

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, DECEMBER 11, 2018 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:07 p.m.

Members Present:

Mayor Tom Ramsey

Mayor Pro-Tem Allen Carpenter

Council Member David Dominy

Council Member Joy McCormack

Council Member Marcus Vajdos (arrived at 6:13 p.m.)

Members Absent:

Council Member Tom Donaho

2. INTRODUCTIONS

Julie Robinson, City Administrator

Roxanne Benitez, City Secretary

Michelle Yi, City Treasurer

Loren Smith, City Attorney

Mark Schulze, Police Captain

David Dixon, Police Commissioner

Oscar Arevalo, Building Official

Arthur Faiello, Director of Public Works

Alex Trevino, Deputy City Secretary

3. PROCLAMATIONS / ANNOUNCEMENTS / PRESENTATIONS

3.1 Presentation of Level III Municipal Court Clerk Certification to Roxanne Benitez

Pat Riffel, Court Administrator for the City of Friendswood and on behalf of the Texas Court Clerks Association, presented City Secretary Roxanne Benitez with a plaque, honoring her achievement.

4. PUBLIC COMMENTS

4.1 Lacy Hamilton, who lives at 1108 Bade Street, requested that the park ordinance be amended to allow dogs in the park.

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

5.1 Minutes for City Council Meeting on November 13, 2018

- 5.2 Minutes from City Council Traffic Calming Workshop on November 13, 2018
- 5.3 Resolution Number 18-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF A RENEWAL OF THE INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND THE CITY OF SPRING VALLEY VILLAGE TO HOUSE, SUPPORT, MAINTAIN, AND CONFINE MUNICIPAL PRISONERS IN HARRIS COUNTY JAILS, AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE.
- 5.4 Resolution Number 18-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL AGREEMENT FOR ADMINISTRATION AND IMPLEMENTATION OF A REGIONAL WATERSHED PROTECTION EDUCATION PROGRAM BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AND HARRIS COUNTY; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.
- 5.5 Award of Request for Proposals Number 2018-09-501 for Grant Services to Public Management, Inc.
- 5.6 Resolution Number 18-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CONTRACT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND PUBLIC MANAGEMENT, INC. FOR GRANT SERVICES (RFP #2018-09-501); PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

Council Member Carpenter made a motion to approve all items on the Consent Agenda, and Council Member McCormack seconded the motion. Motion carried 4-0.

OLD BUSINESS

- 6. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meeting on November 28, 2018. (Council Member Carpenter / Mayor Ramsey)

Council Member Carpenter advised that the last meeting was well attended and that the next meeting would be held at the Hedwig Village City Hall.

- 7. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Planning and Zoning Commission Meeting of December 10, 2018. (Council Member Vajdos / City Attorney Loren Smith)

Council Member Vajdos advised that Items 9, 10, and 11 were recommended by the Planning & Zoning Commission and added that an ordinance revising the regulations for carports and porte cocheres would be on the January 22 City Council agenda.

- 8. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities

of the Civic Activities Board Meeting of November 26, 2018. (Council Member Donaho)

Council Member Donaho was unable to attend the meeting. City Treasurer Michelle Yi advised that preparations for Snow Day which was scheduled for December 8 was discussed at the meeting; however was cancelled due to inclement weather. Ms. Yi added that the Holiday Lights contest was also discussed and judging occurred on the previous evening. Winners will be announced on December 12, 2018.

NEW BUSINESS

9. **CONDUCT A PUBLIC HEARING CONCERNING:** A Preliminary and Final Re-Plat of Spring Oaks Section 3, Partial Re-plat No. 2, A Plot Containing 0.3067 Acres Of Land, Situated In Dwelling District 'A', City Of Spring Valley Village, Harris County, Texas Bearing The Address of 8324 Merlin Drive.

Mayor Ramsey opened the Public Hearing at 6:36 p.m.

- A. Presentation of Preliminary and Final Re-Plat by Applicant
The applicant was not in attendance. Chief Building Official Oscar Arevalo presented the requested Preliminary and Final Re-Plat.
- B. Those In Favor
None.
- C. Those Opposed
None.
- D. Adjourn Public Hearing
Mayor Ramsey adjourned the Public Hearing at 6:38 p.m.

10. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** A Preliminary and Final Re-Plat of Spring Oaks Section 3, Partial Re-plat No. 2, A Plot Containing 0.3067 Acres Of Land, Situated In Dwelling District 'A', City Of Spring Valley Village, Harris County, Texas Bearing The Address of 8324 Merlin Drive.

Council Member Vajdos made a motion to approve the preliminary and final re-plat of Spring Oaks Section 3, Partial Re-plat No. 2, a plot containing 0.3067 acres of land, situated in Dwelling District 'A', City of Spring Valley Village, Harris County, Texas bearing the address of 8324 Merlin Drive, and Council Member Dominy seconded the motion. Motion carried 4-0.

11. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** The Preliminary and Final Original Plat of Briar Branch Park, a Plot Containing 1.695 Acres of Land, Situated in the Bingle West Planned Area Development District, City of Spring Valley Village, Harris County, Texas, Bearing the Address of 1045 Bingle Road.

City Attorney Loren Smith advised that this particular tract of land had never been platted, thus a public hearing was not required for this Original Plat. Council Member Vajdos made a motion to approve the preliminary and final original plat of Briar Branch Park, a plot containing 1.695 acres of land, situated in the Bingle West Planned Area Development District, City of Spring Valley Village, Harris County, Texas, bearing the address of 1045 Bingle Road, and Council Member McCormack seconded the motion. Motion carried 4-0.

12. DISCUSSION AND DIRECTION CONCERNING: Request to Reconsider No Parking Zone on the South Side of Bace Drive.

Commissioner David Dixon advised that the requested tests were performed concerning whether an emergency vehicle, such as an ambulance or fire truck, could safely pass on Bace Drive with vehicles parked on both sides of the street. Mr. Dixon advised that the ambulance was not able to fit between two parked vehicles on Bace Drive and recommended that the no parking zone on the south side of the street remain as is. Mayor Ramsey advised that most of the vehicles parked were due to construction on that street and suggested that contractor parking not be allowed. City Attorney Loren Smith advised that he would research what needed to be done to restrict contractor parking on Bace Drive. After discussion, it was the direction of Council for staff to develop an ordinance that would prevent contractors from parking on Bace Drive with the end result being that they will have to park either in driveways or on other improved surfaces.

13. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Notice of Sale and Preliminary Official Statement for Tax and Revenue Certificates of Obligation, Series 2019.

City Administrator Julie Robinson advised that approval of the notice of sale and preliminary official statement were the next steps in the process of issuing certificates of obligation. Ms. Robinson also advised that notices were being drafted to send out to property owners informing them of the January 22, 2019 City Council meeting. Council Member Vajdos made a motion to approve the notice of sale and preliminary official statement for tax and revenue certificates of obligation, Series 2019, and Council Member Carpenter seconded the motion. Motion carried 4-0.

14. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Village Fire Department FY 2018 Budget Amendment #2.

City Administrator Julie Robinson advised that Budget Amendment #2 incorporate the previously approved expenditure for the re-roof of the fire department and additional legal services that are anticipated to address the issues involving Bunker Hill Village. Council Member McCormack made a motion to approve the Village Fire Department's Budget Amendment #2 for Fiscal Year 2018, and Council Member Carpenter seconded the motion. Motion carried 4-0.

15. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: November 2018 Police Department Staff Report (Chief Evans):

Commissioner Dixon provided the report on behalf of Chief Evans.

1. Number of Calls for Service – 1,190
2. Number of Traffic Violations – 847
3. Number of K-9 Deployments – 96

16. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Briefing by City Administrator:

1. Update on Senate Select Committee on Property Tax Reform Public Hearing on November 28, 2018 at Lone Star College Montgomery

Ms. Robinson briefed the Council on the discussion that occurred during the Senate Select Committee Public Hearing on November 28, 2018..

17. **EXECUTIVE SESSION:** The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon's Texas Codes Annotated, In Accordance With The Authority Contained In:

17.1 Section 551.074 – Personnel Matter – Discussion to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of the City Administrator.

Council adjourned into the Executive Session at 7:20 p.m.

18. **RECONVENE**

The City Council meeting reconvened at 7:58 p.m.

19. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters Discussed In Executive Session

No action was taken.

20. **ADJOURNMENT**

Council Member Carpenter made a motion to adjourn the meeting at 7:58 p.m., and Council Member McCormack seconded the motion. Motion carried 4-0.

Signed: _____

Tom S. Ramsey
Mayor

Attest: _____

Roxanne Benitez
Roxanne Benitez, TRMC, CPM, CMCC
City Secretary