F-106 (M100-00-00)	7	7
F-14 (Kingwood)	8	8
F-81 (W153-00-00)	9	9

DIVIDER PAGE



City of
Humble

114 WEST HIGGINS, HUMBLE, TEXAS 77338, (281) 446-3061

MERLE AARON
MAYOR

FAX: (281) 446-7843

COUNCIL MEMBERS

RAY CALFEE
CHARLES "ANDY" CURRY
NORMAN FUNDERBURK
DAVID PIERCE
ALLAN STEAGALL

CITY MANAGER
JASON STUEBE

CITY SECRETARY
JENNY PAGE

February 20, 2019

Hon. Lina Hidalgo
Harris County Judge
1001 Preston, Suite 911
Houston, Texas 77002

Re: Prioritization Implementation of 2018 Bond Program

Judge Hidalgo:

We are writing you to express our shared reservations and concerns regarding the draft proposal for methodology to be utilized in determining the prioritization of implementing the 2018 Harris County Flood Control District 2018 Bond projects. Specifically, our concerns center around the interpretation of the bond order language and its relation to equity; as well as the manner in which the proposed methodology has been developed, discussed, communicated and may ultimately be adopted.

We should not have to rehash the devastating toll that Hurricane Harvey and the subsequent flooding of the San Jacinto River took on Humble and Lake Houston area residents and businesses, as that is widely known. It should also be understood that we recognize that over fifty-percent of the City of Humble's population resides in a U.S. Department of Housing and Urban Development Low-Moderate Income (LMI) area. That being said, utilizing LMI data and the associated Census Block Groups to weight the prioritization of bond projects in terms of "equity" is seemingly counter to the specific bond language which stated that flooding issues do not respect boundaries. By utilizing LMI areas, the proposed methodology is in fact creating boundaries. Rain does not fall and rivers do not flood specifically within commercial, high-end residential or LMI areas – it simply rains and floods wherever the topography says it will. Furthermore, there are numerous proposed projects scheduled that exist outside of designated LMI areas that will have a direct and potentially significant impact on LMI areas as they are up-stream from those areas. Assigning a socio-economic measure to address an engineering problem in our view is counter-productive and may significantly hinder reducing flood hazards not just in our City but in numerous areas throughout the county.

In addition to this, we do not feel that we nor other municipalities, residents, or businesses have been properly included in the discussion surrounding the proposed methodology. Based upon the timeline laid out by Harris County Flood Control it would appear to us that the proposed methodology is being rushed through and without appropriate open public comment and input. While there may have been two "stakeholder" meetings this month, we nor any of our colleagues in other cities do not recall being notified of these meetings or even of the meetings' very existence. Further, it is our understanding that

these meetings were by invitation-only. We find this to be exceptionally troubling, especially given the emphasis that the county has recently placed on allowing for public input and comment. As you are aware, the County held nearly two dozen community meetings throughout the County leading up to the bond election. In our estimation, engaging the community in such a fashion was paramount in the bond's ultimate success at the polls last August. The process that has been undertaken in developing, discussing and adopting the methodology as proposed has the potential of further eroding public trust in its government and may put future bond referenda in a precarious position. Given the substantial impact that the proposed methodology may have on the prioritization of the bond projects, it is imperative that the residents of this County not only be made aware openly of this proposal but also allowed similar ample opportunity to provide comment and feedback.

We respectfully share these concerns with you and ask that you either remove the incorporation of Census Block Group data as a means to weight the prioritization of bond projects from the proposed methodology or at the very least reconsider the expeditious nature in which this proposed methodology will be presented and potentially adopted by the Commissioners Court.

We are more than willing to work with you, the Commissioners Court and Harris County Flood Control to address the most important need of our time. The successful and appropriate implementation of the 2018 Bond is not only vital to the ongoing recovery from and prevention of future flooding – but perhaps more importantly to the overall future of our great County.

Respectfully,



Merle Aaron
Mayor



Jason Stuebe
City Manager

Cc: Harris County Commissioner Rodney Ellis
Harris County Commissioner Adrian Garcia
Harris County Commissioner Steve Radack
Harris County Commissioner R. Jack Cagle
HCFCD Deputy Executive Director Matt Zeve, P.E.
Flood Control Policy Advisor, Gabe Baker

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: February 26, 2019

TOPIC:	Briefing And Discussion Concerning Quarterly Investment Report For Period Ending December 31, 2018
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BACKGROUND:	Per the City's Investment Policy, the Investment Officer shall prepare an investment report at least quarterly. Attached is a memorandum explaining changes in the City's investments as well as a detailed investment report for the quarter ending December 31, 2018.
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RECOMMENDATION:	N/A
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ATTACHMENTS:	Quarterly Investment Report for FY 2018-2019 Period Ending December 31, 2018
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FUNDING ISSUES:	☒ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☐ Not budgeted, if approved, the following will be included in the next Budget Amendment: ☐ \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ ☐ \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ ☐ \$_____ will be added to Revenue Acct# ____-____ and \$_____ added to Expenditure Acct/Project# _____
------------------------	---

FINANCE VERIFICATION OF FUNDING:

Michelle Yi

SUBMITTING STAFF MEMBER:	CITY ADMINISTRATOR APPROVAL:
Michelle Yi, City Treasurer	<i>William Robison</i>

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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DIVIDER PAGE



EST. 1955

SPRING VALLEY
V I L L A G E**MEMORANDUM**

TO: Honorable Mayor and Council Members
FROM: Michelle Yi, City Treasurer
CC: Julie Robinson, City Administrator
DATE: February 6, 2019
SUBJECT: Quarterly Investment Report for the Period Ended December 31, 2018

In accordance with the Public Funds Investment Act, Chapter 2256.023 of the Government Code, the Investment Officer shall prepare and submit to City Council a quarterly report of investment transactions of all funds for the preceding period.

The City invests cash that is not immediately needed for operations in Certificates of Deposit, Texpool, and Securities issued by Agencies of the Federal Government as allowed by the Public Funds Investment Act and the City's Investment Policy.

Portfolio Recap:

- During the quarter, The SWEEP earned an average yield of 2.1442%.
- The City transferred \$200,000 from Wells Fargo into TexPool during the quarter to earn an average yield of 2.2113%.

During the quarter, the Federal Reserve raised its benchmark interest rate a quarter-point but lowered its projections for future rate hikes on December 19, 2018. Economic data still solid but moderating, pace of growth. Personal income and spending data showed consumer spending continues to rise at a steady rate. Hiring has slowed recently, with employers adding an average of 170,000 jobs during the quarter versus 210,000 in the first 10 months of the year. According to the unemployment rate, the demand for workers remains solid. Staff continues to monitor the accounts being held by the City.

Enclosed are details of the City investment transactions for Quarter Ended December 31, 2018. This information shows that on the beginning market value as of September 30, 2018 was \$11,785,968 and ending market value on December 31, 2018 was \$12,866,638. Also included are spreadsheets showing the book value additions of \$3,769,210 and book value withdrawals of \$2,688,541 for fiscal year-to-date activity.

As of December 31, 2018, the City's cash and investments were as follows:

<u>INVESTMENTS</u> <u>CATEGORY</u>	<u>BOOK</u> <u>VALUE</u>	<u>MARKET % OF</u> <u>PORTFOLIO</u>
Cash in Demand Accounts	\$ 3,477,735	27.03%
Certificates of Deposit (CDs)	\$ 212,260	1.65%
Investment Pool	\$ 8,697,033	67.59%
Money Market/Savings	\$ 479,610	3.73%
	<u>\$ 12,866,638</u>	<u>100.00%</u>

Compliance: The City requires its depository banks to provide collateral for all deposits in excess of Federal Deposit Insurance. As of December 31, 2018, the market value of collateral pledged to the City by Wells Fargo through the Bank of New York Mellon was \$883,571.15.

Market Value: The City currently holds no investments in which the book value differs from the market value. For all holdings, the book value is equal to the market value.

To the best of my knowledge, this report is in compliance with the investment strategy expressed in the City of Spring Valley Village Investment Policy and with the Texas Public Funds Investment Act, V.T.C.A., Government Code Ch. 2256, as amended

Investment Officer:

Michelle Yi, City Treasurer

**CITY OF SPRING VALLEY VILLAGE
INVESTMENT PORTFOLIO - SUMMARY
December 31, 2018**

INVESTMENTS <u>CATEGORY</u>	<u>ORIGINAL FACE VALUE</u>	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>	<u>MARKET % OF PORTFOLIO</u>
Cash in Demand Accounts	\$ 3,477,735	\$ 3,477,735	\$ 3,477,735	27.03%
Certificates of Deposit (CDs)	\$ 212,260	\$ 212,260	\$ 212,260	1.65%
Investment Pool	\$ 8,697,033	\$ 8,697,033	\$ 8,697,033	67.59%
Money Market/Savings	<u>\$ 479,610</u>	<u>\$ 479,610</u>	<u>\$ 479,610</u>	<u>3.73%</u>
	<u>\$ 12,866,638</u>	<u>\$ 12,866,638</u>	<u>\$ 12,866,638</u>	<u>100.00%</u>

Weighted Average Maturity * 9 Days

Weighted Average Yield* 2.8879%

Comparative Yields:

3-month Tsy Bill	2.4500%
6-month Tsy Bill	2.5600%
2-year Tsy Note	2.4800%

* Does include cash accounts

CITY OF SPRING VALLEY VILLAGE
SUMMARY INVESTMENT REPORT
For the Quarter Ended December 31, 2018

Account Description	Date		Rate/	Purchase	Purchase	Market	Face	Beginning Values @ 10/1/18		Ending Values @ 12/31/2018		Accrued
	Purchase	Maturity	Coupon	Yield	Price	Price	Amount	Book Value	Market Value	Book Value	Market Value	Interest
<u>Cash Accounts</u>												
Wells Fargo - General/Utility	12/31/18	01/01/19	2.3499%	2.3499%	\$ -	\$ -	\$ 2,645,197.91	\$ 1,930,922.82	\$ 1,930,922.82	\$ 2,645,197.91	\$ 2,645,197.91	\$ -
Wells Fargo - Child Safety Fee	12/31/18	01/01/19	0.2000%	0.2000%	-	-	50,437.88	49,361.76	49,361.76	50,437.88	50,437.88	-
Wells Fargo - Savings	12/31/18	01/01/19	0.2000%	0.2000%	-	-	415,691.36	415,481.86	415,481.86	415,691.36	415,691.36	-
Wells Fargo - Court On-Line Pay	12/31/18	01/01/19	0.2000%	0.2000%	-	-	7,999.10	7,938.43	7,938.43	7,999.10	7,999.10	-
Wells Fargo - Reserved for Bond	12/31/18	01/01/19	-	-	-	-	358,408.47	245,890.50	245,890.50	358,408.47	358,408.47	-
Sub-total							3,477,734.72	2,649,595.37	2,649,595.37	3,477,734.72	3,477,734.72	-
<u>Certificates of Deposit</u>												
Allegiance Bank #1002083862	12/18/18	12/17/19	1.2500%	1.2500%	-	-	212,260.01	209,049.46	209,049.46	212,260.01	212,260.01	108.45
Sub-total							212,260.01	209,049.46	209,049.46	212,260.01	212,260.01	108.45
<u>Investment Pools</u>												
TexPool - General Fund	09/30/18	10/01/18	2.2872%	2.2872%			6,178,090.10	6,143,780.67	6,143,780.67	6,178,090.10	6,178,090.10	-
TexPool - Utility Fund	12/31/18	01/01/19	2.2872%	2.2872%			758,568.96	554,947.63	554,947.63	758,568.96	758,568.96	-
TexPool - Capital Replacement Fund	09/30/18	10/01/18	2.2872%	2.2872%			1,005,928.25	1,000,341.95	1,000,341.95	1,005,928.25	1,005,928.25	
TexPool - Capital Improvement Fund	09/30/18	10/01/18	2.2872%	2.2872%			754,446.17	750,256.47	750,256.47	754,446.17	754,446.17	
Sub-total							8,697,033.48	8,449,326.72	8,449,326.72	8,697,033.48	8,697,033.48	-
<u>Money Market/Savings Accounts</u>												
Green Bank	12/31/18	01/01/19	2.1200%	2.1200%	-	-	235,848.06	234,604.08	234,604.08	235,848.06	235,848.06	-
Third Coast Bank	12/31/18	01/01/19	0.6000%	0.6000%	-	-	243,761.61	243,393.33	243,393.33	243,761.61	243,761.61	-
Sub-total							479,609.67	477,997.41	477,997.41	479,609.67	479,609.67	-
Total							\$ 12,866,637.88	\$ 11,785,968.96	\$ 11,785,968.96	\$ 12,866,637.88	\$ 12,866,637.88	\$ 108.45

**CITY OF SPRING VALLEY VILLAGE
INVESTMENT ACTIVITY REPORT
For the Quarter Ended December 31, 2018**

Account Description	Date		Rate/ Coupon	Face Amount	Beginning Balance		Fiscal Year-To-Date Activity			Ending Balance	
	Purchase	Maturity			10/01/18 Book Value	10/01/18 Market Value	Deposits/ Purchases	Withdrawals/ Maturities/Calls	Incr/(Decr) Market Value	12/31/18 Book Value	12/31/18 Market Value
<u>Cash Accounts</u>											
Wells Fargo - General/Utility	12/31/18	01/01/19	2.3499%	\$ 2,645,197.91	\$ 1,930,922.82	\$ 1,930,922.82	\$ 3,402,816.26	\$ 2,688,541.17		\$ 2,645,197.91	\$ 2,645,197.91
Wells Fargo - Child Safety Fee	12/31/18	01/01/19	0.2000%	50,437.88	49,361.76	49,361.76	1,076.12	-	-	50,437.88	50,437.88
Wells Fargo - Savings	12/31/18	01/01/19	0.2000%	415,691.36	415,481.86	415,481.86	209.50	-	-	415,691.36	415,691.36
Wells Fargo - Court On-Line Pay	12/31/18	01/01/19	0.2000%	7,999.10	7,938.43	7,938.43	60.67	-	-	7,999.10	7,999.10
Wells Fargo - Bond Reserved				358,408.47	245,890.50	245,890.50	112,517.97	-	-	358,408.47	358,408.47
Sub-total				3,477,734.72	2,649,595.37	2,649,595.37	3,516,680.52	2,688,541.17	-	3,477,734.72	3,477,734.72
<u>Certificates of Deposit</u>											
Allegiance Bank #1002083862	12/18/16	12/17/17	1.2500%	212,260.01	209,049.46	209,049.46	3,210.55	-	-	212,260.01	212,260.01
Sub-total				212,260.01	209,049.46	209,049.46	3,210.55	-	-	212,260.01	212,260.01
<u>Investment Pools</u>											
TexPool - General Fund	09/30/18	10/01/18	2.2872%	6,178,090.10	6,143,780.67	6,143,780.67	34,309.43	-	-	6,178,090.10	6,178,090.10
TexPool - Utility Fund	12/31/18	01/01/19	2.2872%	758,568.96	554,947.63	554,947.63	203,621.33	-	-	758,568.96	758,568.96
TexPool - Capital Replacement Fund	09/30/18	10/01/18	2.2872%	1,005,928.25	1,000,341.95	1,000,341.95	5,586.30	-	-	1,005,928.25	1,005,928.25
TexPool - Capital Improvement Fund	09/30/18	10/01/18	2.2872%	754,446.17	750,256.47	750,256.47	4,189.70	-	-	754,446.17	754,446.17
Sub-total				8,697,033.48	8,449,326.72	8,449,326.72	247,706.76	-	-	8,697,033.48	8,697,033.48
<u>Money Market/Savings Accounts</u>											
Green Bank	12/31/18	01/01/19	2.1200%	235,848.06	234,604.08	234,604.08	1,243.98	-	-	235,848.06	235,848.06
Third Coast Bank	12/31/18	01/01/19	0.6000%	243,761.61	243,393.33	243,393.33	368.28	-	-	243,761.61	243,761.61
Sub-total				479,609.67	477,997.41	477,997.41	1,612.26	-	-	479,609.67	479,609.67
Total				\$ 12,866,637.88	\$ 11,785,968.96	\$ 11,785,968.96	\$ 3,769,210.09	\$ 2,688,541.17	\$ -	\$ 12,866,637.88	\$ 12,866,637.88

Spring Valley Village City Council
Agenda Item Data Sheet

MEETING DATE: February 26, 2019

TOPIC:	New Performance Issues with Existing Ground Water Well #1 and Recommendation For Rehabilitation of the Well.
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BACKGROUND:	The City is currently being served by Ground Water Well #1 (“GWW #1”), and the new water well that is being funded through Texas Water Development Board has been bid and the bids are being reviewed by WSP, the engineering firm retained by the City for the new water well project. <u>New Performance Issues with GWW #1</u> On January 9, 2019, the City received the annual GM Services Water Well Performance Testing results for the testing that was performed on December 20, 2018 (“2018 Report”), a copy of which is included with this agenda item. The 2018 Report indicates that GWW #1 is producing 42 parts per million (ppm) of sand upon startup that then reduces to a sustained 10 ppm of sand production during the remainder of each run cycle. It is suspected that this sand production is the result of a hole or holes in the column pipe or tear(s) or larger than designed hole(s) in the Schlumberger MeshRite screen currently in place. This particular type of well screen is used in oilfield well applications - not municipal water well applications and was installed approximately 9 years ago. The sand being pulled into the well pump is causing the pump to wear as evidenced by the brass shavings that were detected during testing. The brass shavings are from the wearing of bushings and impellers down in the pump bowl. <u>It is important to note that there were no sand particles and no brass shavings detected in the 2017 water well performance testing results, a copy of which is included with this agenda item.</u> It was noted by GM Services during the 2018 performance testing, and the supporting data was included in the 2018 Report, that we might be able to reduce the volume of sand being produced during each run cycle by increasing the backpressure and consequently reducing the discharge flow. Since it will be approximately 15-18 months before the new water production well is constructed and operational, I moved forward with the installation of an orifice plate through Alsay, Inc. (“Alsay”) for the nominal cost of \$1,300 in an attempt to achieve the increased back pressure and discharge flow reduction to minimize the sand production and wear and maximize the operational life of GWW #1’s pump. Installation of the orifice plate was completed on January 30, 2019, and achieved the desired flow reduction.
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ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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**Spring Valley Village City Council
Agenda Item Data Sheet**

I then made arrangements for GM Services to come back out and perform additional testing to determine whether the orifice plate installation was successful in attaining the desired reduction of sand production and brass shavings. GM Services completed follow-up testing on February 5, 2019, and a performance test report was provided to the City ("Second Report"), a copy of which is provided with this agenda item. While the orifice plate installation did reduce the discharge flow, test results indicated that the reduction in sand production is negligible and brass shavings were also still detected.

The primary concern at this point is the brass shavings that were detected during both tests because this indicates that the pump is in the initial stages of wear. Over a period of time, the wear will accelerate to a point at which the water production begins to gradually decline. Then the wear will enter its final stage and become severe enough that it will create excessive vibration, the water production from GWW #1 will drop significantly, and GWW #1 will either fail or have to be shut down. Based upon the Second Report from GM Services, this final stage may not occur for six months to a year. However, it is difficult to forecast the life expectancy of GWW #1 because the rate at which the bushings and impellers are wearing is unknown. Therefore it is possible that GWW #1's pump could enter its final stage of wear sooner rather than later. Consequently, I am concerned that GWW #1 may fail before the new water well is constructed and placed into service.

Our Public Works Team and I have adjusted the operating levels in the ground storage tanks to minimize the sand production and wear and maximize the operational life of GWW #1's pump. We are continuing to evaluate any additional operational changes that may be implemented to mitigate the performance issues. However, the time has come for the City to seriously consider undertaking additional rehabilitation work on GWW #1 to correct these performance issues.

Previous Work Done on GWW #1 Completed in May 2016

In January of 2016, City staff noticed that GWW #1 had lost 75% of its pumping capacity; consequently, Alsay was contacted to pull the well pump for GWW #1 and perform a down-hole television survey to determine the cause. At that time, the pump bowl assembly had severe impeller and bearing wear and discoloration caused by heat buildup. Although the warranty on

ACTIONS TAKEN

APPROVAL	READING PASSED	OTHER
☐ YES ☐ NO		

**Spring Valley Village City Council
Agenda Item Data Sheet**

the pump from work previously performed had expired in July 2014, Alsay agreed to replace the impellers and bearings in the pump bowls at no cost to the City because the failure occurred suddenly and they could find no apparent cause. At the January 26, 2016 meeting, the City Council was presented with two options from Alsay to consider in an effort to recover the lost water production capacity:

(1) Perform a well rehab wherein the Schlumberger MeshRite Well Screen previously installed would be replaced and a new 6" base liner would be installed. However, this option would reduce the pumping capacity below the capacity needed to meet the City's peak water demands. [This was the option recommended by Alsay.]

(2) Brush and acid wash the existing Schlumberger MeshRite screen.

During that meeting, Council elected to proceed with Option 2, brushing and acid washing the existing screen. The minutes of the January 26, 2016 Council meeting do not reflect Council's decision on this, however, provided with this agenda item is a copy of an email from former Public Works Director Erik Tschanz to Alsay that provides the Council's decision.

Recommendation for Rehabilitation of GWW #1

Due to the nature of the performance issues the City is now experiencing with GWW #1 and the fact that the new water well will not be constructed and operational for approximately 15-18 months, it is my recommendation that the Council authorize a complete rehabilitation of GWW #1 immediately, to include video inspection, replacement of the MeshRite Screen, installation of a liner, and any replacement parts for rebuilding the existing pump from the wear that has already occurred.

The estimate received from Alsay for this work is approximately \$250,000 with an estimated 2-3 month project duration. In addition to the actual rehab work to be done to GWW #1, the City will have to purchase surface water from the City of Houston during the 2-3 project duration since GWW #1 will not be operational while the work is being done. Therefore, the City will have to purchase additional surface water from City of Houston at an estimated cost of \$247,000 during the project and for the remainder of the fiscal year since the rehabilitation is anticipated

ACTIONS TAKEN

APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER
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**Spring Valley Village City Council
Agenda Item Data Sheet**

to result in reduced water well production.

Recommended Funding for Rehabilitation Work

The good news is that there is funding available in the Utility Fund for this project:

(1) It is recommended that the Water Well and Pump Reserve in the amount of \$240,000 plus \$10,000 from the Electrical Panel Reserve, both in the Utility Fund, be used to fund the rehabilitation work for GWW #1 as recommended.

(2) It is recommended that the estimated cost for additional purchased surface water from City of Houston of approximately \$247,000 be funded using FY 2018 Unexpended Fund Balance for the Utility Fund.

Due to the immediate need for the repairs to ensure that the only water well supplying the City remains operational, we believe that this purchase is exempt from the requirements of Chapter 252 of the Texas Local Government Code. Consequently, the City will not go out for bids for the rehabilitation work.

RECOMMENDATION: Staff recommends that Council authorize:

(1) A complete rehabilitation of GWW #1 immediately, to include video inspection, replacement of the MeshRite Screen, installation of a liner, and any replacement parts for rebuilding the existing pump from the wear that has already occurred at an estimated cost of \$250,000 and to be funded from the Utility Fund Water Well and Pump Reserve (\$240,000) and the Utility Fund Electrical Panel Reserve (\$10,000);

(2) The purchase additional surface water from City of Houston at an estimated cost of \$247,000 during the project and for the remainder of the fiscal year to be funded using the FY 2018 Unexpended Fund Balance for the Utility Fund.

ATTACHMENTS:

- 2018 Annual Well #1 Test Report-Spring Valley Dated December 20, 2018 (Produced by GM Services)
- 2017 Annual Well #1 Test Report-Spring Valley Dated December 1, 2017 (Produced by GM Services)
- Second Report-Well #1 Dated February 5, 2019 (Produced by GM Services)
- Email Dated January 27, 2016 from Erik Tschanz to Scott Freeman with Alsay Regarding Council's Choice of Options

ACTIONS TAKEN

APPROVAL	READING PASSED	OTHER
☐ YES ☐ NO		

**Spring Valley Village City Council
Agenda Item Data Sheet**

for the Well Rehab	
FUNDING ISSUES:	☐ Not applicable – no dollars are being spent or received. ☐ Full amount already budgeted in Acct/Project# _____ ☒ Not budgeted, if approved, the various accounts will be included in the next Budget Amendment.
FINANCE VERIFICATION OF FUNDING: 	
SUBMITTING STAFF MEMBER: Arthur Faiello, Director of Public Works	CITY ADMINISTRATOR APPROVAL: 

ACTIONS TAKEN		
APPROVAL ☐ YES ☐ NO	READING PASSED	OTHER

DIVIDER PAGE



January 8, 2019

City of Spring Valley
1025 Campbell
Spring Valley, Texas 77055

Attention: Mr. Doug Williams

Reference: Water Well #1 - Performance Testing

Dear Mr. Williams,

Collection and evaluation of field data pertaining to the operation of the well and well pumping equipment was recently completed at the above referenced facility. Included in this report please find the test results, historical water level graph and a pump curve.

PERFORMANCE TEST REVIEW			
Hydraulic Performance of pump is 1298 GPM @ 422' field head	Excellent <u> X </u>	Good <u> </u>	Marginal <u> </u> Poor <u> </u>
Overall efficiency is 65 percent	Excellent <u> </u>	Good <u> X </u>	Satisfactory <u> </u> Poor <u> </u>
Pump Submergence 178 feet	Excellent <u> X </u>	Good <u> </u>	Marginal <u> </u> Poor <u> </u>
Vibration Analysis	Good <u> </u>	X Alert <u> </u>	Poor <u> </u>
Suspended Solids Testing	Excellent <u> </u>	Good <u> </u>	Marginal <u> X </u> Poor <u> </u>
Brass Observed in SST	None <u> </u>	Trace <u> </u>	Substantial <u> X </u> Excessive <u> </u>
Flowmeter Accuracy is 98.1 percent			

The test indicated the pump is operating in accordance with the design of the pump as evidenced by the attached pump performance curve. However, brass shavings were detected in the water which indicates the pump is in the initial stages of wear. The brass shavings are the result of wear from the bushing and/or impellers down in the pump bowl. The City may want to have another test run in six months to determine the condition of the pump.

In addition, the well produced a significant amount of sand which may be creating the wear within the pump. Previous test results revealed only a minimal amount of sand was measured.

The specific capacity of the well which was a concern on the prior test indicated that is remained at 11 gallons per foot of drawdown which was similar to the last test.

The vibration analysis indicated that the pump/motor unit is operating within industry standards. Attached is a spectrum of each point measured.

Also included in this report is the well meter affidavit which is required by the Harris-Galveston County Subsidence District.

We appreciate this opportunity to be of service and if you have any questions, please call.
Sincerely,

Gary McMurrey
G-M Services.



The vibration analysis indicated that the pump/motor unit is operating within industry standards. Attached is a spectrum of each point measured.

Also included in this report is the well meter affidavit which is required by the Harris-Galveston County Subsidence District.

We appreciate this opportunity to be of service and if you have any questions, please call.



SPECIALIZED INSPECTION SERVICES FOR THE WATER INDUSTRY

Performance Test Report

website: www.g-mservices.com

phone: 281-894-8971

Facility City of Spring Valley - well #1

Test Date 12/20/2018

U.S.G.S. # LJ-GM-SV1

Subsidence Well ID#:

PUMP DATA

Manufacturer : Goulds
Bowl Type : 12 CHC
Stages : 7
Setting : 580
Column Size : 10" X 2 1/2" X 1 11/16"
Design Point : 1200 GM @ 476' TDH

MOTOR DATA

Manufacturer : U.S. Motors
Size (HP) : 200
Amps/Volts : 230/460
Serial # : E01-AA70A-MB4
Frame : H445TP
Speed (RPM) : 1775

PERFORMANCE TEST DATA

Static Lvl (ft) -289

Discharge Pressure	9	39
Capacity (GPM)	1298	1142
Pumping Lvl (ft)	-402	-388
Drawdown (ft)	113	99
Specific Capacity	11.49	11.54
Field Head (ft)	422.79	478.09
Water Horsepower	138.5	138.01
Overall Efficiency	65%	65%
Horsepower Input	212.39	212.12
Kilowatt Input	158.5	158.3
Amp Draw	220-218-207	220-216-207
Voltage	492-491	494-492
Sand (PPM)	10	1
Time (min)	45	15

Meter Data

Manufacturer: Sensus -turbine Size: 10
Serial #: 64526521
Meter Read: 437244.000
Meter accuracy is 98.1 % at 1273 GPM

Additional Data

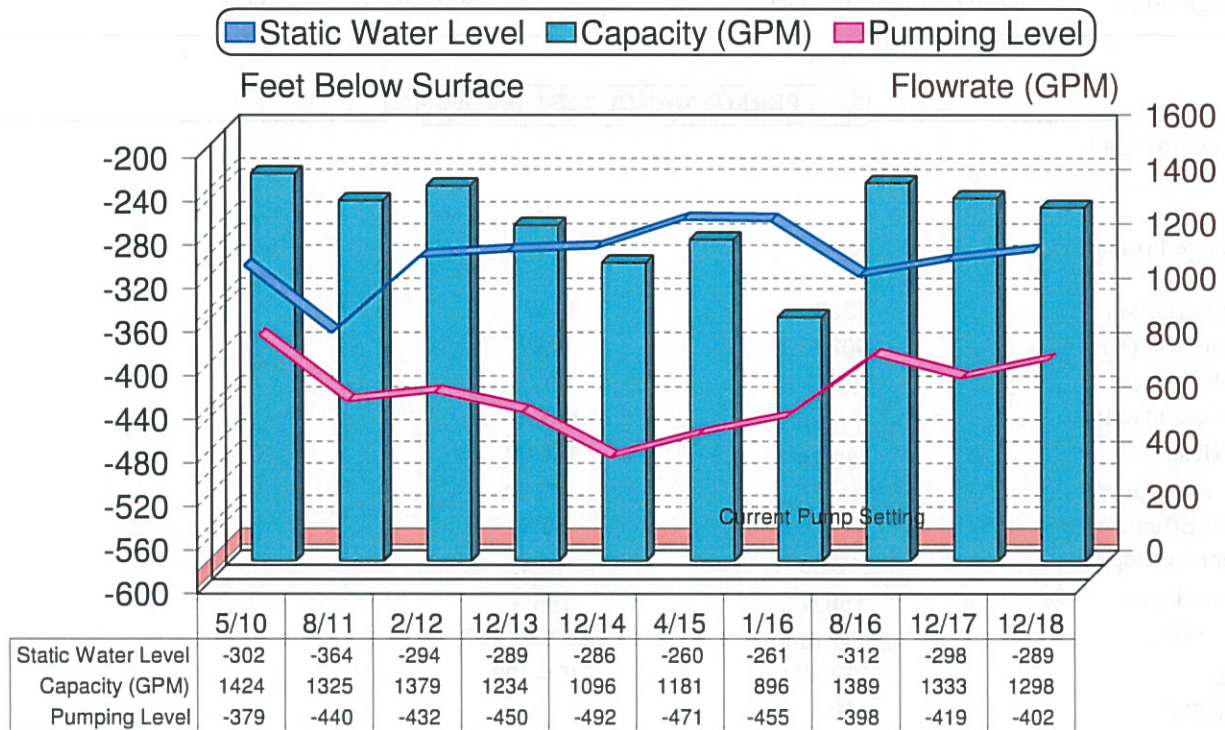
Start-up Sand (PPM) 42
Brass Detect: Heavy trace
Pump Submergence (ft) 178
ETM Read: 14915

Remarks

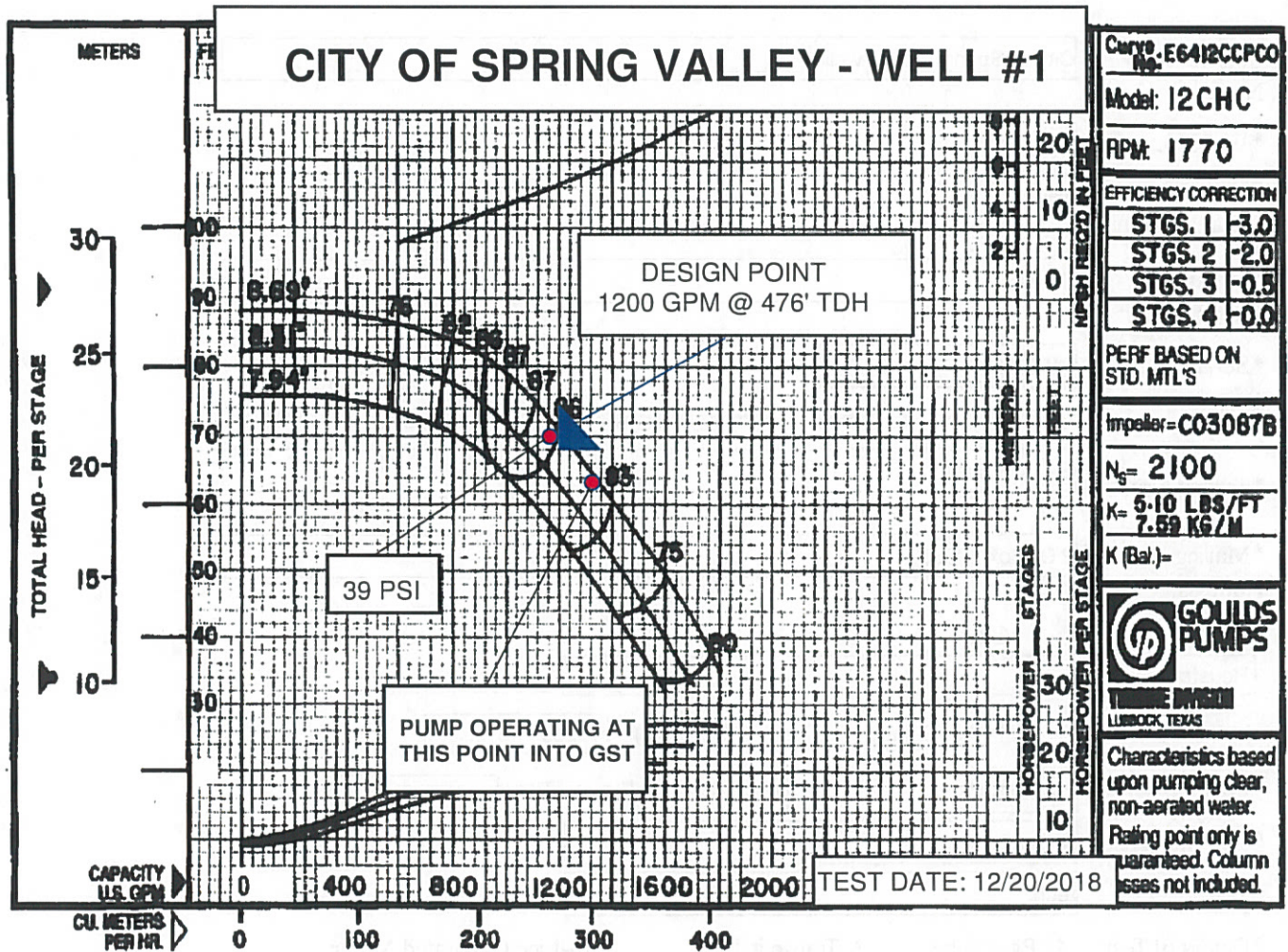
TECHNICIAN A Garcia

City of Spring Valley

Well #1



Prepared by G-M Services





Harris-Galveston Subsidence District

Serving the Gulf Coast Community Since 1975

Affidavit of Meter Calibration Test

Instructions:

Items marked with an * are required.

*Permittee Name:	City of Spring Valley- well#1		
*Well No.:			
*Description of site at location:	well#1		
*Meter Manufacturer:	Sensus		
*Serial No.:	64526521		
*Type:	☐ Propeller ☒ Turbine ☐ Positive Displacement ☐ Compound ☐ Other		
*Testing Firm:	G-M Services		
*Mailing Address:	P.O. Box 690309		
	*City: Houston		
	*State: Texas	*Zip:	77269
*Phone Number:	2818948971	(###-###-####)	Ext.:
*Test Supervisor:	A Garcia		
*Title:	tech		
*Details of Test:	☐ Pitot Tube ☒ Transmit Time ☐ In-Line Calibrated Meter		
*Date of Test:	12/20/2018	(mm/dd/yyyy)	
*Description of Test:	Set up downstream of meter		
*Unit Serial No.:	A2J5600T		

Please fax or mail a diagram of installation tested, including the test equipment used. A schematic diagram is acceptable if pipe dimensions are given. Include a copy of test tape if transit time method is used.

Test Results:

*Meter reading
at start of test: Gallons

*Meter reading
at end of test: Gallons

*Metered
quantity (item 2 -
item 1): Gallons

*Known
standard quantity
in test: Gallons

*Percent
accuracy (item 3
÷ item 4 x 100) %

*Flow Rate: Gallons/Min

*Pipe Diameter: in.

*Recalibration: ☐ Yes ☒ No

Percent
Accuracy after
Recalibration: %

Remarks:

*Applicant/Agent
Name:

*Please enter
your e-mail
address:

*Please re-enter
your e-mail
address:

1660 W. Bay Area Boulevard • Friendswood, TX 77546-2640
Phone: (281) 486-1105 • Fax: (281) 218-3700
www.subsidence.org



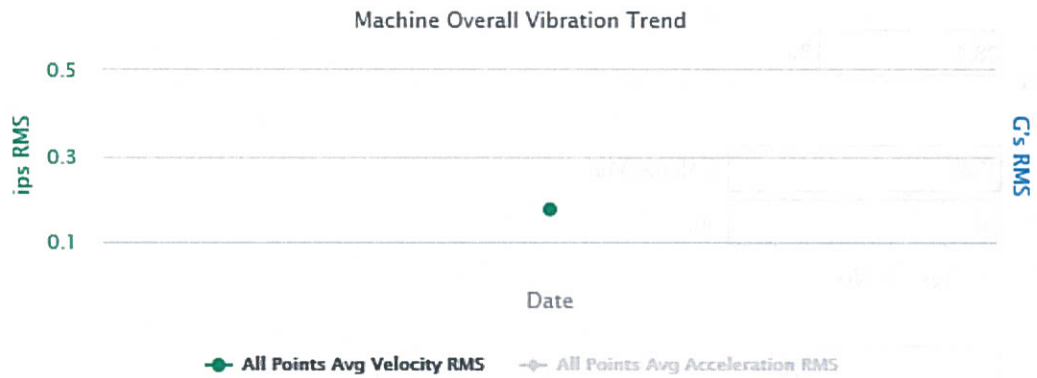
SPECIALIZED INSPECTION SERVICES FOR THE WATER INDUSTRY

MACHINE REPORT

Report Date: Wed, Jan 09. 11:26:39 am CST

Plant/Area: SPRING VALLEY, CITY OF

Machine name: SPRING VALLEY WW1

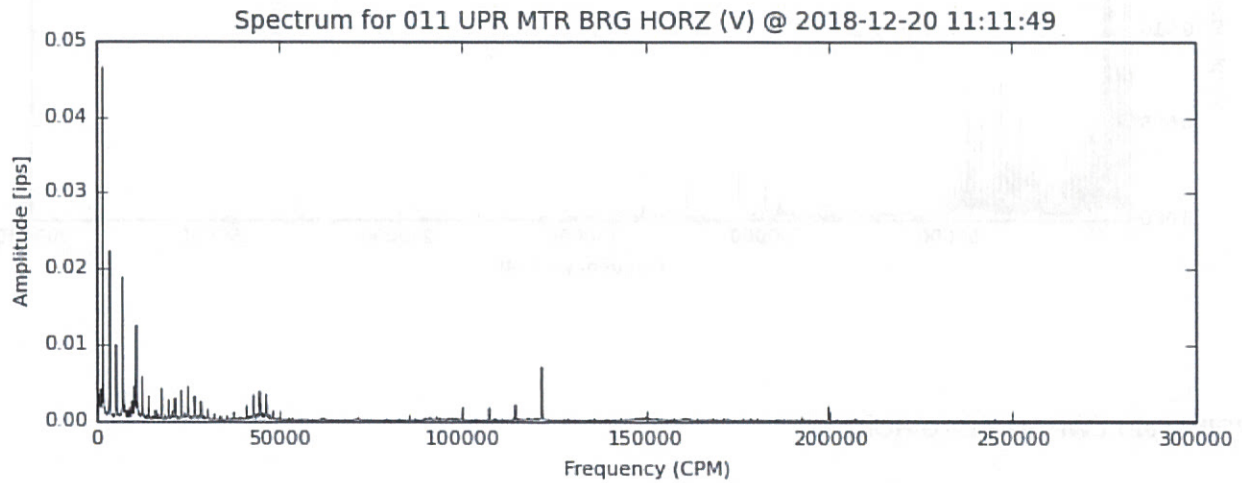


GTI Predictive



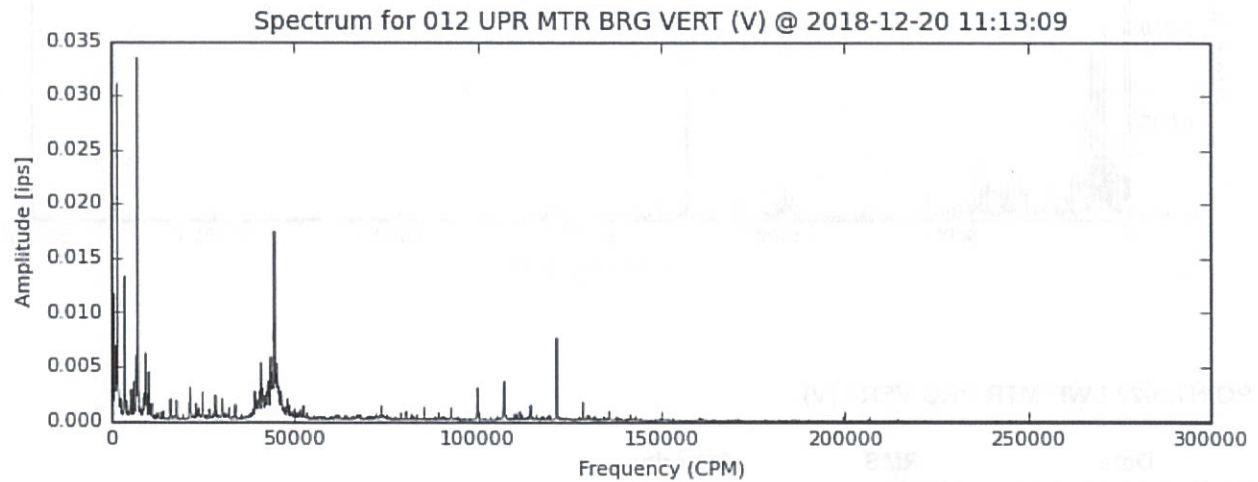
POINT: 011 UPR MTR BRG HORZ (V)

Date	RMS	Severity
2018-12-20 11:11:49	0.066 ips	GOOD ■



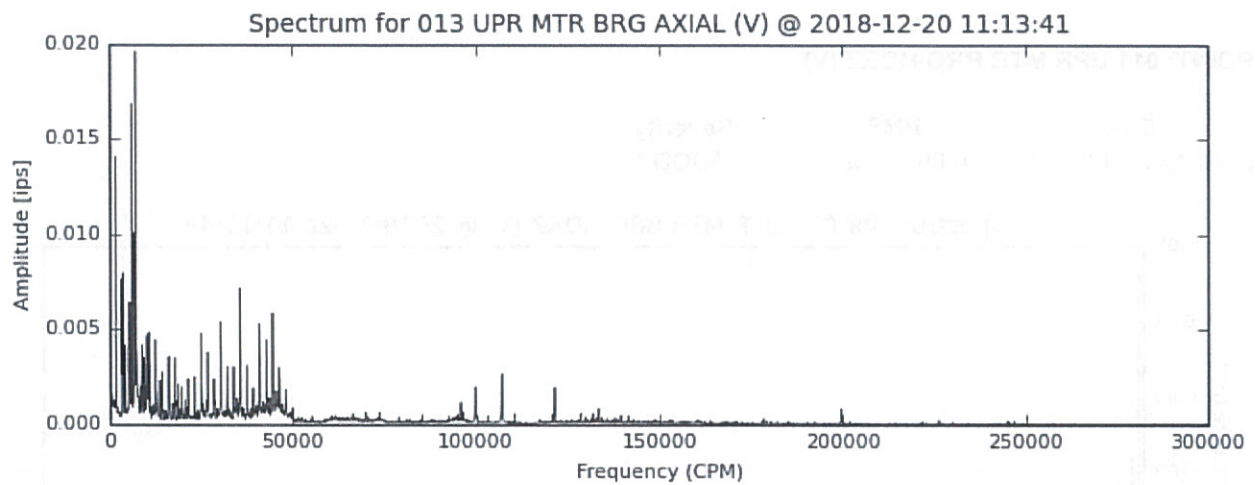
POINT: 012 UPR MTR BRG VERT (V)

Date	RMS	Severity
2018-12-20 11:13:09	0.0689 ips	GOOD ■



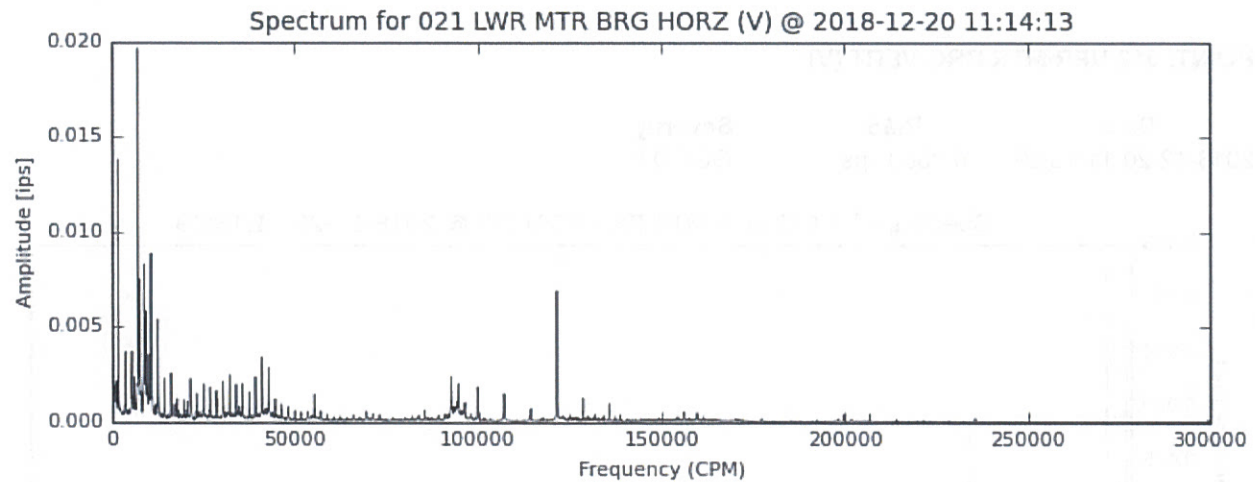
POINT: 013 UPR MTR BRG AXIAL (V)

Date	RMS	Severity
2018-12-20 11:13:41	0.0484 ips	GOOD ■



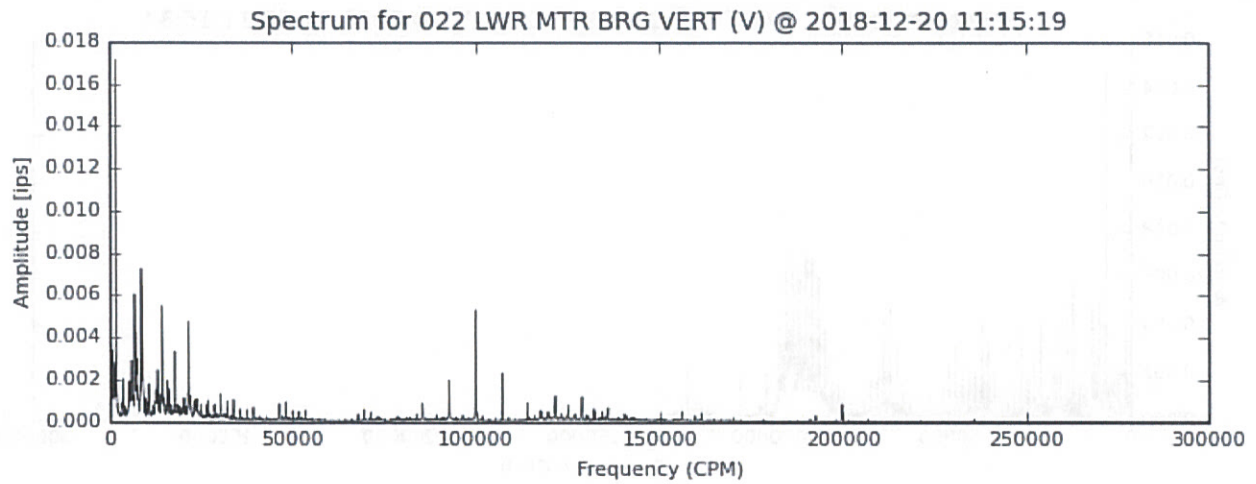
POINT: 021 LWR MTR BRG HORZ (V)

Date	RMS	Severity
2018-12-20 11:14:13	0.0407 ips	GOOD ■



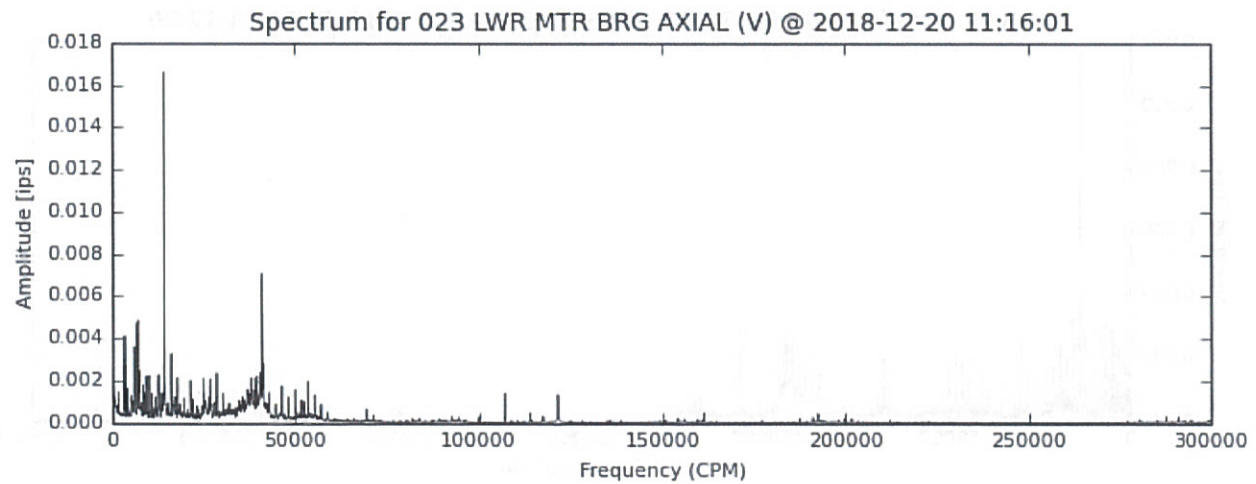
POINT: 022 LWR MTR BRG VERT (V)

Date	RMS	Severity
2018-12-20 11:15:19	0.0317 ips	GOOD ■



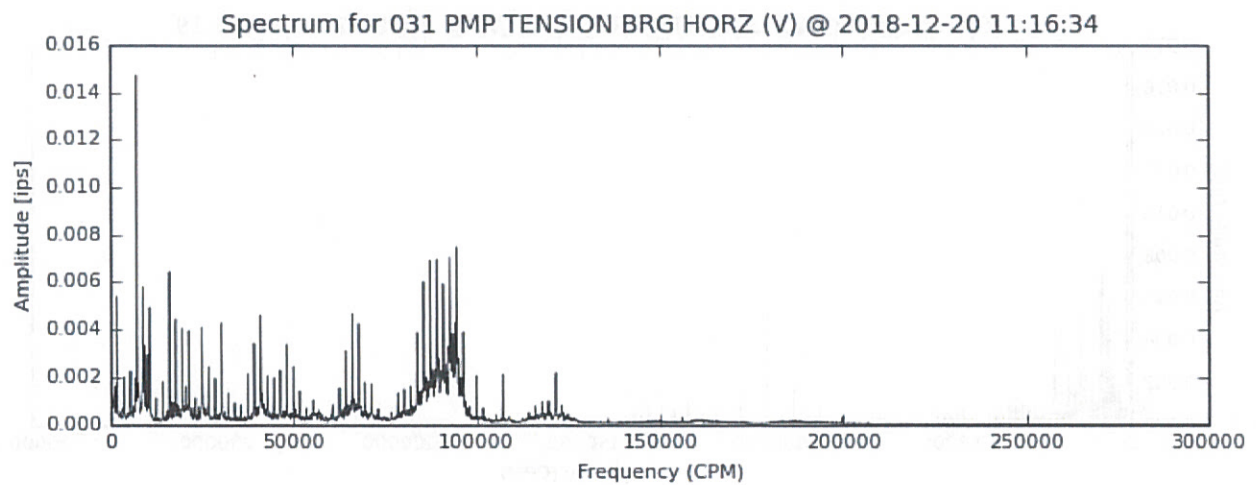
POINT: 023 LWR MTR BRG AXIAL (V)

Date	RMS	Severity
2018-12-20 11:16:01	0.0301 ips	GOOD ■



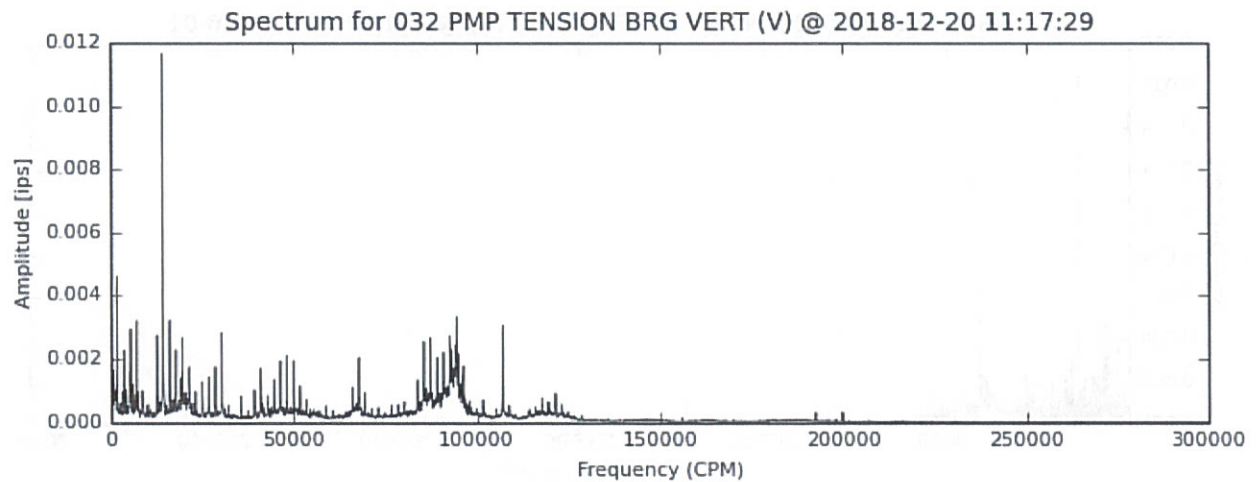
POINT: 031 PMP TENSION BRG HORZ (V)

Date	RMS	Severity
2018-12-20 11:16:34	0.0471 ips	GOOD ■



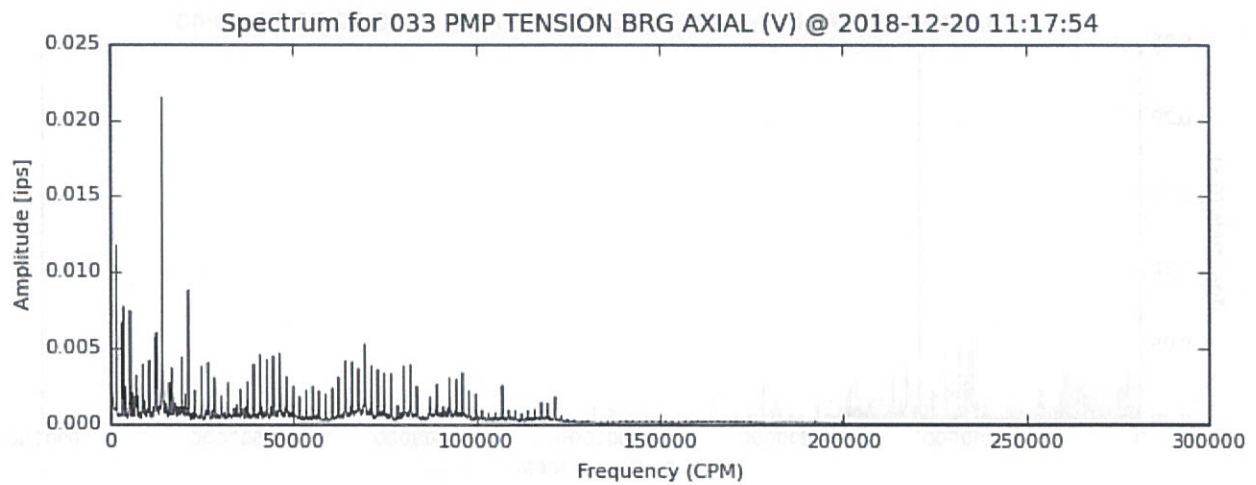
POINT: 032 PMP TENSION BRG VERT (V)

Date	RMS	Severity
2018-12-20 11:17:29	0.0262 ips	GOOD ■



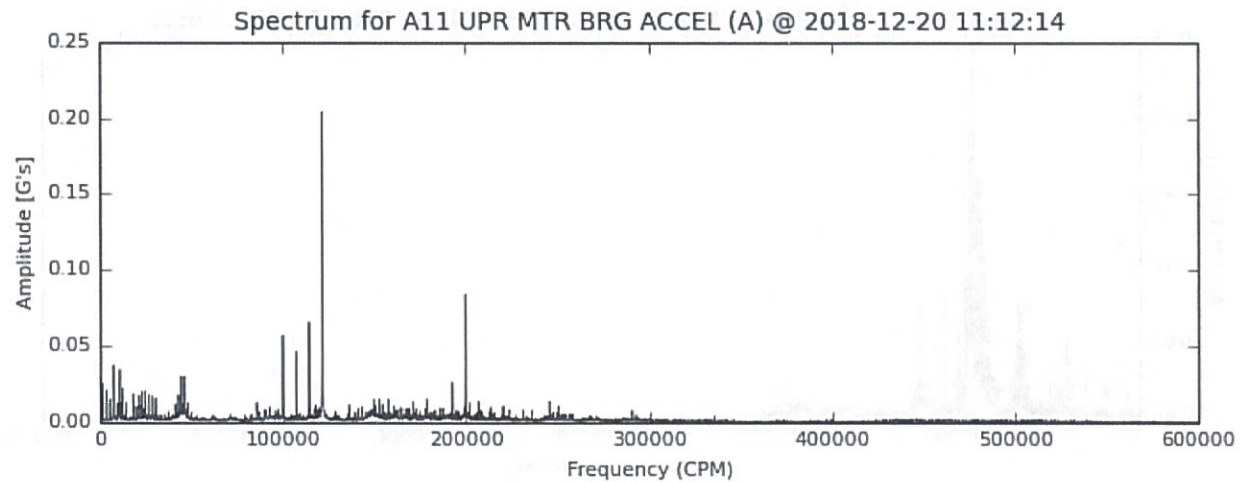
POINT: 033 PMP TENSION BRG AXIAL (V)

Date	RMS	Severity
2018-12-20 11:17:54	0.0483 ips	GOOD ■



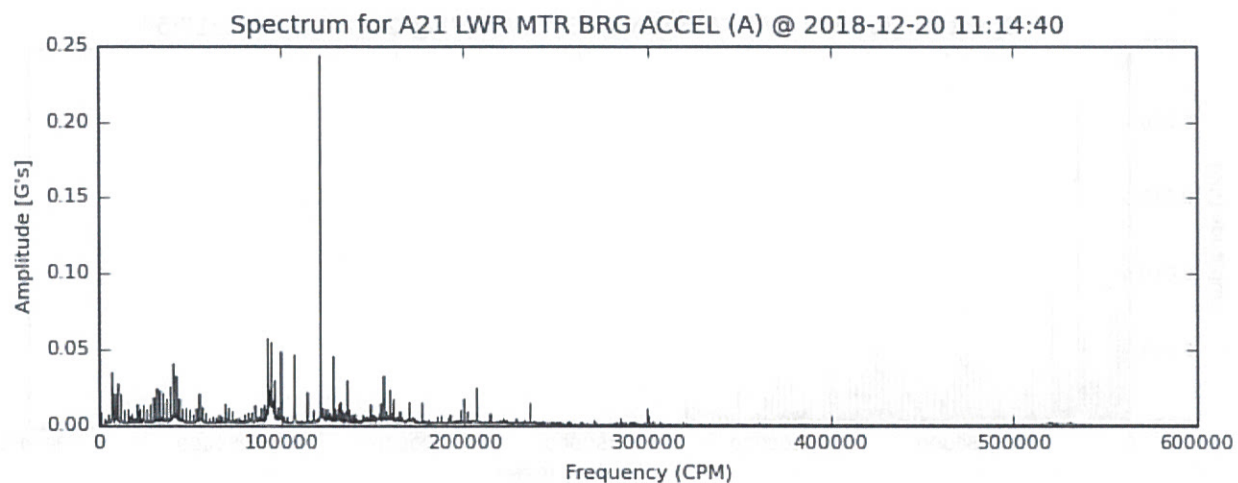
POINT: A11 UPR MTR BRG ACCEL (A)

Date	RMS	Severity
2018-12-20 11:12:14	0.3451 G's	GOOD ■



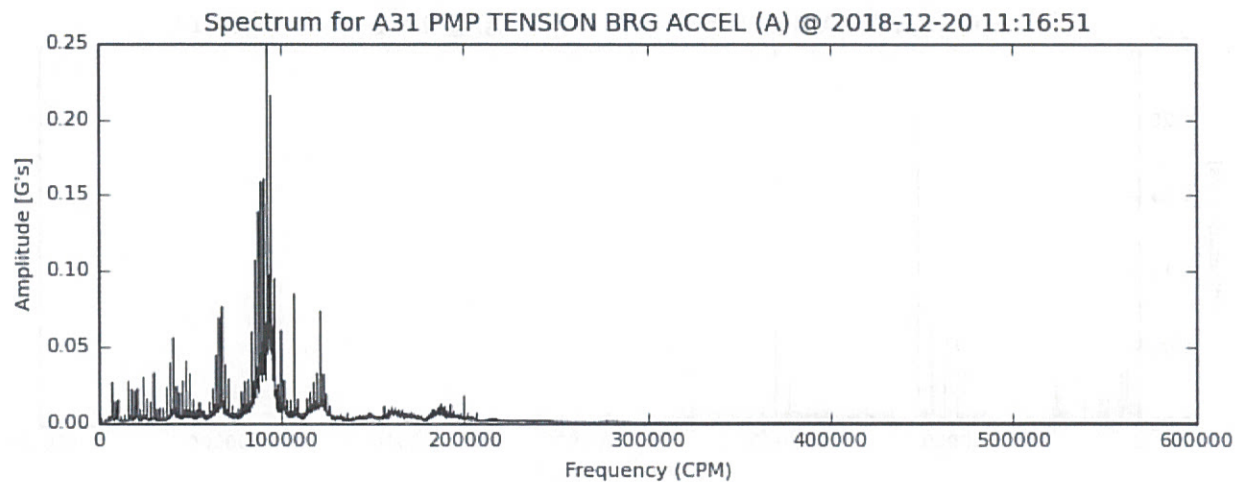
POINT: A21 LWR MTR BRG ACCEL (A)

Date	RMS	Severity
2018-12-20 11:14:40	0.3682 G's	GOOD ■



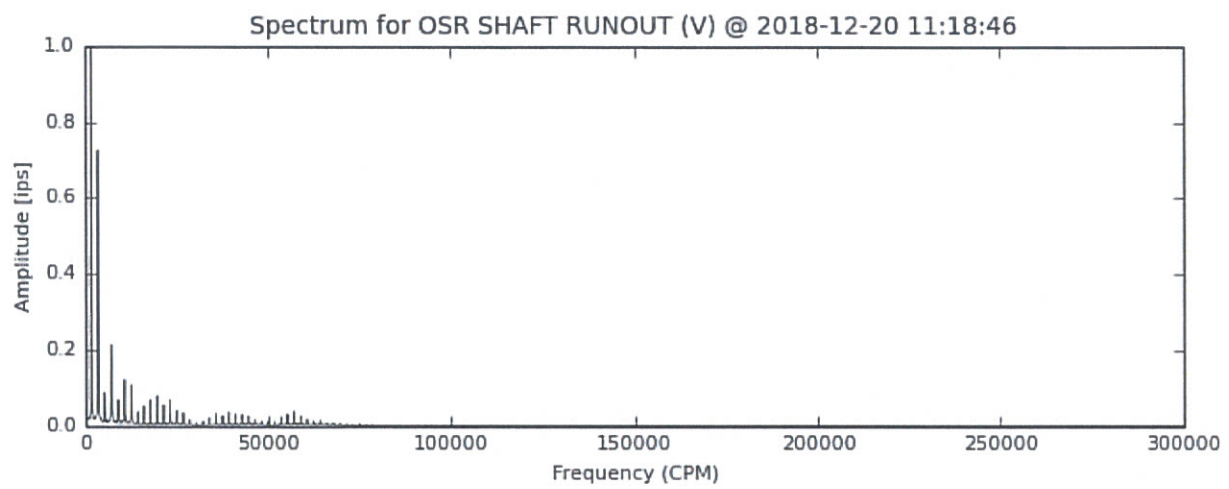
POINT: A31 PMP TENSION BRG ACCEL (A)

Date	RMS	Severity
2018-12-20 11:16:51	0.8833 G's	GOOD ■



POINT: OSR SHAFT RUNOUT (V)

Date	RMS	Severity
2018-12-20 11:18:46	1.3504 ips	GOOD ■





DIVIDER PAGE



January 8, 2018

City of Spring Valley
1025 Campbell
Spring Valley, Texas 77055

Attention: Mr. Erik Tschanz

Reference: Water Well #1 - Performance Testing

Dear Mr. Tschanz,

Collection and evaluation of field data pertaining to the operation of the well and well pumping equipment was recently completed at the above referenced facility. Included in this report please find the test results, historical water level graph and a pump curve generated by the testing.

PERFORMANCE TEST REVIEW										
Hydraulic Performance of pump is 1333 GPM @ 442' field head	Excellent	<u> X </u>	Good	<u> </u>	Marginal	<u> </u>	Poor	<u> </u>		
Overall efficiency is 73 percent	Excellent	<u> X </u>	Good	<u> </u>	Satisfactory	<u> </u>	Poor	<u> </u>		
Pump Submergence 161 feet	Excellent	<u> X </u>	Good	<u> </u>	Marginal	<u> </u>	Poor	<u> </u>		
Vibration Analysis	Excellent	<u> </u>	Good	<u> X </u>	Marginal	<u> </u>	Poor	<u> </u>		
Suspended Solids Testing	Excellent	<u> X </u>	Good	<u> </u>	Marginal	<u> </u>	Poor	<u> </u>		
Brass Observed in SST	None	<u> </u>	X	<u> </u>	Trace	<u> </u>	Substantial	<u> </u>	Excessive	<u> </u>
Flowmeter Accuracy is 99.4 percent										

The test indicated that the pump is operating in good condition.

The specific capacity of the well (gallons per minute divided by feet of drawdown) has again started to decline. The well was reworked a couple of years ago due to the declining specific capacity. After the rework, the specific capacity was 16 and the latest test indicates an 11. Future testing will determine if the well is on a downward trend.

The vibration analysis indicated that the pump/motor unit is operating within industry standards.

We appreciate this opportunity to be of service and if you have any questions, please call.
Sincerely,

Gary McMurrey



SPECIALIZED INSPECTION SERVICES FOR THE WATER INDUSTRY

Performance Test Report

website: www.g-mservices.com

phone: 281-894-8971

Facility City of Spring Valley - well #1

Test Date 12/13/2017

U.S.G.S. # LJ-GM-SV1

Subsidence Well ID#:

PUMP DATA

Manufacturer : Goulds
Bowl Type : 12 CHC
Stages : 7
Setting : 580
Column Size : 10" X 2 1/2" X 1 11/16"
Design Point : 1200 GM @ 476' TDH

MOTOR DATA

Manufacturer : U.S. Motors
Size (HP) : 200
Amps/Volts : 230/460
Serial # : E01-AA70A-MB4
Frame : H445TP
Speed (RPM) : 1775

PERFORMANCE TEST DATA

Static Lvl (ft) -298

Discharge Pressure	10	40
Capacity (GPM)	1333	1171
Pumping Lvl (ft)	-419	-402
Drawdown (ft)	121	104
Specific Capacity	11.02	11.26
Field Head (ft)	442.1	494.4
Water Horsepower	148.8	146.35
Overall Efficiency	73%	74%
Horsepower Input	203.41	196.44
Kilowatt Input	151.8	146.6
Amp Draw	211-214-201	204-206-194
Voltage	487-487	488-488
Sand (PPM)	1	1
Time (min)	45	15

Meter Data

Manufacturer: Sensus -turbine Size: 10
Serial #: 64526521
Meter Read: 255340.000
Meter accuracy is 99.4 % at 1325 GPM

Additional Data

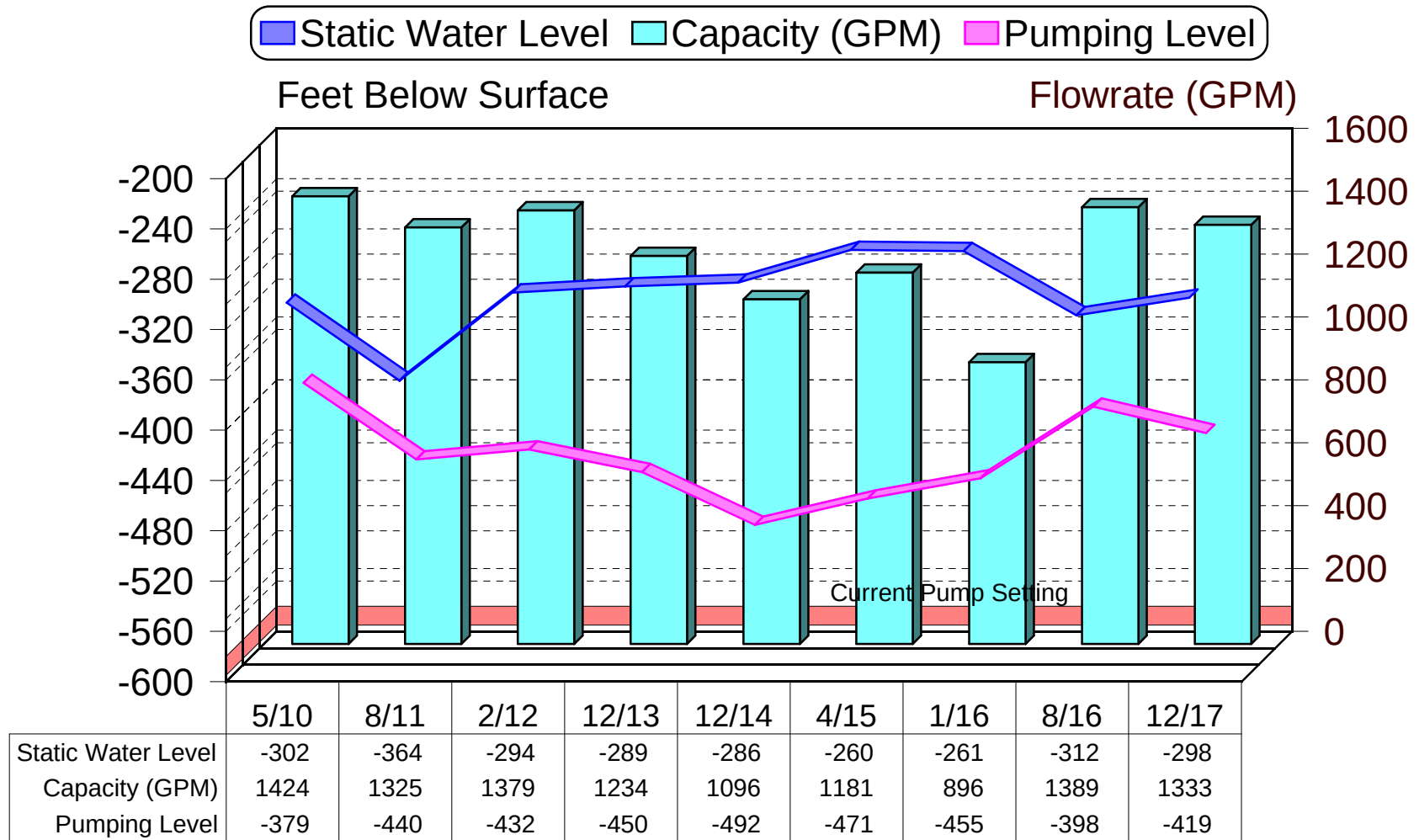
Start-up Sand (PPM) 1
Brass Detect: No
Pump Submergence (ft) 161
ETM Read: 12564

Remarks

TECHNICIAN G.Woodman

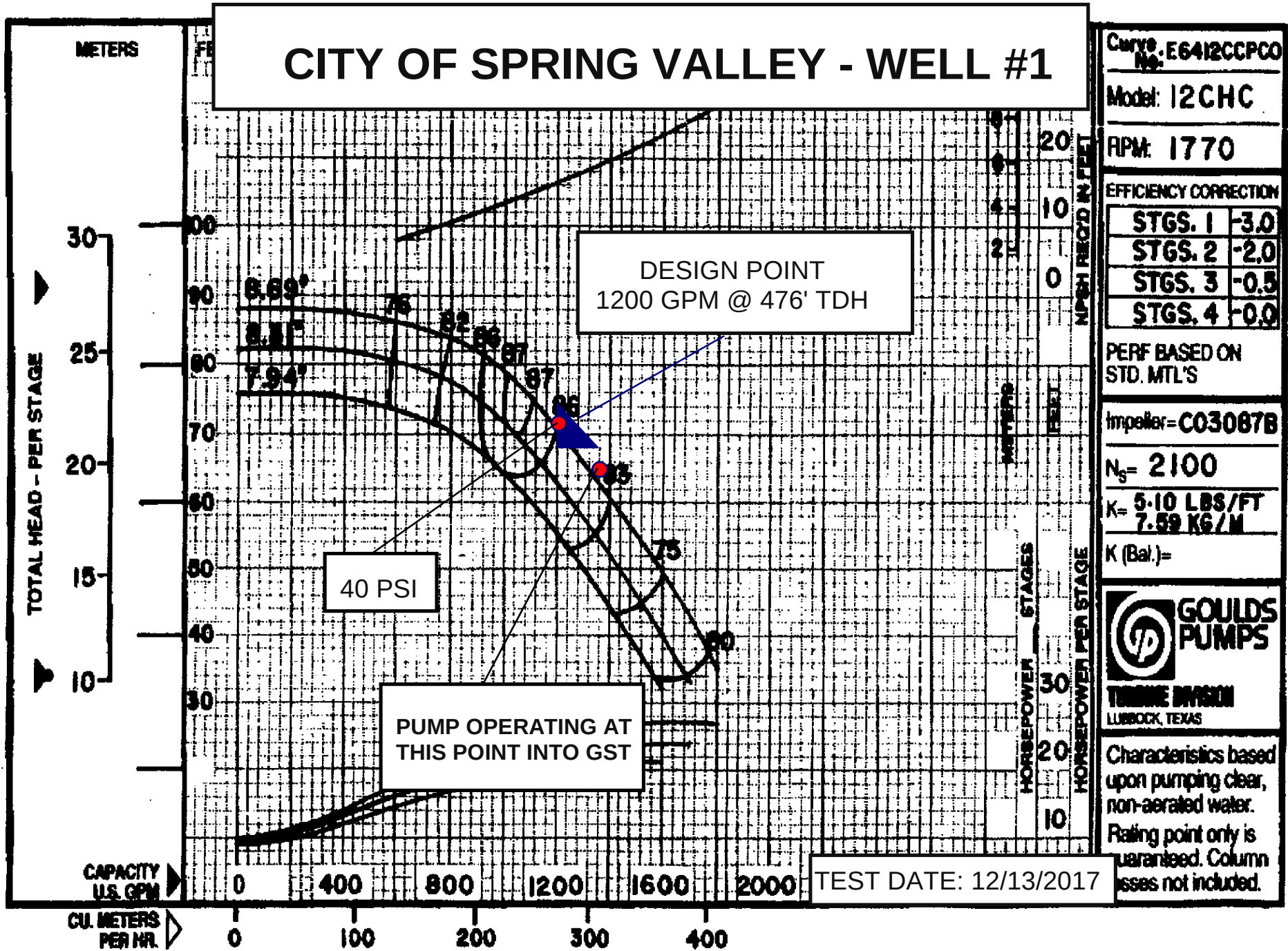
City of Spring Valley

Well #1



Prepared by G-M Services

CITY OF SPRING VALLEY - WELL #1



Abbreviated Last Measurement Summary

Database: RTE2016.DAT
Station: TYPE 3 PUMPS
Report Date: 05-JAN-18 09:50

MEAS PT.	OVERALL LEVEL	PARAMETER 2	PARAMETER 3	HFD / VHFD

TYPE 3 448 - City of Spring Valley ww#1 (21-DEC-17)				
	OVERALL LEVEL	1xRPM	2xRPM	1 - 20 KHz
A11	.169 G-s	.025 G-s	.0065 G-s	.072 G-s
011	.108 In/Sec	.079 In/Sec	.0081 In/Sec	.064 G-s
012	.099 In/Sec	.043 In/Sec	.025 In/Sec	.196 G-s
013	.046 In/Sec	.025 In/Sec	.0035 In/Sec	.116 G-s
A21	.110 G-s	.0082 G-s	.0028 G-s	.033 G-s
021	.064 In/Sec	.024 In/Sec	.0044 In/Sec	.040 G-s
022	.045 In/Sec	.026 In/Sec	.0023 In/Sec	.030 G-s
023	.054 In/Sec	.0042 In/Sec	.0014 In/Sec	.053 G-s
A31	.390 G-s	.0029 G-s	.0028 G-s	.475 G-s
031	.038 In/Sec	.0087 In/Sec	.0036 In/Sec	.297 G-s
032	.057 In/Sec	.0066 In/Sec	.0013 In/Sec	.161 G-s
033	.040 In/Sec	.0073 In/Sec	.0038 In/Sec	.153 G-s
AF2	.0019 G-s	.0006 G-s	.0004 G-s	.036 G-s
OSR	1.208 In/Sec	.677 In/Sec	.740 In/Sec	.512 G-s

Clarification Of Vibration Units:

G-s RMS
In/Sec PK



Harris-Galveston Subsidence District

Serving the Gulf Coast Community Since 1975

Affidavit of Meter Calibration Test

Instructions:

Items marked with an * are required.

*Permittee Name:	City of Spring Valley- well#1		
*Well No.:			
*Description of site at location:	well#1		
*Meter Manufacturer:	Sensus		
*Serial No.:	64526521		
*Type:	☐ Propeller ☒ Turbine ☐ Positive Displacement ☐ Compound ☐ Other		
*Testing Firm:	G-M Services		
*Mailing Address:	P.O. Box 690309		
*City:	Houston		
*State:	Texas	*Zip:	77269
*Phone Number:	2818948971	(###-###-####)	Ext.:
*Test Supervisor:	George Woodman		
*Title:	tech		
*Details of Test:	☐ Pitot Tube ☒ Transmit Time ☐ In-Line Calibrated Meter		
*Date of Test:	12/13/2017	(mm/dd/yyyy)	
*Description of Test:	Set up downstream of meter		
*Unit Serial No.:	Q7P9106T O		

Please fax or mail a diagram of installation tested, including the test equipment used. A schematic diagram is acceptable if pipe dimensions are given. Include a copy of test tape if transit time method is used.

Test Results:

*Meter reading
at start of test: Gallons

*Meter reading
at end of test: Gallons

*Metered
quantity (item 2 -
item 1): Gallons

*Known
standard quantity
in test: Gallons

*Percent
accuracy (item 3
÷ item 4 x 100) %

*Flow Rate: Gallons/Min

*Pipe Diameter: in.

*Recalibration: ☐ Yes ☒ No

Percent
Accuracy after
Recalibration: %

Remarks:

*Applicant/Agent
Name:

*Please enter
your e-mail
address:

*Please re-enter
your e-mail
address:

Meter Test Affidavit

Permitte Name City of Spring Valley SD Well No. _____

Description of site location Surface Water Meter - Water Plant #1

Meter Manufacturer FLEXIM Serial No. 07413343

Type

- ☐ Propeller ☐ Positive Displacement
☐ Turbine ☐ Compound
☒ Other _____

Testing Firm

Name G-M Services
Address P.O. Box 690309
Houston, Texas 77269
Phone# 281-894-8971

Test Supervisor G. McMurrey Title Technician

Details of Test

Method ☐ Pitot Tube ☐ In-Line Calibrated Meter
☒ Transit Time

Date of Test Wednesday, December 13, 2017

Description of Test Set-up transducer downstream of meter. Pumped water through meter and transducer.

Test Results

Meter reading start of test	1) _____
Meter reading at end of test	2) _____
Metered quantity (item 2 - item 1)	3) <u>1930</u>
Known standard quantity in test	4) <u>1946</u>
Percent accuracy (item 3 / item 4 x1)	5) <u>99.2</u>
Recalibration ☐ Yes ☒ No	

Remarks Ultra sonic meter did not indicate a totalizer on display. Display indicated 1930 GPM.

Signature of Responsible Party _____ Date 12/13/2017

DIVIDER PAGE



February 12, 2019

City of Spring Valley
1025 Campbell
Spring Valley, Texas 77055

Attention: Mr. Arthur Faiello

Reference: Water Well #1

Dear Mr. Faiello,

This is to confirm the follow up test due to the sand measured on the previous test performed on December 20, 2018. This sand test was completed on February 5, 2019 with the results outlined below:

	<u>12/20/2018</u>	<u>02/05/2019</u>
Discharge Pressure	9 PSI	14 PSI
Flow Rate:	1298 GPM	1168 GPM
Start up Sand (10 min)	42 ppm	32 ppm
Sand (after 45 min)	10 ppm	8 ppm

It should be noted that an orifice plate was installed in the discharge line after the first test to reduce the flow of water.

The follow up test revealed that the drop in production had a minimal effect on the sand pumped from the well.

The primary concern should be the brass shavings detected during both tests. The brass is a result of wear within the pump bowl. At this time, the wear is in the initial stage and has not affected the operation of the pump. Over a period of time, the wear will accelerate to the point where the production begins to gradually decline. Then the wear will be significant enough to create excessive vibration and the production will drop. This final stage may not occur for six months to a year. Future testing on the amount of brass detected will indicate the severity of wear.

We recommend the City monitor the flow of the well (GPM) 2-3 times a month to determine if the pump is on a downward trend.

We appreciate this opportunity to be of service and if you have any questions, please call.

Sincerely,
Gary McMurrey
G-M Services

DIVIDER PAGE



ALSAYWATER.COM

January 25, 2016

City of Spring Valley
1025 Campbell
Houston, TX 77055

Attention: Erik Tschanz
Reference: Water Well No. 1

Dear Mr. Erik Tschanz,

The pumping equipment has been removed from the well and a down-hole television survey conducted. The following is a report on the condition of the pumping equipment and well screen. The pump bowl assembly had severe impeller and bearing wear. The impellers were noticeable discolored, which is a sign of heat. The failure of the impellers and bearings seemed to be rather sudden since the bowl casings are still in operable condition. The pump shaft was measured for straightness and was found to be in factory tolerance with a .002 total indicator run out. Running against a closed valve is a common reason for this type of failure. The only other reason for this type of damage would be if the impeller lateral was improperly set during the installation of the rental motor. There is no definitive sign that would point me to either conclusion. Therefore we will install new impellers and bearings in the bowls at no cost to the city. However, this cannot be considered a warranty on the pump bowls. The warranty on this pump expired on July of 2014.

The Primary cause for concern is the 75% loss in well capacity (Specific Capacity) since the "oil field" grade internal screen liner was installed during the well rehab project back in 2010. The liner known as MeshRite, supplied by Schlumberger is solely used in the petroleum industry. Against our recommendations and outside the scope of the contract we were instructed to install this type of liner. The MeshRite screen has stainless steel wool wrapped around the perforations. I believe the loss of well capacity is attributed to the wool screen construction. The bacteria have clogged the stainless steel wool restricting flow. There are two options to increase the well production going forward. The first is to remove the MeshRite screen and install the originally recommended 6" pipe base liner. The combination of the pipe based 6" screen and gravel pack behind the liner will help in maintaining the well yield. There are some serious concerns when considering this operation. The original 10" well screen has breaks in the 10" screen located at 800 and 933 feet. Both of these areas were patched back in 2010. There is a possibility the well could collapse when removing the MeshRite screen. It is impossible to determine if this will happen until we actually attempt the removal. The second option is to clean the existing MeshRite with acid in an attempt to remove as much of the acid from the screen as possible. The main concern with this operation is how the stainless steel wool will react to the acid. We could see a minimal effect to the well production or the acid may damage the stainless wool. We have no way to know since I do not have experience with this type of screen.



The removal of the well screen will take approximately 4 days to complete and the line item cost estimate will reflect a per day rig charge. Since we cannot determine how long this will take the fee would be by the day. Once the removal is complete the light cleaning and new liner installation will take approximately 6 weeks. The estimated time to acidize the original well screen would be 4-5 weeks from authorization. Attached to this letter is a cost estimate to perform both operations. Please look over and let me know what option seems best for the city. Please call me with any questions or comments you may have. Alsay Incorporated appreciates the opportunity to be of service and looks forward to working on this project for the city.

Sincerely,

Scott Freeman
Service Manager



January 25, 2016

Line Item Cost Estimate – Option 1

Cost Incurred to Date		
Mobilize Service Rig	\$ 750.00	
Pull Pump	\$ 5,500.00	
TV Survey Well	<u>\$ 1,800.00</u>	
Total		\$ 8,050.00

Recommended Well Rehab – Remove MeshRite Well Screen		
Mobilize Equipment to Well Site	\$ 1,500.00	
Rental of Grapple (Oil Field Grade Fishing tool)	\$18,000.00	
Fish Screen out of Well (Estimated 4 Days/\$3500)	\$14,000.00	
TV Survey	\$ 1,800.00	
Wire Brush Well Screen (Nylon Brush)	\$ 6,500.00	
Jet Fill From Well	\$ 9,800.00	
TV Survey of Well	\$ 1,800.00	
Mobilize New Liner to Well Site	\$ 1,500.00	
Set New 6" Internal Pipe Base Liner	\$41,556.00	
TV Survey	\$ 1,800.00	
Insert and Agitate Chlorine	\$ 7,500.00	
Test Pump	\$21,000.00	
Mobilize Pumping Equipment to Well Site	<u>\$ 750.00</u>	
Total		\$127,506.00

Installation		
Set Pump	\$ 6,000.00	
Bactis	\$ 450.00	
GM Services	<u>\$ 950.00</u>	
Total		<u>\$ 7,400.00</u>

Grand Total		\$142,956.00
-------------	--	--------------

Estimated time to complete : 6 Weeks

Note: We could experience a structural failure and loose the well. Any items performed prior to a catastrophic failure will still be billed. Alsay cannot take responsibility for old and aging casing.



January 25, 2016

Line Item Cost Estimate – Option 2

Cost Incurred to Date	
Mobilize Service Rig	\$ 750.00
Pull Pump	\$ 5,500.00
TV Survey Well	<u>\$ 1,800.00</u>
Total	\$ 8,050.00

Recommended Well Rehab – Remove MeshRite Well Screen	
Mobilize Equipment to Well Site	\$ 1,500.00
Wire Brush Well Screen (Nylon Brush)	\$ 6,500.00
Jet Fill from Well	\$ 9,800.00
TV Survey of Well	\$ 1,800.00
Insert and Agitate Hydroxyacetic Acid in Screens	\$36,729.00
Airlift Chemicals	\$ 8,500.00
TV Survey	\$ 1,800.00
Insert and Agitate Chlorine	\$ 7,500.00
Test Pump	\$21,000.00
Mobilize Pumping Equipment to Well Site	<u>\$ 750.00</u>
Total	\$95,879.00

Installation	
Set Pump	\$ 6,000.00
Bactis	\$ 450.00
GM Services	<u>\$ 950.00</u>
Total	\$ 7,400.00

Grand Total \$111,329.00

Estimated time to complete: 6 Weeks

Note: Acidizing the well screens could have a limited effect on the screens or could possibly damage the steel wool. Alsay cannot be held responsible for any damage or limited effect to the well screens.

DIVIDER PAGE

From: [Douglas Williams](#)
To: [Arthur Faiello](#)
Subject: FW: Well Rehab Decision
Date: Friday, January 11, 2019 1:19:52 PM
Attachments: [Rec Letter.pdf](#)
[Option 1.pdf](#)
[Option 2.pdf](#)

From: Erik Tschanz
Sent: Wednesday, January 27, 2016 7:45 AM
To: Scott Freeman <scott.freeman@alsaywater.com>
Cc: Stephen Ashley <sashley@springvalleytx.com>; Douglas Williams <DWilliams@springvalleytx.com>; maintenance <maintenance@springvalleytx.com>
Subject: Well Rehab Decision

Morning Scott:

After review and discussion, last night at our monthly city council meeting, our Mayor and city council members decided to move forward and proceed with Option # 2 – to just acid wash and clean the screens. Please proceed. Thank you.

Sincerely.

Erik Tschanz, Public Works Director
City of Spring Valley Village
1025 Campbell Road
Houston, Texas 77055
etschanz@springvalleytx.com
(O) 713.465.8308
(F) 713.461.7969

From: Scott Freeman [<mailto:scott.freeman@alsaywater.com>]
Sent: Monday, January 25, 2016 2:44 PM
To: Erik Tschanz <ETschanz@springvalleytx.com>
Subject: Well Rec Ltr